

BOARD MEETING DATE: May 4, 2018

AGENDA NO. 25

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a meeting on Friday, April 13, 2018. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Dr. William A. Burke, Chair
Administrative Committee

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Committee Members

Present: Dr. William A. Burke/Chair (videoconference), Mayor Ben Benoit/Vice Chair, Mayor Pro Tem Judith Mitchell, and Dr. Clark E. Parker, Sr. (videoconference)

Absent: None

Call to Order

Chair Burke called the meeting to order at 10:08 a.m.

DISCUSSION ITEMS:

1. **Board Members' Concerns:** None to report.
2. **Chairman's Report of Approved Travel:** As noted on the travel report, Mayor Pro Tem Mitchell will present at the SCAQMD Day event in Sacramento, as well as meet with legislators in Sacramento, CA, April 25, 2018. In addition, Mayor Pro Tem Mitchell will attend the monthly CARB Board meeting as the SCAQMD Board representative in Sacramento, CA, April 26-27, 2018.
3. **Report of Approved Out-of-Country Travel:** None to report.
4. **Review May 4, 2018 Governing Board Agenda:** Executive Officer Wayne Nastri reported that the Facility-Based Mobile Source Measures were originally

scheduled to be considered at the March Board meeting, but were postponed to the April meeting and now postponed to the May meeting.

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** Supervisor Solis has selected Dr. Yifang Zhu as her Board Consultant as her existing consultant will be moving out of the country.

Moved by Benoit; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

6. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Assistant Deputy Executive Officer/Information Management Ron Moskowitz reported that the IM projects are progressing well. The website project is fully completed and will be monitored regularly. The e-GIS project is ahead of schedule with seven of the nine milestones already completed in the current fiscal year, and the two remaining milestones are expected to be completed by the end of May. The web spray booth permit application is scheduled to go live within two weeks and the permit gas station application online is expected to go live in four weeks.
7. **Report of RFPs/RFQs Scheduled for Release in May:** Assistant Deputy Executive Officer/Finance Sujata Jain reported that this item is to release RFPs and RFQs for May. The RFP is for guard services and the RFQ is for janitorial products.

ACTION ITEMS:

8. **Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2018-19:** Ms. Jain reported that this item is to determine Board Member Consultants' compensation which is based on the assignment of points per Administrative Code 112. Dr. Burke inquired as to whose compensation was being adjusted. Mr. Nastri responded that this is relative to the budget for all of the Board Consultants and Assistants for FY 2018-19.

Moved by Benoit; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell
Noes: None
Absent: Parker

9. **Execute and Amend Contracts to Provide Short- and Long-term Systems Development, Maintenance and Support Services:** Mr. Moskowitz reported that this item is to execute a software development contract previously approved by the Board, as well as to amend two previously approved contracts in order to support software development and maintenance efforts. Funds are available in the FY 2017-18 budget.

Moved by Mitchell; seconded by Benoit, unanimously approved.

Ayes: Benoit, Burke, Mitchell
Noes: None
Absent: Parker

10. **Issue Purchase Order for New Carpet:** Assistant Deputy Executive Officer/Administrative & Human Resources John Olvera reported that this item is to authorize the purchase of new carpet for the third and fourth floors of SCAQMD headquarters as the original carpet was installed in 1991 and is worn. The pricing has been obtained through a cooperative purchase agreement through the State of California.

Moved by Benoit; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

11. **Issue Purchase Order for High Efficiency HVAC Valves:** Mr. Olvera reported that this item is for the purchase of temperature control valves which affect the efficiency of the SCAQMD's HVAC system. This purchase which will result in significant energy savings. The funds are available in the building's infrastructure improvement fund.

Moved by Mitchell; seconded by Parker, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

12. **Recognize Revenue, Appropriate and Transfer Funds and Issue Purchase Orders for Air Monitoring Programs and Equipment:** Assistant Deputy Executive Officer/Science & Technology Advancement Dr. Jason Low reported that this item is to recognize and appropriate up to \$686,579 from U.S. EPA and CAPCOA to support the PM2.5 Program, appropriate up to \$178,000 to support

the PAMS program, appropriate funds from MATES and the CARB Subvention Fund to purchase an ammonia monitor, and to reallocate money for data visualization software licensing.

