

BOARD MEETING DATE: March 4, 2016

AGENDA NO. 13

PROPOSAL: Execute Contract for Elevator Service, Repairs and Preventative Maintenance

SYNOPSIS: On October 2, 2015, the Board authorized the release of an RFP for elevator service, repairs and preventative maintenance. This action is to execute a three-year contract with ThyssenKrupp Elevator Inc. for a total amount not to exceed \$111,276. Sufficient funds are available in the FY 2015-16 Budget and funding will be included in successive budgets for each of the remaining fiscal years.

COMMITTEE: Administrative, February 12, 2016; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to execute a three-year contract with ThyssenKrupp Elevator Inc. for a total amount not to exceed \$111,276.

Barry R. Wallerstein, D.Env.
Executive Officer

WJJ:BJ

Background

The current contract with ThyssenKrupp Elevator Inc. for elevator service, repairs and preventative maintenance expires on March 31, 2016. On October 2, 2015, the Board authorized the release of RFP #P2016-08 to request bids for elevator service, repairs and preventative maintenance. SCAQMD has one hydraulic and five traction elevators, and one dumbwaiter.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective methods of outreach to the South Coast Basin.

Additionally, potential bidders were notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFP has been emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>).

Proposal Evaluation

Seven proposals were mailed out and five contractors attended the October 15, 2015, mandatory bidder's conference. Four proposals were received when final bidding closed at 2:00 p.m. on November 12, 2015, which are complete and meet RFP requirements.

The evaluation panel included three SCAQMD employees: the Building Maintenance Manager, Business Services Manager, and a Principal Air Quality Instrument Specialist. Of these panel members, one is African American, one is Caucasian, and one is Hispanic; one is female and two are male.

Evaluation of the proposal was based on criteria specified in the RFP, which included cost, understanding of requirements, contractor qualifications and references regarding past work experience. Staff recommends the contract be awarded to the highest-scoring bidder, ThyssenKrupp Elevator Inc., a full-service elevator contractor with over 35 years of experience in Southern California. ThyssenKrupp Elevator Inc. has serviced and maintained SCAQMD's elevator equipment for the past three years. Staff believes that ThyssenKrupp's higher proposed cost is commensurate with their greater years of professional experience in elevator service, repair and preventative maintenance.

Proposal

This action is to issue a three-year contract with ThyssenKrupp Elevator Inc. for an amount not to exceed \$111,276.

Resource Impacts

Sufficient funds are available in the approved FY 2015-16 Budget for the remainder of the fiscal year. Since this is proposed to be a three-year contract, continued funding will need to be included in the budgets for each of the remaining fiscal years of the contract. Annual costs are \$7,485 for the remainder of FY 2015-16 (3 months); \$36,140 for FY 2016-17; \$37,388 for FY 2017-18; and \$30,263 for 9 months of FY 2018-19.

Attachment

Evaluation Summary

ATTACHMENT

Evaluation Summary of Qualifying Bids

RFP #P2016-08, Elevator Service, Repairs and Preventative Maintenance

| COMPANY NAME | BID AMOUNT | COST POINTS | APPROACH TO MEETING THE STATEMENT OF WORK | CONTRACTOR QUALIFICATIONS | REFERENCE & EXPERIENCE | LOCAL, DVBE & SMALL BUSINESS POINTS | TOTAL POINTS |
|------------------------------|-------------------|--------------------|--|----------------------------------|-----------------------------------|--|---------------------|
| ThyssenKrupp Elevator | \$111,276 | 21 | 18 | 18 | 10 | 10 | 77 |
| Nextlevel Elevator Inc. | \$89,257 | 29 | 8 | 5 | no references provided | 15 | 58 |
| Caliber Elevator Corporation | \$86,353 | 30 | 9 | 16 | 4 | 0 | 52 |
| A-Z Tech Elevator Company | \$106,500 | 23 | 6 | 9 | 6 | 15 | 48 |