ADMINISTRATIVE COMMITTEE MEETING

Committee Members
Chair Ben Benoit, Committee Chair
Senator (Ret.) Vanessa Delgado, Vice Chair
Mayor Michael Cacciotti
Board Member Gideon Kracov
Supervisor Janice Rutherford

March 11, 2022 ♦ 10:00 a.m.

Pursuant to Assembly Bill 361, the South Coast AQMD Administrative Committee meeting will only be conducted via video conferencing and by telephone. Please follow the instructions below to join the meeting remotely.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA
Join Zoom Webinar Meeting - from PC or Laptop
https://scaqmd.zoom.us/j/93760468442
Zoom Webinar ID: 937 6046 8442 (applies to all)
Teleconference Dial In
+1 669 900 6833
One tap mobile
+1669006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov’t. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.
**CALL TO ORDER**  
- Roll Call

**DISCUSSION ITEMS – Items 1 through 8:**

1. **Board Members’ Concerns (No Motion Required)**  
Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.  
Chair Ben Benoit  
Committee Chair

2. **Chair’s Report of Approved Travel (No Motion Required)**  
Chair Benoit

3. **Report of Approved Out-of-Country Travel (No Motion Required)**  
Wayne Nastri  
Executive Officer

4. **Review April 1, 2022 Governing Board Agenda**  
Wayne Nastri  
pgs. 5-14

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (Motion Requested if Proposal Made)**  
Chair Benoit  
pgs. 15-20

6. **Update on South Coast AQMD Inclusion, Diversity and Equity Efforts (No Motion Required)**  
Dr. Cessa Heard-Johnson  
Diversity, Equity and Inclusion Officer  
pgs. 21-30

7. **Budget and Economic Outlook Update (No Motion Required)**  
Susan Nakamura  
Chief Operating Officer

8. **Status Report on Major Ongoing and Upcoming Projects for Information Management (No Motion Required)**  
Ron Moskowitz  
Chief Information Officer, Information Management  
pgs. 31-37

**ACTION ITEMS – Items 9 through 11:**

9. **Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Systems (Motion Requested)**  
South Coast AQMD has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding needed for the development and maintenance work in an amount not to exceed $90,000 for AgreeYa Solutions, $209,600 for Prelude Systems, $302,400 for Sierra Cybernetics, and $651,000 for Varsun eTechnologies. Funding is available in Information Management’s FY 2021-22 Budget.  
Ron Moskowitz  
pgs. 38-40
### Administrative Committee

**10. Recognize Revenue, Appropriate and Transfer Funds for Air Monitoring Programs, Issue Solicitations and Purchase Orders for Air Monitoring Equipment and One Vehicle (Motion Requested)**

South Coast AQMD is expected to receive grant funds up to $703,945 from U.S. EPA for the PM2.5 Program and up to $2,100,000 from the U.S. Government for the Enhanced Particulate Monitoring Program. These actions are to recognize revenue and appropriate funds for the PM2.5 and Enhanced Particulate Monitoring Programs, transfer up to $350,000 between Major Objects in Science & Technology Advancement’s FY 2022-23 Budget to realign expenditures for the Enhanced Particulate Monitoring Program and issue solicitations and purchase orders for air monitoring equipment and one vehicle.

**11. Remove Various Fixed Assets from South Coast AQMD Inventory (Motion Requested)**

South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every six months. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

**WRITTEN REPORT:**

**12. Local Government & Small Business Assistance Advisory Group Minutes for the January 14, 2022 Meeting (No Motion Required)**

Attached for information only are the Local Government & Small Business Assistance Advisory Group minutes for the January 14, 2022 meeting.

**OTHER MATTERS:**

13. **Other Business**

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)

14. **Public Comment**

At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee’s authority that is not on the agenda. Speakers may be limited to three (3) minutes total.

15. **Next Meeting Date:** April 8, 2022 at 10:00 a.m.

**ADJOURNMENT**

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov’t Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the
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Directions for TELEPHONE line only:

• If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.
MEETING, APRIL 1, 2022
HYBRID GOVERNING BOARD MEETING

Pursuant to Assembly Bill 361, a meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, April 1, 2022 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone.

Given health and safety concerns, seating availability may be limited, and the meeting format may be changed to full remote via webcast. Please refer to South Coast AQMD’s website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

http://www.aqmd.gov/home/news-events/meeting-agendas-minutes

Proof of full vaccination or a negative COVID test within 72 hours prior to the start of the Governing Board meeting will be required for admittance.

<table>
<thead>
<tr>
<th>Proof of COVID-19 Vaccination includes:</th>
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<tr>
<td>• COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control &amp; Prevention or WHO Yellow Card) which includes name of person vaccinated, type of vaccine provided and date doses administered; OR</td>
</tr>
<tr>
<td>• A photo of a vaccination card as a separate document; OR</td>
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<tr>
<td>• A photo of the vaccine card stored on a phone or electronic device; OR</td>
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<tr>
<td>• Documentation of vaccination from a healthcare provider; OR</td>
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<tr>
<td>• Digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader: name, date of birth, vaccine dates and vaccine type</td>
</tr>
</tbody>
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Please note: Mask wearing is not required indoors during this meeting, however, L.A. County Department of Public Health strongly recommends masking for everyone, regardless of vaccination status, in indoor public spaces.

ELECTRONIC PARTICIPATION INFORMATION
(Instructions provided at bottom of the agenda)

Join Zoom Meeting - from PC, Laptop or Phone
https://scaqmd.zoom.us/j/93128605044
Meeting ID: 931 2860 5044 (applies to all)
Teleconference Dial In +1 669 900 6833 or +1 253 215 8782
One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#

Audience will be allowed to provide public comment in person or through Zoom connection or telephone.

PUBLIC COMMENT WILL STILL BE TAKEN

Phone controls for participants:
The following commands can be used on your phone’s dial pad while in Zoom Webinar meeting:
• *6 - Toggle mute/unmute
• *9 - Raise hand

Cleaning the air that we breathe...
Questions About an Agenda Item

- The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item.
- In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.

Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD’s Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

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A webcast of the meeting is available for viewing at:
http://www.aqmd.gov/home/news-events/webcast
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Ben J. Benoit, Chair
  Other Board Members
  Wayne Nastri, Executive Officer

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD’s authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items 1 through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

_items 1 through XX – Action Items/No Fiscal Impact

11540. Comply with AB 361 Requirements to Allow South Coast AQMD Board and South Coast AQMD Brown Act Committees to Continue to Meet Remotely

This action is to adopt the attached Resolution finding that the Board: 1) has reconsidered the circumstances of the state of emergency; and 2) State or local officials continue to impose or recommend measures to promote social distancing. See California Government Code Section 54953(e)(3). (No Committee Review)

Staff/Phone (909) 396-

11693. Approve Minutes of March 4, 2022 Board Meeting

11692. Set Public Hearings May 6, 2022 to Consider Adoption of and/or Amendments to South Coast AQMD Rules and Regulations:

11690. Set Public Hearing May 6, 2022 to Determine That Proposed Rule 403.2 – Fugitive Dust From Large Roadway Projects, Is Exempt from CEQA; and Adopt Rule 403.2

Proposed Rule 403.2 (PR 403.2) provides mitigation of potential PM impacts to communities near large roadway projects. PR 403.2 would prohibit large roadway project activities within 100 feet of sensitive receptors and areas of public exposure. Furthermore, projects within 500 feet an area of public exposure or 1,000 feet of sensitive receptor would require additional requirements for increased dust control, notification to nearby receptors prior to project commencement, a certified dust control supervisor, project signage, and recordkeeping. This action is to adopt the Resolution: 1) Determining that Proposed Rule 403.2 – Fugitive Dust Emissions From Large Roadway Projects, is exempt from the requirements of the California Environmental Quality Act; and 2) Adopt Rule 403.2 – Fugitive Dust Emissions From Large Roadway Projects. (Reviewed: Stationary Source Committee, March 18, 2022)
Set Public Hearing May 6, 2022 to Adopt Executive Officer’s FY 2022-23 Proposed Goals and Priority Objectives, and Proposed Budget; Determine that Proposed Amendments to Regulation III – Fees and Rule 1480 – Ambient Monitoring and Sampling of Metal Toxic Air Contaminants Are Exempt from CEQA and Amend Regulation III – Fees and Rule 1480 – Ambient Monitoring and Sampling of Metal Toxic Air Contaminants

The Executive Officer’s Proposed Goals and Priority Objectives, and Proposed Budget for FY 2022-23 have been developed and are recommended for adoption. In addition, staff is proposing amendments to Regulation III – Fees and Rule 1480 – Ambient Monitoring and Sampling of Metal Toxic Air Contaminants. The amendments include: 1) an increase of most fees by 6.5 percent consistent with the Consumer Price Index and Rule 320; 2) new and increased fees that would permit cost recovery for emissions analyses and other supporting operations necessitated by incidents requiring large-scale South Coast AQMD staff response; 3) new or increased fees which are necessary to provide more specific cost recovery for other regulatory actions taken by the agency; and 4) administrative changes in Regulation III and Rule 1480 that include clarification, deletions, insertions, or corrections of existing rule language, which have no fee impact. This action is to: 1) Adopt the Executive Officer’s Proposed Goals and Priority Objectives, and Proposed Budget for FY 2022-23; 2) Determine that the proposed amendments to Regulation III - Fees and Rule 1480 – Ambient Monitoring and Sampling of Metal Toxic Air Contaminants are exempt from the California Environmental Quality Act; 3) Amend Regulation III; and 4) Amend Rule 1480. (Review: Special Board Meeting/Budget Study Session, April 8, 2022)

Execute Contract to Develop and Demonstrate High-Powered Fast Charging for Battery Electric Trucks

CEC awarded Electric Power Research Institute $12,999,155 to develop and demonstrate innovative high power fast charging systems along priority freight corridors in the South Coast Air Basin for Class 7 and eight battery electric trucks. The development, advancement and deployment of high-powered charging systems are needed to accelerate commercialization of battery electric zero-emission technologies. This action is to authorize the Executive Officer to execute a contract with the Electric Power Research Institute in the amount not to exceed $2,000,000 from the Clean Fuels Fund (31) to co-fund the development and demonstration of innovative high power fast charging systems. (Reviewed: Technology Committee, March 18, 2022; Recommended for Approval)
Recognize Revenue, Appropriate and Transfer Funds for Air Monitoring Programs, Issue Solicitations and Purchase Orders for Air Monitoring Equipment and One Vehicle

South Coast AQMD is expected to receive grant funds up to $703,945 from U.S. EPA for the PM2.5 Program and up to $2,100,000 from the U.S. Government for the Enhanced Particulate Monitoring Program. These actions are to recognize revenue and appropriate funds for the PM2.5 and Enhanced Particulate Monitoring Programs, transfer up to $350,000 between Major Objects in Science and Technology Advancement's FY 2022-23 Budget to realign expenditures for the Enhanced Particulate Monitoring Program and issue solicitations and purchase orders for air monitoring equipment and one vehicle. (Reviewed: Administrative Committee, March 11, 2022; Recommended for Approval)