Moved by Benoit; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

- 13. Modify Contract and Purchase Order for Media, Advertising and Public Outreach and Google AdWords Campaign for 2018-19 Check Before You Burn Program:** Media Manager Sam Atwood reported that this item is to lay the foundation for the upcoming Check Before You Burn outreach campaign which begins on November 1, 2018. This request is to modify a contract with Westbound Communications in an amount of \$246,000 to plan and execute a comprehensive media advertising and public relations campaign to promote the Check Before You Burn Program, and secondly, to amend a purchase order with Google for up to \$250,000 to promote the Check Before You Burn Program, using YouTube and a Google AdWords campaign.

Moved by Mitchell; seconded by Benoit, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

- 14. Appropriate Funds and Amend or Execute Contracts with Outside Counsel and Specialized Legal Counsel and Services:** General Counsel Bayron Gilchrist reported that this action is to appropriate \$450,000 from the undesignated/unassigned fund balance to Legal's FY 2017-18 Budget to amend or execute contracts for prequalified counsel for specialized legal counsel and services for environmental litigation.

Moved by Mitchell; seconded by Benoit, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

- 15. Execute Contract for Three-Year Service Agreement for SCAQMD Access to On-line Legal Research Libraries:** Mr. Gilchrist reported that the current contract with Thomson Reuters-West will expire on June 30, 2018. This action

is to execute a sole source contract with Thomson Reuters-West to provide SCAQMD with online legal research and print libraries in an amount not to exceed \$92,350 in FY 2018-19, \$95,150 in FY 2019-20; and \$98,100 in FY 2020-21 for a total amount of \$285,600 for a three-year period.

Moved by Benoit; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

- 16. Appoint Members to SCAQMD Hearing Board:** Clerk of the Boards Denise Garzaro reported that the current terms for the Attorney and Engineer Hearing Board Members and alternates will end on June 30, 2018. An advisory committee reviewed 86 resumes and interviewed nine candidates, and they have recommended the top three attorney candidates and top four engineer candidates for interview and are seeking a final recommendation by the Administrative Committee. As a note, an engineer candidate, Ms. Traci Minimide, has subsequently withdrawn from consideration. Dr. Burke inquired as to how many times during the last four years alternates were utilized on the Hearing Board. Ms. Garzaro responded that it depends on the caseload and the member they are serving for. More recently, they may serve two to three times a year, usually involving preplanned absences and vacations. Dr. Burke further commented that alternates should be better utilized rather than cancelling a meeting. Dr. Burke asked Legal Counsel if SCAQMD has the authority to change this practice. Mr. Gilchrist responded he was looking at the issue and subsequently responded that the code does not mandate that alternates be appointed but failure to do so could cause delays.

The Committee Members conducted the interviews for the attorney member and alternate member. Mr. Curt Coleman, Southern California Air Quality Alliance, provided comments. The Committee recommended that Julie Prussack be reappointed as the attorney member.

Moved by Mitchell; seconded by Benoit; unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker
Noes: None
Absent: None

The Committee Members recommended that Douglas Lofgren be reappointed as the alternate attorney member.

Moved by Mitchell; seconded by Benoit, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker

Noes: None

Absent: None

The Committee members conducted interviews for the engineer member and alternate member. Mr. Curt Coleman and Mr. Bill LaMarr, Small Business Alliance, provided public comments. Following deliberation, the Committee recommended Mohan Balagopalan to be appointed as the engineer member and Edward Camarena to be appointed as the alternate engineer member.

Moved by Mitchell; seconded by Benoit; unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker

Noes: None

Absent: None

- 17. Approve Charter for Young Leaders Advisory Council:** Dr. Burke waived the staff presentation.

Moved by Parker; seconded by Mitchell, unanimously approved.

Ayes: Benoit, Burke, Mitchell, Parker

Noes: None

Absent: None

WRITTEN REPORT:

- 18. Local Government & Small Business Assistance Advisory Group Minutes for the February 9, 2018 Meeting:** Deputy Executive Officer/Legislative, Public Affairs & Media Derrick Alatorre reported that this item is a written report.
- 19. Environmental Justice Advisory Group Draft Minutes for the January 26, 2018 Meeting:** Mr. Alatorre reported that this item is a written report.

OTHER MATTERS:

- 20. **Other Business:** There was no other business.
- 21. **Public Comment:** There were no public comments.
- 22. **Next Meeting Date**
The next regular Administrative Committee meeting is scheduled for May 11, 2018 at 10:00 a.m.

