

BOARD MEETING DATE: April 3, 2015

AGENDA NO. 11

PROPOSAL: Remove Various Fixed Assets from SCAQMD Inventory

SYNOPSIS: SCAQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every six months. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: Administrative, March 13, 2015; Recommended for Approval

RECOMMENDED ACTION:

Declare the items on Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through donation, auction process, salvage, or dismantlement for parts.

Barry R. Wallerstein, D Env.
Executive Officer

MBO:SJ:lg

Background

SCAQMD Administrative Policies and Procedures No. 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every six months. The list of equipment appearing on Attachment A represents old, obsolete and non-operational equipment that could not be repaired. The list of vehicles appearing on Attachment B represents vehicles that are non-operational and not worth repairing. These vehicles have an average of over 160,000 miles ranging from 125,000 to 186,000 miles. Equipment and vehicles purchased with federal funds are being disposed of in accordance with applicable federal regulations.

Proposal

Staff is recommending that the assets on Attachments A and B, as in the past, be surplused through the surplus process and properly disposed of. Equipment will be auctioned, donated or dismantled for parts and the motor vehicles will be disposed of through auction.

Resource Impacts

The proposed action will have no significant impact on the General Fund, other than miscellaneous revenue from auction sales. The total original cost of the fixed assets in Attachments A and B was \$506,215.82 and was accounted for, fully depreciated, and reported in the annual audited financial statements.

Attachment

- A. Obsolete or Non-repairable Equipment
- B. Obsolete or Non-repairable Vehicles

**South Coast Air Quality Management District
ATTACHMENT A
Obsolete or Non-Repairable Equipment**

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value****	Disposition
00003400	16525	Generator, Pure Air, AADCO	7,464.09	1/1/02	0.00	Scrap/Auction **
00003401	16526	Generator, Pure Air, AADCO	7,464.09	1/1/02	0.00	Scrap/Auction **
00003148	E000092*	Generator, Pure Air, AADCO	7,279.70	11/14/00	0.00	Scrap/Auction **
00003159	E000101*	Generator, Pure Air, AADCO	7,279.70	10/17/00	0.00	Scrap/Auction **
00002775	E000003*	Sampler, Anderson, RAAS, PM 2.5	10,500.00	1/29/99	0.00	Scrap/Auction **
00002778	E000006*	Sampler, Anderson, RAAS, PM 2.5	10,500.00	1/29/99	0.00	Scrap/Auction **
00002779	E000007*	Sampler, Anderson, RAAS, PM 2.5	10,500.00	1/29/99	0.00	Scrap/Auction **
00002638	9641	Analyzer, O3 Dasibi	5,857.50	11/10/98	0.00	Scrap/Auction **
00003115	E000079*	Analyzer, O3 Dasibi	6,754.80	8/31/00	0.00	Scrap/Auction **
00002618	9592	Gas Calibrator, Environics 100	10,709.13	11/10/98	0.00	Scrap/Auction **
00000043	10300	Gas Calibrator, Environics 100	10,678.38	12/8/88	0.00	Scrap/Auction **
00000184	10704	Gas Calibrator, Environics 100	10,708.81	12/5/89	0.00	Scrap/Auction **
00000285	10937	Gas Calibrator, Environics 100	11,043.98	5/11/93	0.00	Scrap/Auction **
00000304	10994	Gas Calibrator, Environics 100	11,043.98	9/11/90	0.00	Scrap/Auction **
00002765	16212	Analyzer, Horiba, APMA 360	5,928.86	3/24/99	0.00	Scrap/Auction **
00000426	11284	Monitor, Particulate, PM10	18,704.72	12/9/90	0.00	Scrap/Auction **
00000003740	E000139*	Gas Calibrator Sys, Sabio 4010	10,290.04	1/1/01	0.00	Scrap/Auction **
00003413	16535	Cleaning Tank Ultrasonic	5,179.00	1/1/02	0.00	Scrap/Auction **
00003649	E000251*	Acid Purification System	9,992.50	1/1/04	0.00	Scrap/Auction **
00000231	10804	Gas Chromatograph	9,573.46	6/6/90	0.00	Scrap/Auction **
00002392	6894	Gas Chromatograph	21,306.91	5/4/91	0.00	Scrap/Auction **
00000569	11687	Detector	16,114.64	6/3/92	0.00	Scrap/Auction **
00003632	E000230*	Sampler, Aerosol Speciation	11,697.24	1/1/04	0.00	Lost***
Total Obsolete or Non-repairable Equipment			236,571.53			

* Assets purchased with Federal Funds.

** Usable parts will be removed and the remainder will be auctioned and scrapped.

*** Item is reported lost or possibly scrapped for parts as tag was inadvertently thrown away when instrument case was replaced.

**** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

**South Coast Air Quality Management District
ATTACHMENT B
Obsolete or Non-Repairable Vehicles**

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value**	Disposition
00003187	38694	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003189	38696	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003196	38703	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003197	38704	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003198	38705	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003200	38707	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003204	38711	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
00003208	38715	2001 Toyota Camry CNG	30,538.20	3/30/2001	0.00	Auction
000000003766	38778	2006 Honda Civic GX CNG *	25,338.69	6/1/2006	0.00	Auction
Total Obsolete or Non-repairable Vehicles			\$269,644.29			

* Model year 2006 vehicle has 144,507 miles, engine is damaged with estimated engine replacment cost exceeding \$6,000.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.