Adopt Resolution Recognizing Funds, Issue Program Announcement and Execute Contracts for Clean Trucks and Advanced Technology Goods Movement Equipment

In November 2021, CARB approved the Fiscal Year 2021-22 Funding Plan for Clean Transportation Incentives in which $32.1 million from Senate Bill 129 (SB 129), State General Funds for Extreme Nonattainment, were allocated to South Coast AQMD. Also, under the final funding cycle of the Proposition 1B-Goods Movement Program (Prop 1B), there are available funds as a result of fall through projects. These actions are to: 1) adopt resolution of SB 129, State General Funds for Extreme Nonattainment, recognizing up to $32.1 million from CARB into the Carl Moyer Program SB 1107 Fund (32); 2) issue, and if necessary, re-issue Program Announcement 2022-XX for Clean Trucks and Advanced Technology Goods Movement Equipment until all allocated funds under SB 129 and remaining Prop 1B fund are exhausted; 3) authorize the Executive Officer to execute contracts for eligible projects approved by CARB; and 4) reimburse administrative costs up to $1.61 million for the implementation of SB 129, State General Funds for Extreme Nonattainment. (Reviewed: Technology Committee, March 18, 2022; Recommended for Approval)

Transfer Funds for Development of Carl Moyer Program Grant Management System

In September 2021, the Board appropriated up to $120,000 for the initial development of the Carl Moyer Program Grant Management System. The next phase in development of the Grant Management System is required to incorporate business and administrative processes. This action is to transfer and appropriate up to $125,000 comprised of $62,500 from the administrative portion of the Community Air Protection Program Fund (77) and $62,500 from the administrative portion of the Carl Moyer Program (Grant# G19-MO28) Fund (32) into Information Management's FY 2021-22 and/or 2022-23 Budget, Professional and Special Services, and/or Capital Outlays Major Objects and reimburse the General Fund (01) using administrative funds for the further development of the Carl Moyer Grant Management System. (Reviewed: Technology Committee, March 18, 2022; Recommended for Approval)
11689. Remove Various Fixed Assets from South Coast AQMD Inventory

South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every year. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing. (Reviewed: Administrative Committee, March 11, 2022; Recommended for Approval)

11694. Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

South Coast AQMD has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed $90,000 for AgreeYa Solutions, $209,600 for Prelude Systems, $302,400 for Sierra Cybernetics, and $651,000 for Varsun eTechnologies. Funding is available in Information Management’s FY 2021-22 Budget. (Reviewed: Administrative Committee, March 11, 2022; Recommended for Approval)

11648. Approve Contract Awards as Approved by MSRC

McCallon

Items XX through XX – Information Only/Receive and File

11600. Legislative, Public Affairs and Media Report

This report highlights the February 2022 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

11616. Hearing Board Report

Verdugo-Peralta/
11641. Civil Filings and Civil Penalties Report  
This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from February 1 through February 28, 2022. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, March 18, 2022)

11518. Lead Agency Projects and Environmental Documents Received  
This report provides a listing of CEQA documents received by South Coast AQMD between February 1, 2022 and February 28, 2022, and those projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, March 18, 2022)

11488. Rule and Control Measure Forecast  
This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2022. (No Committee Review)

11695. Status Report on Major Ongoing and Upcoming Projects for Information Management  
Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, March 11, 2022)

**Item XX -- Staff Presentation/Board Discussion/Receive and File**

11625. Budget and Economic Outlook Update  (*Presentation in Lieu of Board Letter*)  
Staff will provide an update on economic indicators and key South Coast AQMD metrics. (Reviewed: Administrative Committee, March 11, 2022)

**Items XX through XX -- Reports for Committees and CARB**

11551. Administrative Committee  (Receive & File)  
Chair: Benoit  Nastri/3131

11589. Legislative Committee  
Chair: Cacciotti  Alatorre/3122

11498. Mobile Source Committee  (Receive & File)  
Chair: Kracov  Rees/2856

11562. Stationary Source Committee  (Receive & File)  
Chair: Benoit  Aspell/2491

11476. Technology Committee  (Receive & File)  
Chair: Richardson  Miyasato/3249
PUBLIC HEARINGS

11699. Determine That Proposed Amendments to Rule 1147 - NOx Reductions from Miscellaneous Sources, Are Exempt from CEQA; and Amend Rule 1147

Proposed Amended Rule 1147 applies to RECLAIM and non-RECLAIM facilities and is being amended to update the NOx emission limits and establish new CO limits to reflect BARCT emission limits for applicable equipment categories. The proposed amendment also includes additional combustion equipment that is currently not regulated, establishes compliance schedules with interim emission limits, includes provisions for monitoring, reporting, recordkeeping, and revises exemptions. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1147 – NOx Reductions from Miscellaneous Sources, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1147 – NOx Reductions from Miscellaneous Sources. (Reviewed: Stationary Source Committee, February 18, 2022)

11698. Determine That Proposed Rule 1147.2 – NOx Reductions from Metal Melting and Heating Furnaces, Is Exempt from CEQA and Adopt Rule 1147.2

Proposed Rule 1147.2 (PR 1147.2) will establish NOx and CO emission limits for metal melting, metal heat treating, and metal heating and forging units at non-RECLAIM, RECLAIM, and former RECLAIM facilities. PR 1147.2 also includes provisions for emissions monitoring, reporting, and recordkeeping. This action is to adopt the Resolution: 1) Determining that Proposed Rule 1147.2 – NOx Reductions from Metal Melting and Heating Furnaces, is exempt from the requirements of the California Environmental Quality Act; and 2) Adopting Rule 1147.2 – NOx Reductions from Metal Melting and Heating Furnaces. (Reviewed: Stationary Source Committee, February 18, 2022)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CLOSED SESSION -- (No Written Material)

ADJOURNMENT
**PUBLIC COMMENTS**

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the “Raise Hand” at the bottom of the screen, or if participating via Dial-in/Telephone Press "+9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

**ACRONYMS**

AQ-SPEC = Air Quality Sensor Performance Evaluation Center
AQIP = Air Quality Investment Program
AQMP = Air Quality Management Plan
AVR = Average Vehicle Ridership
BACT = Best Available Control Technology
BARCT = Best Available Retrofit Control Technology
Cal/EPA = California Environmental Protection Agency
CARB = California Air Resources Board
CEMS = Continuous Emissions Monitoring Systems
CEC = California Energy Commission
CEQA = California Environmental Quality Act
CE-CERT = College of Engineering-Center for Environmental Research and Technology
CNG = Compressed Natural Gas
CO = Carbon Monoxide
DOE = Department of Energy
EV = Electric Vehicle
EV/BEV = Electric Vehicle/Battery Electric Vehicle
FY = Fiscal Year
GHG = Greenhouse Gas
HRA = Health Risk Assessment
LEV = Low Emission Vehicle
LNG = Liquefied Natural Gas
MATES = Multiple Air Toxics Exposure Study
MOU = Memorandum of Understanding
MSERCs = Mobile Source Emission Reduction Credits
MSRC = Mobile Source (Air Pollution Reduction) Review Committee
NATTS = National Air Toxics Trends Station
NESHAPS = National Emission Standards for Hazardous Air Pollutants
NGV = Natural Gas Vehicle
NOx = Oxides of Nitrogen
NSPS = New Source Performance Standards
NSR = New Source Review
OEHHA = Office of Environmental Health Hazard Assessment
PAMS = Photochemical Assessment Monitoring Stations
PEV = Plug-In Electric Vehicle
PHEV = Plug-In Hybrid Electric Vehicle
PM10 = Particulate Matter ≤ 10 microns
PM2.5 = Particulate Matter ≤ 2.5 microns
RECLAIM = Regional Clean Air Incentives Market
RFP = Request for Proposals
RFO = Request for Quotations
RFQQ = Request for Qualifications and Quotations
SCAG = Southern California Association of Governments
SIP = State Implementation Plan
SOx = Oxides of Sulfur
SOON = Surplus Off-Road Opt-In for NOx
SULEV = Super Ultra Low Emission Vehicle
TCM = Transportation Control Measure
ULEV = Ultra Low Emission Vehicle
U.S. EPA = United States Environmental Protection Agency
VOC = Volatile Organic Compound
ZEV = Zero Emission Vehicle
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Agenda Item #5

Approval of Compensation for Board Member Assistant(s)/Consultant(s)

Administrative Committee Meeting
March 11, 2022
Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte  For meeting on  March 11, 2022  From: Board Member Andrew Do

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective February 1, 2022 and ending June 30, 2022.

Candidate Information

Name: Chris Wangsaporn

Qualifications (education, professional experience, etc.): Resume attached

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Proposed Capacity (check one)

- Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for an Assistant.
- Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below for a Consultant.
- Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does/does not have a business license. If so, the type of business is ______________________________, and the business license number is __________ issued by the ________________________.

Proposed Scope of Duties (check one)

- Assistant (up to $31.51/hour, $31.99/hour effective January 1, 2017) - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.
- Consultant (up to $56.73/hour, $57.59/hour effective January 1, 2017) - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member’s decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member’s behalf and evaluating the effectiveness of various approaches.

Proposed Rate of Compensation (fill in all blanks)

$ 3,302.00 per month for February 1, 2022 through June 30, 2022, up to a maximum payable during the contract period not to exceed $ 16,510.00.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a: 

- Assistant (employee)
- Consultant (employee)
- Consultant (independent contractor)

By ____________________________ for the Administrative Committee

cc: Human Resources  Rev. 3/3/22
Summary
Over 20 years of leadership experience in policy, advocacy, public & legislative affairs and strategic communications. Well versed in state, federal and local operations.

Skills
- Excellent analytical and communication skills. Establish goals, priorities and manage aspects of the government relations function.
- Ability to navigate the political and policy development process to drive legislative outcomes.
- Ability to sustain strong internal and external relationships with legislators, staff, industry peers and trade associations.
- Knowledgeable about how organizations work; execute and get things done both through formal channels and informal network.

