



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP MEETING

Advisory Group Members

Mayor Pro Tempore Carlos Rodriguez, LGSBA Chairman (Board Member)
Supervisor Janice Rutherford (Board Member)
Felipe Aguirre
Mayor Rachelle Arizmendi, City of Sierra Madre
Paul Avila, P.B.A. & Associates
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association
David Rothbart, Los Angeles County Sanitation Districts

Friday, December 10, 2021 ♦ 11:30 a.m.

Pursuant to Assembly Bill 361, the South Coast AQMD Local Government & Small Business Advisory Group meeting will only be conducted via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting – from PC or Laptop
<https://scaqmd.zoom.us/j/92459924491>

Zoom Webinar ID: 924 5992 4491 (applies to all)

Teleconference Dial In
+1 669 900 6833

One tap mobile
+16699006833, 92459924491#

Audience will be allowed to provide public comment through telephone or Zoom connection during public comment period.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't Code Section 54954.3(a)). All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes each.

CALL TO ORDER

ACTION ITEMS (Items 1 through 3):

1. Call to Order/Opening Remarks
(No Motion Required)
*Mayor Pro Tem. Carlos Rodriguez
Committee Chair*
2. Approval of November 12, 2021 Meeting Minutes
(Motion Required)
[Attachment 1]
*Mayor Pro Tem. Carlos Rodriguez
Committee Chair*
3. Review of Follow-Up/Action Items
(No Motion Required)
*Staff will review the follow-up/action items identified in the
previous meeting.*
*Derrick J. Alatorre
Deputy Executive Officer
Legislative, Public Affairs & Media*

DISCUSSION ITEMS (Item 4):

4. Approval of Local Government & Small Business Assistance
Advisory Group 2021 Accomplishments and Seek Items for
2022 Goals & Objectives
*Staff will present and seek approval on the 2021 accomplishments,
as well as seek items to include in the 2022 Goals & Objectives of
the LGSBA Advisory Group.*
(Motion Required)
[Attachment 2]
*Derrick J. Alatorre
Deputy Executive Officer
Legislative, Public Affairs & Media*

WRITTEN REPORT:

5. Monthly Report on Small Business Assistance Activities
*Summary of assistance and outreach activities conducted by
South Coast AQMD's Small Business Assistance Office for
November 2021.*
(No Motion Required)
[Attachment 3]
All
6. Monthly Status Report on Rule 2305 Implementation: Warehouse
Actions and Investments to Reduce Emissions (WAIRE) Program
*Summary of implementation, outreach and compliance activities
for October 2021.*
(No Motion Required)
[Attachment 4]
All

OTHER MATTERS:

7. Other Business

Any member of this body, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Gov't Code Section 54954.2)

8. Public Comment Period

At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Local Government and Small Business Assistance Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes each.

9. **Next Meeting Date** - Friday, January 14, 2022 at 11:30 a.m.

ADJOURNMENT

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Elaine Hills at (909) 396-2945 or send the request to ehills@aqmd.gov.

Americans with Disabilities Act and Language Accessibility

Disability and language-related accommodations can be requested to allow participation in the Local Government and Small Business Assistance Advisory Group meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Elaine Hills at (909) 396-2945 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to ehills@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment.

Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the “**Participants**” button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey “**Raise Hand**” button.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the “**Participants**” button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the “**Raise Hand**” button on the screen and click the button.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.



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DRAFT

LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, NOVEMBER 12, 2021 MEETING MINUTES

MEMBERS PRESENT:

Mayor Pro Tempore Carlos Rodriguez, LGSBA Chairman (Board Member)
Felipe Aguirre
Mayor Rachelle Arizmendi, City of Sierra Madre
Paul Avila, P.B.A. & Associates
Todd Campbell, Clean Energy
LaVaughn Daniel, DancoEN
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association

MEMBERS ABSENT:

Supervisor Janice Rutherford (Board Member)
Geoffrey Blake, Metal Finishers of Southern California
John DeWitt, JE DeWitt, Inc.
David Rothbart, Los Angeles County Sanitation Districts

OTHERS PRESENT:

Mark Abramowitz
Harvey Eder
Matt Holder, Board Member Consultant (*Rodriguez*)
Mark Taylor, Board Member Consultant (*Rutherford*)

SOUTH COAST AQMD STAFF:

Jill Whynot, Chief Operating Officer
Derrick Alatorre, Deputy Executive Officer
Sarah Rees, Deputy Executive Officer
Philip Crabbe III, Public Affairs Manager
Sheri Hanizavareh, Senior Deputy District Counsel
Nico Schulte, Air Quality Specialist
Van Doan, Air Quality Specialist
Elaine-Joy Hills, Air Quality Specialist
Debra Ashby, Senior Public Information Specialist
Robert Paud, Information Technology Supervisor
Anthony Tang, Information Technology Supervisor
Sindy Enriquez, Secretary

Agenda Item #1 – Call to Order/Opening Remarks

Chair Carlos Rodriguez called the meeting to order at 11:37 a.m.

