

BOARD MEETING DATE: September 3, 2021

AGENDA NO. 20

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in September

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of September.

COMMITTEE: Administrative, August 13, 2021, Reviewed

RECOMMENDED ACTION:

Approve the release of RFQs/RFPs for the month of September.

Wayne Natri  
Executive Officer

SJ:gp

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### **Background**

At its January 10, 2020 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on September 3, 2021.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside

County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFQs/RFPs Scheduled for Release in September 2021.

**September 3, 2021 Board Meeting  
Report on RFQs/RFPs Scheduled for Release on September 3, 2021**

**(For detailed information visit South Coast AQMD's website at  
<http://www.aqmd.gov/nav/grants-bids>  
following Board approval on September 3, 2021)**

**SPECIAL TECHNICAL EXPERTISE**

RFQ #2022-02      Issue RFQ for Purchase of Cisco Unified      Moskowitz/3329  
Communications Telephony Upgrade

The South Coast AQMD has an existing Cisco phone system which requires upgrades to hardware and software components due to the age of the equipment and advances in technology. South Coast AQMD is seeking a qualified vendor to provide Cisco Unified Communications Telephony system components. This action is to issue an RFQ to solicit proposals from qualified vendors to provide Cisco Unified Communications Telephony components. Funds for this expense are included in the FY 2021-22 Budget (\$100,000).

RFP #2022-02      Issue RFP for Purchase of Telecommunication      Moskowitz/3329  
Services

On January 4, 2019, the Board approved contracts with various vendors to provide telecommunication services to the South Coast AQMD in the most cost-effective manner and, if possible, with qualifying vendors capable of providing telecommunication services through a competitive bid process that will be used to make buying decisions that are in the best interest of the South Coast AQMD. These telecommunications services include local, long distance, and toll-free; private internet protocol (PIP)/frame relay network; dedicated T1 lines;

MPLS two bundled IP T1's 3MB; Ethernet Private Line (ELINE) service; Ethernet Virtual Private Line (EVPL) service; internet access (with a redundant connection); phone system maintenance; and wireless voice and data. The contracts will expire on February 23, 2022. This action is to issue an RFP to select vendors capable of providing these services for a three-year period. Funds for this expense are included in the FY 2021-22 Budget (\$850,000) and will be included in subsequent fiscal year budget requests, with the total value of the contract at \$2,550,000.