

BOARD MEETING DATE: March 1, 2019

AGENDA NO. 11

PROPOSAL: Amend Charter for Environmental Justice Community Partnership Advisory Council and Young Leaders Advisory Council

SYNOPSIS: The Environmental Justice Community Partnership Advisory Council and the Young Leaders Advisory Council meet four times a year, and staff is requesting a change to the respective charters to reflect that missing two consecutive meetings without notifying the SCAQMD is cause for the member's removal from the Advisory Council.

COMMITTEE: Administrative, February 8, 2019; Less than a quorum was present; the Committee Members concurred that this item be forwarded to the Board for consideration.

RECOMMENDED ACTION:

Approve the Amended Charters for the SCAQMD Environmental Justice Community Partnership Advisory Council and the Young Leaders Advisory Council.

Wayne Natri
Executive Officer

DA:FW:jf

Background

The 2015 Environmental Justice Conference highlighted the need for ongoing dialogue and the establishment of an external Advisory Council. In 2016, the Environmental Justice Community Partnership Advisory Council (EJCP) was formed. EJCP provides SCAQMD with valuable feedback on how to best promote a two-way flow of communication with stakeholders.

In 2017, the Young Leaders Advisory Council (YLAC) was formed to identify the air quality issues and concerns of young adults (aged 18-30) in the region. The mission of YLAC is for SCAQMD to educate and engage young adults regarding the region's clean air issues and at the same time to garner from them greater insight into their generation's concerns, values and priorities about air quality from their peers and others.

Proposal

These two Advisory Councils meet four times a year (once every quarter). As attendance is critical to meet the needs of the SCAQMD and the public in getting input from these Advisory Councils, staff is recommending that the charters for EJCP and YLAC be amended to add an attendance policy that if a member misses two consecutive meetings without prior notice to SCAQMD they will be removed from the Advisory Council. Other minor edits are also being proposed.

Resource Impacts

None

Attachments

- A. SCAQMD Environmental Justice Community Partnership Advisory Council Charter
- B. SCAQMD Young Leaders Advisory Council Charter

ATTACHMENT A



South Coast Air Quality Management District Environmental Justice Community Partnership Advisory Council Charter

March 2019~~January 2016~~

Synopsis of History

The Environmental Justice Community Partnership (~~EJCP~~~~the Partnership~~) was launched during the 2015 Environmental Justice Conference as an agency initiative to strengthen and build upon SCAQMD's relationships and alliances with community stakeholders and organizations, to work towards achieving clean air and healthy sustainable communities for everyone. The Conference highlighted the need for ongoing dialogue and the establishment of an external advisory council to ensure that the ~~Partnership~~~~EJCP~~ initiative continually represents the diverse communities and air quality concerns identified throughout the South Coast Air Basin. Consequently, in 2016 the ~~Environmental Justice Community Partnership~~~~EJCP~~ Advisory Council (~~Advisory Council~~) was formed.

Advisory Council Mission

The mission of the Advisory Council is to provide input to ensure that the ~~Partnership~~~~EJCP~~ programs are relevant and address the air quality concerns of diverse communities throughout SCAQMD's jurisdiction.

Goals

1. Support SCAQMD's ~~EJCP~~ ~~Environmental Justice Community Partnership~~ efforts;
2. Advise SCAQMD so ~~the Partnership~~~~EJCP~~, where appropriate, can address environmental justice issues affecting the South Coast Air Basin; and

3. Help strengthen and build upon SCAQMD's relationships and alliances with community stakeholders.

Objectives

The Advisory Council shall achieve its goals by meeting four times per year (once each quarter), to:

1. Provide community updates regarding the ~~Partnership's~~ EJCP's activities as they pertain to local environmental justice issues;
2. Discuss the ~~Partnership's~~ EJCP's current environmental justice efforts;
3. Assist with the creation and implementation of the ~~Partnership's~~ EJCP's air quality related events and workshops that best address the needs of environmental justice communities in Los Angeles, Orange, Riverside, and San Bernardino Counties;
4. Promote a two-way flow of communication between SCAQMD and community stakeholders; and
5. Identify next steps and action items, and set the agenda for upcoming meetings.

Membership Qualifications and Composition

The Advisory Council shall reflect the ethnic and geographic diversity of the South Coast Air Basin. Members shall represent a variety of backgrounds and expertise, including, but not limited to, representatives of environmental justice, community, business and health organizations.

The Advisory Council will consist of no more than 16 members, with at least two members from each county within SCAQMD's jurisdiction: Los Angeles, Orange, Riverside, and San Bernardino Counties. The potential members, who represent some of the most highly impacted communities within SCAQMD's jurisdiction, will be recommended to and appointed by the Chairman of the SCAQMD Board, and will serve a one-year term with the possibility of being reappointed for extended one-year terms. Members of the Advisory Council will be removed after two consecutive meetings have been missed without prior notice to SCAQMD.

