

BOARD MEETING DATE: December 6, 2024

AGENDA NO. 9

PROPOSAL: Amend Contract to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$467,000 for AgreeYa Solutions, \$395,000 for Prelude Systems, \$742,873 for Sierra Cybernetics, and \$630,000 for Varsun eTechnologies. Funding is available in Information Management's FY 2024-25 Budget.

COMMITTEE: Administrative, November 8, 2024; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of \$467,000 to AgreeYa Solutions, \$395,000 to Prelude Systems, \$742,873 to Sierra Cybernetics, and \$630,000 to Varsun eTechnologies from Information Management's FY 2024-2025 Budget for the specific task orders listed in the Attachment.

Wayne Natri
Executive Officer

Background

In May 2024, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. Due to the indefinite nature of the work, the final contract amount cannot be determined during the initial execution of these contracts. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as systems development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year with the option to renew for two one-year periods. The initial funding approved by the Board was as follows: \$60,000 with AgreeYa Solutions, Inc., \$330,000 with Prelude Systems, Inc., \$65,000 with Sierra Cybernetics, Inc., and \$250,000 with Varsun eTechnologies Group, Inc.

Additional systems development and maintenance efforts have been identified for FY 2024-2025 to ensure compliance and provide further automation to enhance productivity. This request seeks to encumber funds for these budgeted activities.

One major initiative that has been budgeted is the modernization of the CLASS (Clean Air Support System) permitting system. In April 2023, Chair Delgado introduced the Permitting Enhancement Program (PEP) with the objective of reducing the permit backlog and modernizing the permitting process to improve processing and issuance timelines. A comprehensive PEP workplan was presented to the Board in August 2023, which included action items to modernize the current antiquated permitting system and develop an efficient paperless permitting system.

The modernization efforts encompass the development of Online Application Filing, electronic permit processing workflows, and the modernization of the three main permit processing systems. During the September 2024 PEP update, staff presented demonstrations of the successes from the initial phases of Online Application Filing and other supporting systems. This modernization effort is ongoing, with additional online forms to be developed and deployed.

Multiple phases of work have also been identified and initiated for the automation of the permit processing workflow. In the FY 2024-2025 budget cycle, a total of \$1,200,000 has been allocated for this initiative. \$900,000 in this request to amend contracts with Prelude Systems, Inc., Sierra Cybernetics, Inc., and Varsun eTechnologies Group, Inc. will be directed toward continuing the development work on the permit modernization initiative.

In addition to the modernization of the permitting system, various system maintenance and development needs have been identified for a range of automation projects. These projects include enhancements to the Mobile Application, website maintenance and

support, the Rule 317 reporting portal, the electronic portal for organizational forms, and the upgrade of PeopleSoft Financials. Further details are provided in Attachment B.

Proposal

Staff proposes to amend the contracts to allocate an additional \$467,000 to AgreeYa Solutions, \$395,000 to Prelude Systems, \$742,873 to Sierra Cybernetics, and \$630,000 to Varsun eTechnologies for system maintenance and development efforts.

With these amendments, the new contract totals will be \$527,000 for AgreeYa Solutions, \$725,000 for Prelude Systems, \$807,873 for Sierra Cybernetics, and \$880,000 for Varsun eTechnologies.

Resource Impacts

Sufficient funding is available in Information Management’s FY 2024-25 Budget.

Attachment

Task Order Summary

ATTACHMENT

Task Order Summary

Section A – Funding Totals for each Systems Development Contract

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
AgreeYa Solutions	\$60,000	\$467,000	\$527,000
Prelude Systems	\$330,000	\$395,000	\$725,000
Sierra Cybernetics	\$65,000	\$742,873	\$807,873
Varsun eTechnologies	\$250,000	\$630,000	\$880,000
TOTAL	\$705,000	\$2,234,873	\$2,939,873

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
Mobile Enhancement	Enhance South Coast AQMD Mobile App	\$90,000	AgreeYa
System Maintenance	System maintenance, support and reporting for web applications	\$177,000	AgreeYa
Website Maintenance	System maintenance, support, and enhancements for website	\$200,000	AgreeYa
Permit System Modernization	Migration of CLASS Permit to web-based application	\$300,000	Prelude
System Maintenance	System maintenance, support for online payment web application	\$45,000	Prelude
Rule 317 Reporting	Develop web application for Rule 317 reporting	\$50,000	Prelude
Permit System Modernization	Migration of CLASS Permit to web-based application	\$300,000	Sierra
System Maintenance	System Maintenance and Support for web applications	\$442,873	Sierra
Permit System Modernization	Migration of CLASS Permit to web-based application	\$300,000	Varsun
PeopleSoft Financial Upgrade	Upgrade PeopleSoft Financial system to latest version	\$250,000	Varsun
Organization Forms	Develop electronic portal to submit and review organization forms	\$80,000	Varsun
TOTAL		\$2,234,873	