

BOARD MEETING DATE: February 3, 2023

AGENDA NO. 13

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a meeting remotely on Friday, January 13, 2023. The following is a summary of the meeting.

RECOMMENDED ACTION:  
Receive and file.

Ben J. Benoit, Chair  
Administrative Committee

SN:cb

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### **Committee Members**

Present: Chair Ben J. Benoit, Committee Chair  
Senator (Ret.) Vanessa Delgado, Vice Chair  
Council Member Michael Cacciotti  
Supervisor Janice Rutherford

Absent: Board Member Gideon Kracov

### **Call to Order**

Chair Benoit called the meeting to order at 10:00 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

### **DISCUSSION ITEMS:**

1. **Board Members' Concerns:** No Board Member concerns were reported.
2. **Chair's Report of Approved Travel:** Board Member Kracov reported travel to Sacramento for a CARB meeting.

3. **Report of Approved Out-of-Country Travel:** No Out-of-Country travel reported.
4. **Review February 3, 2023 Governing Board Agenda:** Wayne Nastri, Executive Officer, commented that U.S. EPA's PM2.5 standards had been announced and staff will make a brief presentation about the new standard and the implications. Mr. Nastri recommended, and Chair Benoit concurred, to add this item to the February Board agenda under Staff Presentations before the Public Hearing.
5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** Loraine Lundquist will be the Board Consultant for Board Member, Supervisor Holly Mitchell.

Moved by Cacciotti; seconded by Benoit, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Rutherford  
Noes: None  
Absent: Kracov

6. **Update on South Coast AQMD Inclusion, Diversity and Equity Efforts:** Cessa Heard-Johnson, Diversity, Equity & Inclusion Officer, provided an update on agency efforts, seasonal events, review of the past year, and discussed Marie Louise Bottineau Baldwin's accomplishments for Fabulous Female Friday. For additional information please refer to the [Webcast at 5:59](#).

Council Member Cacciotti commented on tribal land and treaties. Chair Benoit and Supervisor Rutherford both commented on tribes buying back land that was originally theirs. For additional information on these comments please refer to the [Webcast at 14:32](#).

7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported that a PeopleSoft payroll enhancement was deployed to implement changes to the Ride Share program and changes to labor agreements. The update also enabled the process of W-2's and tax forms. Mr. Moskowitz reported that a new version of the Annual Emissions Reporting Program was implemented ahead of the 2023 deadline for reporting year 2022 and that phase 3 of the Warehouse ISR Program Online Portal was deployed to include enhancements for warehouses to file their final annual WAIRE report and earn credits. Lastly, Mr. Moskowitz announced that the recent update to the South Coast AQMD mobile application received the 2022 Crown Communities Award. For additional information on this update please refer to the [Webcast at 18:36](#).

**ACTION ITEM:**

8. **Transfer and Appropriate Funds for Enhancements to Warehouse Actions and Investments to Reduce Emissions Program Online Portal:** Mr. Moskowitz reported that this item is a request to appropriate up to \$250,000 from the Undesignated Fund Balance into Information Management’s budget for the development of the next phase of the Warehouse ISR Program Online Portal and to authorize the Executive Officer to execute amendments to the system development services contract for the same amount.

Moved by Cacciotti; seconded by Benoit, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Rutherford  
Noes: None  
Absent: Kracov

**WRITTEN REPORT:**

9. **Local Government & Small Business Assistance Advisory Group Minutes for the October 14, 2022 Meeting:** The report was acknowledged and received.

**OTHER MATTERS:**

10. **Other Business:** There was no other business to report.
11. **Public Comment:** There was no public comment.
12. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, February 10, 2023 at 10:00 a.m.

**Adjournment**

The meeting was adjourned at 10:21 a.m.



# South Coast Air Quality Management District

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## LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, OCTOBER 14, 2022 MEETING MINUTES

### MEMBERS PRESENT:

Mayor Carlos Rodriguez, LGSBA Chair (Board Member)  
Senator Vanessa Delgado (Board Member)  
Council Member Rachele Arizmendi, City of Sierra Madre  
Geoffrey Blake, Metal Finishers of Southern California  
Todd Campbell, Clean Energy  
John DeWitt, JE DeWitt, Inc.  
Bill LaMarr, California Small Business Alliance  
Rita Loof, RadTech International  
Eddie Marquez, Roofing Contractors Association  
David Rothbart, Los Angeles County Sanitation Districts

### MEMBERS ABSENT:

Supervisor Janice Rutherford (Board Member)  
Felipe Aguirre  
Paul Avila, P.B.A. & Associates  
LaVaughn Daniel, DancoEN

### OTHERS PRESENT:

Mark Abramowitz  
Moses Huerta  
Debra Mendelsohn, Board Member Consultant (*Rutherford*)

### SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer  
Derrick Alatorre, Deputy Executive Officer  
Anissa Heard-Johnson, Deputy Executive Officer  
Sarah Rees, Deputy Executive Officer  
Lisa Tanaka O'Malley, Assistant Deputy Executive Officer  
Daphne Hsu, Principal Deputy District Counsel  
Sheri Hanizavareh, Senior Deputy District Counsel  
Philip Crabbe III, Senior Public Affairs Manager  
Denise Peralta Gailey, Public Affairs Manager  
Elaine Shen, Planning and Rules Manager  
Mark Henninger, Information Technology Manager  
Anthony Tang, Information Technology Supervisor  
Elaine Hills, Senior Staff Specialist  
Paul Wright, Senior Information Technology Specialist

### **Agenda Item #1 – Call to Order/Opening Remarks**

Chair Carlos Rodriguez called the meeting to order at 11:34 a.m.

For additional details of the Local Government & Small Business (LGSBA) Advisory Group Meeting, please refer to the Webcast at [Live Webcast \(aqmd.gov\)](https://aqmd.gov).

### **Agenda Item #2 – Approval of September 9, 2022 Meeting Minutes**

Chair Rodriguez called for approval of the September 9, 2022, meeting minutes.

No public comment.

Motion to approve minutes made by Todd Campbell; seconded by Rita Loof; approved.

Ayes: Blake, Campbell, DeWitt, LaMarr, Loof, Marquez, Rothbart, Rodriguez

Noes: None

Abstain: Arizmendi

Absent: Aguirre, Avila, Daniel, Delgado (during voting), Rutherford

For additional details, please refer to the [Webcast](#) beginning at 46:04.

### **Agenda Item #3 – Review of Follow-Up/Action Items**

There were no follow-up/action items from the September 9, 2022, meeting.

### **Agenda Item #4 – Update on Draft Socioeconomic Report for the Revised Draft 2022 Air Quality Management Plan (AQMP)**

Elaine Shen, Planning and Rules Manager/Planning, Rule Development and Implementation, presented on the Draft Socioeconomic Report for the Revised Draft 2022 AQMP.

Rita Loof referenced slide #10 and asked if the 17,000 jobs foregone are the jobs declining every year. Dr. Shen replied that the 17,000 is not cumulative and every year a comparison is made between the projected number of jobs against the baseline. For additional details, please refer to the [Webcast](#) beginning at 17:21.

Bill LaMarr referenced slide #5 and inquired about the source for the total incremental cost. Dr. Shen responded the total cost estimate includes many factors, such as control measures, type of technologies, regulated sources, number of units, maintenance costs, and other. Mr. LaMarr referenced slide #6 and asked how the public would know if the estimated emissions reductions have been achieved. Sarah Rees, Deputy Executive Officer/Planning, Rule Development and Implementation, replied that the costs and emissions reductions presented are models based on estimates and other factors may contribute to the overall results. For additional details, please refer to the [Webcast](#) beginning at 22:56.

Eddie Marquez commented about the regulatory impacts on business communities and advised to keep businesses in mind when considering rules. For additional details, please refer to the [Webcast](#) beginning at 34:47.

Todd Campbell asked how zero-emission vehicles are defined and inquired whether it is known if tailpipe emissions are being shifted to another part of the basin. A study by Argonne National Laboratory was referenced. For additional details, please refer to the [Webcast](#) beginning at 35:50.

***Action Item #1:** Provide link to Argonne National Laboratory study in minutes: [Argonne National Laboratory Study](#).*

David Rothbart commented that if U.S. EPA and the state are concerned with climate change, the Clean Air Act may need to be modified. For additional details, please refer to the [Webcast](#) beginning at 39:20.

Ms. Loof commented that some U.S. EPA and South Coast AQMD policies do not help air quality and add burden to businesses. Ms. Loof further commented on an unapproved test method and low emission technology. Dr. Rees explained that U.S. EPA proposed disapproval of rules that included the test method referenced by Ms. Loof. For additional details, please refer to the [Webcast](#) beginning at 40:48.

No public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 4:18.

**Agenda Item #5 – Other Business**

No other business.

**Agenda Item #6 – Public Comment**

Moses Huerta inquired if the economic data will be available to the public. Dr. Rees indicated the draft economic report is on South Coast AQMD’s website under “Air Quality, Clean Air Plans, 2022 AQMP.” For additional details, please refer to [Webcast](#) beginning at 48:50.

***Action Item #2:** Provide link to the Draft Socioeconomic Report: [Socioeconomic Analysis Webpage](#).*

**Agenda Item #7 – Next Meeting Date**

The next regular LGSBA Advisory Group meeting is scheduled for Thursday, November 10, 2022, at 11:30 a.m.

**Adjournment**

The meeting adjourned at 12:25 p.m.