



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

TO: SCAQMD Administrative Committee
Dr. William Burke, Chair
Ben Benoit, Vice Chair
Dr. Clark E. Parker, Sr.
Councilmember Judith Mitchell

FROM: Wayne Nastri, Executive Officer

ADMINISTRATIVE COMMITTEE MEETING
21865 Copley Drive, Diamond Bar CA 91765
February 10, 2017 ♦ 10:00 a.m. ♦ Conference Room CC-8

Teleconference Location

11461 West Sunset Boulevard
Brentwood Room 1
Los Angeles, CA 90049

(The public may participate at any location listed above.)

Call-in for listening purposes only is available by dialing:
Toll Free: 866-244-8528

Listen Only Passcode: 5821432

In addition, a webcast is available for viewing and listening at:

<http://www.aqmd.gov/home/library/webcasts>

AGENDA

ACTION/DISCUSSION ITEMS:

- | | | |
|----|--|---|
| 1. | Board Members' Concerns
<i>Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any SCAQMD items or activities. (no motion required)</i> | Dr. William A. Burke
Committee Chair |
| 2. | Chairman's Report of Approved Travel <i>(no motion required)</i> | Dr. Burke pgs. 1-2 |
| 3. | Approval of Compensation for Board Member Assistant(s)/ Consultant(s). <i>(Any material, if submitted, will be distributed at the meeting.)</i> | Dr. Burke |
| 4. | Report of Approved Out-of-Country Travel <i>(no motion required)</i> | Wayne Nastri
Executive Officer |

MARCH AGENDA ITEMS

5. Status Report on Major Ongoing and Upcoming Projects for Information Management
Information Management is responsible for data systems management services in support of all SCAQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.
Michael B. O’Kelly DEO, Chief Administrative Officer pgs. 3-6
6. Execute Administrative Service Agreement with Los Angeles County Employees Retirement Association to Continue to Administer Healthcare and Death Benefits for SCAQMD Retirees Participating in Los Angeles County Employees Retirement Association
Los Angeles County Employees Retirement Association (LACERA) currently administers healthcare and death benefits for 63 retirees and beneficiaries who participated in LACERA while being employed by SCAQMD. LACERA is seeking to execute a new agreement to formalize the administration of these benefits.
Michael B. O’Kelly pgs. 7-8
7. Report of RFPs Scheduled for Release in March
This report summarizes the RFPs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of March.
Michael B. O’Kelly pgs. 9-11
8. Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services
SCAQMD currently has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to amend the contracts approved by the Board to add additional funding for needed development and maintenance work.
Michael B. O’Kelly pgs. 12-14
9. Execute Contract for Information Technology Review
On December 2, 2016, the Board approved release of an RFP for an information technology review. This action is to execute a contract with Sunera LLC to obtain these technology review services. Funds for these services (\$75,000) are included in the FY 2016-17 Budget.
Michael B. O’Kelly pgs. 15-16
10. Execute Contracts with Consultants to Provide AB 2588 Assistance
At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. Eight proposals were received and scored considering both technical merit and costs. This action is to award contracts to six of the eight firms who responded to the RFP. Funds for this project, in an amount not to exceed a total of \$500,000, will be allocated from the Air Toxics Special Revenue Fund (15) over an initial two-year period. Following the initial two-year period, the Executive Officer will have the option to extend each contract once per year for the next two years, and increase the total amount allocated up to another \$250,000 per year, for a total cost up to \$1,000,000 spread between all six firms over the full four-
Susan Nakamura Acting ADEO /Planning, Rule Development and Area Sources pgs. 17-20

year period of these contracts. The Air Toxics Special Revenue Fund is specifically designed to provide funds to manage the AB 2588 program from fees paid by AB 2588 facilities.

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| 11. | Recommendation to Appoint Member to SCAQMD Environmental Justice Advisory Group
<i>Chairman Burke recommends the Committee review and appoint Kerry N. Doi to serve on the Environmental Justice Advisory Group.</i> | Derrick J. Alatorre
DEO/Public Advisor
Legislative & Public Affairs | pgs.
21-22 |
| 12. | Local Government & Small Business Assistance Advisory Group Minutes for the December 9, 2016 Meeting (written report)
<i>Attached for information only are the Local Government & Small Business Assistance Advisory Group minutes for the December 9, 2016 meeting.</i> | Derrick J. Alatorre | pgs.
23-24 |
| 13. | Review March 3, 2017 Governing Board Agenda | Wayne Nastri | pgs.
25-36 |
| 14. | Other Business
<i>Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)</i> | Dr. Burke | |
| 15. | Public Comment
<i>Members of the public may address the Committee concerning any agenda item before or during consideration of that item (Govt. Code Section 54954.3). All agendas for regular meetings are posted at District Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of a regular meeting. At the end of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's authority. Speakers may be limited to three (3) minutes each.</i> | | |

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available prior to the meeting for public review at the South Coast Air Quality Management District, Public Information Center, 21865 Copley Drive, Diamond Bar, CA 91765.

Americans with Disabilities Act

The agenda and documents in the agenda packet will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Govt. Code Section 54954.2(a)). Disability-related accommodations will also be made available to allow participation in the Administrative Committee meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please contact Nancy Velasquez at 909-396-2557 from 7 a.m. to 5:30 p.m. Tuesday through Friday, or send the request to nvelasquez@aqmd.gov.

NOTE: The next Administrative Committee meeting is scheduled for Friday, March 10, 2017 in CC-8.



South Coast Air Quality Management District

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ITEM 2

BOARD MEETING DATE: March 3, 2017

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee met Friday, February 10, 2017 and reviewed the proposed agenda for the March 3, 2017 Board meeting. The Committee also discussed various issues detailed in the Committee report. The next Administrative Committee meeting is March 10, 2017, at 10:00 a.m., in CC-8.

RECOMMENDED ACTION:
Approve this report.

Dr. William A. Burke, Chair
Administrative Committee

NV

Attendance:

[Will be inserted subsequent to the February 10, 2017 Administrative Committee meeting.]

Administrative Committee Discussion Items:

[Will be inserted subsequent to the February 10, 2017, Administrative Committee meeting.]

Report on Board Member Travel Authorized by the Chairman subsequent to the January 13, 2017 Administrative Committee meeting:

DATE	TRAVELER	DESTINATION	PURPOSE
January 18-20, 2017	Dr. Clark E. Parker, Sr.	Sacramento, CA	Dr. Parker met with State Legislators regarding the AQMP on behalf of the SCAQMD.

Report on Board Member Travel Authorized by the Chairman at the February 10, 2017 Administrative Committee meeting:

DATE	TRAVELER	DESTINATION	PURPOSE
February 21-22, 2017	Councilmember Dwight Robinson	Sacramento, CA	As a member of the CA Natural Gas Vehicle Partnership, Councilmember Robinson will attend the 2017 Rethink Methane Symposium as it relates to renewable natural gas on behalf of the SCAQMD.

