

BOARD MEETING DATE: March 3, 2023

AGENDA NO. 16

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, February 10, 2023. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Ben J. Benoit, Chair
Administrative Committee

SN:cb

Committee Members

Present: Chair Ben Benoit, Committee Chair
Senator (Ret.) Vanessa Delgado, Vice Chair
Council Member Michael Cacciotti
Board Member Gideon Kracov

Call to Order

Chair Benoit called the meeting to order at 10:05 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** There were no concerns to report.
2. **Chair's Report of Approved Travel:** There was no travel to report.
3. **Report of Approved Out-of-Country Travel:** There was no travel to report.

4. **Review February 3, 2023 Governing Board Agenda:** Wayne Nastri, Executive Officer, highlighted the Set Hearing rules and Public Hearing items. Bayron Gilchrist, General Counsel/Legal, commented on changes with AB 361, and how it would affect remote participation in the Board Meeting. For additional information, please refer to the [Webcast at 1:58](#).
5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was no approval of compensation for Board Member Assistant(s)/Consultant(s) to report.
6. **Update on South Coast AQMD Inclusion, Diversity and Equity Efforts:** Cessa Heard-Johnson, Diversity, Equity & Inclusion Officer, provided an update on agency efforts, seasonal events, upcoming workshops and statewide issues, and discussed Aiko Herzig-Yoshinaga's accomplishments for Fabulous Female Friday. For additional information, please refer to the [Webcast at 3:59](#).

Board Member Kracov inquired about Dr. Heard-Johnson's expanded role with AB 617. Dr. Heard-Johnson elaborated that other agency's AB 617 programs are aligned with DEI. Mr. Nastri added that the position was developed to better address concerns with DEI and be more prepared and in a better position as we go into the communities and have a common understanding of the different perspectives both inside and outside of the District. Board Member Kracov requested a presentation on the structure. For additional information on this comment, please refer to the [Webcast at 11:35](#).

7. **South Coast AQMD's FY 2022-23 Second Quarter Ended December 31, 2022 Budget vs. Actual (Unaudited):** Sujata Jain, Chief Financial Officer, presented a general overview of the budget for the second quarter ending on December 31, 2022, revenues and expenditures, use of fund balance and provided a five-year projection. The budget summary is a balanced budget. Ms. Jain provided a comparison with the previous fiscal year which showed that we are on track and trending. The expenditures comparison also showed that we are at the point that we are supposed to be. The vacancy rate is high at 20 percent. The five-year projection is on track to stay within Board policy. For additional information on this update, please refer to the [Webcast at 16:41](#).

Councilmember Cacciotti inquired about the vacancy rate being 20 percent and how that translates into numbers. Ms. Jain responded that it is about 200 people. For additional information on this update, please refer to the [Webcast at 21:50](#).

8. **Receive and File Annual Report on South Coast AQMD's Deferred Compensation Plans:** John Olvera, Deputy Executive Officer, Administrative & Human Resources, provided an overview of the South Coast AQMD's Deferred

Compensation Plans for the plan year that ended in June 2022. Mr. Olvera reported that changes were made to the plan's investment policy and its fund options during the plan year by the Board appointed Oversight Committee. The plan has over 1,000 participants and its evaluation at June 2022 was just over \$200,000,000. The plan is outperforming the 3, 5 and 10-year benchmark that is used to evaluate progress. For additional information on this update please refer to the [Webcast at 23:49](#).

9. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported that solicitation PA 2023-04 was deployed for the Carl Moyer Program. A new version to the portal for cities and entities to report their motor vehicles was also deployed and a phone system upgrade was completed. For additional information on this update please refer to the [Webcast at 24:51](#).

Harvey Eder provided public comment regarding the public comment process. For additional information on this update please refer to the [Webcast at 26:22](#).

ACTION ITEMS:

10. **Authorize Purchase of Servers and Storage Devices:** Mr. Moskowitz reported that this item is to obtain approval for the purchase of servers and storage devices in an amount not to exceed \$430,000 and funds are available in the budget.