Adjournment

The meeting adjourned at 11:52 a.m.

Attachments

- 1. Local Government & Small Business Assistance Advisory Group Minutes for the February 9, 2018 Meeting
- 2. Environmental Justice Advisory Group Draft Minutes for the January 26, 2018 Meeting



South Coast Air Quality Management District

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LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, FEBRUARY 9, 2018 MEETING MINUTES

MEMBERS PRESENT:

Felipe Aguirre
Rachelle Arizmendi, Mayor Pro Tempore, City of Sierra Madre
Paul Avila, P.B.A. & Associates
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Paramount Petroleum
Cynthia Moran, Council Member, City of Chino Hills
David Rothbart, Los Angeles County Sanitation District

MEMBERS ABSENT:

Ben Benoit, Mayor Pro Tem, City of Wildomar and LGSBA Chairman
Janice Rutherford, Supervisor, Second District, San Bernardino County
Maria Elena Kennedy, Kennedy Communications

OTHERS PRESENT:

Mark Abramowitz, Board Member Consultant (*Lyou*)
David Czamanske, Board Member Consultant (*Cacciotti*)
Andrew Silva, San Bernardino County Administrative Office

SCAQMD STAFF:

Derrick Alatorre, Deputy Executive Officer
Fabian Wesson, Asst. Deputy Executive Officer/Public Advisor
Nancy Feldman, Principal Deputy District Counsel
Philip Fine, Ph.D., Deputy Executive Officer
Mike Morris, Program Supervisor
Elaine-Joy Hills, AQ Inspector II
Lori Langrell, Secretary
Jessica Chavez, Sr. Office Assistant
De Groeneveld, Sr. Information Technology Specialist

Agenda Item #1 - Call to Order/Opening Remarks

Mr. Derrick Alatorre called the meeting to order at 11:34 a.m.

Mr. Paul Avila recently met with the city manager of West Covina and a developer working on a project at BKK landfill. Mr. Avila ask if there was any activity of monitoring by SCAQMD. Mr. Alatorre replied that the facility was a superfund site, they went bankrupt so the Department of Toxic Substances Control (DTSC) and the federal Environmental Protection Agency (EPA) took over monitoring. However, the monitoring is not so much air, but soil and water. Mr. Alatorre indicated that he is not sure of any involvement, but he will check.

Action Item: Verify SCAQMD's involvement with BKK landfill monitoring.

Mr. Avila inquired if there is a separate committee for refineries. Mr. Alatorre responded that there is a committee made up of Governing Board Members.

Agenda Item #2 – Approval of December 8, 2017 Meeting Minutes/Review of Follow-Up/Action Items

Mr. Alatorre called for approval of the December 8, 2017 meeting minutes. The minutes were approved unanimously.

Agenda Item #3 – Follow Up/Action Items

Mr. Alatorre indicated there were no action items that arose out of the December 8, 2017 meeting.

Agenda Item #4 – Adoption of Local Government & Small Business Assistance Advisory Group 2017 Accomplishments/2018 Goals & Objectives

Mr. Alatorre presented the 2017 Accomplishments/2018 Goals & Objectives to the group for adoption.

Ms. Rita Loof advised that she recently attended a symposium at Los Angeles County Sanitation District (LACSD) consisting of industry and the public, which was regarding the availability of chromium free and hexavalent chrome free materials. Ms. Loof suggested, that in light of Rule 1469, the District host an informational event, especially for small businesses, to have some information about the availability of options, and information about what funding is available to help comply with rules. Mr. Alatorre replied that since events are outside the purview of the LGSBA Advisory Group, he can recommend this idea to Dr. Philip Fine, and that it is more in line with what planning could help partner. Mr. Rothbart indicated that the event was from a different department at LACSD. He discussed it with his former boss heading that department, Mr. David Snyder, and Dr. Fine is providing a presentation on AB 617 to that group on Tuesday so there is already some coordination making it easy to hold a special event. Mr. Alatorre requested for Mr. Snyder's contact information.

Mr. Rothbart recommended that rather than staff doing presentations, if there is anything the group can provide as a sounding board for upcoming issues or be more involved in the process. The group can provide a resource to staff.

The 2017 Accomplishments/2018 Goals & Objectives were adopted unanimously as amended.

