

BOARD MEETING DATE: March 1, 2019

AGENDA NO. 16

REPORT: Report of RFPs Scheduled for Release in March

SYNOPSIS: This report summarizes the RFPs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of March.

COMMITTEE: Administrative, February 8, 2019, Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs for the month of March.

Wayne Nastri  
Executive Officer

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### **Background**

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on March 1, 2019.

### **Outreach**

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFPs Scheduled for Release in March 2019

**March 1, 2019 Board Meeting  
Report on RFPs Scheduled for Release on March 1, 2019**

(For detailed information visit SCAQMD's website at  
<http://www.aqmd.gov/nav/grants-bids> following Board approval on March 1, 2019)

**STANDARDIZED SERVICES**

RFP#P2019-16	Issue RFP for Landscape Maintenance Services	OLVERA/2309
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The current SCAQMD landscape maintenance service contract expires on June 30, 2019. This action is to issue an RFP to solicit bids from firms interested in providing these services for the three-year period from July 1, 2019 through June 30, 2022. Sufficient funds will be available in the FY 2019-20 Budget and will be requested in successive fiscal years.

RFP#P2019-15	Issue RFP for Maintenance, Service, and Repairs of Heating Ventilation Air Conditioning and Refrigeration Equipment	OLVERA/2309
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The current SCAQMD maintenance service contract for HVAC and refrigeration equipment expires on June 30, 2019. This action is to issue an RFP to solicit bids from firms interested in providing these services for the three-year period from July 1, 2019 through June 30, 2022. Sufficient funds will be available in the FY 2019-20 Budget and will be requested in successive fiscal years.