Moved by Delgado; seconded by Benoit, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov
Noes: None

11. **Authorize Purchase of Maintenance and Support Services for Servers and Storage Devices:** Mr. Moskowitz reported that this item is to purchase maintenance and support services for servers and storage devices from Hewlett Packard Enterprise Company for one year in an amount not to exceed \$190,000.

Moved by Delgado; seconded by Benoit, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov
Noes: None

WRITTEN REPORTS:

12. **Environmental Justice Advisory Group Minutes for the October 28, 2022 Meeting:** The report was acknowledged and received.

13. **Local Government & Small Business Assistance Advisory Group Minutes for the December 9, 2022 Meeting:** The report was acknowledged and received.

OTHER MATTERS:

14. **Other Business:** Chair Benoit swore in Vice Chair Delgado as the new Chair of the Governing Board. For additional information on this update please refer to the [Webcast at 34:56](#).
15. **Public Comment:** Mr. Eder provided public comment regarding public records, a history of proceedings, stipulation and mandates. For additional information on this update please refer to the [Webcast at 30:15](#).
12. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, March 10, 2023 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:40 a.m.



South Coast Air Quality Management District



21865 Copley Drive, Diamond Bar, CA 91765-4178
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MEETING OF THE ENVIRONMENTAL JUSTICE ADVISORY GROUP FRIDAY, OCTOBER 28, 2022 MEETING MINUTES

Members Present:

Senator Vanessa Delgado (Ret.), EJAG Chair (Board Member)
Veronica Padilla-Campos (Board Member)
Manuel Arredondo
Angie Balderas
Dr. Lawrence Beeson
Suzanne Bilodeau
Kerry Doi
Kareem Gongora
Dr. Afif El-Hasan
Mary Figueroa
Angela GarciaAna Gonzalez
Dr. Monique Hernandez
Rafael Yanez

Members Absent:

Supervisor Janice Rutherford (Board Member)
Elizabeth Alcantar
Rhetta Alexander
Paul Choe
Dr. Jill Johnston
Humberto Lugo
David McNeill
Donald Smith

South Coast AQMD Staff:

Derrick Alatorre, Deputy Executive Officer/Legislative, Public Affairs & Media
Nicholas Sanchez, Assistant Chief Deputy Counsel/Legal
Alicia Lizarraga, Senior Public Affairs Manager/Legislative, Public Affairs & Media
Evangelina Barrera, Senior Public Affairs Specialist/Legislative, Public Affairs & Media
Iliana Garcia, Senior Public Affairs Specialist/Legislative, Public Affairs & Media
Alejandra Vega, Senior Public Affairs Specialist/Legislative, Public Affairs & Media

Brandee Keith, Senior Public Affairs Specialist/Legislative, Public Affairs & Media

Dr. Elaine Shen, Planning and Rules Manager/Planning, Rules Development, and Implementation
Dr. Andrea Polidori, Assistant Deputy Executive Officer/Monitoring and Analysis
Brisa Lopez, Secretary/Legislative, Public Affairs & Media

Call To Order/Opening Remarks

Senator Vanessa Delgado called the meeting to order at 12:00 p.m., and roll call was taken.

Agenda Item #1: Approval of August 26, 2022 Meeting Minutes

Chair Delgado called for the approval of the August 26, 2022, meeting minutes.

Moved by Kareem Gongora; seconded by Larry Beeson

Ayes: Delgado, Arredondo, Beeson, Bilodeau, Doi, El-Hassan, Figueroa, Garcia, Gongora, Gonzalez, Yanez

Noes: None

Abstain: Padilla-Campos, Balderas, Hernandez,

Absent: Rutherford, Alcantar, Alexander, Choe, Johnston, Lugo, McNeill, Smith

Agenda Item #2: Review of Follow-Up/Action Items

Derrick Alatorre, Deputy Executive Officer of Legislative, Public Affairs & Media, reviewed the action items from the August 26, 2022, meeting:

- Staff was requested to provide presentation on South Coast AQMD CEQA guidance.