Agenda Item #6 –Proposed Amended Rule 1420 Emissions Standard for Lead

Mr. Mike Morris provided an overview on the proposal to amend Rule 1420 to ensure compliance with the lead National Ambient Air Quality Standards and establish additional requirements for lead emitting sources.

Mr. Bill LaMarr asked who decides when monitoring is required and as a business owner, should he expect an invoice for thousands of dollars because SCAQMD decided that monitoring was necessary. Mr. Morris replied no, that this particular rule does not work that way. If there is evidence through monitoring that there may be an issue at a facility, the rule process is that we would notify the facility of the issue, give them time to respond back with any type of evidence they would like to provide, and then staff would make the determination to go back to the facility to ascertain if monitoring is required or not.

Mr. LaMarr stated that depending on the quantity that the monitoring might detect, it may be a cumulative impacts situation where there may be a facility in one place, a metal grinder on the opposite corner, and another facility on a third corner. Mr. LaMarr asked if the cost of the monitoring would be distributed evenly according to the findings. Mr. Morris indicated that cumulative impacts have been an issue, not just for smaller lead facilities, but also the larger ones. Monitoring is done upwind/downwind to try to triangulate what the source is. In that case, if we do make the determination that a facility is the source of the lead emissions, we would be confident to say that they should start doing the monitoring. Otherwise, it would be incumbent upon the District to do further monitoring until we can triangulate the source.

Mr. Avila asked what the cost of the source testing is, and Mr. Morris indicated that for a single metal facility, it is approximately \$6-\$10,000.00. Mr. Avila further asked regarding the recordkeeping variable, if it is primarily for the smaller lead producers. Mr. Morris responded that our threshold for a small lead facility is two tons, and we have found that the vast majority of our facilities are below two tons. Those facilities have to demonstrate that they are below two tons, which is what the recordkeeping is for, and they do the housekeeping, including sweeping, keeping debris in closed containers, and not spreading lead dust piles.

Mr. Avila requested for a brief explanation of lead dust, and further asked if it is heavier than normal dust and can it be seen. Mr. Morris replied yes to both questions. He indicated that it is naturally heavy, and is used for fishing weights, tire weights, and scuba diving. It is a visible, silvery, gray material.

Agenda Item #5 –AB 617 Community Identification Process

Dr. Philip Fine summarized the requirements and program elements for AB 617, including the identification of communities for monitoring.

Ms. Rita Loof asked if the focus is on toxic air emissions. Dr. Fine replied equal weight will be given to toxics and criteria pollutants, but our District will involve more toxics. Ms. Loof further asked if there will be a Best Available Control Technology for Toxics (TBACT) component on this clearinghouse. Dr. Fine responded yes, that CARB is working on it and it will be a BACT/Best Available Retrofit Control Technology (BARCT) for, not only criteria pollutants, but also for toxics, called T-BARCT. Dr. Fine indicated that the statewide clearinghouse is just informational to see what other districts have done, and it will not require them to adopt all of the components.

Mr. Eddie Marquez stated that staff provided information regarding AB 1647, which cross-referenced laws and monitoring, and asked if this will be discussed today. Dr. Fine indicated that the presentation

is not specifically on that, but there is overlap with community monitoring that will be performed; however, how it all comes together will still be a part of the process.

Mr. Felipe Aguirre stated that he attended a conference where SCAQMD promoted low-cost monitors, and asked if these are going to be part of this process. Dr. Fine replied, yes; however, going back to the previous question, if this program focuses on toxics versus criteria pollutants or particulate matter (PM), these monitors have proved to be good at PM, ok at ozone, but, to date, nothing has been found that is great for toxics. At this point, we are stuck with traditional methods or maybe very expensive methods. Mr. Aguirre inquired if the monitors are certified, if SCAQMD is certifying that the monitors are accurate, and if there is a process where the monitors can be utilized in a legal manner. Dr. Fine indicated that currently we have the Air Quality Sensor Performance Evaluation Center (AQ-SPEC) program, a whole center where the sole goal is to test all the commercially available, low-cost sensors on the market, and present the results. It is not yet a certification program and it is only certified if it is operated a certain way, calibrated a certain way, and maintained at a certain way, which is much harder to do with these low-cost sensors.

