

How to Prepare for your Carl Moyer Infrastructure Project

✓ Prepare the following documents:

- Land Title or Lease Agreement
 - applicant/lessor has legal authority to construct/permit construction of a charging station at the proposed location
- Site Owner Authorization for Infrastructure Installation and Operation (Lease only)
 - lessor has permitted construction of a charging station at the proposed location
- Site Plan
 - applicant has a defined plan/drawings of construction parameters
- Aerial Map of Site Location
 - Location has road access, construction has not begun
- Local Permits and Plans (i.e., Building, Construction, Fire, Safety, CEQA)
 - Attach permits that have already been obtained, or if not yet obtained the timeline/plan for acquiring the remaining needed permits
- Documentation showing sufficient power can be provided to the Site
 - local utility verify they can provide resources needed for the charging
- Project Timeline/Schedule/Plan
 - once project is approved for funding; timeline for RFP, permit, construct, commission, and begin operation
- Technical Specifications (Complete List of all Infrastructure Equipment, Hardware and Components)
 - Charging attachment type, charger level, charging speed, etc.
- Initial Terminal Plan
 - Only required for marine shore power project- CARB submittal for terminals
- List of Equipment Engine Model Year and Certification Level
 - For vehicles that will be using the charger, include vehicles that are planned but not yet acquired (provide planned procurement dates)
 - Used to propose **annual throughputs for following 3 years** which will need to be **achievable** as it **will be included into the project contract**. Annual throughput can increase as new equipment is planned to be acquired. Annual throughput affects cost effectiveness (used to rank projects). **Failure to meet annual throughput may result in funds being reclaimed.**
- Fleet Commitment Letters
 - Commitment letter from the fleet needing the charger, ensures that the chargers will be utilized
- Other Annual Usage Supporting Documents
 - Any additional documentation used to determine the annual throughput
- Upload Vender/Installer Quote
 - Quote should be **itemized** to determine the eligible cost of the project, requested funding cannot exceed a percentage of the eligible costs

Maximum Percentage of Eligible Cost	Infrastructure Projects
50%	All Projects
60%	Publicly Accessible Projects
65%	Projects with Solar/Wind Power Systems ^(a)
75%	Publicly Accessible Projects with Solar/Wind Power Systems ^(a)
100%	Public School Buses - Battery Charging and Alternative Fueling