

BOARD MEETING DATE: May 5, 2023

AGENDA NO. 16

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, April 14, 2023. The following is a summary of the meeting.

RECOMMENDED ACTION:  
Receive and file.

Vanessa Delgado, Chair  
Administrative Committee

SN:cb

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### **Committee Members**

Present: Chair Vanessa Delgado, Committee Chair  
Councilmember Michael Cacciotti, Vice Chair  
Board Member Gideon Kracov  
Supervisor V. Manuel Perez

### **Call to Order**

Vice Chair Cacciotti called the meeting to order at 10:02 a.m. Chair Delgado arrived at 10:15 a.m. and took over the meeting.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

### **DISCUSSION ITEMS:**

1. **Board Members' Concerns:** There were no concerns to report.
2. **Chair's Report of Approved Travel:** There was no reported travel.

3. **Report of Approved Out-of-Country Travel:** Travel for Dr. Sarah Rees to Accra, Ghana on May 26, 2023 through June 2, 2023 was reported.

Moved by Kracov; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Kracov, Perez  
Noes: None  
Absent: Delgado

4. **Review May 5, 2023 Governing Board Agenda:** Board Member Kracov inquired if Rule 1178 was coming along okay. Susan Nakamura, Chief Operating Officer, responded that the rule making was bifurcated for this rule. The first portion is addressing some of the issues that were raised and the second portion will come in September. Board Member Kracov added that Rule 1405 coming for Set Hearing in June is a significant issue, with a lot of activity both at the State and Federal level and he looks forward to seeing it before the Board.

Jane Williams, California Communities Against Toxics, provided public comments Rule 1405. She commented on the toxicity of ethylene oxide, concerns for fenceline communities and the need to require less toxic alternatives. For additional information please refer to the [Webcast at 7:33](#).

Board Member Kracov asked Ms. Williams if she would be participating in the Stationary Source Committee meeting. Ms. Williams confirmed that she would.

Mark Abramowitz, Community Environmental Services, provided public comment on Proposed Amended Rule 1135, which is establishing BARCT requirements for diesel engines that are operated at Catalina Island. Mr. Abramowitz appreciated staff's work, but expressed concern that Southern California Edison is delaying the rulemaking. For additional information please refer to the [Webcast at 11:32](#).

Harvey Eder, Public Solar Power Coalition, provided public comment regarding Edison and some historical opinions. For additional information please refer to the [Webcast at 1:12:53](#).

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):**  
There were three new Board Member Consultant proposals and modifications for nine Board Member Consultant proposals that needed minor adjustments as a result of Committee changes for Vice Chair Cacciotti.

Moved by Kracov; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, Kracov, Perez

Noes: None

6. **Update on South Coast AQMD Inclusion, Diversity and Equity Efforts:**  
Cessa Heard-Johnson, Diversity, Equity & Inclusion Officer, provided an update on agency efforts, seasonal events, cultural displays, upcoming working groups and statewide issues, and mentioned Lilly Ledbetter for Fabulous Female Friday. For additional information please refer to the [Webcast at 17:12](#).

Mr. Eder, Public Solar Power Coalition, provided public comment regarding diversity, equity and inclusion with the economy. For additional information please refer to the [Webcast at 23:26](#).

7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported that the telecommunication lines at the Long Beach office were replaced, that a payroll tax update was deployed with PeopleSoft and a new OnBase system for auto-redacted compliance complaint reports was deployed. For additional information on this update, please refer to the [Webcast at 25:02](#).

### **ACTION ITEMS:**

8. **Appoint Alternate Medical Member to Hearing Board:** Faye Thomas, Clerk of the Boards, reported that this item is to appoint an alternate medical member to the Hearing Board. Three applications for the position were received and as per state law, an advisory committee appointed by five members of the Governing Board reviewed the resumes and recommended that two of the three candidates be interviewed by the Administrative Committee.

The Committee interviewed the two candidates in alphabetical order as follows:

1. Jerry P. Abraham, MD MPH CMQ
2. Sion Roy, MD, FACC, MSCCT

For additional information on this item, please refer to the [Webcast at 25:58](#).

The Committee considered their respective professional backgrounds and experience.

After interviewing the two candidates and discussion among Committee members, Board Member Kracov moved to select Dr. Jerry P. Abraham; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, Kracov, Perez

Noes: None

9. **Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2023-24:** Sujata Jain, Chief Financial Officer/Finance, reported that this is a routine item to approve compensation for Board Member Consultants and Board Member Assistants for fiscal year 2023/2024.

Moved by Perez; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, Kracov, Perez

Noes: None

10. **Revise Investment Oversight Committee Composition:** Ms. Jain reported that this item is to add one more Board Member to the Investment Oversight Committee, increasing the Board Members on the Committee from three to four, and increasing the total membership from six to seven members.

Chair Delgado commented that this item is a result of new Board Members and accommodating increased participation.

Moved by Cacciotti; seconded by Kracov, unanimously approved.

