BOARD MEETING DATE: October 5, 2018   AGENDA NO. 12

PROPOSAL: Transfer and Appropriate Funds and Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: SCAQMD currently has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to transfer and appropriate funds and amend three contracts previously approved by the Board to add funding for needed development and maintenance work.

COMMITTEE: Administrative, September 14, 2018; Recommended for Approval

RECOMMENDED ACTIONS:
1. Transfer and appropriate $674,531 from the Designation for Permit Streamlining (Assigned Fund Balance) to Information Management's FY 2018-19 Budget, Capital Outlays Major Object, Capital Outlays Account, for continuation of permitting systems automation projects and Security Portal system enhancements listed in the Attachment.

2. Transfer $65,000 from the HEROS II Special Revenue Fund (56) into the General Fund and appropriate $65,000 to Information Management's FY 2018-19 Budget, Capital Outlays Major Object, Capital Outlays Account, for additional functionality for the in-house web-based application for the Enhanced Fleet Modernization Program (EFMP).

3. Transfer $25,000 from the HEROS II Special Revenue Fund (56) into the General Fund and appropriate $25,000 to Information Management's FY 2018-19 Budget, Services and Supplies Major Object, Professional and Special Services Account, for EFMP website maintenance.

4. Transfer $14,875 from Information Management's FY 2018-19 Budget, Services and Supplies Major Object, Professional and Specialized Services Account to Information Management's FY 2018-19 Capital Outlays Major Object, Capital Outlays Account for Enhancements to the e-MoVERS web application.

5. Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of $280,825 to Prelude Systems, $27,391 to Sierra Cybernetics, and $626,990 to Varsun eTechnologies from the FY 2018-19 Budget for the specific task orders listed in the Attachment.

Wayne Nastri
Executive Officer

RMM:OSM:jga

Background
At the March 2, 2018 meeting, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared.

System development and maintenance efforts are currently needed (see Attachment 1) to enhance system functionality and to provide SCAQMD staff with additional automation for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contracts. The contracts are for one year with the option to renew for two one-year periods.

This item is listed on the "Status Report on Major Ongoing and Upcoming Projects for Information Management."

Proposal
Staff proposes to amend the contracts to add $280,825 to Prelude Systems, $27,391 to Sierra Cybernetics and $626,990 to Varsun eTechnologies for the specific task orders listed in the Attachment 1.

Staff also proposes a transfer of $674,531 from the Designation for Permit Streamlining (Assigned Fund Balance) into Information Management's FY 2018-19 Budget to the Capital Outlays Major Object, Capital Outlays Account, to continue funding the second phase of the Permitting Systems Automation and Security Portal system projects.

In addition, staff proposes a transfer of $90,000 from the administrative portion of the HEROS II Special Revenue Fund (56) into the General Fund and the appropriation of the $65,000 into Information Management's FY 2018-19 Budget to the Capital Outlays Major Object, Capital Outlays Account, and $25,000 to the Services and Supplies Major

Object, Professional and Special Services Account, to fund system enhancement work for the EFMP in-house, web-based application process and EFMP website maintenance respectively.

A transfer of $14,875 is also proposed from Information Management's FY 2018-19 Budget, Services and Supplies Major Object to Information Management's FY 2018-19 Capital Outlays Major Object, Capital Outlays Account, to fund enhancements to the e-MoVERS web application.

Resource Impacts
Upon Board approval, sufficient funding will be available in the FY 2018-19 Budget.

Attachment
Task Order Summary

Attachment

Task Order Summary

Section A – Funding Totals for all Systems Development Contracts

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
AgreeYa Solutions	$195,000	$0	$195,000
Prelude Systems	$15,000	$280,825	$295,825
Sierra Cybernetics	$517,500	$27,391	$544,891
Varsun eTechnologies	$451,800	$626,990	$1,078,790
TOTAL	$1,179,300	$935,206	$2,114,506

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
Permitting Automation Phase 2: 400-E-XX Form Filing and workflow	Continue On-Line Application Filing (OLAF) system automation work. Phase 2 modifications and enhancements and Phase 3 initiation work.	$306,190	Varsun
Permitting Automation Phase 2: 222- XX Registration Forms and Silk Testing	Continue On-Line Permit Application Filing automation work. Phase 2 modifications and enhancements, including Test Plans and Silk Testing Protocols and Scripts.	$265,950	Prelude
Permitting Automation Phase 2 Permit Status Dashboard	Continue development of Permit Status Dashboard to include Title V Facilities.	$27,391	Sierra
Replace Your Ride Phase 3 Enhancements and FY 2018-19 Maintenance	Enhance the Replace Your Ride application to handle Alternative Transportation, EVSE, and other administrative functionalities.	$90,000	Varsun
Security Portal System Enhancements	Enhance the Security Portal to meet the new CROMERR requirements and to support a growing suite of e-Commerce Applications.	$75,000	Varsun
R1403 System Enhancements	Enhancements to the Rule 1403 web application to include several additions and changes that would facilitate workflow.	$80,000	Varsun
Electronic Mobile Vehicle Emission Reduction System Enhancements	Enhance the e-MoVERS web application to include additional surveys and associated AVR calculations.	$14,875	Prelude
PeopleSoft Electronic Requisitioning System Implementation	Implement Electronic Requisitioning to allow tracking of multiple levels of approval and streamlined workflow for Finance.	$75,800	Varsun
TOTAL		$935,206	