Operational Guidelines

Agendas for the meetings will be prepared and distributed to members according to legal (Brown Act) requirements. Members may submit questions, comments, and guest speaker recommendations to SCAQMD staff, to be considered for upcoming meetings. Meetings may be held at SCAQMD, off site, or via teleconference or

conference call. A quorum shall consist of a majority of the total number of individuals serving on the panel.

Reporting

The Governing Board's Administrative Committee shall be the Advisory Council's Board's liaison. The Advisory Council shall provide the Administrative Committee and Governing Board with an annual written report outlining its goals and accomplishments, and proposing its agenda for the coming year.

Compensation

The standing members of this Advisory Council shall be eligible for per diem of \$100 per meeting and reimbursement of mileage and parking expenses, in accordance with District policy, associated with attendance at meetings of this Advisory Council.

Brown Act

All meetings will be subject to the Brown Act, and will adhere to SCAQMD's public meeting and notification protocols.

ATTACHMENT B



South Coast Air Quality Management District Young Leaders Advisory Council (YLAC)

Charter

March 2019

Synopsis of History

The South Coast Air Quality Management District (SCAQMD) established the Young Leaders Advisory Council (YLAC) in 2017, to identify the air quality issues and concerns of young adults (aged 18-30) in the region. This would be the first advisory group that seeks to engage this generation specifically, and to benefit from their passion, commitment, and urgency to help improve our air.

Advisory Council Mission

The mission of the Young Leaders Advisory Council is for SCAQMD to educate and engage young adults regarding the region's clean air issues and at the same time to garner from them greater insight into their generation's concerns, values and priorities about air quality to their peers and others.

Goals

1. Establish a geographically and ethnically diverse advisory council that will provide guidance to SCAQMD on addressing air quality issues in the South Coast Air Basin that are of particular concern to young adults (ages 18-30);
2. Help strengthen and build upon SCAQMD's relationships and alliances with young adults by supporting SCAQMD's outreach efforts;
3. Ensure that SCAQMD makes meaningful and continuous progress towards cleaning the air through its decisions and activities;
4. Maximize the opportunity for young adults to learn more about SCAQMD, air quality and clean technology issues.

Objectives

The Young Leaders Advisory Council shall achieve its goals by meeting quarterly to:

1. Obtain information from participating parties regarding their efforts to help clean the air;
2. Report on their communities' concerns regarding air pollution;

3. Share information about ways to engage young adults on air quality, environmental sustainability, and clean technology issues;
4. Promote communication among related agencies, YLAC Members, and community stakeholders;
5. Assist with the creation and implementation of air quality related events and workshops that best address the needs of people aged 30 and under;
6. Empower young leaders with more information and knowledge about air quality, air quality management, SCAQMD, and the intersection of air pollution, clean technology and other environmental laws and issues; and
7. Identify next steps and action items.

Membership Qualifications and Composition

The Young Leaders Advisory Council shall reflect the ethnic and geographic diversity of the South Coast Air Basin. Members shall represent a variety of backgrounds and expertise, including, but not limited to, representatives of environmental justice groups, community organizations, schools and universities, businesses, and health organizations.

YLAC will consist of no more than 20 members, with at least two members from each county within the SCAQMD jurisdictional boundaries in Los Angeles, Orange, Riverside, and San Bernardino counties. Appointments will be made by the Governing Board Chairman with consideration for Board Member input, and following review by the Administrative Committee. The same process, as above, applies for reappointments to fill any vacancy or for removal of a member. The potential members, who represent some of the most highly impacted communities within SCAQMD's jurisdiction, will serve a one-year term with the possibility of being reappointed for extended one-year terms.

Members of the Advisory Council will be removed after two consecutive meetings have been missed without prior notice to SCAQMD.

Operational Guidelines

Agendas for the meetings will be prepared and distributed to members pursuant to any SCAQMD and state requirements and any relevant law. Members may submit questions, comments, and guest speaker recommendations to SCAQMD staff, to be considered for upcoming meetings. Meetings may be held at SCAQMD, off site, or via teleconference or conference call. A quorum shall consist of a majority of the total number of individuals serving on the panel.

Reporting

The Governing Board's Administrative Committee shall be the Young Leaders Advisory Council's Board's liaison. The Advisory Council shall provide the Administrative Committee and Governing Board with an annual written report addressing the YLAC's goals and objectives as stated above, describing the council's accomplishments, and proposing its agenda for the coming year.

Compensation

The standing members of this Advisory Council shall be eligible for per diem of \$100 per meeting and reimbursement of actual and necessary mileage and parking expenses for attending meetings of the YLAC.