

BOARD MEETING DATE: September 4, 2015

AGENDA NO. 20

PROPOSAL: Report of RFPs Scheduled for Release in September

SYNOPSIS: This report summarizes the RFPs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of September.

COMMITTEE: Administrative, July 17, 2015; Less than a quorum was present; the Committee Members concurred that this item be approved by the Board.

RECOMMENDED ACTION:

Approve the release of RFPs for the month of September.

Barry R. Wallerstein, D.Env.
Executive Officer

MBO:lg

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on September 4, 2015.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press

Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

Report of RFPs Scheduled for Release on September 4, 2015

**September 4, 2015 Board Meeting
Report on RFPs Scheduled for Release on September 4, 2015**

(For detailed information visit SCAQMD's website at
<http://www.aqmd.gov/rfp/index.html> following Board approval on September 4, 2015)

STANDARDIZED SERVICES

RFP #P2016-02 Issue Request for Proposal for Janitorial Services at Diamond Bar Headquarters JOHNSON/3018

The current janitorial services contract expires February 28, 2016. This action is to issue an RFP to solicit bids from interested parties in order to secure a new three-year contract for this service. Funds for this service are included in the FY 2015-16 Budget and will be included in budgets for each of the remaining fiscal years of the contract.

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

RFP #P2016-07 Issue Request for Proposal for Telecommunication Services MARLIA/3148

On November 2, 2012, the Board approved contracts with various vendors to provide telecommunication services to the SCAQMD. These telecommunication services include local, long distance, and toll-free; private IP (PIP)/frame relay network; dedicated T1 lines, internet access; phone switch maintenance; and wireless voice and data. The contracts will expire on December 30, 2015. This action is to issue an RFP to select vendors capable of providing these services for a three-year period. Funds for this expense are included in the FY 2015-16 Budget, and will be included in each of the two remaining fiscal years of the contract.