Experience

Chief of Staff
Orange County Supervisor Andrew Do
01/2017 to Current
Santa Ana, CA
- Performing as Supervisor Do’s Chief Administrative Officer, directing and leading ten professional staff members on daily and long-range district goals and operations for 650,000 Orange County residents.
- Oversee the establishment of all county policies in areas of interest for the Supervisor and provide consultation and recommendations for implementation.
- Develop policy positions on issues impacting the County and assist overall strategy of implementation.
- Main point of contact and trusted liaison for C-Suite/County Executives on all county matters, including oversight of an annual budget estimated at $7 billion.
- Lead the administrative team executing all aspects of media relations, and initiated policy to include all threshold languages in support of advancing constituent outreach and communication efforts for the county.
- Develop and cultivate strategic alliances with Elected Officials, government representatives, external agencies and non-profits for the purpose of addressing the needs of the community.
- Co-led the creation of the Orange County Housing Finance Trust, tasked with building 2,700 supportive housing units, total investment surpassing $25 million.
- Assisted with the opening of the county's first publicly-owned mental health treatment facility, a $26 million investment intended to serve as a treatment center for people with behavioral health problems.

Chief of Staff
California State Assembly
12/2014 to 12/2016
Sacramento, CA
- Led District and Capitol office operations.
- Oversaw legislative package for Assemblywoman Ling Ling Chang.
- Maintained relationships with key internal and external parties to support strategic communications and advocacy.

Principal
Endeavor Public Affairs
01/2013 to 12/2014
Los Angeles, CA
- Devised public relations strategies to engage with and influence general public in support of accomplishing business objectives and boosting revenues.
- Collaborated with community groups, government entities and general public to advance goals and operational effectiveness for various clients.

Chief of Staff
California State Senate
12/2008 to 12/2012
Sacramento, CA
• Supervised staff in three offices in a district of 900,000 constituents spanning three counties.
• Oversaw legislative package for Senator Tony Strickland.
• Prepared legislative analysis, notes and briefing materials.

<table>
<thead>
<tr>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Arts: Political Science &amp; Philosophy</td>
</tr>
<tr>
<td>San Diego State University</td>
</tr>
</tbody>
</table>
Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte  For meeting on March 11, 2022  From: Board Member Veronica Padilla-Campos

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective February 1, 2022 and ending June 30, 2022.

Candidate Information

Name: Amy J. Wong

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)

___ Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for an Assistant.

___ Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below for a Consultant.

X Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does/does not have a business license. If so, the type of business is ___________________________ and the business license number is _____________ issued by the ___________________________.

Proposed Scope of Duties (check one)

___ Assistant (up to $31.51/hour, $31.99/hour effective January 1, 2017) - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

___ Examples of duties are set forth in the attachment (OPTIONAL)

X Consultant (up to $56.73/hour, $57.59/hour effective January 1, 2017) - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member’s decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member’s behalf and evaluating the effectiveness of various approaches.

___ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

$ 5,235.75 per month for February 1, 2022 through June 30, 2022, up to a maximum payable during the contract period not to exceed $ 26,178.75.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a: ___ Assistant (employee) ___ Consultant (employee) X Consultant (independent contractor)

By ____________________________ for the Administrative Committee

cc: Human Resources  Rev. 3/3/22
Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte
For meeting on March 11, 2022
From: Board Member Rex Richardson

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective February 1, 2022 and ending June 30, 2022.

Candidate Information
Name: City of Long Beach (Matthew Hamlett)

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)
___ Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for an Assistant.
___ Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below for a Consultant.
X Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does__/does not__ have a business license. If so, the type of business is _______________________________, and the business license number is__

Proposed Scope of Duties (check one)
___ Assistant (up to $31.51/hour, $31.99/hour effective January 1, 2017) - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.
___ Examples of duties are set forth in the attachment (OPTIONAL)
X Consultant (up to $56.73/hour, $57.59/hour effective January 1, 2017) - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member’s decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member’s behalf and evaluating the effectiveness of various approaches.
___ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)
$ 5,026.33 per month for February 1, 2022 through June 30, 2022 per month, up to a maximum payable during the contract period not to exceed $ 25,131.65.

For Administrative Committee Use:
Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
___ Assistant (employee) ___ Consultant (employee) X Consultant (independent contractor)

By ____________________________ for the Administrative Committee

cc: Human Resources
Rev. 3/3/22
ADMINISTRATIVE COMMITTEE
FRIDAY, JANUARY 14, 2022

DR. ANISSA CESSA HEARD-JOHNSON
DEPUTY EXECUTIVE OFFICER
DIVERSITY, EQUITY, AND INCLUSION
AHEARD-JOHNSON@AQMD.GOV
FABULOUS FEMALE FRIDAYS

bell hooks
(SEPTEMBER 25, 1952–DECEMBER 15, 2021)

Born Gloria Jean Watkins on September 25, 1952, better known by her pen name bell hooks, was an American author, professor, and social activist. The focus of Hooks's writings were the intersectionality of race, capitalism, and gender, and what she described as their ability to produce and perpetuate systems of oppression and class domination. She received her doctorate degree from University of California Santa Cruz in 1987 and has published more than 30 books.

She began her teaching career at the University of Southern California in 1976 and throughout her life, she held positions as Professor of African-American Studies and English at Yale University, Associate Professor of Women's Studies and American Literature at Oberlin College in Oberlin, Ohio, and as Distinguished Lecturer of English Literature at the City College of New York. She died on December 15, 2021, at the age of 69.
EQUAL PAY DAYS

A Symbolic Date

Equal Pay Day denotes how far into the new year women must work to be paid what men were paid the previous year. Started by the National Committee on Pay Equity (NCPE) in 1996, the goal was to raise awareness about the gender wage gap. Since then, other Equal Pay Days have been added to the calendar to denote that mothers and most women of color face a wider-than-average gap and need to work even longer to catch up to men’s earnings.

Equal Pay Day Calendar – AAUW : Empowering Women Since 1881

Asian American and Pacific Islander Women’s Equal Pay Day is March 9. Asian American and Pacific Islander women are paid 85 cents for every dollar paid to white men.

Mother’s Equal Pay Day is May 5. Mothers are paid 70 cents for every dollar paid to fathers.

Native American Women’s Equal Pay Day is September 8. Native women are paid 60 cents for every dollar paid to white men.

All Women’s Equal Pay Day is March 24. Women working full time and year round are paid 82 cents for every dollar paid to a man who works full time and year round.

Black Women’s Equal Pay Day is August 3. Black women are paid 63 cents for every dollar paid to white men.

Latina’s Equal Pay Day is October 21. Latinas are paid 57 cents for every dollar paid to white men.
DEI JANUARY EVENTS & MEETINGS

- **January 15** - Annual Dr. Martin Luther King’s Birthday Commemoration/Day of Service
- **January 18** - J.E.D.I. Think Tank Video: Good Trouble, a conversation with the Late John Lewis and Bryan Stevenson
- **January 27** - Statewide Equity Colleagues Meeting
- **January 28** - Fabulous Female Friday Recognition Event
J.E.D.I. THINK TANK – JANUARY 2022 (3rd Tuesday of Every Month)

To commemorate Dr. Martin Luther King’s 92nd Birthday, this month’s J.E.D.I. Think Tank features his colleague, the late congressperson John Lewis.

Civil rights leader and longtime US congressman John Lewis spent his life fighting for freedom and justice for everyone. In this illuminating conversation with lawyer and activist Bryan Stevenson, Lewis discusses the essential importance of voting, shares encouraging words of wisdom for the generation of young people currently organizing in the struggle for racial justice and tells moving stories from his decades of making "good trouble."

The format of the J.E.D.I. Think Tank is to host a TED Talk of a DEI related issue, followed by small group discussions. The purpose is to increase individual critical thinking approaches to DEI problem solving.
JUSTICE. EQUITY. DIVERSITY. INCLUSION (J.E.D.I.) BOOK CLUB – JANUARY

Purpose: To install common language and understanding of DEI issues and concerns relevant to South Coast AQMD.

Our next selection is to commemorating the 80th anniversary of Japanese internment by Executive Order 9066.

Small group discussions of selected readings will take place during lunch time breaks every two weeks.
JUSTICE. EQUITY. DIVERSITY. INCLUSION
(J.E.D.I.) COUNCIL
(3rd FRIDAY OF MONTH)

“Cross-functional teams help reap the benefits of cognitive diversity. Working together stretches everyone, challenging team members own assumptions and biases” (Williams, “Numbers Only Take You So Far”, 2017).

1-2 divisional representatives from each division will work with the DEI team.

To assist with the development, assessment and planning of both divisional and agency practices, policies, and procedures that address workplace issues such as:

i. short-term and long-term recruitment, hiring, promotion, and retention strategies

ii. effective learning, training, and development strategies to increase staff awareness, knowledge, and competencies

This approach specifically addresses identified DEI issues and begins the development of the South Coast AQMD Strategic Plan for Diversity, Equity, and Inclusion.
J.E.D.I. TRAINING CURRICULUM
(4TH FRIDAY OF THE MONTH)

* Pilot program open to JEDI Council Members and Employee Resource Group members.


- Racism/Nativism/Colorism
- Sex/Gender/Sexism
- Class/Socioeconomics/Poverty
- Heterosexism
- Ableism
- Religious Oppression
- Ageism and Adultism
- Environmental Justice
EMPLOYEE RESOURCE WORK GROUP
UPDATES

ERG Participation
- December workgroups had representatives from all seven ERGs
- Next meetings: February 2022

Employee Professional Development, Promotion, Recruitment, and Retention
- Action Items:
- Sharing data/joint meeting with Human Resources, ERG representatives and DEI

Outreach – Business/Industry and Educational & Equity Organizations
- Action Items:
- Developing database of recommendations.

Multicultural Event Programming
- Action Items:
- Finalizing 2022 Events
- Utilize our community partners/CSC members as subject matter experts for some DEI events.
UPCOMING
DEI OFFICE
ACTION ITEMS

Equity Roadshow to division meetings

Any questions or comments?
REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, March 11, 2022, Reviewed

RECOMMENDED ACTION: Receive and file.

Wayne Nastri
Executive Officer

Background
Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM’s primary goal is to provide automated tools and systems to implement Board-approved rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

In light of COVID-19 and the related budget impact, we are evaluating all of our projects and delaying non-critical projects as long as possible.