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ITEM 5

BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all SCAQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, February 10, 2017; Recommended for Approval

RECOMMENDED ACTION:
Receive and file.

Wayne Natri
Executive Officer

JCM:MAH:OSM:agg

Background

Information Management (IM) provides a wide range of information systems and services in support of all SCAQMD operations. IM's primary goal is to provide automated tools and systems to implement Board-approved rules and regulations, and to improve internal efficiencies. The annual Budget specifies projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies each of the major projects/contracts or purchases that are ongoing and expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report On Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
March 3, 2017 Board Meeting
Information Management Status Report On Major Ongoing and
Upcoming Projects During the Next Six Months

Project	Brief Description	Budget	Completed Actions	Upcoming Milestones
Website Evaluation & Improvements	Conduct a detailed review of the SCAQMD website to identify improvements/enhancements that can further site usability and implement the items approved by the Administrative Committee. Improvements include a new custom calendar and changes to the navigation and content organization	\$117,475	<ul style="list-style-type: none"> • Calendar development done • Home page development done 	<ul style="list-style-type: none"> • Development of master pages and widgets in process • Beta site completion expected by early February
Consolidation of Mapping Functions on SCAQMD's Website	Conduct an assessment of GIS needs across the agency and develop an implementation plan for consolidating GIS functionality across the agency with a road map of projects to reach that goal	\$49,936	<ul style="list-style-type: none"> • Needs assessment completed • Draft implementation plan outline done 	<ul style="list-style-type: none"> • Final System Design incorporating comments to be delivered week of January 31 • Draft implementation plan expected end of February • Post-contract, IM will begin implementing recommendations and incorporating into improved website
OnLine Permitting	<ul style="list-style-type: none"> • New Web Application Development project to automate the 400A Form Filing process 	\$200,000	Released Task Order October 2016	Business Process Definition work in progress
	<ul style="list-style-type: none"> • New Web Application Development project to automate the processing of Dry Cleaners, Gas Stations, and Spray Booth applications 	\$250,000	Project Started December 2016	Expected completion and deployment June 2017

	<ul style="list-style-type: none"> Bay Area Software Evaluation - Assist Permitting Systems Staff in assessment of the Bay Area Software solution for use by SCAQMD Permitting staff and the public 	To Be Determined	Received test account from Bay Area to access the demo site and experiment with the BAAQMD on line permit processing tools	Begin initial review of Internal Dashboard and Customer Service Portals. Currently working to understand overall system functionality and to resolve data submission and other errors encountered during initial review
Information Technology Review	RFP for Information Technology review to help determine opportunities for hardware, system and software modernization	\$75,000	Released RFP December 2, 2016 Four proposals received for panel review	Award contract on March 3, 2017
Permit Dashboard Statistics	<ul style="list-style-type: none"> High level: New dashboard displaying monthly count of pending applications by type (RECLAIM, Title V and Reg. II) Detailed: New Web Application to allow engineers to update the intermediate status of applications, and a modification of the FIND or other GIS application to display the updated status to the applicant and the public 	<p>Costs Unbudgeted, Developed internally. Cost of Highcharts software \$1,320</p> <p>Costs Unbudgeted, TBD after requirements are known</p>	<p>Dashboard developed internally and submitted for review and approval October 2016</p> <p>Initial requirements meeting held Aug. 2016. Staff identifying and finalizing intermediate statuses, method of data capture and other user requirements</p>	<p>Initial version live online as of Jan 20, 2017</p> <p>Continued biweekly follow-up to obtain user requirements needed for design and development work</p>

Network Core Switch and Router Replacement	Replace the existing voice and data network core switch and router, which is no longer fully supported by the manufacturer; the new core switch and router will deliver enhanced functionality with additional bandwidth and speed	\$225,000	Released RFP October 7, 2016 Awarded contract January 6, 2017 and equipment ordered	Complete implementation end of April 2017
Agenda Tracking System Replacement	Replace the aging custom agenda tracking system with a state-of-the-art, cost-effective Enterprise Content Management (ECM) system, which is fully integrated with OnBase, our agency-wide ECM system	\$86,600	Released RFP December 4, 2015 Awarded contract April 1, 2016	Complete implementation May 1, 2017
Replace Your Ride	New Web Application to allow residents to apply for incentives to purchase newer, less-polluting vehicles	\$175,000	Task order issued and awarded October 2016. Development work initiated December 2016	Requirements gathering and detail design work in progress
Emission Reporting System	Upgrade the outdated modem-based emission reporting system to allow internet-based reporting with up-to-date tools and methodology	\$242,000	Detailed planning and architecture sessions in progress in preparation for task order release	Task order set to start. Board approval scheduled for March 3, 2017
Web Application and CLASS Systems Maintenance and Support	On demand support for minor enhancements, upgrades, and maintenance of the SCAQMD suite of CLASS systems and Web Applications, Web Services, and Web Application Program Interfaces (API's)	\$103,000	Planning sessions in progress to finalize and prioritize work items for the upcoming period	Task order set to start. Board approval scheduled for March 3, 2017
Air Quality Index Rewrite and Migration	Develop a new Web Service and/or Web API to migrate the Air Quality Index function from the FORTRAN computer to STA's DMS system.	\$60,000	Work statement development in progress in preparation for task order release	Task order set to start. Board approval scheduled for March 3, 2017

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ITEM 6

BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Execute Administrative Service Agreement with Los Angeles County Employees Retirement Association to Continue to Administer Healthcare and Death Benefits for SCAQMD Retirees Participating in Los Angeles County Employees Retirement Association

SYNOPSIS: Los Angeles County Employees Retirement Association (LACERA) currently administers healthcare and death benefits for 63 retirees and beneficiaries who participated in LACERA while being employed by SCAQMD. LACERA is seeking to execute a new agreement to formalize the administration of these benefits.

COMMITTEE: Administrative, February 10, 2017; Recommended for approval.

RECOMMENDED ACTION:

Authorize the Executive Officer to execute an Administrative Service Agreement with LACERA to continue to provide health care and death benefits to eligible SCAQMD employees.

Wayne Nastri
Executive Officer

MBO:SJ:tam

Background

Employees who became employed by SCAQMD after December 31, 1978, were required to join SBCERA and no longer had an option to join LACERA. Existing employees were allowed to continue membership in LACERA and were not required to switch to SBCERA. These employees who elected to continue membership did so, at least partly, because LACERA offered a health care and death benefit that would not be provided through SBCERA. LACERA paid these benefits from “excess earnings” until June 30, 1982. At that time, LACERA required these benefits to be paid by the participating employers. On July 9, 1982, the SCAQMD Governing Board adopted a resolution to reimburse LACERA for the cost of these benefits.

There are currently 63 SCAQMD retirees and beneficiaries receiving these benefits at the cost of approximately \$20,000 per month (\$317 per retirement benefit), or \$240,000 annually. Additionally, there is one active remaining SCAQMD employee with participation in LACERA who will receive these benefits upon retirement. The number of employees and beneficiaries will continue to decrease over time.