Agenda Item #2 – Approval of October 8, 2021 Meeting Minutes

Chair Rodriguez called for approval of the October 8, 2021 meeting minutes.

Mr. Bill LaMarr requested changes to clarify the October meeting minutes to reflect: “Mr. LaMarr expressed his concerns regarding Ms. Rita Loof’s public records request. Rather, he suggested that Ms. Loof make one public records request with a list of all commercial printers providing Standard Industrial Classification (SIC) codes. Then, Mr. LaMarr suggested other information be obtained independently.”

Ms. Loof indicated she was fine with the October meeting minutes.

Chair Rodriguez asked for a staff recommendation on paraphrasing future meeting minutes. Ms. Jill Whynot indicated it is the discretion of the chair. Chair Rodriguez stated his preference for minutes is a more general summary.

Motion to approve minutes by Mr. Eddie Marquez; seconded by Mr. Todd Campbell; unanimously approved.

Ayes: Aguirre, Arizmendi, Avila, Campbell, Daniel, LaMarr, Loof, Marquez, Rodriguez

Noes: None

Abstain: None

Absent: Rutherford, Blake, DeWitt, Rothbart

Agenda Item #3 – Review of Follow-Up/Action Items

Mr. Derrick Alatorre reviewed the follow-up and action items from the previous meeting.

Mr. LaMarr commented on the representation of small businesses on the AB 617 Community Steering Committees (CSC). Ms. Loof echoed the concerns and requested putting the topic on a future agenda.

Moved by Ms. Loof; seconded by Mr. Marquez; approved

Ayes: Aguirre, Arizmendi, Avila, Campbell, Daniel, LaMarr, Loof, Rodriguez

Noes: None

Abstain: Marquez

Absent: Rutherford, Blake, DeWitt, Rothbart

Action Item #1: Agendize at future meeting an action item on business and/or trade associations membership on AB 617 CSCs.

No public comment.

Agenda Item #4 – End-of-Year Summary Report on State Legislature’s and Governor’s Actions during 2021 Legislative Session

Mr. Philip Crabbe III presented an end-of- year summary on state legislation.

Ms. Loof inquired about AB 361 related to teleconferencing and virtual meetings. Mr. Crabbe reported that South Coast AQMD supported the bill and complies with the provisions.

Mr. Paul Avila inquired about future state budget funding levels and any potential surplus. Mr. Crabbe responded that there may be a budget surplus, but the amount is unknown.

Agenda Item #5 – The New South Coast AQMD Real-Time Air Quality Index (AQI) Map

Mr. Nico Schulte presented an overview on the new South Coast AQMD real-time AQI map.

Chair Rodriguez requested that the AQI map information be sent out to local governments, including Council of Governments (COGs), and to the advisory group to share with the public and stakeholders.

Mr. Campbell commented on the thoroughness and value of the AQI map.

Mr. Avila asked whether the recent wildfires affected the AQI and measurements. Mr. Schulte responded that the recent wildfires did contribute to high PM2.5 and was reflected on the AQI map.

Mr. Harvey Eder provided public comment on climate change and solar energy.

Action Item #2: Email AQI map information to local governments and the advisory group.

Agenda Item #6 – Monthly Report on Small Business Assistance Activities

Mr. Eder made public comment on AB 617, climate change and solar.

Agenda Item #7 – Other Business

Mr. Alatorre advised that the Mobile Source Committee written report on the Rule 2305 Warehouse Indirect Source Rule could be provided on a monthly basis and that LGSBA member comments could be made at Governing Board meetings. Chair Rodriguez advised that it would be more efficient for LGSBA members to attend and to provide comment at Mobile Source Committee.

Mr. LaMarr commented on mail subscription delays. Ms. Loof inquired about protocols to attend and the format of the next LGSBA Advisory Group meeting.

Agenda Item #8 – Public Comment

Mr. Eder commented on the AQI and climate change.

Agenda Item #9 – Next Meeting Date

The next regular LGSBA Advisory Group meeting is scheduled for Friday, December 10, 2021 at 11:30 a.m. at Centro Basco in Chino, California.