Summary of Report
The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment
Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months
### ATTACHMENT

**April 1, 2022 Board Meeting**

**Status Report on Major Ongoing and Upcoming Projects for Information Management**

<table>
<thead>
<tr>
<th>Project</th>
<th>Brief Description</th>
<th>Estimated Project Cost</th>
<th>Completed Actions</th>
<th>Upcoming Milestones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone System Upgrade</td>
<td>Upgrade components of the agency Cisco Unified Communications System that are past end of support</td>
<td>$175,000</td>
<td>• RFQ released September 3, 2021</td>
<td>• Complete upgrade May 31, 2022</td>
</tr>
<tr>
<td>AQ-SPEC Cloud Platform Phase 2</td>
<td>Integrate separate data systems into the AQ-SPEC cloud-based platform to manage data and build interactive data visualizations and data dashboards for web-based viewing</td>
<td>$313,350</td>
<td>• Project Charter released</td>
<td>• Approval of dashboard designs</td>
</tr>
<tr>
<td>PeopleSoft Electronic Requisition</td>
<td>This will allow submittal of requisitions online, tracking multiple levels of approval, electronic archival, pre-encumbrance of budget, and streamlined workflow</td>
<td>$75,800</td>
<td>• Project Charter released</td>
<td>• Deploy to IM and AHR divisions</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Task Order issued, evaluated, and awarded</td>
<td>• Training and Integrated User Testing for other divisions</td>
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<td></td>
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<td></td>
<td>• Requirements gathering and system design completed</td>
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<td></td>
<td></td>
<td></td>
<td>• System setup and code development, and User Acceptance Testing for Information Management completed</td>
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<td></td>
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<td></td>
<td>• System setup and code development, and User Acceptance Testing completed for Administrative and Human Resources, and Technology Advancement Office completed</td>
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<tr>
<td>Project</td>
<td>Brief Description</td>
<td>Estimated Project Cost</td>
<td>Completed Actions</td>
<td>Upcoming Milestones</td>
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<tr>
<td>South Coast AQMD Mobile Application Enhancements</td>
<td>Enhancement of Mobile Application to incorporate FIND</td>
<td>$90,000</td>
<td>• Vision and Scope completed</td>
<td>System development</td>
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<td></td>
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<td></td>
<td>• Task Order issued</td>
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<td></td>
<td>• Project initiation completed</td>
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<td></td>
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<td></td>
<td>• System design completed</td>
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<tr>
<td>Permitting System Automation Phase 2</td>
<td>Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff</td>
<td>$525,000</td>
<td>• Board approved initial Phase 2 funding December 2017</td>
<td>Requirements gathering for Phase 3 of the project (final twelve 400-E-XX forms)</td>
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<td>• Board approved remaining Phase 2 funding October 5, 2018</td>
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<td>• Completed report outlining recommendations for automation of Permitting Workflow</td>
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<td>• Developed application submittals and form filing for first nine of 32 400-E forms</td>
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<td>• Completed application submittals and form filing for 23 types of equipment under Rule 222 for User Testing</td>
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<td>• Deployed production of the top three most frequently used Rule 222 forms: Negative Air Machines, Small Boilers and Charbroilers</td>
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<td>• Completed requirements gathering for Phase 2 of the project (an additional 10 400-E-XX forms)</td>
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<td>• Development of Phase 2 additional 12 400-E-XX forms completed</td>
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<td>• Deployment to stage of all 400-E-XX and Rule 222 forms for User Acceptance Testing completed</td>
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<td></td>
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<td></td>
<td>• User Acceptance Testing and deployment to production of Emergency IC Engines Form completed</td>
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<td></td>
<td>• Deployed to production 3 additional Rule 222 forms (Tar Pots, Cooling Towers, and Power Washers)</td>
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</tr>
<tr>
<td>Project</td>
<td>Brief Description</td>
<td>Estimated Project Cost</td>
<td>Completed Actions</td>
<td>Upcoming Milestones</td>
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</tbody>
</table>
| Lower-Emission School Bus Program            | Development of an Online Grant Management System (GMS) Portal for the Lower-Emission School Bus Incentive Program | $110,500               | • Draft Charter Document issued  
• Project initiation completed  
• Task Order issued  
• Phase 1 deployed to production – applicant/third party registration and application submission  
• Customized GMS look and feel  
• Phase 2 AQMD staff to create new application on-line for applications received by mail completed  
• Development of Staff Evaluation Module completed  
• Development of calculation, ranking and messaging has been completed | • Development of Contracting Module |
| VW Environmental Mitigation Action Plan Project | CARB has assigned South Coast AQMD to develop web applications for: Zero-Emission Class 8 Freight and Port Drayage Truck Project and Combustion Freight and Marine Project. South Coast AQMD is also responsible for maintaining a database that will be queried for reporting. | $355,000               | • Draft Charter Document issued  
• Project initiation completed  
• Task Order issued  
• Deployed Phase 1 to production completed  
• Phase 2 to production – messaging, evaluation, and administration completed  
• Phase 3 - ZE Class 8 Application deployed to production  
• Deployed Phase 3 – Ranking  
• Deployed Combustion Freight On Road Form changes  
• Phase 3 – ZE Class 8 Application Solicitation completed  
• 2nd Combustion Freight On Road Solicitation completed  
• User Acceptance Testing for Phase 3 – Contracting completed | • User Acceptance Testing for Phase 3 – Inspection |
| Replace Your Ride (RYR)/One Stop Shop Integration | Development of integration access points for RYR and third-party applications | $115,026               | • Draft Charter Document issued  
• Project initiation completed  
• Task Order issued  
• Phase 1 Sprint 1 – Security Portal Enhancement completed  
• Phase 2 Sprint 2 - RYR service endpoints completed  
• Phase 3 Sprint 4 – creating .net core web API completed | • Cloud based service endpoints  
• Phase 3 Sprint 5 – end to end testing |
<table>
<thead>
<tr>
<th>Project</th>
<th>Brief Description</th>
<th>Estimated Project Cost</th>
<th>Completed Actions</th>
<th>Upcoming Milestones</th>
</tr>
</thead>
</table>
| Carl Moyer Program GMS          | Development of simplified and streamlined Online Grant Management System (GMS) Portal for Carl Moyer Program                                                                                                         | $116,275                | • Draft Charter Document issued  
• Project initiation completed  
• Task Order issued  
• Development of Phase 1 completed  
• User Acceptance Testing of Phase 1 completed  
• Phase 1 completed and approved by stakeholder  
• Phase 2 approved by ITSC                                                                 | • Phase 2 – kickoff and gathering requirements                                                                                                     |
| Source Test Tracking System (STTS) | Online STSS will keep track of timelines and quantify the number of test protocols and reports received. System will provide an external online portal to submit source testing protocols and reports, track the review process, and provide integration to all other business units. It will also provide an external dashboard to review the status of a submittal. | $250,000                | • Project Charter approved  
• Project initiation completed  
• Task Order issued  
• Project kickoff completed  
• User requirements gathering for internal users completed  
• Developed full business process model  
• Developed screens mock-ups  
• Reviewed proposed automation with EQUATE Working Group completed  
• Proposal for system development approved  
• Completed development of Sprint 1 to 8  
• Internal User Testing completed  
• Completed overview of development progress to EQUATE Working Group.  
• Deploy updated STTS Data Model and move application to stage completed                                                                 | • Complete User Acceptance testing of STTS Portal in stage environment  
• Deploy STTS Portal to production  
• Complete testing of STTS Portal with regulated community volunteers                                                                                     |
<table>
<thead>
<tr>
<th>Project</th>
<th>Brief Description</th>
<th>Estimated Project Cost</th>
<th>Completed Actions</th>
<th>Upcoming Milestones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warehouse Indirect Source Rule Online</td>
<td>Development of online reporting portal for Rule 2305 – Warehouse Indirect Source</td>
<td>$250,000</td>
<td>• Draft Charter Document issued&lt;br&gt;• Project initiation completed&lt;br&gt;• Task Order issued&lt;br&gt;• Deployed Phase 1.1 – Warehouse Operations Notification Submittal&lt;br&gt;• Deployed Phase 1.2 – Warehouse Operations Notification Evaluation&lt;br&gt;• Phase 2 Project initiation and planning completed&lt;br&gt;• Phase 2 software requirements completed&lt;br&gt;• Phase 2 architecture and design completed&lt;br&gt;• Deployed Phase 2.1 – Annual WAIRE Report (AWR) completed</td>
<td>• Phase 2.2 Development - Initial Site Information Report (ISIR)</td>
</tr>
<tr>
<td>Reporting Portal</td>
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<tr>
<td>AB 2766 – Motor Vehicle Subvention Program</td>
<td>Development of a web application reporting portal for AB 2766 Program</td>
<td>$81,655</td>
<td>• Draft Charter Document issued&lt;br&gt;• Project initiation completed&lt;br&gt;• Task Order issued&lt;br&gt;• Project planning phase for forms completed&lt;br&gt;• Development of forms (1-9 &amp; D1) is completed</td>
<td>• System Development-AQMD workflow is being developed&lt;br&gt;• Stakeholder testing of forms and workflow for government entities</td>
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<tr>
<td>Renewal of HP Server Maintenance &amp; Support</td>
<td>Purchase of maintenance and support services for servers and storage devices</td>
<td>$130,000</td>
<td>• Board approved for HP server maintenance and support on March 4, 2022</td>
<td>• Execute contract April 30, 2022</td>
</tr>
</tbody>
</table>
Projects that have been completed within the last 12 months are shown below.

<table>
<thead>
<tr>
<th>Project</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telecommunications Services</td>
<td>February 28, 2022</td>
</tr>
<tr>
<td>Prequalified Vendors to Provide Computer, Network, Printer, Hardware and Software, and Audio Visual Equipment</td>
<td>February 4, 2022</td>
</tr>
<tr>
<td>Three Additional Rule 222 Forms for Online Application Filing</td>
<td>February 1, 2022</td>
</tr>
<tr>
<td>Cybersecurity Assessment</td>
<td>January 31, 2022</td>
</tr>
<tr>
<td>Office 365 License Renewal</td>
<td>January 31, 2022</td>
</tr>
<tr>
<td>PeopleSoft Finance and Human Capital Management updates for tax year 2021</td>
<td>January 10, 2022</td>
</tr>
<tr>
<td>Implementation of Labor Agreement</td>
<td>January 10, 2022</td>
</tr>
<tr>
<td>Annual Emissions Reporting System 2022 Revisions</td>
<td>December 17, 2021</td>
</tr>
<tr>
<td>Warehouse Operations Notification Evaluation Module</td>
<td>December 12, 2021</td>
</tr>
<tr>
<td>CLASS Database Software Licensing</td>
<td>November 30, 2021</td>
</tr>
<tr>
<td>AQ-Spec/AB617 Data Management System</td>
<td>November 16, 2021</td>
</tr>
<tr>
<td>Rule 1180 Notification System</td>
<td>October 6, 2021</td>
</tr>
<tr>
<td>Permit Administration and Application Tracking System (PAATS) and Permit Processing System (PPS) enhancements for Gasoline Dispensing Stations</td>
<td>September 16, 2021</td>
</tr>
<tr>
<td>Warehouse Operations Notification Online Submittal Portal</td>
<td>August 6, 2021</td>
</tr>
<tr>
<td>Lawn and Garden Battery Incentive Program</td>
<td>August 5, 2021</td>
</tr>
<tr>
<td>Renewal of OnBase Software Support</td>
<td>July 15, 2021</td>
</tr>
<tr>
<td>FIND Map Search</td>
<td>June 30, 2021</td>
</tr>
<tr>
<td>Office 365 Implementation</td>
<td>May 30, 2021</td>
</tr>
<tr>
<td>CAPES (Clean Air Program for Elementary Students) website</td>
<td>May 14, 2021</td>
</tr>
</tbody>
</table>
BOARD MEETING DATE: April 1, 2022  
AGENDA NO.  