A presentation on CEQA guidance to be scheduled at a future meeting.

Agenda Item #3: 2023 Goals and Objectives

Alicia Lizarraga, Senior Public Affairs Manager, Legislative, Public Affairs and Media reviewed the 2023 Goals and Objectives and opened it for discussion.

Rafael Yanez expressed interest in continued updates on efforts by CARB to meet clean air goals.

Chair Delgado requested an item on the implementation of the WHAM and CAPES programs.

Mr. Gongora suggested adding education and outreach to underserved communities for grant programs such as Carl Moyer.

Governing Board Member Veronica Padilla Campos requested to add updates on Indirect Source Rules.

In public comment Moses Huerta spoke in support of the 2023 Goals and Objectives. Harvey Eder spoke in support of solar energy.

Mr. Gongora motioned to approve the 2023 Goals and Objectives with the changes noted during discussion.

Moved by Mr. Gongora; seconded by Chair Delgado

Ayes: Delgado, Padilla-Campos, Arredondo, Balderas, Beeson, Bilodeau, Doi, El-Hassan, Figueroa, Garcia, Gongora, Gonzalez, Hernandez, Yanez
Noes: None
Abstain: None
Absent: Rutherford, Alcantar, Alexander, Choe, Johnston, Lugo, McNeill, Smith

For further details, please refer to the [Webcast](#) at 00:04:35

Agenda Item #4: Update on Draft Socioeconomic Report for the Revised Draft 2022 Air Quality Management Plan

Elaine Shen, Planning and Rules Manager of Planning, Rules Development, and Implementation, presented on the Draft Socioeconomic Report for the Revised Draft 2022 Air Quality Management Plan.

Ms. Hernandez asked for clarification on the mortality rates of environmental justice communities versus non environmental justice communities.

Mr. Yanez made comments regarding modeling data used in the Revised Draft 2022 AQMP.

Mr. Gongora expressed concern regarding the accuracy of air quality monitoring as visible pollution levels do not seem to be improving.

Mr. Eder gave public comment on solar technology.

For further details, please refer to the [Webcast](#) at 00:40:11

Agenda Item #5: Update on Air Monitoring

Dr. Andrea Polidori, Assistant Deputy Executive Officer of Monitoring and Analysis presented an update on the different types of air monitoring used by South Coast AQMD.

Angela Garcia asked about what actions would be taken when air monitoring revealed leaking oil or gas wells and requested clarification on the technology used to gather real-time data.

Mr. Yanez suggested compliance inspectors be equipped with infrared cameras to detect hazardous leaks during investigations.

Ms. Hernandez asked what sort of community alert system was in place to let residents know about hazardous air quality conditions when they happen, as well as to what extent decommissioned wells were also analyzed during monitoring efforts.

Mr. Yanez asked whether South Coast AQMD alerted local emergency services when a hazardous air quality threat is identified. Ms. Garcia suggested ensuring a network of contacts is in place to respond to active hazardous conditions.

Manuel Arredondo asked whether particle pollutants were also monitored, especially during times of storms, high wind conditions, and elevated dust conditions.

Mr. Eder made public comment in support of solar technology. Mr. Huerta spoke in support of continuing and expanding the use of the air monitoring technology.

For further details, please refer to the [Webcast](#) at 01:08:13.

Agenda Item #6- Member Updates/Other Business

There were no new member updates.

Agenda Item #7- Public Comment

Mr. Eder raised concerns on the intersectional issues of environmental justice, homelessness, and racial disparity.

For further details, please refer to the [Webcast](#) at 01:59:33

Agenda Item #8: Next Meeting Date

The next regular EJAG meeting is scheduled for January 27, 2023, at 12:00 p.m.

Adjournment

Mr. Alatorre adjourned the meeting at 2:00 p.m.