Adjournment

The meeting adjourned at 1:18 p.m.

Local Government & Small Business Assistance Advisory Group

2021 Accomplishments

Throughout the year, the Local Government & Small Business Assistance (LGSBA) Advisory Group receives information and/or provides direct input on a variety of policy initiatives and proposed regulations that affect local governments, small businesses, and the general public. Such input is of particular value to the staff and Governing Board members in the process of developing such items and approving them, respectively.

Where appropriate, new additions and/or revisions were made by staff to improve proposals or policies, based on LGSBA members' input. A wide variety of comments were received on each of these items from LGSBA members representing local governments, small businesses, and the communities in general. Further details may be found in the minutes of meetings where each item was discussed in depth.

Significant Items Addressed in 2021

Significant discussions were held during 2021 on many items. A few notable items that were addressed during 2021 are summarized below, while an additional list of topics discussed follows.

(1) Air Quality in 2020: Smog, Wildfire Smoke and Emission Changes from the COVID-19 Response

Dr. Scott Epstein provided information on the anomalous air quality measurements and evidence for the factors influencing poor air quality in 2020. Dr. Epstein indicated that the Environmental Protection Agency (EPA) does not consider drought, abnormal weather and possibly the pandemic as exceptional events; however, does consider wildfires. If the data for days which wildfires occurred were excluded, South Coast AQMD would still be in nonattainment with the 1-hour ozone standard; however, the 24-hour particulate matter (PM_{2.5}) standard could be attained. Dr. Epstein specified that there was an 80% reduction of light-duty vehicle traffic and 25% reduction of heavy-duty vehicle traffic resulting from the Safer-at-Home order in March. However, the reduction of heavy-duty vehicle traffic rapidly decreased to 10% and now it is back to normal.

(2) Update on Recent Air Quality Management Plan (AQMP) Related Activities

Mr. Zorik Pirveysian provided an update on the South Coast Air Basin Attainment Plan for the 2006 24-hour PM_{2.5} Standard, the Coachella Valley Extreme Area Plan for the 1997 8-hour Ozone Standard, and the 2022 AQMP development. Mr. Pirveysian stated that the 2016 AQMP specified a reduction of 108 tons/day of nitrogen oxide (NO_x) by 2023, which is a challenge and needs regulations or programs to achieve it. Dr. Sarah Rees indicated that South Coast AQMD continues to have ongoing discussions with the US EPA regarding current issues.

(3) Update on Assembly Bill (AB) 617 for 2021

Mr. Daniel Wong presented an update on the Assembly Bill (AB) 617 Program for 2021. Mr. Dan Garcia indicated during the initial selection of a community, there has already been a sense of the types of sources. When the community boundaries are defined, technical staff conducts an in-depth review of sources within the boundaries, which provides the baseline emissions and help identify emission reductions. Mr. Derrick Alatorre stated that South Coast AQMD continues to advocate for sustained funding for this program and hopes it would increase this year; however, fund allocation is dependent on the budget trailer bills.

List of Items Addressed in 2021

A more complete list of items addressed during 2021 is shown below, with the dates of discussions noted in parenthesis, for reference and further details.

1. Monthly Report on Small Business Assistance Activities (monthly)
2. Air Quality in 2020: Smog, Wildfire Smoke and Emission Changes from the COVID-19 Response (January)
3. Update on South Coast AQMD Incentive Programs (January)
4. Update on Recent Air Quality Management Plan Related Activities (February)
5. Compliance & Enforcement Programs (February)
6. Update on Best Available Control Technology Guidelines (March)
7. Overview of Adopted Rule 1407.1: Control of Toxic Air Contaminant Emissions from Chromium Alloy Melting Operations (March)
8. The California Environmental Quality Act (CEQA) and South Coast AQMD's Role (April)
9. Update on Technology Advancement Office Clean Fuels Program, 2020 Annual Report and 2021 Plan (April)
10. Update on Refinery and Community Air Monitoring (April)
11. Results of the Multiple Air Toxics Exposure Study V (MATES V) (May)
12. Overview of the Annual Emissions Reporting (AER) Program (May)
13. Budget and Economic Outlook Update (June)
14. Update on the Cap-and-Trade Program (June)
15. Update on AB 617 for 2021 (August)
16. Update on the Environmental Justice Community Partnership (August)
17. Update on Fiscal Year 2021-2022 General Fund Budget (October)
18. Information on Proposed Amended Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II (October)
19. End-of-Year Summary Report on State Legislature's and Governor's Actions during 2021 Legislative Session (November)
20. The New South Coast AQMD Real-Time Air Quality Index (AQI) Map (November)

Local Government & Small Business Assistance Advisory Group

Proposed 2022 Goals & Objectives

For 2022, the LGSBA Advisory Group will provide input about regulatory policies and practices and suggest enhancements to promote small business economic growth while furthering air quality and public health protection, consistent with the LGSBA Advisory Group mission statement.