Proposal

Staff is requesting Board approval to execute an Administrative Services Agreement with LACERA to formalize the responsibility of LACERA and SCAQMD in the administration of these benefits.

Resource Impacts

The current cost of health care and death benefits for SCAQMD employees with LACERA membership is \$240,000 annually and is included in the current general fund budget and additional funding will be requested in future budgets.

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ITEM 7

BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Report of RFPs Scheduled for Release in March

SYNOPSIS: This report summarizes the RFPs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of March.

COMMITTEE: Administrative, February 10, 2017; Recommended for Approval

RECOMMENDED ACTION:
Approve the release of RFPs for the month of March.

Wayne Nastri
Executive Officer

MBO:lg

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on March 3, 2017.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

Report of RFPs Scheduled for Release in March 2017

**March 3, 2017 Board Meeting
Report on RFPs Scheduled for Release on March 3, 2017**

(For detailed information visit SCAQMD's website at
<http://www.aqmd.gov/grants-bids> following Board approval on March 3, 2017)

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

RFP #P2017-13 Issue Request for Proposal to Hire Outside Counsel

WIESE/3460

From time to time the SCAQMD requires the assistance of outside litigation counsel having expertise and experience in areas including, but not limited to, the California Environmental Quality Act, air quality laws, administrative law, the Brown Act, representation of government agencies, constitutional issues, Clean Air Act issues, and complex environmental litigation. A prequalified list was approved by the Governing Board in 2014. In addition, the Hearing Board occasionally requires the assistance of outside counsel for advice on these and related issues such as quasi-judicial hearings, the California Administrative Procedures Act, the California Fair Political Practices Act and constitutional issues related to air pollution law and jurisdiction of local agency hearing boards and for representation when its decisions are challenged in court proceedings. This RFP has two purposes: to solicit qualified law firms or sole practitioners in order to establish a prequalified list that General Counsel may use to represent the SCAQMD in ongoing and possible future litigation where outside counsel is required; and, to solicit qualified firms or sole practitioners to advise and represent the Hearing Board. General Counsel and the Hearing Board will use different firms to avoid conflicts of interest. The list will be valid for a three-year period. Funding for this contract will be requested in the FY 2017-18 budget and in subsequent fiscal year budgets in the amount of \$250,000 annually for up to three years.

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ITEM 8

BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: SCAQMD currently has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to amend the contracts approved by the Board to add additional funding for needed development and maintenance work.

COMMITTEE: Administrative, February 10, 2017, Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of \$242,000 to AgreeYa Solutions and \$163,000 to Sierra Cybernetics from the FY 2016-17 budget for the specific task orders listed in Attachment 1.

Wayne Nastri
Executive Officer

JCM:OSM:jga

Background

At its October 3, 2014 meeting, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared.

System development and maintenance efforts are currently needed (see Attachment) to enhance system functionality and to provide SCAQMD staff with additional automation

for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contracts.

The contracts are for one year with the option to renew for two one-year periods. We currently have contracts in place with both AgreeYa Solutions and Sierra Cybernetics.

This item is listed on the “Status Report on Major Projects for Information Management.”

Proposal

Staff proposes the contracts be amended in the amount of \$242,000 to AgreeYa Solutions, and \$163,000 to Sierra Cybernetics for the specific task orders listed in Attachment 1.

Resource Impacts

Sufficient funding is included in the FY 2016-17 Budget.

Attachment

Task Order Summary

Attachment 1

Task Order Summary

Section A – Funding Totals by Contract

CONTRACTOR	PREVIOUS FUNDING	THIS ADDITION	TOTAL FUNDING
AgreeYa Solutions	\$277,340	\$242,000	\$519,340
Prelude Systems	\$571,500	\$0	\$571,500
Sierra Cybernetics	\$992,500	\$163,000	\$1,155,500
Varsun eTechnologies	\$1,268,550	\$0	\$1,268,550
TOTAL	\$3,109,890	\$405,000	\$3,514,890

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
Emission Reporting System Replacement	Upgrade and replacement of the outdated emissions reporting system used for daily reporting of NOx and SOx emissions from Major Source facilities and the associated web applications used for search, retrieval and viewing of the reported emissions information	\$242,000	AgreeYa
CLASS Systems and Web Application Maintenance and Support	Minor enhancements, maintenance and support for the SCAQMD suite of CLASS Systems, Web Applications, Web Services, and Web Application Program Interfaces (API's)	\$103,000	Sierra
Air Quality Index (AQI) Conversion and Migration from FORTRAN to DMS	Conversion of the Air Quality Index (AQI) calculation to a Web Service/Web API and migration from the existing Data Acquisition System (FORTRAN) to STA's Data Management System (DMS)	\$60,000	Sierra
TOTAL		\$405,000	

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ITEM 9

BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Execute Contract for Information Technology Review

SYNOPSIS: On December 2, 2016, the Board approved release of an RFP for an information technology review. This action is to execute a contract with Sunera LLC to obtain these technology review services. Funds for these services (\$75,000) are included in the FY 2016-17 Budget.

COMMITTEE: Administrative, February 10, 2017; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Chairman to execute a contract with Sunera LLC for performance of an information technology review for FY 2016-2017 at a total cost not to exceed \$75,000.

Wayne Nastri
Executive Officer

JCM:OSM:jga

Background

On December 2, 2016, the Board authorized release of RFP #2017-09 for an information technology (IT) review. The requested services consist of an evaluation of the information technologies currently in place and those that are needed to support SCAQMD's future business goals and objectives. An information technology review is an examination of information systems (hardware and software) within an IT infrastructure. During the information technology review, the consultant will collect and evaluate evidence of SCAQMD's information systems, practices and operations to determine if changes are needed in the existing structure to meet current and future needs.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the

Orange County Register, the San Bernardino Sun, and Riverside County’s Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders were notified utilizing SCAQMD’s own electronic listing of certified minority vendors. Notice of the RFP was emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD’s website (<http://www.aqmd.gov>).

Bid Evaluation

The SCAQMD received a total of four proposals from firms that are qualified to perform information technology reviews in the State of California. All of the proposals were received by the 1:00 p.m., January 10, 2017 deadline and were evaluated by a technically qualified panel in accordance with criteria contained in the RFP.

Of the four proposals received, two were rated technically qualified to perform the information technology review and were scored for cost. Two of the proposals failed to receive the minimum technical score and received no further evaluation. Evaluation results for the two qualifying proposals are summarized below.

BIDDER	TECHNICAL SCORE	BID AMOUNT	COST	TOTAL POINTS	OVERALL RANK
Sunera LLC	66.0	\$74,800	30.0	96.0	1
Varsun eTechnologies	60.8	\$74,400	29.5	90.3	2

Panel Composition

The panel convened to evaluate the proposals consisted of the following SCAQMD staff members: the ADEO of Compliance and Enforcement, the ADEO of Engineering and Permitting, the Financial Services Manager and two (2) Technology Implementation Managers from Information Management. Of the five panelists that scored the proposals, one is African American and four are Caucasian; three are female and two male.