PROPOSAL: Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services  

SYNOPSIS: South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed for the development and maintenance work in an amount not to exceed $90,000 for AgreeYa Solutions, $209,600 for Prelude Systems, $302,400 for Sierra Cybernetics, and $651,000 for Varsun eTechnologies. Funding is available in Information Management’s FY 2021-2022 Budget.

COMMITTEE: Administrative, March 11, 2022; Recommended for Approval  

RECOMMENDED ACTIONS:
1. Transfer $84,000 from Information Management’s FY 2021-2022 Budget, Services and Supplies Major Object, Professional and Special Services account to Information Management’s FY 2021-2022 Capital Outlay Major Object, Capital Outlay account; and  
2. Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of $90,000 to AgreeYa Solutions, $209,600 to Prelude Systems, $302,400 to Sierra Cybernetics, and $651,000 to Varsun eTechnologies from Information Management’s FY 2021-2022 Budget for the specific task orders listed in the Attachment.

Wayne Nastri  
Executive Officer

Background
In April 2021, the Board authorized staff to initiate level-of-effort contracts with vendors for systems development, maintenance and support services. At the time these contracts were executed, it was expected that they would be modified in the future to add funding
from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year, with the option to renew for two one-year periods.

Systems development and maintenance efforts are currently needed (see Attachment) to enhance system functionality and to provide staff with additional automation for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contracts.

Proposal
Staff proposes to transfer $84,000 from Information Management’s FY 2021-22 Budget, Services and Supplies Major Object, Professional and Special Services account to Information Management’s FY 2021-22 Capital Outlay Major Object, Capital Outlay account and to amend the contracts to add $90,000 to AgreeYa Solutions, $209,600 to Prelude Systems, $302,400 to Sierra Cybernetics and $651,000 to Varsun eTechnologies for the specific task orders listed in the attachment.

Resource Impacts
Sufficient funding is available in Information Management’s FY 2021-2022 Budget.

Attachment
Task Order Summary
## ATTACHMENT – Task Order Summary

### Section A – Funding Totals for each Systems Development Contract

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>PREVIOUS FUNDING</th>
<th>PROPOSED ADDITION</th>
<th>TOTAL FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>AgreeYa Solutions</td>
<td>$585,500</td>
<td>$90,000</td>
<td>$675,500</td>
</tr>
<tr>
<td>Prelude Systems</td>
<td>$153,500</td>
<td>$209,600</td>
<td>$363,100</td>
</tr>
<tr>
<td>Sierra Cybernetics</td>
<td>$436,900</td>
<td>$302,400</td>
<td>$739,300</td>
</tr>
<tr>
<td>Varsun eTechnologies</td>
<td>$464,900</td>
<td>$651,000</td>
<td>$1,115,900</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$1,640,800</td>
<td>$1,253,000</td>
<td>$2,893,800</td>
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</tbody>
</table>

### Section B – Task Orders Scheduled for Award

<table>
<thead>
<tr>
<th>TASK</th>
<th>DESCRIPTION</th>
<th>ESTIMATE</th>
<th>AWARD TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISR System Enhancement</td>
<td>Enhancements and support for the Indirect Source Rule Online Reporting Web Portal</td>
<td>$40,000</td>
<td>AgreeYa</td>
</tr>
<tr>
<td>Mobile Application Support</td>
<td>Provide Annual Support for Mobile Application including both iOS and Android upgrades as well of new device upgrades</td>
<td>$50,000</td>
<td>AgreeYa</td>
</tr>
<tr>
<td>Source Tests Tracking System Maintenance</td>
<td>Maintenance of automated system to facilitate the submittal, tracking, routing and management of source test submissions</td>
<td>$25,000</td>
<td>Prelude</td>
</tr>
<tr>
<td>AER Enhancement</td>
<td>Enhancement for Annual Emission Report Web portal to be in compliance for reporting year 2023</td>
<td>$154,600</td>
<td>Prelude</td>
</tr>
<tr>
<td>Web Application/Web Services Maintenance</td>
<td>To provide maintenance and development work for suite of Web Applications and Web Services</td>
<td>$30,000</td>
<td>Prelude</td>
</tr>
<tr>
<td>Web Application/Web Services Maintenance</td>
<td>To provide maintenance and development work for suite of Web Applications and Web Services</td>
<td>$62,400</td>
<td>Sierra</td>
</tr>
<tr>
<td>IVR System Upgrade</td>
<td>Upgrade Interactive Voice Response system to latest technology</td>
<td>$50,000</td>
<td>Sierra</td>
</tr>
<tr>
<td>Electronic Mailing</td>
<td>Modernize noticing procedures, enhance outreach effectiveness, and reduce mailing and newspaper publication costs</td>
<td>$150,000</td>
<td>Sierra</td>
</tr>
<tr>
<td>Web Site &amp; IT Specialist support</td>
<td>To provide support for web site content development, publishing and other required IT support</td>
<td>$40,000</td>
<td>Sierra</td>
</tr>
<tr>
<td>Agenda Tracking System upgrade</td>
<td>Upgrade Agenda Tracking System to latest technology and improve efficiency</td>
<td>$250,000</td>
<td>Varsun</td>
</tr>
<tr>
<td>Compliance System Upgrade Phase One</td>
<td>Migrate CLASS Compliance to web-based application, phase one of two</td>
<td>$200,000</td>
<td>Varsun</td>
</tr>
<tr>
<td>Lower Emission School Bus GMS</td>
<td>Online Grant Management System for Lower Emission School Bus</td>
<td>$81,000</td>
<td>Varsun</td>
</tr>
<tr>
<td>Carl Moyer Grant Management System Phase One</td>
<td>Re-write of Carl Moyer Grant Management System, phase one of two</td>
<td>$120,000</td>
<td>Varsun</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$1,253,000</td>
<td></td>
</tr>
</tbody>
</table>
BOARD MEETING DATE: April 1, 2022

PROPOSAL: Recognize Revenue, Appropriate and Transfer Funds for Air Monitoring Programs, Issue Solicitations and Purchase Orders for Air Monitoring Equipment and One Vehicle

SYNOPSIS: South Coast AQMD is expected to receive grant funds up to $703,945 from U.S. EPA for the PM2.5 Program and up to $2,100,000 from the U.S. Government for the Enhanced Particulate Monitoring Program. These actions are to recognize revenue and appropriate funds for the PM2.5 and Enhanced Particulate Monitoring Programs, transfer up to $350,000 between Major Objects in Science & Technology Advancement’s FY 2022-23 Budget to realign expenditures for the Enhanced Particulate Monitoring Program and issue solicitations and purchase orders for air monitoring equipment and one vehicle.

COMMITTEE: Administrative, March 11, 2022; Recommended for Approval

RECOMMENDED ACTIONS:
1. Recognize revenue in the General Fund up to $2,803,945 and appropriate funds up to $662,539 upon receipt into the FYs 2021-22 and/or 2022-23 Budgets as set forth in Attachment 1 and further detailed in Attachments 2 and 3.
2. Transfer up to $350,000 between Science & Technology Advancement’s FY 2022-23 Budget, Salaries and Employee Benefits Major Object (Org 44) and Services & Supplies Major Object (Org 47), Temporary Agency Account, to realign expenditures, as needed, for the FY 2022-23 Enhanced Particulate Monitoring Program.
3. Authorize the Procurement Manager, in accordance with South Coast AQMD’s Procurement Policy and Procedure, to issue purchase orders, based on a solicitation process, “Prior Bid, Last Price” or cooperative agreement for the following items as listed in Table 1:
   a. One EBAC DD900 Dehumidifier not to exceed $10,000;
   b. One Hydrogen Generator not to exceed $15,000;
   c. One TriScroll Oilless Pump not to exceed $7,000; and
   d. One BEV, PHEV, or Hybrid vehicle based on availability in an amount not to exceed $40,000.
4. Authorize the Procurement Manager, in accordance with South Coast AQMD’s Procurement Policy and Procedure, to issue a sole source purchase order with Met
One Instruments, Inc. for up to three Met One PM2.5 Federal Equivalent Method Monitors not to exceed $63,000 as listed in Table 2.

Wayne Nastri
Executive Officer

Background
PM2.5 Program
A significant body of peer-reviewed scientific research, including studies conducted in Southern California, points to adverse impacts of particulate matter air pollution on both increased illness (morbidity) and increased death rates (mortality). Emission reductions of PM2.5 avoids premature deaths, and result in fewer asthma-related emergency department visits, hospital admissions related to asthma, cardiovascular or respiratory conditions, and person-days of work and school absences.

Since 1998, U.S. EPA has provided funds under Section 103 for a comprehensive PM2.5 Air Monitoring Program. To date, there are 19 ambient monitoring stations in the South Coast Air Basin (Basin) operating 22 Federal Reference Method (FRM) PM2.5 monitors under U.S. EPA funding and 20 Federal Equivalent Method (FEM/Non-FEM) PM2.5 continuous monitors. In addition, U.S. EPA has supported the expansion of the network to collect ongoing PM2.5 mass and chemical speciation at several sites within the Basin. The chemical speciation of fine particulate matter supports the characterization of PM2.5 sources, air quality conditions and health impacts. South Coast AQMD is expected to receive up to $703,945 from U.S. EPA for the annually funded PM2.5 Program. Since 1998, U.S. EPA has provided funds under Section 103 for a comprehensive PM2.5 Air Monitoring Program. To date, there are 19 ambient monitoring stations in the South Coast Air Basin (Basin) operating 22 Federal Reference Method (FRM) PM2.5 monitors under U.S. EPA funding and 20 Federal Equivalent Method (FEM/Non-FEM) PM2.5 continuous monitors. In addition, U.S. EPA has supported the expansion of the network to collect ongoing PM2.5 mass and chemical speciation at several sites within the Basin. The chemical speciation of fine particulate matter supports the characterization of PM2.5 sources, air quality conditions and health impacts. South Coast AQMD is expected to receive up to $703,945 from U.S. EPA for the annually funded PM2.5 Program.

Enhanced Particulate Monitoring Program
South Coast AQMD has been providing enhanced particulate monitoring support as part of a national monitoring program since 2003. Sample collection began in February 2003.
and will continue for the foreseeable future. South Coast AQMD is expected to receive up to $2,100,000 from the U.S. Government for the annually funded Enhanced Particulate Monitoring Program.

**Proposal**
The federal revenue to be recognized and FYs 2021-22 and/or 2022-23 appropriations are summarized in Attachment 1 and further described in Attachments 2 and 3.

