

BOARD MEETING DATE: June 7, 2019

AGENDA NO. 12

**PROPOSAL:** Amend Contract to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

**SYNOPSIS:** South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance and support services. These contracts are periodically amended as additional needs are defined. This action is to amend a contract previously approved by the Board with Varsun eTechnologies to add additional funding for needed development and maintenance work in the amount of \$64,750 from Information Management's FY 2018-19 Budget.

**COMMITTEE:** Administrative, May 10, 2019; Recommended for Approval

**RECOMMENDED ACTION:**

Authorize the Executive Officer to execute an amendment to the contract with Varsun eTechnologies for systems development services in the amount of \$64,750 from Information Management's FY 2018-19 Budget, Capital Outlays Major Object, Capital Outlays account, for the specific task orders listed in the Attachment.

Wayne Natri  
Executive Officer

RMM:XC:cj

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**Background**

At the March 2, 2018 Board meeting, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year with the option to renew for two one-year periods.

Systems development and maintenance efforts are currently needed (see Attachment) to enhance system functionality and to provide staff with additional automation for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contract.

**Proposal**

Staff proposes to amend the contract with Varsun eTechnologies to add \$64,750 for the specific task orders listed in the Attachment.

**Resource Impacts**

Sufficient funding is available in Information Management's FY 2018-19 Budget.

**Attachment**

Task Order Summary

ATTACHMENT

Task Order Summary

Section A – Funding Totals for all Systems Development Contracts

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
Varsun eTechnologies	\$1,513,135	\$64,750	\$1,577,885

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
Enhance and Automate Electronic Data Reporting System	Enhance and automate the electronic data reporting process in order to meet regulatory requirements and improve efficiency.	\$64,750	Varsun eTechnologies