

BOARD MEETING DATE: January 10, 2020

AGENDA NO. 13

REPORT: Report of RFPs/RFQs Scheduled for Release in January

SYNOPSIS: This report summarizes the RFPs/RFQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of January.

COMMITTEE: Administrative, December 13, 2019, Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs/RFQs for the month of January.

Wayne Nastri
Executive Officer

SJ:tm

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs/RFQs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs/RFQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP/RFQ, the budgeted funds available, and the name of the Deputy Executive Officer or Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on January 10, 2020.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFPs/RFQs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFPs/RFQs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

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(For detailed information visit South Coast AQMD's website at <http://www.aqmd.gov/nav/grants-bids> following Board approval on January 10, 2020)

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

RFP #P2020-06 Issue Request for Proposal for Employment and Labor Relations Legal Services OLVERA/2309

South Coast AQMD contracts with outside law firms for employee relations litigation services and for legal counsel on labor and employment law matters. This action is to issue an RFP for the purpose of prequalifying law firms to provide these services as needs arise. Funds for these services are available in the FY 2019-20 Budget and will be requested in successive fiscal years.

REQUEST FOR QUALIFICATION – Prequalified Vendor List

RFQ #Q2020-09 Issue Request for Qualifications to Establish List of Prequalified Vendors for Automotive Mechanical Repair and Service OLVERA/2309

South Coast AQMD's vehicle fleet periodically requires mechanical repairs and servicing. This action is to issue an RFQ to establish a list of prequalified vendors for a three-year period. Funds for this service are included in the FY 2019-20 Budget and will be requested in subsequent fiscal years.