**PM2.5 Program (FYs 2021-22 and/or 2022-23)**
U.S. EPA is expected to provide Section 103 Grant funding in an amount up to $703,945 for the continuation of the PM2.5 Program through March 31, 2023. Revenue for this grant in the amount of $461,000 for Salaries and Benefits has already been included in the budget. This action is to recognize the remaining revenue up to $242,945 into the FYs 2021-22 and FY 2022-23 Budgets and appropriate up to $242,945 into Science & Technology Advancement’s FYs 2021-22 and/or 2022-23 Budgets as set forth in Attachment 2.

**Enhanced Particulate Monitoring Program (FYs 2021-22 and/or 2022-23)**
South Coast AQMD is expected to receive funding from the U.S. Government for the ongoing Enhanced Particulate Monitoring Program through April 30, 2023, in an amount up to $2,100,000. This action is to recognize revenue up to $419,594 into the FYs 2021-22 and or 2022-23 Budgets ($1,680,406 for Salaries, Benefits, and indirect costs was already included in the FY 2021-22 and/or 2022-23 Budget) and appropriate up to $419,594 into Science & Technology Advancement’s FYs 2021-22 and/or 2022-23 Budget, Services & Supplies and Capital Outlays Major Objects, as set forth in Attachment 3.

**Proposed Purchases through a Solicitation Process, “Prior Bid, Last Price” or Cooperative Agreement**

**EBAC DD900 Dehumidifier**
The current EBAC DD700 dehumidification unit is not keeping the PM2.5 humidity and temperature-controlled room within U.S. EPA specifications during humid weather conditions. Replacing the DD700 with the higher capacity DD900 dehumidifier will maintain the humidity and temperature-controlled room within U.S. EPA specifications for the PM2.5 FRM program. The estimated cost of a dehumidifier is $10,000 (see Table 1). The purchase will be made through a solicitation process followed by issuance of a purchase order(s).

**Hydrogen Generator**
The U.S. EPA Section 103 PM2.5 Grant award includes one-time funding for the purchase of one hydrogen generator. The current hydrogen generator is more than 15 years old and needs replacement. The estimated cost of a hydrogen generator is $15,000.
The purchase will be made through a solicitation process followed by issuance of a purchase order(s).

**TriScroll Oilless Pump**
The U.S. EPA Section 103 PM2.5 Grant award includes one-time funding for the purchase of one TriScroll oilless pump. The current TriScroll oilless pump is more than 15 years old and needs replacement. The estimated cost of a TriScroll oilless pump is $7,000 (see Table 1). The purchase will be made through a solicitation process followed by issuance of a purchase order(s).

**BEV, PHEV or Hybrid Vehicle**
At the outset of the Enhanced Particulate Monitoring Program over 15 years ago, several dedicated vehicles were purchased to meet the mileage intensive needs of the program. Several of these original vehicles have more than 200,000 miles and are expected to be surplused. The U.S. Department of Homeland Security, which is the funding agency for this program, concurs that replacing one of these vehicles is appropriate. Staff proposes replacement of one vehicle with a BEV, PHEV or Hybrid based upon availability, through an RFQ process, “Prior Bid, Last Price,” or a cooperative purchasing agreement. Low emission vehicles are available from vendors through cooperative purchasing under the State of California, Department of General Services, Procurement Division, and Alternative Fueled Vehicles Contract. The cost of the vehicle will not exceed $40,000 (see Table 2).

**Proposed Purchases through Sole Source Purchase Orders**

**Met One PM2.5 Continuous FEM Monitor**
The U.S. EPA Section 103 PM2.5 Grant award includes one-time funding for the purchase of up to three Met One PM2.5 FEM monitors. The Met One PM2.5 FEM monitor is the only commercially available FEM monitor that would allow South Coast AQMD to satisfy the U.S. EPA collocation requirement, which specifies that new FEM monitors added to the network must use the same sampler/method code as those that are already in operation within the network. The cost of the monitors will not exceed $63,000 (see Table 2).

**Sole Source Justification**
The Met One, Inc. PM2.5 FEM Monitor is the only manufacturer of a real-time, continuous PM2.5 mass monitor that employs a unique “in-situ” sampling technique that would allow South Coast AQMD to satisfy U.S. EPA collocation requirements, which determine that new FEM monitors added to the network must use the same sampler/method code as those that are already in operation with the network. Sole Source Justification Section VIII.B.3 of South Coast AQMD’s Procurement Policy and Procedure identifies four major provisions under which a sole source award funded in whole or in part with federal funds, may be justified. Specifically, this request for sole
source award is made under provision VIII.B.3.a. the item is available only from a single source.

**Resource Impacts**
U.S. Government funding will support the Enhanced Particulate Monitoring Program.

U.S. EPA Section 103 Grant funding will support the continuation of the PM2.5 Monitoring Program, including equipment and services and supplies necessary to meet the objectives of the PM2.5 Monitoring Program.
Table 1
Proposed Purchase through an RFQ Process, ‘Prior Bid, Last Price’, or Cooperative Agreement Purchase Order

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Funding Source</th>
<th>Estimated Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EBAC DD9900 Dehumidifier</td>
<td>1</td>
<td>PM2.5 FY 2021-22 and/or 2022-23</td>
<td>$10,000</td>
</tr>
<tr>
<td>Hydrogen Generator</td>
<td>1</td>
<td>PM2.5 FY 2021-22 and/or 2022-23</td>
<td>$15,000</td>
</tr>
<tr>
<td>TriScroll Oilless Pump</td>
<td>1</td>
<td>PM2.5 FY 2021-22 and/or 2022-23</td>
<td>$7,000</td>
</tr>
<tr>
<td>BEV, PHEV or Hybrid Vehicle</td>
<td>1</td>
<td>U.S. Government FY 2021-22 and/or 2022-23</td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$72,000</strong></td>
</tr>
</tbody>
</table>

Table 2
Proposed Purchase through Sole Source Purchase Order

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Funding Source</th>
<th>Estimated Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Met One PM2.5 FEM Monitor</td>
<td>Up to 3</td>
<td>PM2.5 FY 2021-22 and/or 2022-23</td>
<td>$63,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$63,000</strong></td>
</tr>
</tbody>
</table>

Attachments:
1. Proposed Federal Revenues and Expenditures for FYs 2021-22 and/or 2022-23
2. Proposed PM2.5 Expenditures for FYs 2021-22 and/or 2022-23
3. Proposed Enhanced Particulate Monitoring Expenditures for FYs 2021-22 and/or 2022-23
## Attachment 1

### Proposed Federal Revenues and Expenditures for FYs 2021-22 and/or 2022-23

<table>
<thead>
<tr>
<th>Funding Agency</th>
<th>Program Name</th>
<th>Proposed Revenues</th>
<th>Proposed Expenditures*</th>
<th>Detailed Appropriations</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPA-Section 103</td>
<td>PM2.5 Program</td>
<td>$703,945</td>
<td>$242,945</td>
<td>Attachment 2</td>
</tr>
<tr>
<td>U.S. Govt.</td>
<td>Enhanced Particulate Monitoring</td>
<td>$2,100,000</td>
<td>$419,594</td>
<td>Attachment 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$2,803,945</strong></td>
<td><strong>$662,539</strong></td>
<td></td>
</tr>
</tbody>
</table>

*The difference between the proposed revenue and expenditure amounts is due to Salaries, Benefits, and indirect costs already included in the FYs 2021-22 and 2022-23 Budgets.*
## Attachment 2

**Proposed PM2.5 Expenditures for FYs 2021-22 and/or 2022-23**

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Account Number</th>
<th>Program Code</th>
<th>Estimated Expenditures*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Services &amp; Supplies Major Object:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rents &amp; Leases Structure</td>
<td>67300</td>
<td>47500</td>
<td>$8,000</td>
</tr>
<tr>
<td>Maintenance of Equipment</td>
<td>67600</td>
<td>47500</td>
<td>57,500</td>
</tr>
<tr>
<td>Building Maintenance Operation</td>
<td>67650</td>
<td>47500</td>
<td>1,000</td>
</tr>
<tr>
<td>Travel</td>
<td>67800</td>
<td>47500</td>
<td>6,000</td>
</tr>
<tr>
<td>Laboratory Supplies</td>
<td>68050</td>
<td>47500</td>
<td>62,500</td>
</tr>
<tr>
<td>Office Expense</td>
<td>68100</td>
<td>47500</td>
<td>2,945</td>
</tr>
<tr>
<td>Small Tools, Instruments, Equipment</td>
<td>68300</td>
<td>47500</td>
<td>10,000</td>
</tr>
<tr>
<td><strong>Total Services &amp; Supplies Major Object:</strong></td>
<td></td>
<td></td>
<td>$147,945</td>
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<tr>
<td><strong>Capital Outlay Major Object:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EBAC DD9900 Dehumidifier</td>
<td>77000</td>
<td>47500</td>
<td>10,000</td>
</tr>
<tr>
<td>Hydrogen Generator</td>
<td>77000</td>
<td>47500</td>
<td>15,000</td>
</tr>
<tr>
<td>TriScroll Oilless Pump</td>
<td>77000</td>
<td>47500</td>
<td>7,000</td>
</tr>
<tr>
<td>MET One PM2.5 FEM Monitor (up to 3)</td>
<td>77000</td>
<td>47500</td>
<td>$63,000</td>
</tr>
<tr>
<td><strong>Total Capital Outlay Major Object:</strong></td>
<td></td>
<td></td>
<td>$95,000</td>
</tr>
<tr>
<td><strong>Total Appropriations</strong></td>
<td></td>
<td></td>
<td>$242,945</td>
</tr>
</tbody>
</table>

Note: Salaries and Benefits are already included in the FYs 2021-22 and 2022-23 Budgets.

*Funds not expended by June 30 2022, will be carried over to FY 2022-23*
## Proposed Enhanced Particulate Monitoring Expenditures for FYs 2021-22 and/or FY 2022-23

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Account Number</th>
<th>Program Code</th>
<th>Estimated Expenditures*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Salaries &amp; Employee Benefits Major Object:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overtime</td>
<td>52000</td>
<td>44505</td>
<td>$41,000</td>
</tr>
<tr>
<td><strong>Total Salaries &amp; Employee Benefits Major Object:</strong></td>
<td></td>
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<td>$41,000</td>
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<tr>
<td><strong>Services &amp; Supplies Major Object:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary Agency Services</td>
<td>67460</td>
<td>47505</td>
<td>$239,994</td>
</tr>
<tr>
<td>Maintenance of Equipment</td>
<td>67600</td>
<td>47505</td>
<td>1,000</td>
</tr>
<tr>
<td>Building Maintenance Operation</td>
<td>67650</td>
<td>47505</td>
<td>400</td>
</tr>
<tr>
<td>Auto Mileage</td>
<td>67700</td>
<td>47505</td>
<td>94,000</td>
</tr>
<tr>
<td>Clothing and Safety Equipment</td>
<td>68000</td>
<td>47505</td>
<td>2,000</td>
</tr>
<tr>
<td>Office Expense</td>
<td>68100</td>
<td>47505</td>
<td>200</td>
</tr>
<tr>
<td>Small Tools, Instruments, Equipment</td>
<td>68300</td>
<td>47505</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total Services &amp; Supplies Major Object:</strong></td>
<td></td>
<td></td>
<td>$338,594</td>
</tr>
<tr>
<td><strong>Capital Outlay Major Object:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle (1)</td>
<td>77000</td>
<td>47505</td>
<td>40,000</td>
</tr>
<tr>
<td><strong>Total Capital Outlay Major Object:</strong></td>
<td></td>
<td></td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Total Appropriations</strong></td>
<td></td>
<td></td>
<td>$419,594</td>
</tr>
</tbody>
</table>

Note: Salaries, Benefits, and Indirect Costs (excluding overtime) are included in the FY 2021-22 and/or 2022-23 Budget.