The following items are proposed to be discussed in depth for 2022:

1. Air Quality Management Plan (AQMP):
 - a. Updates on the 2016 AQMP and development of the 2022 AQMP
 - b. Information on the progress in meeting the 2023 attainment deadline
2. Implementation of Assembly Bill (AB) 2766 requirements.
3. Significant South Coast AQMD rule proposals or initiatives as necessary.
4. Status update on South Coast AQMD's state and federal legislative agenda at periodic intervals.
5. Status update on the health studies related to air pollutants.
6. Update on FY 2022-23 Draft Budget and Work Program.
7. Update on Clean Fuels Program.
8. Status update on Technology Advancement projects.
9. Update on Greenhouse Gas-related activities.
10. Updates on South Coast AQMD's Incentive programs.
11. Updates on South Coast AQMD's implementation of Office of Environmental Health Hazard Assessment's (OEHHA's) updated methods for estimating cancer risks.
12. Updates on proposed rule amendments for 2021.
13. Update on Best Available Control Technology Guidelines.
14. Status update on permit backlog reduction.
15. Update on AB 617 progress.
16. Update on MATES V.
17. Compliance & Enforcement programs and policies, including inspections, fines, and notices on the Facility Information Detail (FIND) online tool.
18. Update on OEHHA's and California Air Resources Board's (CARB's) presentations on addressing unassessed chemicals and using provisional health values.

19. Discussion on the submittal of letter(s) of recommendation(s) to support South Coast AQMD's positions, comments or testimonies, if applicable.
20. U.S. Environmental Protection Agency's Emissions During Periods of Startup, Shutdown, & Malfunction (SSM) provisions.
21. Overview of Rule 317: Fee Equivalency Account Reconciliation Report.

The approved minutes, reflecting the discussions, will be forwarded to the Administrative Committee and the Governing Board. Not all items may be covered due to time constraints. The LGSBA Chair may also make further changes to accommodate requests received or cover issues not anticipated at the beginning of the year.



Small Business Assistance Report on November 2021 Activities for LG&SBA Advisory Group Meeting of 12/10/2021

1

Services Offered – November

- Permit Application Assistance 170
- Fee Review Committee Requests 1
 - 1 Denied (Reduce Fee)
- Air Quality Permit Checklists Processed 47

12/10/2021

November 2021 Report

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Permit Assistance – November

- 170 Activities Providing Help with Permit Applications. Examples include:
 - 42 *General Contractors/Consultants/Architects*
 - 14 *Restaurants*
 - 13 *Manufacturing Facilities*
 - 13 *Retail Stores*
 - 12 *Auto Body and Repair Shops*
 - 9 *Warehouses (Storage/Distribution)*
 - 2 *Dry Cleaners/Garment Cleaners*
 - 2 *Fuel Dispensing Facilities*

12/10/2021

November 2021 Report

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Activities – November

- No on-site consultations conducted
- Event(s) Attended
 - No Events Attended

12/10/2021

November 2021 Report

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Dry Cleaner Grants Issued (as of 11/2021)

- Professional Wet Cleaning 166
- CO₂ Machines 4
- Hydrocarbon (funds expended) 488

