



BOARD MEETING DATE: February 6, 2015

AGENDA NO. 6

PROPOSAL: Approve Contract Awards and Modifications Approved by MSRC

SYNOPSIS: As part of their FYs 2012-14 AB 2766 Discretionary Fund Work Program, the MSRC approved three new contracts as well as correction of an award under the Alternative Fuel Infrastructure Program, and a contract value increase under the Alternative Fuel School Bus Incentives Program. As part of their FYs 2014-16 Work Program, the MSRC approved exercising the contract option with Mineral Studios for continuation of website services for two more years. At this time the MSRC seeks Board approval of the contract awards and modifications.

COMMITTEE: Mobile Source Air Pollution Reduction Review, January 15, 2015, Recommended for Approval

RECOMMENDED ACTIONS:

1. Approve a funding augmentation to existing contract #MS14009 with A-Z Bus Sales in an amount not to exceed \$45,000 under the Alternative Fuel School Bus Incentives Program as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program, as described in this letter;
2. Approve corrected award under the Alternative Fuel Infrastructure Program, changing the awardee name to Grand Central Recycling instead of Pomona Valley Transfer Station and for installation of a new station instead of expansion of an existing station, as listed in Agenda Item #16 on the December 5, 2014 SCAQMD Board agenda (Recommended Action 3.h.), as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program, as described in this letter;
3. Approve the award of three contracts totaling \$449,000 under the Alternative Fuel Infrastructure Program, as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program, as described in this letter and as follows:
 - a. A contract with City of Monterey Park in an amount not to exceed \$225,000 for expansion of their existing CNG fueling station including public access;
 - b. A contract with Serv-Wel Disposal Services in an amount not to exceed \$100,000 for installation of a new limited access CNG fueling station; and
 - c. A contract with West Covina Unified School District in an amount not to exceed \$124,000 for expansion of their existing limited access CNG fueling station;

4. Exercise second two-year option with Mineral Studios for website services in the amount of \$17,200 as part of approval of the FYs 2014-16 AB 2766 Discretionary Fund Work Program, as described in this letter;
5. Authorize MSRC the authority to adjust contract awards up to five percent, as necessary and previously granted in prior work programs; and
6. Authorize the Chairman of the Board to execute new and modified contracts under FYs 2012-14 and 2014-16 Work Programs, as described above and in this letter.

Larry McCallon,
Vice Chair, MSRC

MM:HH:CR

Background

In September 1990 Assembly Bill 2766 was signed into law (Health & Safety Code Sections 44220-44247) authorizing the imposition of an annual \$4 motor vehicle registration fee to fund the implementation of programs exclusively to reduce air pollution from motor vehicles. AB 2766 provides that 30 percent of the annual \$4 vehicle registration fee subvended to the SCAQMD be placed into an account to be allocated pursuant to a work program developed and adopted by the MSRC and approved by the Board.

The MSRC completed selecting categories and targeted funding amounts for the FYs 2012-14 Work Program in May 2013. At its January 15, 2015 meeting, the MSRC considered recommended awards under the Alternative Fuel Infrastructure Program, as well as a recommended award correction and contract modifications. The MSRC also considered recommendations relative to continuing website hosting and maintenance. Details are provided below in the Proposals section.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, public notices advertising the Alternative Fuel Infrastructure Program Announcement were published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin. In addition, the solicitation was advertised in the Desert Sun newspaper for expanded outreach in the Coachella Valley.

Additionally, potential bidders may have been notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the solicitation was e-mailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's Website (<http://www.aqmd.gov>). Further, the solicitation was posted on the MSRC's website at

<http://www.cleantransportationfunding.org> and electronic notifications were sent to those subscribing to this website's notification service.