Resource Impacts

The maximum cost for the information technology review is \$75,000. Sufficient funding is included in the FY 2016-17 Budget.

ITEM 10

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BOARD MEETING DATE: March 3, 2017

AGENDA NO.

PROPOSAL: Execute Contracts with Consultants to Provide AB 2588 Assistance

SYNOPSIS: At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. Eight proposals were received and scored considering both technical merit and costs. This action is to award contracts to six of the eight firms who responded to the RFP. Funds for this project, in an amount not to exceed a total of \$500,000, will be allocated from the Air Toxics Special Revenue Fund (15) over an initial two-year period. Following the initial two-year period, the Executive Officer will have the option to extend each contract once per year for the next two years, and increase the total amount allocated up to another \$250,000 per year, for a total cost up to \$1,000,000 spread between all six firms over the full four-year period of these contracts. The Air Toxics Special Revenue Fund is specifically designed to provide funds to manage the AB 2588 program from fees paid by AB 2588 facilities.

COMMITTEE: Administrative, February 10, 2017; Recommended for Approval

RECOMMENDED ACTIONS:

1. Authorize the Chairman to fund and execute contracts for a total program cost not to exceed \$500,000 over a two-year period with the following contractors:
 - Alta Environmental in an amount not to exceed \$85,000;
 - Davenport Engineering in an amount not to exceed \$85,000;
 - Environmental Science Associates in an amount not to exceed \$85,000;
 - Integra Environmental Consulting in an amount not to exceed \$75,000;
 - Trinity Consultants in an amount not to exceed \$85,000; and
 - Yorke Engineering in an amount not to exceed \$85,000;
2. Authorize the Executive Officer to have the option to extend these contracts following the initial two-year period once per year for the next two years, and increase the contract amount up to \$250,000 per year spread between all six firms, for a total cost up to \$1,000,000.

3. Authorize the Executive Officer to amend the contracts as necessary to reallocate funding between the contractors based on program needs, without exceeding the total program costs and only up to \$75,000 per contract per fiscal year.

Wayne Natri
Executive Officer

PF:SN:IM:VM

Background

The Air Toxics "Hot Spots" Information and Assessment Act of 1987 (commonly known as AB 2588) established a statewide program for the inventory of air toxics emissions from individual facilities as well as requirements for Health Risk Assessments, public notification of potential health risks, and risk reduction. In March 2015, the Office of Environmental Health Hazard Assessment (OEHHA) approved revisions to its Risk Assessment Guidelines which increased the estimated residential cancer risk by approximately three times compared to the previous guidelines with no changes in emissions. These changes reflect recent scientific studies that have found greater sensitivity of children to cancer causing compounds than previously considered. The revised OEHHA Risk Assessment Guidelines were incorporated in SCAQMD's Rule 1402 which is designed to implement the AB 2588 program. As a result, SCAQMD staff is expecting that more facilities will be required to submit Air Toxics Inventory Reports and possibly Health Risk Assessments, Risk Reduction Plans, and Voluntary Risk Reduction Plans.

At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. The total amount of funding available for this RFP is \$1,000,000.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin. Notice was also provided to professional organizations such as the Association of Environmental Professionals, and to academic researchers in this field.

Notice of the RFP was emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, including small businesses, and placed on SCAQMD's website (www.aqmd.gov).

Proposal Evaluation

Six participants representing six companies attended a voluntary bidder's conference held on November 17, 2016 at SCAQMD headquarters. In response to RFP #P2017-08, a total of eight proposals were received by 2:00 p.m. on December 16, 2016, the closing date of the RFP solicitation. The proposals were reviewed by a four-member panel in accordance with established SCAQMD guidelines outlined in the RFP. The four-member panel was comprised of an SCAQMD Planning and Rules Manager, Program Supervisor, Senior Air Quality Engineer, and Air Quality Specialist. All of these individuals have experience with the AB 2588 program and review of toxic emission inventories and health risk assessments. The panel breakdown was one Asian/Pacific Islander, one of Middle Eastern descent, and two Caucasian; two females and two males. Each proposal was required to meet a minimum technical score of 56 out of 70 points in order to be considered for further evaluation. The technical proposals were evaluated according to the criteria specified in the RFP, including the consultants' understanding of the requirements of the RFP, technical qualifications, and past experience with AB 2588 reports. Six of the eight consultants scored at least the minimum number of points required on the technical aspect of the proposal. Costs in each proposal ranged from about \$1,000 for emissions inventory reviews of less complex facilities, to about \$10,000 for the review of complicated health risk assessments and dispersion modeling, which is within the expected range of costs for this type of work. After contract execution, individual task orders will be sent out for bid to these consultants as work arises. Staff will then select consultants for each individual task, taking into account cost, project or source expertise, and any potential conflicts of interest applicable to that task.

Benefits to SCAQMD

The proposed work will provide SCAQMD with supplemental resources needed to provide reviews for the expected increase in submitted Quadrennial Emission Inventories, Air Toxics Inventory Reports, Health Risk Assessments, Voluntary Risk Reduction Plans and Risk Reduction Plans. This increased workload is required due to recent updates to the state's health risk assessment guidelines that must be followed in the AB 2588 program.

Resource Impacts

Awards under this RFP are estimated to total up to \$1,000,000 and will be made from the Air Toxics Special Revenue Fund (15), which is designed to provide support specifically for the work proposed for this RFP, and which has sufficient funds for this project.

Attachment

Evaluation of Proposals for RFP #P2017-08

Attachment

EVALUATION OF PROPOSALS FOR RFP # P2017-08

Proposer	Technical Points	Cost Points	Potential Additional Points*							Final Score
			Small Business	DVBE** Business	Use of DVBE Sub-contractor	Low Emission Vehicle Business	Local Business	Off-Peak Hrs Delivery Business	Most Favored Customer	
<i>Total Points Possible</i>	(70)	(30)	(10)	(10)	(7)	(5)	(5)	(2)	(2)	(115)
Yorke Engineering	66	23	10				5			104
Trinity Consultants	65	29					5		2	101
Integra Environmental Consulting	60	26	10		7		5		2	101
Alta Environmental	58	28	10							96
Environmental Science Associates	57	23	10		7		5			95
Davenport Engineering	56	24	10				5		2	95
Montrose Environmental Group	55	Disqualified***								
Stepman, Pinonnault and Associates Inc., DBA Verdant Environmental	51	Disqualified***								

*Proposals could receive a maximum of 15 additional points in these categories in addition to technical and cost points.

**DVBE = Disabled Veteran-owned Business Enterprise

***Proposals that did not receive a minimum score of 56 Technical Points did not receive further consideration

ITEM 11

**South Coast Air Quality Management District
Executive Office
Memorandum**

DATE: February 10, 2017
TO: Administrative Committee
FROM: Wayne Nastri
SUBJECT: Environmental Justice Advisory Group

The South Coast Air Quality Management District’s (SCAQMD) Environmental Justice Advisory Group (EJAG) is comprised of up to 30 members representing environmental justice leaders, academia, small business, general public, and one Governing Board member. Chairman Burke recommends adding Kerry N. Doi, President & CEO of Pacific Asian Consortium in Employment as a member to EJAG.