Mr. Alatorre indicated that staff has presented on AQ SPEC, and asked if the group would be interested in a lab tour here at the District, which includes the AQ SPEC and can be agendaized for a future meeting. The group responded yes.

Action Item: *Agendize tour of SCAQMD laboratory.*

Mr. Todd Campbell asked if staff will rely more heavily on MATES II or MATES studies to determine where the toxic concentrations are throughout the District. Dr. Fine pointed out that he will discuss community identification in subsequent slides, and stated that a lot of equipment used in MATES studies are established EPA, CARB or SCAQMD methods.

Mr. LaMarr mentioned that CARB released a concept paper for AB 617, a community identification program framework, and according to CARB's timeline, air districts are encouraged to do much of the work. However, they refer to it as recommendations and it appears that Dr. Fine is presenting it as an implementation. Mr. LaMarr asked if staff is getting ahead of CARB, as they are looking at September 2018 to accumulate input from air districts, communities and other stakeholders for the next element of their plan. He further asked how staff would know that there is not going to be any duplication or redundancies. Dr. Fine responded that he has not mentioned any implementation on our part. Previous to October 2018 is their deadline to set up those statewide structures and documents. All we're doing before then, is identifying communities, and the districts proposed that the districts be allowed to do the outreach and put together the district-level priorities for the communities. Dr. Fine stated that this is our immediate task, which will eventually take the form of a report, adopted by our Governing Board, and then sent on to CARB for their consideration.

Mr. Rothbart indicated that, on the process for ranking with CARB, the process included a criteria for notice of violations (NOVs). Mr. Rothbart is concerned that there is more emphasis on enforcement, and asked if a facility had a minor issue that is not emission-related, if this should be placed in the same boat that is a concern to the community. Dr. Fine replied that staff also has concerns with that as a metric. It is being looked at in two ways: as a criteria for community selection and a criteria for measuring progress. There are concerns for both. The metric of enforcement should not be the number of NOVs issued. If people are complying, that's good. In terms of identifying, it's very difficult to compare cross-communities and cross-sources because we don't issue NOVs for mobile sources. You

could have a very impacted community where there are no NOV's or there could be one facility with many NOV's in another community, but are not emissions-related. Dr. Fine indicated that staff is working very closely with CARB. Mr. Rothbart further asked if this is going towards a popularity contest versus having actual, factual data saying this area is impacted and quantified. Dr. Fine responded that staff is trying to make sure the CARB framework is specific enough on the types of criteria to look at in the process that they satisfy the legal requirements, and it has enough flexibility for local districts to consider their own criteria.

Ms. Loof asked regarding the capital cost of monitoring equipment, if the District is going to absorb the cost or if the communities or businesses in those communities are going to be responsible for providing the cost. Dr. Fine replied that the 10.7 million that the District received is partly going to new staffing, and will allow for equipment purchases. Rule 1180 has State law requirements that refinery facilities are going to pay for community monitoring, and conduct their own fence line monitoring so there are some cost recovery.

Mr. Alatorre announced that there will be several community meetings in the near future, and staff will email the flyer out to the LGSBA members with the dates and locations.

***Action Item:** Provide LGSBA members with the flyer regarding community meetings.*

Ms. Loof asked if businesses would have the ability to apply for funding, or if it would be something that would go through the air district, who will then allocate it to the business. Dr. Fine responded that staff does not know yet, and it is not in the budget currently. Dr. Fine explained that the way the program works is that some funding would go to CARB and some would go to the District, depending on the competitive bids.

Agenda Item #7 –Monthly Report on Small Business Assistance Activities

No comments.

Agenda Item #8 - Other Business

Mr. Alatorre announced that there will be a community presentation regarding air pollution and AB 617 on Wednesday, February 21, 2018 at the Coachella Valley Mosquito and Vector Control District in Indio. SCAQMD is co-hosting the event with IVAN Coachella, which is an Environmental Justice group.

Agenda Item #9 - Public Comment

No comments.

Agenda Item #10 – Next Meeting Date

The next regular Local Government & Small Business Assistance Advisory Group meeting is scheduled for Friday, March 9, 2018 at 11:30 a.m.

Adjournment

The meeting adjourned at 12:45 p.m.