Ayes: Cacciotti, Delgado, Kracov, Perez

Noes: None

11. **Issue RFP for Legislative Representation in Sacramento, California:** Derrick Alatorre, Deputy Executive Officer/Legislative, Public Affairs & Media, reported that this item is to issue an RFP for the Legislative Representation in Sacramento. The current contracts expire on December 31, 2023 and services are being sought for State Legislative contractors to support the Board's policies, priorities and goals for 2024. This item is to authorize the issuance of an RFP for those legislative consulting services in Sacramento for a one-year contract and up to 2, one-year additional extensions, if the Board so chooses. Total expenses for the contract(s) will be up to \$465,000 per year.

Supervisor Perez requested that the consulting services begin highlighting specific issues or concerns on the reports they submit. Board Member Kracov supported Supervisor Perez's request. Vice Chair Cacciotti requested that outreach be made to add a different legislative caucus such as Asian, Pacific, Islander (API). Mr. Alatorre indicated it would be sent to all the caucus. For additional information on this update, please refer to the [Webcast at 1:02:52](#).

Moved by Kracov; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, Kracov, Perez  
Noes: None

### **WRITTEN REPORT:**

12. **Local Government & Small Business Assistance Advisory Group Minutes for the February 10, 2023 Meeting:** The report was acknowledged and received.

### **OTHER MATTERS:**

13. **Other Business:** There was no other business to report.
14. **Public Comment:** Mr. Eder provided public comment regarding solar power. For additional information on this update, please refer to the [Webcast at 1:08:21](#).
15. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, May 12, 2023 no earlier than 12:00 p.m. at the Hyatt Regency Indian Wells.

### **Adjournment**

The meeting was adjourned at 11:12 a.m.



# South Coast Air Quality Management District

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## LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, FEBRUARY 10, 2023 MEETING MINUTES

### MEMBERS PRESENT:

Councilmember Rachelle Arizmendi, City of Sierra Madre  
Geoffrey Blake, Metal Finishers of Southern California  
Todd Campbell, Clean Energy  
Bill LaMarr, California Small Business Alliance  
Rita Loof, RadTech International  
Eddie Marquez, Roofing Contractors Association  
David Rothbart, Los Angeles County Sanitation Districts

### MEMBERS ABSENT:

Councilmember Carlos Rodriguez, LGSBA Chair (Board Member)  
Senator Vanessa Delgado (Board Member)  
Felipe Aguirre  
Paul Avila, P.B.A. & Associates  
LaVaughn Daniel, DancoEN  
John DeWitt, JE DeWitt, Inc.

### OTHERS PRESENT:

Mark Abramowitz  
Harvey Eder  
Debra Mendelsohn, Board Member Consultant (*Rutherford*)

### SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer  
Anissa Heard-Johnson, Deputy Executive Officer  
Terrence Mann, Deputy Executive Officer  
Kathryn Higgins, Assistant Deputy Executive Officer  
Lisa Tanaka O'Malley, Assistant Deputy Executive Officer  
Victor Yip, Assistant Deputy Executive Officer  
Erika Chavez, Senior Deputy District Counsel  
Uyen-Uyen Vo, Planning & Rules Manager  
Philip Crabbe III, Senior Public Affairs Manager  
Denise Peralta Gailey, Public Affairs Manager  
Ricardo Rivera, Public Affairs Manager  
Anthony Tang, Information Technology Supervisor  
Pedro Piqueras, Program Supervisor  
Diana Thai, Program Supervisor

Elaine Hills, Senior Staff Specialist  
Derek Camacho, Air Quality Specialist  
Van Doan, Air Quality Specialist  
Belinda Huy, Air Quality Specialist  
Nishanth Krishnamurthy, Air Quality Specialist  
Pami Mukherjee, Air Quality Specialist  
Paul Wright, Senior Information Technology Specialist  
Debra Ashby, Senior Public Affairs Specialist  
Arlene Farol, Senior Public Affairs Specialist  
Ryan Stromar, Senior Public Affairs Specialist  
Bernard Tolliver, Senior Public Affairs Specialist  
Gina Triviso, Senior Public Affairs Specialist  
Daniel Wong, Senior Public Affairs Specialist  
Paul Rodriguez, Assistant Air Quality Specialist  
Aisha Reyes, Senior Administrative Secretary

**Agenda Item #1 – Roll Call/Call to Order/Opening Remarks**

Lisa Tanaka O’Malley, Assistant Deputy Executive Officer, Legislative, Public Affairs and Media (LPAM), called the meeting to order at 11:30 a.m.

For additional details of the Local Government and Small Business Assistance (LGSBA) Advisory Group Meeting, please refer to the Webcast at [Live Webcast \(aqmd.gov\)](http://aqmd.gov)

**Agenda Item #2 – Approval of January 13, 2023 Meeting Minutes**

Ms. O’Malley called for approval of the January 13, 2023 meeting minutes.

Rita Loof asked about the status of a presentation on Proposed Amended Rule 219 - Equipment Not Requiring a Written Permit Pursuant to Regulation II (PAR 219). Ms. O’Malley replied that staff was unable to schedule a presentation for this meeting. Susan Nakamura, Chief Operating Officer, Executive Office, advised that there are no changes to the rule calendar, and the proposed rule is scheduled for Governing Board in March.