EJAG Chair, Dr. Joseph Lyou, recommends your review and approval to add the following candidate as a new EJAG member.

New Candidate	Affiliation	Representing
Kerry N. Doi	President & CEO of Pacific Asian Consortium in Employment	General Public

The above member will serve a four-year term, from April, 2017 to April, 2021. Attached is the candidate’s resume for your review.

DJA:LTO:JD

Attachment
Resume

Biography – Kerry N. Doi

In his 41 years as President and CEO of Pacific Asian Consortium in Employment (PACE), **Kerry Doi** has honed and demonstrated his experience and expertise in all forms of community economic development. As one of the largest Asian community development organizations in the United States, PACE successfully implements a variety of economic development, social service environmental programs for low income, ethnic minority residents in the Los Angeles area. PACE programs serve more than 60,000 low income residents annually with an operating budget in excess of \$30 million and 400 staff. PACE is committed to successfully developing and implementing programs that address root causes of poverty and promote economic self-sufficiency.

Mr. Doi's outstanding abilities in the field of community development are evidenced not only by his accomplishments at PACE, but by his extensive involvement and leadership in numerous local, state and national community development organizations. Locally, he is a board member of the Los Angeles Housing Partnership and the CA Community Economic Development Association (CCEDA). On the national level, Kerry is a member of the U.S. Environmental Protection Agency's National Environmental Justice Advisory Council (NEJAC) and as was recently appointed by President Barack Obama to serve on the President's Advisory Council on Financial Capability for Young Americans. Additionally, Kerry is a founding member and the former national chair of the National Coalition for Asian Pacific American Community Development - CAPACD a national association of Asian and Pacific Islanders engaged in community development. Mr. Doi also recently served on the Federal Reserve Board of Governors Consumer Advisory Council. In recognition of his years of service, he was presented with the 2013 Leadership Award by the Asian American Drug Abuse Program, an organization which he helped to found in 1972.

In addition to his service to numerous organizations, Mr. Doi's advice, insight and expertise is frequently sought by a wide range of local, state and federal officials and agencies in matters of community economic development—especially with regard to refugees, asylees, immigrants and other ethnic minority low income communities. He has provided testimony on the “State of Asian American Pacific Islander Small Businesses” before the Congressional Asian Pacific American Caucus (CAPAC) and Senate Democrats at the US Capitol. He has also provided testimony on the Foreclosure Crisis before the Los Angeles Branch of the Federal Reserve Bank of San Francisco. The Commission on Security and Cooperation in Europe requested Mr. Doi's testimony about his experience with “The Regional Impacts and Opportunities of Migration”. Mr. Doi's unique experience and perspective has made him a sought after speaker before a variety of local, state and national public and private institutions and agencies.

Mr. Doi has a strong commitment to excellence, education and lifelong learning. He received a BS degree from California State University, Long Beach and has received certificates in Economic Development and Finance from the National Development Council, an Organizational Development certificate from the Kellogg Training Institute and completed Network for Excellence training at the Malcolm Baldrige Criteria for Performance Excellence Examiner Training in Washington DC. Kerry was honored by Los Angeles public television station KCET in 2009 as a “Local Hero”. In 2008 Mr. Doi completed the prestigious Fannie Mae/Neighborhood Reinvestment Excellence in Community Development Program, at Harvard University's John F. Kennedy School of Government. He is currently serving on the Community Development Advisory Board of JPMorgan Chase Bank, a member of the National Environmental Justice Advisory Council, US Environmental Protection Agency, and Los Angeles County Small Business Commission.



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
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ITEM 12

LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, DECEMBER 9, 2016 MEETING MINUTES

MEMBERS PRESENT:

Ben Benoit, Council Member, City of Wildomar and LGSBA Chairman
Felipe Aguirre
Paul Avila, P.B.A. & Associates
Geoffrey Blake, Metal Finishers of Southern California/All Metals
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Maria Elena Kennedy, Kennedy Communications
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Cynthia Moran, Council Member, City of Chino Hills
David Rothbart, Los Angeles County Sanitation District

MEMBERS ABSENT:

Todd Campbell, Clean Fuels

OTHERS PRESENT:

Dennis Yates

SCAQMD STAFF:

Derrick J. Alatorre, DEO/Public Advisor
Nancy Feldman, Principal Deputy District Counsel
Elaine-Joy Hills, AQ Inspector II
Lori Langrell, Secretary
Paul Wright, Audio Visual Specialist

Agenda Item #1 - Call to Order/Opening Remarks

Council Member Ben Benoit called the meeting to order at 12:19 p.m.

Agenda Item #2 – Approval of November 18, 2016 Meeting Minutes

Chair Benoit called for approval of the November 18, 2016 meeting minutes. The minutes were approved unanimously.

Agenda Item #3 – Review of Follow Up/Action Items

Mr. Derrick Alatorre advised the group with regard to a presentation on BACT guidelines that was requested, he has reached out to the BACT group, and hope to agendize a presentation in the first quarter of 2017. The second item was a question raised pertaining to the World Bank lending practices and emission reduction targets. Mr. Alatorre advised the group that there is not a lot of information

specifically on that topic, but the advisory group members will be emailed a link related to World Bank, with an interactive search tool called CIRB (Climate Action for Urban Sustainability).

Agenda Item #4 – Local Government & Small Business Assistance Advisory Group 2016 Accomplishments/2017 Goals & Objectives

Mr. Alatorre presented the 2016 Accomplishments, and 2017 Goals & Objectives to the advisory group.

Mr. John DeWitt asked when the permit backlog will be caught up. Mr. Alatorre indicated there is no way to pinpoint an exact date at this time. Chair Benoit indicated that two options were presented to the Administrative Committee: (1) a two year plan, and (2) a one year plan. Both plans brought a lot of expense in training and staffing, but the most important factor being considered is making technical additions, new computer software, submitting electronically, changing the process, etc.

Mr. Paul Avila asked if there is a way to get an update on permit status every four to six months. Chair Benoit indicated that they are looking at a widget for the website that would give a live number daily pertaining to permits.

Mr. David Rothbart asked if an applicant pays for an expedited permit, and the backlog work is being done on weekends, how does that expedite the process. Mr. Alatorre indicated he will leave that response to Dr. Tisopulos, but we have refunded expedited fees in the past if we were not able to do it.

Mr. Alatorre went over the 2017 Goals & Objectives, and asked for any additions, and also indicated that if there are any additions before the next meeting, they can be emailed in.

Ms. Nancy Feldman reminded the group that some members have expired ethics training, and to please complete the course as soon as possible. The course is available online.

Agenda Item #5 - Monthly Report on Small Business Assistance Activities

No comments.