ATTACHMENT 2

ENVIRONMENTAL JUSTICE ADVISORY GROUP FRIDAY, JANUARY 26, 2018 MEETING MINUTES

MEMBERS PRESENT:

Dr. Joseph Lyou, SCAQMD Governing Board, EJAG Chairman
Dr. Afif El-Hasan, American Lung Association
Evelyn Knight, Long Beach Economic Development Commission
Dr. Larry Beeson, Loma Linda University, School of Public Health
Rhetta Alexander, Valley Interfaith Council
Daniel Morales, National Alliance for Human Rights
Kerry Doi, Pacific Asian Consortium in Employment
Dr. Monique Hernandez, California State University, Los Angeles
Woodie Rucker-Hughes, NAACP - Riverside Branch
Mary Figueroa, Riverside Community College
Donald Smith, 136th Street Block Club

MEMBERS ABSENT:

Manuel Arredondo, Coachella Valley School District, Retiree
Suzanne Bilodeau, Knott's Berry Farm
Rafael Yanez, Member of the Public
Dr. Jill Johnston, University of Southern California
Micah Ali, Compton Unified School District
Paul Choe, Korean Drycleaners & Laundry Association
Myron Hale, SLMQM
Maria Elena Kennedy, Quail Valley Task Force
Angelo Logan, Occidental College & East Yard Communities for Environmental Justice

OTHERS PRESENT:

David McNeill, BHC
Cody Rosenfield, Coalition for Clean Air

SCAQMD STAFF:

Dr. Phillip Fine, Deputy Executive Officer, Administration
Fabian R. Wesson, Assistant Deputy Executive Officer/Public Advisor
Nancy Feldman, Principal Deputy District Counsel, Legal
Daniela Arellano, Senior Public Information Specialist
Brandee Keith, Secretary

Agenda Item #1: Call to Order/Opening Remarks

Governing Board Member Dr. Joseph Lyou called the meeting to order at 12:00 PM and welcomed everyone to the meeting. Dr. Lyou gave a brief summary preview of the meeting's key agenda items including discussion of AB 617, refinery issues related to hydrofluoric acid, RECLAIM sunset, and efforts to implement the Air Quality Management Plan.

Prior to continuing, Dr. Lyou led a brief round of introductions of members of the EJAG and SCAQMD staff present.

Agenda Item #2: Approval of October 27, 2017 Meeting Minutes

The minutes for the October 27, 2017 meeting were approved with no objections.

Agenda Item #3: Review of Follow-Up/Action Items

Ms. Fabian Wesson reviewed the follow up and action items from the April 28th meeting.

Action Item: Ms. Mary Figueroa asked if it were possible for undocumented individuals to be acknowledged when defining EJ Communities.

- Staff concluded this would not be possible due to the difficulty in identifying and reviewing data pertaining to undocumented individuals, whose undocumented status by nature excludes participation in most record-keeping or data-gathering.

Action Item: Dr. Jill Johnston asked if staff could address cases in which air monitoring data had been requested but results were difficult to access. She suggested the partnership help environmental justice communities access data more readily. Dr. Lyou indicated that certain data regarding monitoring in Paramount had been made available to the public, but recognized this might not be the case across all monitoring efforts. Dr. Johnston requested monitoring data related to an oil-drilling site in Los Angeles.

- Staff followed up with Dr. Johnston, who indicated she wanted more information about the AllenCo Oil Drilling Site in Los Angeles near USC, which a few years ago prompted hundreds of complaints due to its emissions. Staff obtained monitoring data indicating levels of styrene showed a downward trend from 2014-2017. Annual levels of BTEX have been consistently below the MATES average, but the annual average of styrene remained above the MATES IV average from 2014-2016, but in 2017 dropped below the MATES IV average. Dr. Johnston was also referred to Jason Low for more information, and encouraged to submit a public records request as well.
- Dr. Lyou shared news that SCAQMD had begun work with contractors doing very "cutting-edge" work in air monitoring at oil wells, refineries, and other facilities. Studies have been completed and findings have been made available on the SCAQMD website.

Action Item: Mr. Kerry Doi expressed a request for SCAQMD to provide outreach materials and expand outreach efforts in a broader selection of languages.