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LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, DECEMBER 9, 2022 MEETING MINUTES

MEMBERS PRESENT:

Council Member Carlos Rodriguez, LGSBA Chair (Board Member)
Senator Vanessa Delgado (Board Member)
Felipe Aguirre
Council Member Rachele Arizmendi, City of Sierra Madre
Paul Avila, P.B.A. & Associates
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association
David Rothbart, Los Angeles County Sanitation Districts

MEMBERS ABSENT:

Supervisor Janice Rutherford (Board Member)
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy

OTHERS PRESENT:

Mark Abramowitz
Harvey Eder
Moses Huerta
Debra Mendelsohn, Board Member Consultant (*Rutherford*)
Mark Taylor, Board Member Consultant (*Rutherford*)

SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer
Derrick Alatorre, Deputy Executive Officer
Jason Aspell, Deputy Executive Officer
Anissa Heard-Johnson, Deputy Executive Officer
Michael Krause, Assistant Deputy Executive Officer
Daphne Hsu, Principal Deputy District Counsel
Karin Manwaring, Senior Deputy District Counsel
David Ono, Senior Air Quality Engineering Manager
Philip Crabbe III, Senior Public Affairs Manager
Denise Peralta Gailey, Public Affairs Manager
Mark Henninger, Information Technology Manager

Anthony Tang, Information Technology Supervisor
Susan Tsai, Senior Air Quality Engineer
Elaine Hills, Senior Staff Specialist
Derek Camacho, Air Quality Specialist
Van Doan, Air Quality Specialist
Paul Wright, Senior Information Technology Specialist
Aisha Reyes, Senior Administrative Secretary

Agenda Item #1 and 2 – Roll Call/Call to Order/Opening Remarks

Chair Carlos Rodriguez called the meeting to order at 11:30 a.m.

For additional details of the Local Government & Small Business (LGSBA) Advisory Group Meeting, please refer to the Webcast at [Live Webcast \(aqmd.gov\)](https://aqmd.gov).

Agenda Item #3 – Approval of October 14, 2022 Meeting Minutes

Chair Rodriguez called for approval of the October 14, 2022, meeting minutes.

No public comment.

Motion to approve minutes made by Rita Loof; seconded by Vanessa Delgado; approved.

Ayes: Aguirre, Arizmendi, Avila, Daniel, Delgado, DeWitt, LaMarr, Loof, Marquez, Rodriguez, Rothbart

Noes: None

Absent: Blake, Campbell, Rutherford

For additional details, please refer to the [Webcast](#) beginning at 6:20.

Agenda Item #4 – Review of Follow-Up and Action Items

Derrick Alatorre, Deputy Executive Officer, Legislative, Public Affairs and Media, reviewed the action items from the October 14, 2022 meeting, which was to provide links of the Argonne National Laboratory study and Draft Socioeconomic Report in the meeting minutes. Links to the study and report were included in the October 14, 2022 meeting minutes and emailed to the Advisory Group on October 28, 2022.

No public comment.

For additional details, please refer to the [Webcast](#) beginning at 8:10.

Agenda Item #5 – Update on Engineering and Permitting – Online Filing

David Ono, Senior Air Quality Engineering Manager/Engineering and Permitting, provided an update on Online Filing.

Bill LaMarr asked about the volume of online registrations. Mr. Ono referenced slide #3 – Online Filing Activity. Mr. LaMarr asked about the permit backlog and the target of 50%. Jason Aspell, Deputy Executive Officer, Engineering and Permitting, replied that it is currently above 50%. For additional details, please refer to the [Webcast](#) beginning at 23:05.

Rita Loof asked if increased applications are expected due to the transition from the Regional Clean Air Incentives Market (RECLAIM) program and how it will impact the backlog. Mr. Ono replied that pending applications due to the landing rules are being tracked and there are a few hundred pending applications. Ms. Loof asked if the Permit Streamlining Task Force looked at which types of equipment have negligible emissions and stated that could be one way to reduce backlog is to exempt those units from permitting. Mr. Aspell replied that permit exemptions are evaluated through the rulemaking process for Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II. For additional details, please refer to the [Webcast](#) beginning at 26:37.

