

BOARD MEETING DATE: November 1, 2019

AGENDA NO. 17

REPORT: Report of RFPs/RFQQs Scheduled for Release in November

SYNOPSIS: This report summarizes the RFPs/RFQQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of November.

COMMITTEE: Administrative, October 11, 2019, Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs/RFQQs for the month of November.

Wayne Nastri  
Executive Officer

SJ:tm

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**Background**

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs/RFQQs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs/RFQQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP/RFQQ, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on November 1, 2019.

**Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFPs/RFQQs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFPs/RFQQs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFPs/RFQQs Scheduled for Release in November 2019

**November 1, 2019 Board Meeting  
Report on RFPs/RFQs Scheduled for Release on November 1, 2019**

(For detailed information visit South Coast AQMD's website at  
<http://www.aqmd.gov/nav/grants-bids> following Board approval on November 1, 2019)

**RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE**

RFP #P2020-04                      Issue Request for Proposal for Independent Audit Services                      Jain/2804

A financial audit of the South Coast AQMD is performed annually in compliance with the Government Code and Single Audit Act Amendments of 1996. This audit is performed by independent Certified Public Accountants, and their reports are addressed to the Governing Board. The contract with South Coast AQMD's current auditors expires on March 31, 2020. This RFP is for financial audit services for fiscal years 2020, 2021, and 2022. Funds for this contract are included in the FY 2020-21 Budget and will be requested for each of the remaining fiscal years of the contract.

**REQUEST FOR QUALIFICATIONS AND QUOTATIONS – Prequalified Vendor List**

RFQQ #QQ2020-04                      Issue Request for Qualifications and Quotations to Prequalify Vendors for Computer, Network, Printer, Hardware and Software, Audio Visual Equipment.                      Jain/2804

On February 2, 2018, the Board approved a vendor list for the purchase of personal computer hardware, software, and installation services for a period of two years. The current vendor list expires on February 7, 2020. South Coast AQMD operational efficiency is dependent on staff's desktop computer systems, and many software applications (both off-the-shelf and in-house developed applications) are exceeding the capacity of the present desktop systems. New laptop and desktop computer systems, with adequate capacity to support current software applications, are needed to replace older laptop and desktop systems. These replacements are in accord with South Coast AQMD's Information Management Strategic Plan. This action is to issue a Request for Qualifications and Quotations to competitively develop a new list of vendors for computer, network and printer; hardware and software, audio visual equipment, for a two-year term. Funds for these purchases from the prequalified vendors lists are included in the FY 2019-20 Budget.