Proposals

At its January 15, 2015 meeting, the MSRC considered recommendations from its MSRC-TAC and approved the following:

FYs 2012-14 Alternative Fuel School Bus Incentives Program

As part of the FYs 2012-14 Work Program, the MSRC allocated \$2.0 million for the implementation of an Alternative Fuel School Bus Incentives Program. The MSRC previously deemed A-Z Bus Sales qualified for Program participation and authorized them to offer buy-down incentives to qualifying school districts or private providers of pupil transportation. The MSRC approved an initial award to A-Z Bus Sales in December 2013, and in subsequent actions the MSRC approved contract value increases to incentivize additional buses ordered. In January, the MSRC approved a new request from A-Z Bus Sales for an additional \$45,000 to incentivize five Type C propane school buses ordered by Anaheim Union High School District, as part of the FYs 2012-14 AB 2766 Discretionary Fund Work Program.

FYs 2012-14 Alternative Fuel Infrastructure Program

As part of the FYs 2012-14 Work Program, the MSRC allocated \$7.5 million for the implementation of new and expanded CNG and LNG refueling stations and modification of maintenance facilities to accommodate gaseous-fueled vehicles. A Program Announcement, #PA2014-05, was developed and released on September 6, 2013, with an open application period commencing October 8, 2013 and closing September 26, 2014. The MSRC previously considered 27 applications and awarded a total of \$3,952,954 for those projects; one award for \$175,000 was subsequently declined. Among the previously approved awards, Pomona Valley Transfer Station was awarded \$150,000 to expand their existing public access CNG station. Subsequent to the approval, staff discovered that this project had been inaccurately described to both the MSRC and SCAQMD. The award amount was correct, but the recipient should have been listed as Grand Central Recycling and the project should have been described as the installation of a new public access CNG station. The MSRC approved the corrected award. The MSRC also considered three applications whose review had been extended, and approved three contract awards totaling \$449,000 as part of the FYs 2012-14 AB 2766 Discretionary Fund Work Program, as follows:

- a. A contract with City of Monterey Park in an amount not to exceed \$225,000 for expansion of their existing CNG fueling station including public access;
- b. A contract with Serv-Wel Disposal Services in an amount not to exceed \$100,000 for installation of a new limited access CNG fueling station; and
- c. A contract with West Covina Unified School District in an amount not to exceed \$124,000 for expansion of their existing limited access CNG fueling station.

Exercise Second Two-Year Option for Website Services

Several years ago the MSRC created a website as a marketing and outreach tool as well as a source of information for its contractors and other interested entities. Following an open RFP process, the MSRC selected Mineral Studios to redesign, host and maintain the MSRC website. The contract effectuating the award, #MS11001, allows for up to two extensions of two years each, contingent upon allocation of funds by the MSRC and approval by the SCAQMD Governing Board. The cost proposal for the option periods was included in the original proposal, at a rate of \$8,600 per year. Basic hosting and maintenance would cost \$300 per month, with the remainder available for website revisions/upgrades if required and directed by the MSRC. The MSRC approved exercising the first option in February 2013. At their January 2015 meeting, the MSRC unanimously approved executing the second two-year option to extend Mineral's contract and augmented the contract with \$17,200 as part of the FYs 2014-16 Work Program.

At this time, the MSRC requests the SCAQMD Board to approve the contract awards and modifications as part of approval of the FYs 2012-14 and 2014-16 AB 2766 Discretionary Fund Work Programs as outlined above. The MSRC also requests the Board to authorize the SCAQMD Chairman of the Board the authority to execute all agreements described in this letter. The MSRC further requests authority to adjust the funds allocated to each project specified in this Board letter by up to five percent of the project's recommended funding. The Board has granted this authority to the MSRC for all past Work Programs.

Resource Impacts

The SCAQMD acts as fiscal administrator for the AB 2766 Discretionary Fund Program (Health & Safety Code Section 44243). Money received for this program is recorded in a special revenue fund (Fund 23) and the contracts specified herein, as well as any contracts awarded in response to the solicitation, will be drawn from this fund.