



**South Coast
Air Quality Management District**
21865 Copley Drive, Diamond Bar, CA 91765-4178

(909) 396-2000 • www.aqmd.gov

DEFERRED COMPENSATION PLAN COMMITTEE MEETING

Committee Members

Raquel Arciniega
Bayron Gilchrist
Sujata Jain
A. John Olvera

September 23, 2021 ♦ 3:00 p.m.

Pursuant to Governor Newsom’s Executive Order N-29-20, (March 18, 2020), and N-29-20 (March 17, 2020), the Deferred Compensation Plan Committee meeting will only be conducted via video conference and by telephone. Please follow the instructions below to join the webinar meeting remotely, teleconference locations do not need to be disclosed nor open to the public.

ELECTRONIC PARTICIPATION INSTRUCTIONS SHOWN BELOW

Join Zoom Webinar Meeting – from PC or laptop

<https://scaqmd.zoom.us/j/93761235046>

Zoom Webinar ID: 937 6123 5046 (applies to all)

Teleconference Dial In

+1 669 900 6833

One tap mobile

+16699006833, 93761235046#

Audience will be able to provide comment through telephone or Zoom connection.

Phone controls for participants:

The following commands can be used on your phone’s dial pad while in Zoom meeting:

- *9 - Raise hand

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

CALL TO ORDER

ACTION ITEMS – Items 1 through 3:

1. **Approval of Prior Meeting Minutes** Committee
A copy of the minutes for the meetings held on June 8, 2021, will be distributed during to the meeting for review and approval.

2. **457 and 401(a) Plans Quarterly Investment Review: 2nd Quarter 2021** Darren Stewart
Senior Retirement Plan
Consultant
Benefit Financial Services
Group (“BFSG”)
The quarterly report will be reviewed at the meeting and any proposed changes to the Watch List will be discussed and voted on.

3. **Fixed Account Analysis and Selection** BFSG / Committee
The Committee will review the fixed options available under the new Empower Agreement and decide whether to terminate the MassMutual Guaranteed Interest Account and utilize the Great West Fixed Account.

4. **Annual Board Report** BFSG / Committee
BFSG will provide a draft of the Annual Board Report for the Committee’s review and approval.

DISCUSSION & INFORMATIONAL ITEMS – Items 4 through 6:

5. **Employee Educational Meetings Update** Aksana Munoz
Lead Client Service
Manager, BFSG
BFSG will provide an update on quarterly employee educational meetings conducted for Plan participants.

6. **Quarterly Review – 457 and 401(a) Plans** Robert Gleason
Director, Client
Management at
MassMutual
The quarterly reports will be reviewed at the meeting.

7. **Expense Budget Account (“EBA”) Quarterly Activity Review** Robert Gleason
The Committee will review the quarterly activity in the Plan’s EBA.

OTHER MATTERS:

8. **Public Comment**
Members of the public are afforded the opportunity to speak on any agenda item before or during the Committee’s consideration of the item. At a special meeting, no other business may be considered. (Govt. Code Section 54956(a)). Each speaker will be afforded three minutes to address the Committee. (Govt. Code Section 54954.3)

ADJOURNMENT

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available prior to the meeting for public review at SCAQMD, Public Information Center, 21865 Copley Drive, Diamond Bar, CA 91765.

Americans with Disabilities Act and Language Accessibility

Disability and language-related accommodations can be requested to allow participation in the Deferred Compensation Plan Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Govt. Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the District. Please contact Mae Mendoza at (909) 396-3024 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to mmendoza@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment.

Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chairman will announce public comment.

Speakers will be limited to a total of three (3) minutes for the Consent Calendar and Board Calendar and three (3) minutes or **less** for other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Participants”** button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey **“Raise Hand”** button.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Participants”** button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the **“Raise Hand”** button on the screen and click the button.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.