- Staff followed up with Mr. Doi for his recommendation, and he suggested further outreach in Chinese, Korean, Cambodian, and Vietnamese. He noted that while spoken Chinese divides into two distinct dialects, written Chinese will help reach

speakers of either dialect as well as a third dialect which is spoken among some of the most affected communities. Mr. Doi's recommends that materials in Chinese will help SCAQMD reach approximately 80% of the Asian-American population in the LA Area (Mr. Doi spoke up to clarify that the 80% figure applied to those in the communities who do not speak English, rather than the Asian-American population as a whole). With Mr. Doi's recommendations as well as previous and ongoing efforts by staff, SCAQMD will continue to evaluate and pursue outreach efforts and materials in a wider array of languages.

Action Item: Fabian Wesson discussed the goals and objectives for 2018. Dr. Larry Beeson requested clarification as to whether those goals and objectives had been listed in a particular order or with any indication of priority. Dr. Lyou requested that staff clarify the items do not appear in any particular order. Dr. Beeson and Dr. Johnston requested that AB 617 be added to the list of goals and objectives, as well as include a note to specify that items do not appear in any particular order.

- Staff has updated the document showing the goals and objectives as requested.

Action Item: Mr. Daniel Morales reported that Assemblymember Elias Reyes Gomez convened a meeting on air quality in San Bernardino. The meeting was attended by universities and other local groups, including Dr. Philip Fine from SCAQMD. Mr. Morales further reported on a meeting held by Dr. Louis Gonzales of South Colton, regarding dust issues caused by a local cement plant. Mr. Morales requested that SCAQMD investigate the facility, and that staff attend Dr. Gonzales' next meeting on January 13th.

- Staff followed up with Victor Yip, from the Enforcement and Compliance department of SCAQMD, who reported there have been no new updates on the facility, and SCAQMD has not received new dust complaints from the community.

Agenda Item #4: Presentation on AB617 and the Community Identification Process

Dr. Phillip Fine delivered a presentation on the effects and implementation of AB 617.

- a. David McNeill inquired as to whether there would be penalties for failing to meet deadlines specified in the bill. Dr. Fine and Dr. Lyou agreed there was a significant potential for fines.
- b. Dr. Monique Hernandez inquired as to the ways in which communities would be identified, asking if it would involve factors such as census tracts or municipal boundaries, and whether or not the criteria had already been determined. Dr. Fine responded that the determining criteria had not yet been decided, and noted several data sets which might be relevant. Staff has been working on ways to determine eligible communities, including proximity to sources or environmental hazards, and going into the communities themselves to survey the needs of individual areas.
- c. Mary Figueroa expressed concern that many members of affected communities may not be aware of the environmental problems in their areas, or that the

outreach materials and presentations may not be as easily understood by the average layman. She noted that education and awareness to these communities must be a priority. Dr. Lyou acknowledged the priority of having informed communities. He also acknowledged “bad land use decisions”, but that AB 617 focused on the issues of cumulative environmental impacts and ongoing situations.

- d. Professor Lawrence Beeson asked whether there was a central listing of available technologies, and who has final say as to the definition of “best” (as in “best possible technologies”). Dr. Fine replied that there was no complete index, but that the legislation requires one to be compiled. As to the definition of “best available control technologies”, Dr. Fine explained that the process to define “best” is left to the boards, who may take different matters into consideration when assessing what is best for their needs and communities.
- e. David McNeill asked how one would nominate a community to become involved in the program. Dr. Fine responded that the process was currently being determined and the state would release white papers in the near future. Mr. McNeill also voiced his support of education and awareness to be taken to consideration. Dr. Lyou mentioned Karen Pagliano as the head of the decision-making process at the state level.
- f. Mr. Doi pointed out a large number of angry residents attending the refinery meeting held on 1/20, concerned about hydrofluoric acid on their communities. He asked about the accuracy of SCAQMD’s monitors and whether they monitored for Hydrofluoric Acid. Dr. Fine explained that HF is not typically monitored except in the case of a specific incidence, but that in the aftermath of the HF concerns in local residents, more monitors had been implemented to detect HF. Additionally, rule-making had recently been passed to require further fence-line monitoring in the future.
- g. Mr. Doi next asked about the use of Cal EnviroScreen program and whether it scanned for compounds more appropriate to rural areas. He suggested the use of EPA Screen instead which might detect more appropriate compounds to local areas. Dr. Fine explained that the EJ Screen program used by SCAQMD differs from Cal EnviroScreen in being a relative, “extra-impact” model that analyzes information differently. He confirmed the plans in using any of the screening tools would be to utilize them on an “in-district” basis, focusing on data and information pertinent to the communities within SCAQMD’s jurisdiction and area of interest, and that information could be drawn from multiple tools to establish more accurate analysis.
- h. Daniel Morales asked for a rough idea of a timeline regarding the nomination criteria for program participants. Dr. Fine explained that the first criteria would start to become available in coming months, with a deadline of October. Mr. Morales asked for clarification on whether CARB was expected to compile a database of agencies by January 1st, 2017, which Dr. Fine acknowledged may have been a mistake. Mr. Morales additionally asked about action plans for implementation of the program. Dr. Fine explained that once monitoring and analysis went into effect, detailed action plans would be developed based on the needs of the individual communities.

