

BOARD MEETING DATE: April 3, 2020

AGENDA NO. 13

PROPOSAL: Remove Various Fixed Assets from South Coast AQMD Inventory

SYNOPSIS: South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every six months. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: No Committee Review

RECOMMENDED ACTION:

Declare the items on Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through donation, trade-in, auction process, salvage, or dismantlement for parts.

Wayne Nastri
Executive Officer

SJ:tm

Background

South Coast AQMD Administrative Policies and Procedures No. 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every six months. The list of equipment appearing on Attachment A represents old, obsolete and non-operational equipment that could not be repaired. The list of vehicles appearing on Attachment B represents vehicles that are non-operational and not worth repairing. These vehicles have been driven an average of over 157,000 miles. Equipment and vehicles purchased with federal funds are being disposed of in accordance with applicable federal regulations.

Proposal

Staff is recommending that assets on Attachments A and B, as in the past, be surplused through the surplus process and properly disposed. Equipment will be auctioned, traded-in, donated or dismantled for parts and the motor vehicles will be disposed of through auction.

Resource Impacts

Miscellaneous revenue from auction sales will be recorded in the General Fund. The total original cost of \$1,307,573.23 for the fixed assets in Attachments A and B was accounted for, depreciated, and reported in the annual audited financial statements.

Attachments

- A. Obsolete or Non-repairable Equipment
- B. Obsolete or Non-repairable Motor Vehicles

**ATTACHMENT A
Obsolete or Non-repairable Equipment**

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value **	Disposition
00001243	0015091	ThermoEnviron Model 55 NMOC	\$ 17,532.27	1/7/1997	\$ 0.00	Scrap/Auction (1)
00001244	0015092	ThermoEnviron Model 55 NMOC	17,532.27	1/7/1997	0.00	Scrap/Auction (1)
00002774	E000002 *	Sampler Andersen RAAS 2.5	10,500.00	1/29/1999	0.00	Scrap/Auction (1)
00002855	E000241 *	Gas Cal - Env 9100	13,613.55	5/12/1999	0.00	Donate/Auction (4)
00003053	0016503	Sampler Canister Xonteck 910A	12,321.01	7/1/2001	0.00	Scrap/Auction (1)
00003255	E000145 *	Sampler, Automated Cartridge	12,410.02	2/1/2002	0.00	Scrap/Auction (1)
00003264	0016508	Analyzer, Horiba APMA-360 CE CO	6,671.60	7/31/2001	0.00	Scrap/Auction (1)
00003539	E000170 *	Sampler Voc Xonteck 910A	12,699.70	7/25/2002	0.00	Scrap/Auction (1)
00003590	E000160 *	Calibrator, Ozone Transfer Std	8,780.43	1/1/2004	0.00	Donate/Auction (4)
00003592	E000162 *	Calibrator, Ozone Transfer Std	8,780.43	1/1/2004	0.00	Donate/Auction (4)
00003610	E000204 *	Analyzer, Nox, Teledyne API	6,718.45	1/1/2004	0.00	Donate/Auction (4)
00003624	E000218 *	Analyzer, Nox, Teledyne API	6,718.45	1/1/2004	0.00	Scrap/Auction (1)
00003660	0016618	Spectrometer Energy Dispersive	114,950.68	1/1/2005	0.00	Donate/Auction (4)
00000000427	--	CNG Home Refueling Appliance	6,107.86	1/1/2012	0.00	Disposed (2)
000000003688	E000302 *	Sampler, Canister 910A CARB	11,486.95	1/1/2005	0.00	Donate/Auction (4)
000000003689	E000303 *	Sampler, Canister 910A CARB	11,486.95	1/1/2005	0.00	Scrap/Auction (1)
000000003734	0016632	Analyzer, SO2, Thermo Environmental	6,197.31	1/1/2006	0.00	Donate/Auction (4)
000000003736	E000320 *	Sampler Carbonyl 8-Port Cartridge	13,896.47	1/1/2006	0.00	Scrap/Auction (1)
000000003739	0015465	Sampler, Canister Xontec 910A	6,621.71	1/1/1999	0.00	Scrap/Auction (1)
000000003788	E000325 *	Calibration System Ambient Monitor	14,804.48	1/1/2007	0.00	Donate/Auction (4)
000000003789	E000326 *	Calibration System Ambient Monitor	14,804.48	1/1/2007	0.00	Donate/Auction (4)
000000003811	0016649	Ambient Monitor Calibration System	14,804.48	1/1/2007	0.00	Donate/Auction (4)
000000003855	0016674	Analyzer Ambient Co APMA 370	6,430.08	1/1/2007	0.00	Scrap/Auction (1)
000000003860	E000372 *	Sample Intro System Apex HF	25,022.25	1/1/2007	0.00	Scrap/Auction (1)
000000003907	E000348 *	Air Monitoring Calibration System	15,865.70	1/1/2008	0.00	Donate/Auction (4)
000000003955	E000373 *	Ion Chromatograph System	84,202.83	6/5/2008	0.00	Scrap/Auction (1)
000000003993	0016723	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000003998	0016728	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004000	0016730	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004001	0016731	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004003	0016733	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004005	0016735	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004008	0016738	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004012	0016765	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004013	0016766	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004038	0016778	Energy Dispersive XRF Spec System	128,813.48	6/24/2009	0.00	Donate/Auction (4)
000000004099	--	Software Feature Analyst Std	5,856.04	5/7/2010	0.00	Scrap/Auction (1)
000000004110	0016848	Mass Spectrometer Induct Coupled	152,328.85	5/7/2010	0.00	Trade In (3)
000000004121	E000431 *	Sample Intro System Apex HF	17,727.73	5/7/2010	0.00	Scrap/Auction (1)
000000004244	0016853	Scanner, Microfilm Scanpro	5,846.75	7/26/2011	0.00	Disposed (2)
000000004354	--	Intangible-Spanish Lang Support	32,000.00	6/13/2012	0.00	Scrap/Auction (1)
000000004383	E000474 *	Ambient Data System Controller	6,352.84	10/26/2012	0.00	Scrap/Auction (1)
		Total Obsolete or Non-repairable Equipment	\$ 909,007.44		\$ 0.00	

* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

(1) Usable parts will be removed and the remainder will be auctioned and scrapped.

(2) Disposed prior to the Board approval.

(3) Equipment will be traded in.

(4) Equipment will be donated or auctioned.

ATTACHMENT B
Obsolete or Non-repairable Motor Vehicles

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value **	Disposition ***
00003202	0038709	Toyota Camry-2001	\$ 30,538.20	3/30/2001	\$ 0.00	Auction
00003468	0038738	CNG, Ford	22,483.12	5/24/2002	0.00	Auction
00003477	0038747	CNG, Ford	22,483.12	5/24/2002	0.00	Auction
00003529	0038759	Hybrid Honda White	20,593.48	7/31/2002	0.00	Auction
000000003692	0038765	Toyota Prius Hybrid 2005	26,892.55	1/1/2005	0.00	Auction
000000003754	0038773	Van 8-Pass CNG 2004 Ford E350	40,557.19	1/1/2006	0.00	Auction
000000003767	0038779	Honda Civic GX 2006	25,338.69	1/1/2006	0.00	Auction
000000003770	0038782	Honda Civic GX 2006	25,338.69	1/1/2006	0.00	Auction
000000003780	0038791	Honda Civic GX CNG 2006	25,337.97	1/1/2007	0.00	Auction
000000003848	H0003 *	Honda Civic GX CNG 2007	25,866.67	1/1/2007	0.00	Auction
000000003870	0038794	Honda Civic GX CNG 2007	25,866.67	1/1/2007	0.00	Auction
000000003880	0038804	Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
000000003882	0038806	Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
000000004301	H00011 *	Honda Civic GX CNG 2012	28,482.76	4/10/2012	0.00	Auction (1)
000000004534	38907	Honda CNG GX 2014	27,053.36	7/29/2014	0.00	Auction (1)
Total Obsolete or Non-repairable Motor Vehicle			\$ 398,565.79		\$ 0.00	

* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will realized upon sale at auction.

*** These vehicles have an average of 157,000 miles; cost to repair them exceeds the value of the vehicles.

(1) These vehicles were involved in a collision and cost to repair them exceeds the value of the vehicles.