David Rothbart asked about the difficulty in developing the online registration program and how it helps in terms of labor. Mr. Ono explained that other teams assist in the program development as they are the subject-matter experts on particular equipment. Mr. Ono explained that as the modules roll out, more complete applications are submitted, which saves permit processing time. Mr. Rothbart also asked if there will be more development of online applications. Mr. Aspell confirmed that there are ongoing developments. For additional details, please refer to the [Webcast](#) beginning at 32:00.

No public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 9:10.

Agenda Item #6 – Overview of 2022 Air Quality Management Plan

Michael Krause, Assistant Deputy Executive Officer/Planning, Rule Development and Implementation, provided an overview of the 2022 Air Quality Management Plan (AQMP).

Mr. Rothbart commented on penalties due to non-attainment and asked if there are updates on Rule 317 – Clean Air Act Non-Attainment Fees. Mr. Krause replied that staff is working on amendments to Regulation III including looking at the Clean Air Act Non-Attainment fees and Regulation III is on the Rule Forecast calendar. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 42:25.

Ms. Loof commented on industries bringing volatile organic compound (VOC) reduction and suggested that the South Coast Air Quality Management District (South Coast AQMD) should take an advocacy role for businesses and communities and also mentioned million-dollar contracts for lobbyists. Mr. Alatorre provided correction to the contract amount, which was approximately \$220,000 per year for each consultant. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 46:40.

Harvey Eder provided public comment. For additional details, please refer to the [Webcast](#) beginning at 51:40.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 36:55.

Agenda Item #7 – 2023 Rules Outlook

Mr. Krause presented on 2023 Rules Outlook.

Mr. LaMarr asked about a Regulation III workshop that is scheduled for the following week. Mr. Krause replied that the meeting has been cancelled. Susan Nakamura, Chief Operating Officer, confirmed that staff is working on proposed amendments to Regulation III. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 1:10:22.

Mr. Rothbart asked how staff prioritizes rule development. Mr. Krause explained that there are many factors that contribute to rule development prioritization, such as having prior commitments in the AQMPs, AB 617, staffing and time needed for the California Environmental Quality Act (CEQA) analysis and socioeconomic analysis. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 1:15:05.

Ms. Loof referenced a discussion on potential changes to ozone and particulate matter (PM) standards by Sarah Rees at a previous meeting and asked for an update. Mr. Krause stated that an update is unavailable and would follow-up. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 1:17:13.

Follow-Up: Provide an update on potential changes to ozone and PM standards mentioned at a previous meeting.

Ms. Loof referenced slide #4 and asked for details on how amendments to Rule 1151 – Motor Vehicle and Mobile Equipment Non-Assembly Line Coating Operations were related to the Community Emission Reduction Plan (CERP). Mr. Krause replied that the South Los Angeles designated community expressed concern regarding auto body shops and wanted to ensure those facilities are conducting best practices and using the best technology available. Ms. Loof expressed concern that the CERPs are for specific communities and rules are applicable to all operators within South Coast AQMD. Mr. Krause stated that rules are jurisdictionally based and would benefit everyone as concerns highlighted by one community may also exist in other communities. For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 1:18:38.

No public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 55:05.

Agenda Item #8 – Other Business

No other business.

Agenda Item #9 – Public Comment

Mr. Eder provided comment on solar power plans. For additional details, please refer to the [Webcast](#) beginning at 1:25:08.

Moses Huerta thanked everyone for their participation in the group.

Agenda Item #10 – Next Meeting Date

The next regular LGSBA Advisory Group meeting is scheduled for Friday, January 13, 2023, at 11:30 a.m.

Adjournment

The meeting adjourned at 1:08 p.m.