- i. Evelyn Knight asked whether or not the terms “community” and “area” referred to the same locations. Dr. Fine acknowledged that for the purposes of today’s discussion the terms would indicate the same locations, because as of the meeting date the criteria for defining areas or communities had not been determined.
- j. Ms. Knight additionally asked about marijuana smoke and whether or not it would be addressed by the same legislation or considered a source which SCAQMD might be able to regulate. Dr. Fine replied that the subject of marijuana smoke and SCAQMD’s regulatory authority on the matter still needed clarification, but that the matter was in the process of being determined.
- k. Rhett Alexander asked how improvements would be measured. Dr. Fine replied that CARB would define measurable goals and impact assessments, but that metrics of improvement could be measured in several ways, to be determined by the individual plans.
- l. Ms. Woodie Rucker-Hughes asked if SCAQMD had “best practices” defined in terms of needs assessment, education, and outreach to communities. Dr. Fine described the plan as a community effort including local governments, businesses, community groups, education groups, etc. Dr. Lyou described past efforts and the results which had been achieved before. Dr. Fine also mentioned the implementation of some pilot programs which appeared to be successful.
- m. Mr. McNeill asked what sort of grants would be available in conjunction with the program. Dr. Fine pointed out many grant funds were earmarked for current programs, but that further rounds of funding could lead to adjustment of goals and funds, to aid upcoming projects and organizations. A current SCAQMD Request for Proposals makes certain district monies available to address issues such as stationary source projects, and success with this and similar projects could lead to more such funding in the future. Dr. Lyou added a note that the funding bill made certain monetary awards available for local and community-based organizations as well.
- n. Mr. Donald Smith described a situation in his area in regards to street sweeping in his area sending particulates into the air and asked if there had been any assessment of the components of asphalt and air quality effects of street sweeping. Dr. Fine pointed out that street sweeping operations were already under scrutiny by SCAQMD. Dr. Lyou added there might be new avenues of data analysis available with current monitoring technologies.
- o. Monique Hernandez asked if SCAMD were involved in data exchange with agencies such as the California Environmental Public Health Tracking Network. Dr. Fine confirmed that SCAQMD has shared enforcement and violation information with other agencies as pertinent to their areas and jurisdictions. Dr. Lyou also pointed out the information is also available via public record request.
- p. Ms. Daniela Arellano asked if the money stated in the presentation already accounted for the \$100M granted in funding to SCAQMD, and Dr. Fine confirmed it did.
- q. Dr. Lyou opened the floor to public comment on the matter. None were shared. Dr. Lyou stated the subject of AB 617 would continue to be revisited in the future.

****The meeting adjourned for a 15-minute break****

Agenda Item #5: EJAG Accomplishments of 2017 (Wesson)

Fabian opened the floor to questions regarding the accomplishments of 2017. Members were provided with a 2-page document outlining those accomplishments.

- Marc Carrel was remembered for his service to the EJAG group before leaving SCAQMD to take the Executive Officer position at BreatheLA.
- Fabian introduced Brandee Keith, who is taking over responsibilities as secretary for EJAG and EJCP projects.

Agenda Item #6: Member Updates

Citing the importance of understanding the significant events and developments within our communities, Dr. Lyou asked Ms. Evelyn Knight to share a recent article regarding the community in Alabama where she'd been raised, called Africatown, established by emancipated slaves, and the discovery of the slave ship which had originally brought them from Africa.

Agenda Item #7: Other Business

None offered

Agenda Item #8: Public Comment

None offered

Agenda Item #9: Next Meeting was set for Friday, April 20th, 2018

Dr. Lyou adjourned the meeting at 2:00 pm