

BOARD MEETING DATE: September 4, 2015

AGENDA NO. 28

REPORT: Special Administrative Committee

SYNOPSIS: A Special Meeting of the Administrative Committee was held on Friday, August 14, 2015 to interview proposers for website improvements, to consider the purchase of a Cleveland Pressureless Convection Steamer and to consider a contribution up to \$1 million to UC Riverside. The next Administrative Committee meeting is scheduled for Friday, September 11, 2015 at 10:00 a.m.

RECOMMENDED ACTION:  
Receive and file.

Dr. William A. Burke, Chair  
Administrative Committee

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**Attendance:** Attending the August 14, 2015 meeting were Committee Member Dennis Yates at SCAQMD headquarters and Committee Members William Burke, Clark Parker, Sr., and Judith Mitchell via videoconference. Dr. Burke appointed Supervisor John Benoit as a one-time Committee Member for today's meeting, participating via teleconference.

**ACTION/DISCUSSION ITEMS:**

1. **Approval of Compensation for Board Member Assistant(s)/ Consultant(s):** Dr. Joseph Lyou's Board Consultant Nicole Nishimura's FY 2015-16 contract was submitted for approval.

Moved by Mitchell; seconded by Yates; unanimously approved.

2. **Execute Contract for Website Evaluation and Improvement:** Due to insufficient time for Committee Board Members to review the proposers' material, the Committee Board Members concurred that this item be delayed to

the September 11, 2015 Administrative Committee.

3. **Authorize Purchase of a Cleveland Food Steamer:** Mayor Dennis Yates indicated that the food steamer replacement for the headquarters cafeteria was necessary.

Moved by Yates; seconded by Mitchell; unanimously approved.

4. **Approve a Contribution of up to \$1 million for the Proposal by the County of Riverside, University of California Riverside, UCR College of Engineering-Center for Environmental Research and Technology (CE-CERT), City of Riverside, and Riverside Public Utilities (RPU) for CARB's Southern California Consolidation Project:** Councilmember Judith Mitchell recused herself due to conflict of interest with her participation on the CARB subcommittee for final selection of one of the proposed sites for this effort.

Executive Officer Barry Wallerstein reported that CARB has decided to move its facilities from El Monte to a new site as it has outgrown its existing facilities and plans to significantly increase the number of mobile source-related staff. The current site doesn't have adequate space to bring in large truck dynos involved with programs such as Goods Movement. Upon Board direction, Dr. Wallerstein had a discussion with CARB on whether SCAQMD could accommodate CARB's facility needs, but it was determined that SCAQMD didn't have the capacity.

CARB has been going through a preliminary process to affiliate itself with a college campus. Through the process, several campuses dropped out, resulting in two remaining campuses: University of California Riverside (UCR) and Cal Poly Pomona. The Riverside area has put together a cohesive team, which includes Riverside County, UCR, UCR's College of Engineering Center for Environmental Research and Technology (CE-CERT), the City of Riverside and the Riverside Public Utilities that collectively have done extensive research related to motor vehicle pollution. SCAQMD has had a long history with UCR on the topic of air pollution science and control, with much of the atmospheric chemistry work, for example, being done at UCR.

With the Board's growing emphasis on mobile sources, there is an opportunity for the Board to make a contribution in the form of an endowment which would help secure a new professorship at UCR which could be involved in directing mobile source-related research, with added benefits of attracting students, providing a venue for research projects, recruiting future SCAQMD staff that would bring forth mobile source expertise, and to increase course offerings in the mobile source area. There is also an opportunity for SCAQMD staff to access education on specific topics and to be able to teach courses associated with the

overall effort going on at the campus between CARB and the CE-CERT center. Under the guidance of the Board Chair and Vice Chair, SCAQMD would negotiate specifics with UCR and CARB to ensure any investment made would further advance mobile source controls, increase mobile source expertise, create training abilities for SCAQMD staff, create hiring opportunities for students coming out of the program and have greater interaction on future projects, as well as to directly address AQMP mobile emission reduction targets.

Supervisor Benoit concurred with Dr. Wallerstein's comments and indicated that UC Riverside has good positioning for this effort due to the long history in air pollution research. The County of Riverside recently added a Metrolink station within walking distance of the proposed site, providing added benefit for potential students.

Dr. Parker inquired if CARB was completely leaving its site in El Monte, and Dr. Wallerstein responded that CARB will be completely departing its site to consolidate mobile source staff and expanded test facilities at the new location.

Moved by Yates; seconded by Parker; unanimously approved.

5. **Public Comment:** None.

Meeting adjourned at 10:20 a.m.