Agenda Item #6 - Other Business

Ms. Loof commended Mr. Alatorre for his thorough and consistent follow up on the action items. Mr. Alatorre indicated it is a team effort and thanked staff for keeping him on track.

Agenda Item #7 - Public Comment

No comments.

Adjournment

The meeting adjourned at 12:39 p.m.

2/7/2017 8:55 AM

ITEM 13

DRAFT

MEETING, MARCH 3, 2017

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m., in the Auditorium at SCAQMD Headquarters, 21865 Copley Drive, Diamond Bar, California.

The agenda and documents in the agenda packet will be made available upon request in appropriate alternative formats to assist persons with a disability. Disability-related accommodations will also be made available to allow participation in the Board meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please telephone the Clerk of the Boards Office at (909) 396-2500 from 7:00 a.m. to 5:30 p.m. Tuesday through Friday.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at the South Coast Air Quality Management District Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765.

Please note: This is a draft agenda and is subject to change.

CALL TO ORDER

- Pledge of Allegiance
- Opening Comments: William A. Burke, Ed.D., Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

CONSENT CALENDAR (Items 1 through XX)

Note: Consent Calendar items held for discussion will be moved to Item No. XX

- 9627. Approve Minutes of February 3, 2017 Board Meeting **Garzaro/2500**
- 9680. Set Public Hearings April 7, 2017 to Consider Adoption of and/or Amendments to SCAQMD Rules and Regulations **Nastri/3131**

Budget/Fiscal Impact

- 9705. Execute Contracts with Consultants to Provide AB 2588 Assistance **Nakamura/3105**


At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. Eight proposals were received and scored considering both technical merit and costs. This action is to award contracts to six of the eight firms who responded to the RFP. Funds for this project, in an amount not to exceed a total of \$500,000, will be allocated from the Air Toxics Special Revenue Fund (15) over an initial two year period. Following the initial two year period, the Executive Officer will have the option to extend each contract once per year for the next two years, and increase the total amount allocated up to another \$250,000 per year, for a total cost up to \$1,000,000 spread between all six firms over the full four year period of these contracts. The Air Toxics Special Revenue Fund is specifically designed to provide funds to manage the AB2588 program from fees paid by AB2588 facilities. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

9681. Approve Year-Round Electric Lawn Mower Rebate Program  **Minassian/2641**


For the past 14 years, the SCAQMD has implemented an Electric Lawn Mower Exchange Program. Over the last two years, the Program has experienced declining exchanges, likely due to the severe drought across California and market saturation. Staff proposes to modify the Program by offering a year-round Electric Lawn Mower Rebate Program on a first-come, first-served basis, where participants would receive a rebate through an online application process after purchasing a new battery-electric lawn mower and scrapping their old gasoline-powered lawn mower at a participating licensed dismantler. This action is to approve the year-round Electric Lawn Mower Rebate Program on a first-come, first-served basis in an amount not to exceed \$250,000 from the Rule 2202 Air Quality Investment Fund (27). (Reviewed: Mobile Source Committee, February 17, 2017; Recommended for Approval)

9707. Execute Contract to Develop and Demonstrate Electric School Buses with Vehicle-to-Grid Capability **Miyasato/3249**

DOE recently awarded the Blue Bird Body Company, Inc. \$4,902,237 for the development and demonstration of electric school buses with vehicle-to-grid (V2G) capability. Blue Bird Body Company proposes to develop and manufacture V2G electric school buses and demonstrate them in the Rialto Unified School District. Staff proposes to cost-share this project. This action is to execute a contract with Blue Bird Body Company for the development, manufacture and demonstration of electric school buses in an amount not to exceed \$1,900,000 from the Lower-Emission School Bus Fund (33). (Reviewed: Technology Committee, February 17, 2017; Recommended for Approval)

9708. Execute Contract to Develop and Demonstrate Medium-Heavy Duty (Class 5-7) Plug-in Hybrid Electric Vehicles for Work Truck Applications  **Miyasato/3249**

DOE recently awarded \$2,932,193 to Odyne Systems, LLC, for the development and demonstration of a medium-heavy duty (Class 5-7) plug-in hybrid electric vehicle (PHEV) for work truck applications. Odyne proposes to develop and demonstrate medium-heavy duty (Class 5-7) PHEV work trucks with reduced fuel consumption and fully electrified jobsite functions. Staff proposes to cost-share this project. This action is to execute a contract with Odyne Systems, LLC, for the design, manufacture and demonstration of medium-heavy duty (Class 5-7) PHEV work trucks in an amount not to exceed \$900,000 from the Clean Fuel Fund (31). (Reviewed: Technology Committee, February 17, 2017; Recommended for Approval)

9723. Transfer Funds, Execute Contract to Develop and Demonstrate Vessel Performance Management Software and Equipment, and Amend Award  **Miyasato/3249**

The California State University Maritime Academy proposes to demonstrate a technology capable of harvesting high altitude wind energy while employing a vessel performance optimization system. The first two phases of the project includes the design and installation of the performance management software and equipment followed by demonstration of the equipment with performance evaluation of its fuel and emissions reductions capabilities. Staff proposes to cost-share phase 2 of this project with the California State University Maritime Academy, Maritime Administration and Bay Area AQMD. These actions are to transfer \$50,086 from the BP ARCO Settlement Projects Fund (46) into the Clean Fuels Fund (31), and execute a contract with the California State University Maritime Academy for the design and demonstration of vessel performance management software and equipment in an amount not to exceed \$50,086 from the Clean Fuels Fund (31). Finally, this action is to amend a contractor's name from Ricardo Solutions to Ricardo, Inc., for a prior award. (Reviewed: Technology Committee, February 17, 2017; Recommended for Approval)

9694. Transfer and Appropriate Funding, Issue Solicitations and Purchase Orders for Laboratory and Field Equipment, Vehicle and Software, Execute Contract, and Add Positions to Address Operational Needs in Science and Technology Advancement **Miyasato/3249**

The elevated levels of hexavalent chromium (Cr6+) that have recently been measured in the City of Paramount have created an urgent need to enhance SCAQMD's air quality monitoring and laboratory analysis. Investing in new laboratory and field equipment and additional staff will allow SCAQMD to appropriately address the increasing demand for the extensive monitoring of Cr6+ and other toxic metals in the City of Paramount as well as other parts of the Basin. These actions are to: 1) appropriate \$70,650 from the General Fund; 2) transfer and appropriate funding up to \$626,000 from the Air Toxics Fund (15) to Science and Technology Advancement's FY 2016-17 and/or 2017-18 Budget; 3) issue solicitations and purchase orders for laboratory and field equipment, one vehicle and software; 4) execute a contract for a mobile multi-metals survey study; and 5) create and fill four new positions in Science and Technology Advancement. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

9728. **Rename Special Revenue Fund, Recognize and Transfer Funds, Execute Agreement for SCAQMD to Act as Supplemental Environmental Project Implementer for Installation of Air Filtration Systems, Execute Contract and Reimburse General Fund for Administrative Costs** **Miyasato/3249**