For additional details, please refer to the [Webcast](#) beginning at 4:50.

No public comment.

Motion to approve minutes made by Geoffrey Blake; seconded by Councilmember Rachelle Arizmendi; approved.

Ayes: Arizmendi, Blake, Campbell, LaMarr, Loof, Marquez, Rothbart

Noes: None

Absent: Aguirre, Avila, Daniel, Delgado, DeWitt, Rodriguez

For additional details, please refer to the [Webcast](#) beginning at 4:37.

**Agenda Item #3 – Approval of LGSBA 2022 Accomplishments and 2023 Goals and Objectives**

Ms. O’Malley called for approval of the LGSBA 2022 Accomplishments and 2023 Goals and Objectives.

Ms. Loof asked if outreach to local government officials on LGSBA was incorporated into the Goals and Objectives. Ms. O’Malley responded that outreach to elected officials on LGSBA meetings would begin in March per the previous month’s action items. Councilmember Rachelle Arizmendi recalled members discussed expanding email distribution lists.

Bill LaMarr suggested to inviting elected officials to speak on topics of interest in addition to staff presentations. Ms. O’Malley responded that a discussion with the Legal Department and Chair Carlos Rodriguez is needed.

Ms. Loof suggested that the Advisory Group defer approval of the 2022 Accomplishments and 2023 Goals and Objectives to the next meeting so members who are absent today can participate in the discussion.

Harvey Eder provided public comment on low-income solar programs.



Motion to move item to the next meeting made by David Rothbart; seconded by Rita Loof; approved.

Ayes: Arizmendi, Blake, Campbell, LaMarr, Loof, Marquez, Rothbart

Noes: None

Absent: Aguirre, Avila, Daniel, Delgado, DeWitt, Rodriguez

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 8:42.

**Agenda Item #4 – Review of Follow-Up and Action Items**

Ms. O'Malley reviewed the action items from the January 13, 2023, meeting.

Ms. Loof commented that PAR 219 regarding UV/EB/LED will have an impact on small businesses and she would like to bring awareness to the Advisory Group. Ms. Nakamura stated that this item is on the agenda for the Stationary Source Committee meeting on February 17, 2023.

Mr. Eder provided public comment on climate change.

For additional details, please refer to the [Webcast](#) beginning at 20:45.

**Agenda Item #5 – Update on Assembly Bill 617 (AB 617) for 2022**

Bernard Tolliver, Senior Public Affairs Specialist/LPAM, provided an update on AB 617 for 2022.

Ms. Loof referenced slide #2 and asked about trade associations becoming a member of the Community Steering Committees (CSC). Mr. Tolliver stated that anyone who is interested in participating in a CSC is encouraged to apply. Kathryn Higgins, Assistant Deputy Executive Officer, Diversity, Equity, and Inclusion, and Community Air Programs, responded that trade associations are not excluded, and CSC member selection is based on guidelines established by CARB's blueprint.

Mr. LaMarr shared his experience in applying for and not being approved to be a member of a CSC. He discussed the role small businesses located with an AB 617 community should play on CSCs. Ms. Higgins stated that there should be diversity within CSCs and that businesses residing in the community should be able to participate. South Coast AQMD has provided input on the update of CARB's blueprint and expressed support for business participation on CSCs. Ms. Loof elaborated on the distinction between businesses and industry.

There was no public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 29:28.

**Agenda Item #6 – Summary of Compliance and Enforcement (C&E) Activities**

Terrence Mann, Deputy Executive Officer, Office of Compliance and Enforcement, provided a summary of OCE activities.

David Rothbart referenced the number of complaints received related to wastewater treatment and odors. He asked if there is a lack of understanding of South Coast AQMD rules and what could be done to address the issues. Mr. Mann responded that the high number of complaints is in part due to unusual events and are also an indication of awareness due to outreach to communities. Ms. Nakamura

emphasized the importance of working with the operators to ensure compliance with South Coast AQMD rules and regulations.

Mr. Rothbart inquired about education for facilities on South Coast AQMD rules and regulations. Elaine Hills, Senior Staff Specialist, LPAM, provided an overview of Small Business Assistance services to help facilities comply with rules, record keeping and other issues. Mr. Mann commented that it is important for businesses to understand the potential impacts their operations could have on a community.

Mr. LaMarr commented that South Coast AQMD Rules are complex, which may be difficult for small businesses to understand and offered assistance. Ms. Loof suggested to expand the list of resources available to small businesses on South Coast AQMD's website by adding links to the Small Business Alliance and organizations, such as RadTech.

No public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 51:15.

**Agenda Item #7 – Other Business**

No other business.

**Agenda Item #8 – Public Comment**

Mr. Eder provided comment on public solar power.

For additional details, please refer to the [Webcast](#) beginning at 1:25:07.

**Agenda Item #9 – Next Meeting Date**

The next regular LGSBA Advisory Group meeting is scheduled for Friday, March 10, 2023, at 11:30 a.m.

**Adjournment**

The meeting adjourned at 12:58 p.m.