* Funds not expended by June 30, 2022, will be carried over to FY 2022-23.
BOARD MEETING DATE: April 1, 2022

PROPOSAL: Remove Various Fixed Assets from South Coast AQMD Inventory

SYNOPSIS: South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every year. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: Administrative, March 11, 2022; Recommended for Approval

RECOMMENDED ACTION:
Declare the items on Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through donation, trade-in, auction process, salvage, or dismantlement for parts.

Wayne Nastri
Executive Officer

Background
South Coast AQMD Administrative Policies and Procedures No. 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every year. The list of equipment appearing on Attachment A represents old, obsolete, and non-operational equipment that could not be repaired. The list of vehicles appearing on Attachment B represents vehicles that are non-operational and not worth repairing. These vehicles have been driven an average of over 166,000 miles. Equipment and vehicles purchased with federal funds are being disposed in accordance with applicable federal regulations.

Proposal
Staff is recommending that assets on Attachments A and B, as in the past, be surplused through the surplus process and properly disposed. Equipment will be auctioned, traded-
in, donated or dismantled for parts and the motor vehicles will be disposed through auction.

**Resource Impacts**

Miscellaneous revenue from auction sales will be recorded in the General Fund. The total original cost of $947,077 for the fixed assets in Attachments A and B was accounted for, depreciated, and reported in the annual audited financial statements.

**Attachments**

A. Obsolete or Non-repairable Equipment
B. Obsolete or Non-repairable Motor Vehicles
## ATTACHMENT A

### Obsolete or Non-repairable Equipment

<table>
<thead>
<tr>
<th>Asset ID</th>
<th>Tag#</th>
<th>Description</th>
<th>Cost</th>
<th>Date Purchased</th>
<th>Net Book Value **</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0015089</td>
<td>Refrigerant Monitor</td>
<td>$6,014.00</td>
<td>5/7/1997</td>
<td>$0.00</td>
<td>Disposed (2)</td>
</tr>
<tr>
<td>2</td>
<td>0016462</td>
<td>Computer Hardware-Firewall</td>
<td>$14,175.00</td>
<td>6/30/2000</td>
<td>$0.00</td>
<td>Disposed (2)</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Computer Hardware, Firewall</td>
<td>$14,175.00</td>
<td>3/17/2000</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>4</td>
<td>E000247*</td>
<td>Portable Building</td>
<td>$9,236.62</td>
<td>8/30/2000</td>
<td>$0.00</td>
<td>Donate/Auction (4)</td>
</tr>
<tr>
<td>5</td>
<td>E000248*</td>
<td>Portable Building</td>
<td>$9,482.00</td>
<td>5/2/2001</td>
<td>$0.00</td>
<td>Donate/Auction (4)</td>
</tr>
<tr>
<td>6</td>
<td>0016561</td>
<td>Server, Proliant ML570X 700MHz</td>
<td>$6,603.25</td>
<td>1/1/2002</td>
<td>$0.00</td>
<td>Disposed (2)</td>
</tr>
<tr>
<td>7</td>
<td>0016553</td>
<td>Server, Proliant ML570 x700MHZ</td>
<td>$6,603.25</td>
<td>1/1/2002</td>
<td>$0.00</td>
<td>Disposed (2)</td>
</tr>
<tr>
<td>8</td>
<td>0016542</td>
<td>-- Computer Hardware, Firewall</td>
<td>$7,769.10</td>
<td>6/12/2002</td>
<td>$0.00</td>
<td>Disposed (2)</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>-- Catalyst 6500 Switch Fabric</td>
<td>$7,148.47</td>
<td>7/30/2002</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>10</td>
<td>0016571</td>
<td>Gas Chromatograph/Mass Spectro</td>
<td>$120,222.61</td>
<td>1/1/2003</td>
<td>$0.00</td>
<td>Trade In (3)</td>
</tr>
<tr>
<td>11</td>
<td>0016572</td>
<td>Server, Compaq Proliant ML530</td>
<td>$5,434.15</td>
<td>1/1/2003</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>12</td>
<td>0016545A</td>
<td>Server Upgrade</td>
<td>$5,612.28</td>
<td>1/1/2003</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>13</td>
<td>E000158*</td>
<td>Calibrator, Ozone Transfer Std</td>
<td>$8,780.43</td>
<td>1/1/2004</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
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<tr>
<td>14</td>
<td>E000159*</td>
<td>Calibrator, Ozone Transfer Std</td>
<td>$8,870.43</td>
<td>1/1/2004</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
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<td>15</td>
<td>0016588</td>
<td>Sampling System, TSP, Portable</td>
<td>$5,358.37</td>
<td>1/1/2004</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>16</td>
<td>0016589</td>
<td>Sampling System, TSP, Portable</td>
<td>$5,358.37</td>
<td>1/1/2004</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>17</td>
<td>E000255*</td>
<td>Sampling System PM10 W/ Rigid</td>
<td>$6,573.10</td>
<td>1/1/2005</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>18</td>
<td>0016623</td>
<td>Cisco, Router 7204VXR Bundle</td>
<td>$12,502.21</td>
<td>1/1/2005</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>19</td>
<td>E000314*</td>
<td>Analyzer Uv Photometric Ozone</td>
<td>$4,585.49</td>
<td>1/1/2007</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>20</td>
<td>0016646</td>
<td>Cisco, Adapta, Firewall Upgr</td>
<td>$9,049.70</td>
<td>1/1/2007</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
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<tr>
<td>21</td>
<td>E000338*</td>
<td>Monitor Cont Ambient PM2.5</td>
<td>$21,013.75</td>
<td>1/1/2007</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
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<tr>
<td>22</td>
<td>E000341*</td>
<td>Monitor Cont Ambient PM2.5</td>
<td>$21,013.75</td>
<td>1/1/2007</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>23</td>
<td>E000350*</td>
<td>Air Monitoring Calibration Sys</td>
<td>$15,865.70</td>
<td>1/1/2008</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>24</td>
<td>N/A3922</td>
<td>Insurance Cert Tracking System</td>
<td>$7,299.99</td>
<td>1/1/2008</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>25</td>
<td>0016722</td>
<td>Interface module Ethernet Cisc</td>
<td>$10,331.93</td>
<td>7/18/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>26</td>
<td>0016725</td>
<td>Analyzer Ambient Nox</td>
<td>$8,791.26</td>
<td>6/23/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>27</td>
<td>0016770</td>
<td>Analyzer Ambient Nox</td>
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<td>6/23/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>28</td>
<td>0016797</td>
<td>Analyzer Ambient Nox</td>
<td>$8,791.26</td>
<td>6/23/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>29</td>
<td>0016887</td>
<td>Catalyst 6500/7600 Supervisor</td>
<td>$17,436.30</td>
<td>6/25/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>30</td>
<td>0016798</td>
<td>Catalyst 6500/7600 Supervisor</td>
<td>$17,436.30</td>
<td>6/25/2009</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>31</td>
<td>0016799</td>
<td>Server HP Proliant DL580 G5</td>
<td>$14,867.18</td>
<td>5/5/2010</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
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<tr>
<td>32</td>
<td>0016800</td>
<td>Motor.60 H.P.,1200 R.P.M.</td>
<td>$5,419.46</td>
<td>6/29/2010</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>33</td>
<td>0016793</td>
<td>Server Load Balancer</td>
<td>$5,356.67</td>
<td>1/1/2011</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>34</td>
<td>0016794</td>
<td>Server Load Balancer</td>
<td>$5,356.67</td>
<td>1/1/2011</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>35</td>
<td></td>
<td>Pump, Arora Model 413C-BF</td>
<td>$23,361.30</td>
<td>11/15/2011</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>36</td>
<td>0016914</td>
<td>Refrigerator Freezer Reachin</td>
<td>$8,689.37</td>
<td>8/17/2012</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>37</td>
<td>E000373UPGRD*</td>
<td>Ion Chromatograph Upgrade</td>
<td>$48,382.37</td>
<td>2/27/2013</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>38</td>
<td>0016964</td>
<td>Analyzer, H2S - J605</td>
<td>$16,601.65</td>
<td>3/26/2014</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>39</td>
<td>E000620*</td>
<td>Meterological Monitoring Sys</td>
<td>$8,388.73</td>
<td>8/28/2014</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
<tr>
<td>40</td>
<td>E000623*</td>
<td>Meterological Monitoring Sys</td>
<td>$8,388.74</td>
<td>8/28/2014</td>
<td>$0.00</td>
<td>Scrapp/Auction (1)</td>
</tr>
</tbody>
</table>

**Total Obsolete or Non-repairable Equipment** $580,078.22 $0.00

* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

1. (1) Unable parts will be removed and the remainder will be auctioned and scrapped.
2. (2) Disposed prior to the Board approval. Data on the Servers in this category was removed prior to disposal.
3. (3) Equipment will be traded in.
4. (4) Equipment will be donated or auctioned.
### ATTACHMENT B

**Obsolete or Non-repairable Motor Vehicles**

<table>
<thead>
<tr>
<th>Asset ID</th>
<th>Tag#</th>
<th>Description</th>
<th>Cost</th>
<th>Date Purchased</th>
<th>Net Book Value **</th>
<th>Disposition ***</th>
</tr>
</thead>
<tbody>
<tr>
<td>00003252</td>
<td>E000138*</td>
<td>Truck, Bi-Fuel, 4WD, Ford F150</td>
<td>$32,099.99</td>
<td>2/1/2002</td>
<td>$0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00003465</td>
<td>38735</td>
<td>Automobile, CNG, Ford</td>
<td>22,483.12</td>
<td>5/24/2002</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003752</td>
<td>38771</td>
<td>Van 8-Pass CNG 2004 Ford E350</td>
<td>40,557.19</td>
<td>1/1/2006</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003765</td>
<td>38777</td>
<td>Automobile Honda Civic GX 2006</td>
<td>25,338.69</td>
<td>1/1/2006</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003842</td>
<td>H0004*</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.66</td>
<td>1/1/2007</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003844</td>
<td>H0009*</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.66</td>
<td>1/1/2007</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003845</td>
<td>H0008*</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.66</td>
<td>1/1/2007</td>
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<td>Auction</td>
</tr>
<tr>
<td>00000003873</td>
<td>38797</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.67</td>
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<td>0.00</td>
<td>Auction</td>
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<td>00000003874</td>
<td>38798</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.66</td>
<td>1/1/2007</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000003881</td>
<td>38805</td>
<td>Auto Honda Civic GX CNG 2007</td>
<td>25,866.66</td>
<td>1/1/2007</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000004113</td>
<td>38835</td>
<td>Auto Honda Civic GX CNG 2010</td>
<td>25,452.22</td>
<td>5/7/2010</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000004380</td>
<td>E000470*</td>
<td>Van, Cargo CNG 2012 Ford E25</td>
<td>39,088.61</td>
<td>9/20/2012</td>
<td>0.00</td>
<td>Auction</td>
</tr>
<tr>
<td>00000004497</td>
<td>H00013*</td>
<td>2012 Honda CNG GX Civic</td>
<td>26,779.15</td>
<td>10/25/2013</td>
<td>0.00</td>
<td>Auction (1)</td>
</tr>
</tbody>
</table>

**Total Obsolete or Non-repairable Motor Vehicle**

$366,998.94

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* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will realized upon sale at auction.