CARB and the Burlington Northern Sante Fe Railway Company (BNSF) are executing a Supplemental Environmental Project (SEP) agreement to install air filtration systems at school(s) in a local Environmental Justice community. Both parties have requested SCAQMD act as the SEP Implementer. These actions are to: 1) rename the TraPac School Air Filtration Fund (52) to the Air Filtration Fund (52); 2) recognize up to \$625,000 from BNSF into the Air Filtration Fund (52); and 3) transfer up to \$625,000 as a temporary loan from the Clean Fuels Fund (31) to the Air Filtration Fund (52). Furthermore, these actions are to execute an agreement with BNSF for SCAQMD to act as the SEP Implementer for this project and execute a contract with IQAir North America for installation of air filtration systems in an amount not to exceed \$593,750 and reimburse the General Fund for administrative costs up to \$31,250 from the Air Filtration Fund (52). (Reviewed: Technology Committee, February 17, 2017; Recommended for Approval)

9706. **Execute Contract for Information Technology Review** **O'Kelly/2828**

On December 2, 2016, the Board approved release of an RFP for an information technology review. This action is to execute a contract with Sunera LLC to obtain these technology review services. Funds for these services (\$75,000) are included in the FY 2016-17 Budget. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

9702. **Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services** **O'Kelly/2828**

SCAQMD currently has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to amend the contracts approved by the Board to add additional funding for needed development and maintenance work. (Reviewed: Administrative Committee, February 10, 2017, Recommended for Approval)

9725. Execute Administrative Service Agreement with Los Angeles County Employees Retirement Association to Continue to Administer Healthcare and Death Benefits for SCAQMD Retirees Participating in Los Angeles County Employees Retirement Association **O'Kelly/2828**

Los Angeles County Employees Retirement Association (LACERA) currently administers healthcare and death benefits for 63 retirees and beneficiaries who participated in LACERA while being employed by SCAQMD. LACERA is seeking to execute a new agreement to formalize the administration of these benefits. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

9721. Approve SCAQMD Annual Investment Policy and Delegation of Authority to Appointed Treasurer to Invest SCAQMD Funds **O'Kelly/2828**

State law requires a local government entity annually to provide a statement of investment policy for consideration at a public meeting and to renew its delegation of authority to its treasurer to invest or reinvest funds of the local agency. (Reviewed: Investment Oversight Committee, February 17, 2017; Recommended for Approval)

9730. Annual Meeting of Brain & Lung Tumor and Air Pollution Foundation **Wiese/3460**

This item is to conduct the annual meeting of the Brain & Lung Tumor and Air Pollution Foundation. The Foundation staff will present an annual report detailing the research supported by the Foundation over the past year, the Foundation's plans for the future, and a financial report. (No Committee Review)

9616. Approve Contract Awards and Modifications Approved by MSRC **Pettis**

Items XX through XX - Information Only/Receive and File

9683. Legislative, Public Affairs and Media Report **Alatorre/3122**
- This report highlights the January 2017 outreach activities of Legislative, Public Affairs and Media, which include: Environmental Justice Update, Community Events/Public Meetings, Business Assistance, and Outreach to Business, Federal, State, and Local Government and Media Relations. (No Committee Review)
9631. Hearing Board Report **Camarena/2500**
- This reports the actions taken by the Hearing Board during the period of January 1 through January 31, 2017. (No Committee Review)
9700. Civil Filings and Civil Penalties Report **Wiese/3460**
- This reports the monthly penalties from January 1 through January 31, 2017, and legal actions filed the General Counsel's Office from January 1 through January 31, 2016. An Index of District Rules is attached with the penalty reports. (Reviewed: Stationary Source Committee, February 17, 2017)
9655. Lead Agency Projects and Environmental Documents Received by SCAQMD **Nakamura/3105**
- This report provides, for the Board's consideration, a listing of CEQA documents received by the SCAQMD between January 1, 2017 and January 31, 2017, and those projects for which the SCAQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, February 17, 2017)
9719. FY 16-17 Contract Activity **O'Kelly/2828**
- This report lists the number of contracts let during the first six months of FY 2016-17, the respective dollar amounts, award type, and the authorized contract signatory for SCAQMD. (No Committee Review)
9716. Report of RFPs Scheduled for Release in March **O'Kelly/2828**
- This report summarizes the RFPs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of March. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

9610. Status Report on Major Ongoing and Upcoming Projects for Information Management **O'Kelly/2828**

Information Management is responsible for data systems management services in support of all SCAQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, February 10, 2017; Recommended for Approval)

XX. Items Deferred from Consent Calendar

BOARD CALENDAR

9644. Administrative Committee (Receive & File) **Chair: Burke Nastri/3131**
9718. Investment Oversight Committee (Receive & File) **Chair: XXXX O'Kelly/2828**
9669. Legislative Committee (Receive & File) **Chair: Mitchell Alatorre/3122**
9690. Mobile Source Committee (Receive & File) **Chair: Parker Fine/2239**
9696. Stationary Source Committee (Receive & File) **Chair: Benoit Tisopulos/3123**
9583. Technology Committee (Receive & File) **Chair: Buscaino Miyasato/3249**
9621. Mobile Source Air Pollution Reduction Review Committee (Receive & File) **Board Liaison: Benoit Hogo/3184**
9634. California Air Resources Board Monthly Report (Receive & File) **Board Rep: Mitchell Garzaro/2500**
9665. Status Report on Regulation XIII – New Source Review **Tisopulos/3123**

This report presents the federal preliminary determination of equivalency for January 2015 through December 2015. As such, it provides information regarding the status of Regulation XIII – New Source Review in meeting federal NSR requirements and shows that SCAQMD's NSR program is in preliminary compliance with applicable federal requirements from January 2015 through December 2015. (Reviewed: Stationary Source Committee, February 17, 2017)

PUBLIC HEARINGS

9678. Adopt 2016 Air Quality Management Plan (*Continued from the February 3, 2017 Board Meeting for Board Discussion/Action Only*) **Fine/2239**

The Air Quality Management Plan (AQMP) is the legally enforceable blueprint for how the SCAQMD air basins will meet and maintain federal and State air quality standards. The 2016 AQMP has been developed in partnership with CARB, U.S. EPA, SCAG, and stakeholders throughout the region, including input from local governments, environmental organizations, academia, and the business community. The 2016 AQMP identifies control measures needed to demonstrate attainment with the federal 2008 8-hour ozone standard by 2031, the 2012 annual PM2.5 standard by 2025, and the 24-hour PM2.5 standard by 2019 in the South Coast Air Basin and the 2008 8-hour ozone standard by 2026 in the Coachella Valley. In addition, the 2016 AQMP provides revisions to previous plans regarding attainment of the 1997 8-hour ozone standard by 2023 and the revoked 1-hour ozone standard by 2022. Further, Appendix I (Health Effects) includes a report on the health impacts of particulate matter air pollution in the South Coast Air Basin. (Reviewed: Mobile Source Committee, January 22, March 18, April 15, May 20, June 17, July 22, September 16 and October 21, 2016, and January 20, 2017)

9704. Approve and Adopt Technology Advancement Office Clean Fuels Program 2016 Annual Report and 2017 Plan Update and Resolution, and Receive and File or Approve and Adopt Revised Membership of Technology Advancement and Clean Fuels Advisory Groups **Miyasato/3249**

Each year by March 31, the Technology Advancement Office must submit to the California Legislative Analyst an approved Annual Report for the past year and a Plan Update for the current calendar year. Staff has reviewed the Clean Fuels Program with the Clean Fuels Advisory Group, the Technology Advancement Advisory Group and other technical experts. Additionally, the 2017 Clean Fuels Program Draft Plan Update was presented to the Technology Committee for review and comment at its October 21, 2016 meeting. This action is to approve and adopt the final Technology Advancement Clean Fuels Program Annual Report for 2016 and 2017 Plan Update as well as the resolution finding that proposed projects do not duplicate any past or present programs. This action is to also receive and file membership changes to the Technology Advancement Advisory Group and approve and adopt membership changes to the SB 98 Clean Fuels Advisory Group. (Reviewed: Technology Committee, February 17, 2017; Recommended for Approval)

9701. Annual RECLAIM Audit Report for 2015 Compliance Year Tisopulos/3123

The annual report on the NOx and SOx RECLAIM program is prepared in accordance with Rule 2015 - Backstop Provisions. The report assesses emission reductions, availability of RECLAIM Trading Credits (RTCs) and their average annual prices, job impacts, compliance issues, and other measures of performance for the twenty-second year of this program. In addition, recent trends in trading future year RTCs are analyzed and presented in this report. Further, a list of facilities that did not reconcile their emissions for the 2015 Compliance Year is included in the report. (Reviewed: Stationary Source Committee, February 17, 2017)

9677. Adopt Rule 1430 – Control of Emissions from Metal Grinding Operations at Metal Forging Facilities Nakamura/3105

Proposed Rule 1430 will reduce particulate matter and toxic emissions from metal grinding and cutting operations at forging facilities. Metal grinding and cutting operations are currently exempt from SCAQMD permits. Based on monitoring, sampling and site visits, metal grinding at forging facilities can be a significant source of metal particulate emissions, some of which are also toxic air contaminants. The proposed rule will prohibit forging facilities to conduct grinding and cutting operations to occur in the open air and includes requirements to vent metal grinding and cutting operations to emission control devices, to meet a specified emission standard for the emission control devices, conduct metal grinding and cutting operations in a building enclosure to reduce fugitive emissions, and implement a series of housekeeping measures to further minimize fugitive emissions. This action is to adopt the resolution: 1) Certifying the Final Environmental Assessment for Proposed Rule 1430 – Control of Emissions from Metal Grinding Operations at Metal Forging Facilities; and 2) Adopting Rule 1430 – Control of Emissions from Metal Grinding Operations at Metal Forging Facilities. (Reviewed: Stationary Source Committee, January 20, 2017)

OTHER BUSINESS

9703. Approve Schedule of Activities to Implement Draft Financial Incentives Funding Action Plan for 2016 AQMP (*Continued from the February 3, 2017 Board Meeting*) Hogo/3184

A Draft Financial Incentives Funding Action Plan was prepared to help identify new revenue sources that the SCAQMD could pursue for incentive funding programs to help accelerate the turnover of existing vehicles and equipment to zero and near-zero emission technologies and help the region meet federal air quality standards. The Draft Action Plan includes a discussion of potential funding opportunities, public process, and a proposed schedule of activities to be initiated over the next year. The proposed activities include a schedule for staff to work with stakeholders through a public process to identify a set of funding opportunities to pursue, educating the state legislature and Congressional members on the funding needs of the region, and reporting to the Board on progress. This action is to seek the Board's approval on the schedule of activities proposed in the Draft Action Plan and have staff initiate the activities based on the Board's direction. (Reviewed: Mobile Source Committee, July 22 and October 21, 2016; and Governing Board, January 6, 2017)

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CLOSED SESSION - (No Written Material)

Wiese/3460

*****PUBLIC COMMENTS*****

Members of the public are afforded an opportunity to speak on any listed item before or during consideration of that item. Please notify the Clerk of the Board, (909) 396-2500, if you wish to do so. All agendas are posted at SCAQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the meeting. At the end of the agenda, an opportunity is also provided for the public to speak on any subject within the SCAQMD's authority. Speakers may be limited to three (3) minutes each.

Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under Public Comments may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record, provided 25 copies are presented to the Clerk of the Board. Electronic submittals to cob@aqmd.gov of 10 pages or less including attachment, in MS WORD, plain or HTML format will also be accepted by the Board and made part of the record if received no later than 5:00 p.m., on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance Evaluation Center	NESHAPS = National Emission Standards for Hazardous Air Pollutants
AQIP = Air Quality Investment Program	NGV = Natural Gas Vehicle
AQMP = Air Quality Management Plan	NOx = Oxides of Nitrogen
AVR = Average Vehicle Ridership	NSPS = New Source Performance Standards
BACT = Best Available Control Technology	NSR = New Source Review
Cal/EPA = California Environmental Protection Agency	OEHHA = Office of Environmental Health Hazard Assessment
CARB = California Air Resources Board	PAMS = Photochemical Assessment Monitoring Stations
CEMS = Continuous Emissions Monitoring Systems	PAR = Proposed Amended Rule
CEC = California Energy Commission	PEV = Plug-In Electric Vehicle
CEQA = California Environmental Quality Act	PHEV = Plug-In Hybrid Electric Vehicle
CE-CERT =College of Engineering-Center for Environmental Research and Technology	PM10 = Particulate Matter ≤ 10 microns
CNG = Compressed Natural Gas	PM2.5 = Particulate Matter ≤ 2.5 microns
CO = Carbon Monoxide	PR = Proposed Rule
CTG = Control Techniques Guideline	RFP = Request for Proposals
DOE = Department of Energy	RFQ = Request for Quotations
EV = Electric Vehicle	SCAG = Southern California Association of Governments
FY = Fiscal Year	SIP = State Implementation Plan
GHG = Greenhouse Gas	SOx = Oxides of Sulfur
HRA = Health Risk Assessment	SOON = Surplus Off-Road Opt-In for NOx
LEV = Low Emission Vehicle	SULEV = Super Ultra Low Emission Vehicle
LNG = Liquefied Natural Gas	TCM = Transportation Control Measure
MATES = Multiple Air Toxics Exposure Study	ULEV = Ultra Low Emission Vehicle
MOU = Memorandum of Understanding	U.S. EPA = United States Environmental Protection Agency
MSERCs = Mobile Source Emission Reduction Credits	VOC = Volatile Organic Compound
MSRC = Mobile Source (Air Pollution Reduction) Review Committee	ZEV = Zero Emission Vehicle
NATTS =National Air Toxics Trends Station	