*** These vehicles have an average of 166,000 miles.

(1) This vehicle was involved in a collision and cost to repair it exceeds the value of the vehicle.
LOCAL GOVERNMENT &
SMALL BUSINESS ASSISTANCE ADVISORY GROUP
FRIDAY, JANUARY 14, 2022
MEETING MINUTES

MEMBERS PRESENT:
Mayor Carlos Rodriguez, LGSBA Chairman (Board Member)
Supervisor Janice Rutherford (Board Member)
Felipe Aguirre
Council Member Rachelle Arizmendi, City of Sierra Madre
Paul Avila, P.B.A. & Associates
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association

MEMBERS ABSENT:
David Rothbart, Los Angeles County Sanitation Districts

OTHERS PRESENT:
Mark Abramowitz
Harvey Eder
Matt Holder, Board Member Consultant (Rodriguez)
Dan McGivney
Mark Taylor, Board Member Consultant (Rutherford)
Janet Whittick

SOUTH COAST AQMD STAFF:
Jill Whynot, Chief Operating Officer
Derrick Alatorre, Deputy Executive Officer
Jason Aspell, Deputy Executive Officer
Ian MacMillan, Assistant Deputy Executive Officer
Susan Nakamura, Assistant Deputy Executive Officer
Lisa Tanaka O’Malley, Assistant Deputy Executive Officer
Victor Yip, Assistant Deputy Executive Officer
Daphne Hsu, Principal Deputy District Counsel
Bhaskar Chandan, Sr. Air Quality Engineering Manager
Vicki White, Planning & Rules Manager
Lane Garcia, Program Supervisor
Alfonso Baez, Program Supervisor
Agenda Item #1 – Call to Order/Opening Remarks
Chair Carlos Rodriguez called the meeting to order at 11:34 a.m.

Agenda Item #2 – Approval of December 10, 2021 Meeting Minutes
Chair Rodriguez called for approval of the December 10, 2021 meeting minutes.

Motion to approve minutes made by Mr. Todd Campbell; seconded by Supervisor Janice Rutherford; unanimously approved.

Ayes: Aguirre, Arizmendi, Avila, Campbell, Daniel, LaMarr, Loof, Marquez, Rutherford, Rodriguez
Noes: None
Abstain: None
Absent: Blake, DeWitt, Rothbart

No public comment.

Agenda Item #3 – Discussion on Priorities for Retrospective Analysis Request
The Local Government & Small Business Assistance (LGSBA) Advisory Group members discussed priorities regarding the retrospective analysis request to be included in the 2022 Goals & Objectives of the LGSBA Advisory Group.

Mr. Derrick Alatorre commented that advisory group (AG) members were given the opportunity to send a prioritized list of rules to staff for consideration and mentioned the labor required to conduct retrospective analysis may not be feasible due to a high vacancy rate.

Ms. Rita Loof offered to assist South Coast Air Quality Management District (South Coast AQMD) staff in conducting a retrospective analysis and asked for confirmation that recommendations from the previous meeting were included in the 2022 Goals & Objectives. Mr. Alatorre thanked Ms. Loof for her assistance offer and clarified the previous email request was for a prioritized list of rules for retrospective analysis.

Mr. Bill LaMarr expressed his understanding that one of the invitations was to email a prioritized list of Goals and Objectives presentations. Another invitation was to email rules for retrospective analysis. Mr. LaMarr stated his objective was to recommend retrospective analysis on adopted rules after five to seven
years when there would be ample data available for analysis. Mr. Alatorre reiterated the request was for a list of rules to be considered for analysis.

Chair Rodriguez mentioned two rules, 1109.1 and 1426, were recommended for retrospective analysis and asked if there were any additional rules. Chair Rodriguez clarified that the AG could make recommendations to the Governing Board (GB) for consideration and is not asking staff to implement those recommendations.

Mr. Campbell commented that he is sensitive to staff turnover affecting staff response time and expressed that it would be timely to consider items of interest as they are brought before the GB for consideration. Mr. Campbell referenced #26 of the 2022 Goals & Objectives and commented that the topic should not be limited to the Memorandum of Understanding (MOU).

Mr. LaMarr reiterated the recommendation for retrospective analysis to be conducted five to seven years after GB adoption of emission-related rules. Mr. LaMarr suggested that the retrospective analysis be incorporated into the rule making process.

Ms. Loof suggested that Mr. LaMarr could prepare a pilot project so staff could prioritize one or two rules for analysis. Mr. LaMarr suggested to pick an emission-related rule adopted by the GB in 2016 or 2017 for retrospective analysis. Chair Rodriguez reminded the AG that they cannot commit staff to doing an analysis, but can only recommend a list of prioritized rules to the GB to consider for retrospective analysis. Mr. LaMarr offered to compile a list of rules adopted five to seven years ago to present at the next meeting for consideration. Chair Rodriguez asked the AG to suggest rules.

Mr. John DeWitt suggested consideration of rules regarding the trucking industry. Mr. Alatorre reminded the AG that South Coast AQMD has limited jurisdiction on mobile sources and believed the rules referenced by Mr. DeWitt is a California Air Resource’s Board (CARB) rule. Mr. DeWitt suggested a rule on underground pipes and storage tanks. Mr. Alatorre responded that soil-related rules would fall under the jurisdiction of Department of Toxic Substances Control (DTSC).

Ms. Loof suggested considering rules that would impact small businesses, like Rule 1130 – Graphic Arts.

Mr. Alatorre reviewed rules for public comment. Ms. Loof stated opposition to limiting public comment to three minutes for the entire agenda.


Chair Rodriguez made a motion to approve 2022 Goals & Objectives with amendment to add language that the group would like to prioritize Rule 1109.1 – NOx Emission Reduction for Refinery Equipment, Rule 1426 – Emissions From Metal Finishing Operations, Rule 1130 – Graphic Arts, and Rule 1168 – Adhesive and Sealant Applications to recommend for retrospective analysis; seconded by Ms. Arizmendi; unanimously approved.
Agenda Item #4 – Nomination of Local Government & Small Business Assistance Advisory Group member to South Coast AQMD Advisory Council

Mr. Ian MacMillan presented on the need for the AG to nominate a member to the South Coast AQMD Advisory Council, which meet once per Air Quality Management Plan (AQMP) cycle to review the health effects report and provide comments, in addition to other public processes in the AQMP. The next meeting is expected to be in the Spring.

Ms. Loof asked who previously served on the South Coast AQMD Advisory Council. Mr. MacMillan answered that the last appointment was Mr. Paul Avila.

Motion to nominate Mr. LaMarr made by Chair Rodriguez; seconded by Mr. Eddie Marquez; unanimously approved.

Ayes: Aguirre, Arizmendi, Avila, Campbell, Daniel, DeWitt, LaMarr, Loof, Marquez, Rutherford, Rodriguez
Noes: None
Abstain: None
Absent: Blake, Rothbart

No public comment.

Agenda Item #5 – Review of Follow-Up/Action Items

Mr. Derrick Alatorre reviewed the follow-up and action items from the previous meeting.

#1: Agendize discussion on LGSBA priorities associated with the retrospective analysis requested by Mr. DeWitt and Mr. LaMarr.

Staff has included this topic in today’s meeting.

#2: Agendize discussion on the approach to rulemaking associated with continuous air monitoring requirements.

Staff will coordinate with Planning, Rule Development & Area Sources (PRDAS) to discuss this topic and include as an agenda item in a future meeting.

No public comment.

Agenda Item #6 – Annual Report on Assembly Bill (AB) 2766 Funds from Motor Vehicle Registration Fees for Fiscal Year (FY) 2019-2020

Mr. Lane Garcia presented a summary of the AB 2766 local government annual reporting and program implementation activities that occurred during FY 2019-2020. Mr. Garcia provided an update on the use of motor vehicle fees and the program results in terms of emissions reduced and projects implemented.
Mr. Avila asked if funds could be used to add a bus line. Mr. Garcia explained that funds could be used to expand an existing bus line or create a new line as public transportation is an eligible project.

Ms. Loof referenced slide #8 and asked what types of projects qualified as public education. Mr. Garcia responded that public education projects included alternative vehicle expositions and community outreach.

No public comment.

**Agenda Item #7 – Proposed Updates to Best Available Control Technology (BACT) Guidelines**

Mr. Alfonso Baez and Ms. Bahareh Farahani presented on the proposed updates to the BACT guidelines. Mr. Baez announced a public meeting on Wednesday, February 23rd at 2:00p.m.

Ms. Loof referenced slide #15 and asked what type of equipment and facilities use the equipment that qualify for the BACT exemption under Proposed Amended Rule (PAR) 1304 – Exemptions. Mr. Baez clarified that Rule 1304 was amended in November 2021 to include an exemption for selective catalytic reduction (SCR) at refineries.

Mr. Avila asked about cannabis oil used as alternative energy. Mr. Baez clarified that the equipment is a closed loop system, which is used to extract cannabis oil for use in edible products.

No public comment.

**Agenda Item #8 – Other Business**

No other business.

**Agenda Item #9 – Public Comment**

Mr. Eder highlighted an editorial in the Los Angeles Times regarding the impacts and challenges caused by climate change.

**Agenda Item #10 – Next Meeting Date**

The next regular LGSSA Advisory Group meeting is scheduled for Friday, February 11, 2022 at 11:30 a.m.

**Adjournment**

The meeting adjourned at 1:22 p.m.