12/10/2021 November 2021 Report

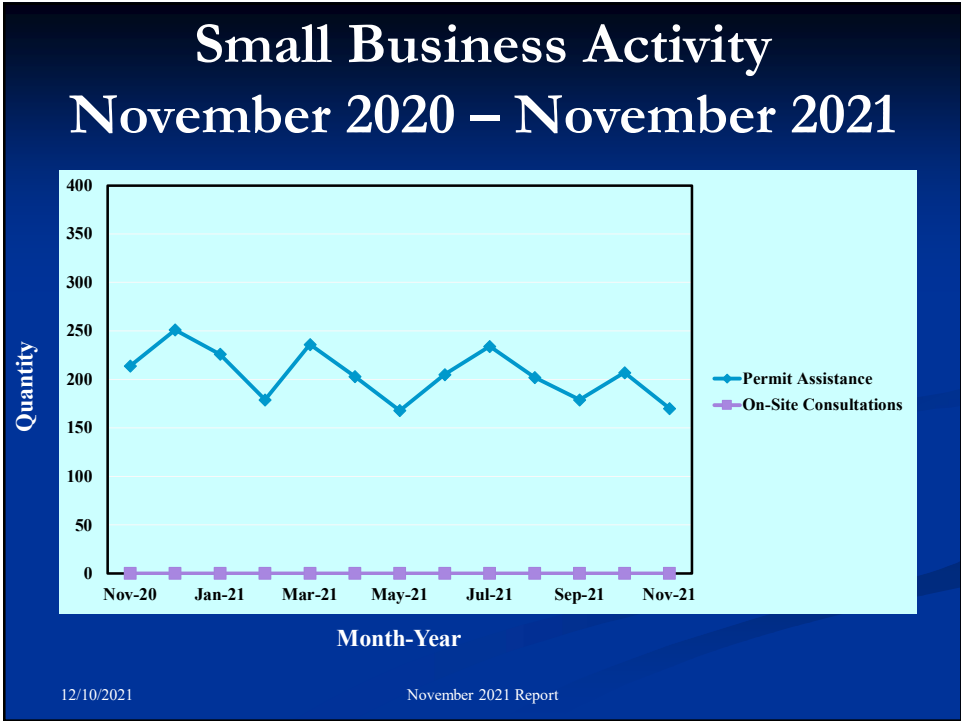
5

Small Business Activity November 2020 – November 2021

ACTIVITY	Permit Assistance	On-Site Consultations	Variance Assistance	Fee Review Requests	Air Quality Permit Checklists
Nov-2020	214	0	15	2	50
Dec-2020	251	0	43	2	59
Jan-2021	226	0	3	1	70
Feb-2021	179	0	1	2	62
Mar-2021	236	0	0	4	90
Apr-2021	203	0	0	2	69
May-2021	168	0	0	0	93
Jun-2021	205	0	0	0	63
Jul-2021	234	0	0	2	63
Aug-2021	202	0	0	2	68
Sep-2021	179	0	0	1	72
Oct-2021	207	0	0	1	85
Nov-2021	170	0	0	1	47
TOTAL	2674	0	62	20	891

12/10/2021 November 2021 Report

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Rule 2305 Implementation Status Report:
Warehouse Actions and Investments to Reduce Emissions (WAIRE) Program

October 1, 2021 to October 31, 2021

1. Implementation and Outreach Activities:

Activity	Past Month	Since Rule Adoption
Calls and Emails to WAIRE Program Hotline (909 396-3140) and Helpdesk (waire-program@aqmd.gov)	40	698
Views of Compliance Training Videos (outside of webinars)	89	1,170
Emails Sent with Information About WAIRE Program Resources*	1,556	~11,500
Visits to www.aqmd.gov/waire	1,267	~5,000
Presentations to Stakeholders	5**	45

**Including responses to media inquiries.*

***Including Public Access to WAIRE Program Data Working Group Meeting #1, Witten Liaison Report to the San Gabriel Valley Council of Governments (SGVCOG) Governing Board & Energy, Environment, and Natural Resources (EENR) Committee Meeting, and Verbal Reports to the South Pasadena Chamber of Commerce Legislative Affairs Committee Meeting, the SGVCOG EENR Committee Meeting, and the SFVCOG Governing Board Meeting.*

2. Highlights of Recent Compliance Activities

An introductory working group meeting was held on October 20 on how staff plans to provide public access to WAIRE Program data via the existing Facility INformation Detail (F.I.N.D.) online tool. Staff presented the utility of the F.I.N.D. tool, an overview of the WAIRE program data collected or to be collected through required reporting, and next steps for the working group series. There were approximately 75 people participating in the virtual working group meeting remotely. Questions were asked about WAIRE program data and other warehouse-related information that may potentially be made available through F.I.N.D. Concerns were also expressed on releasing data that could potentially affect business competitiveness. Staff responded that additional time for discussion on business confidential data would be made available at the next working group meeting in November.

Last month, warehouse owners were required to submit the Warehouse Operations Notification (WON) through the WAIRE Program Online Portal (POP). In addition to the 2,556 warehouses for which WON reports were submitted as of September 30, additional WON reports representing approximately 50 warehouses were submitted between October 1 and October 31, including resubmissions to correct previously incomplete or inaccurate records. Staff is

continuing to process, validate, and analyze submitted data, and is concurrently reaching out to warehouse owners whose submitted reports may potentially need corrections.

Staff is also working on expanding WAIRE POP, in anticipation for the early action Annual WAIRE Report (AWR) and Initial Site Information Report (ISIR) submittals. The voluntary early action AWR submittal is due February 1, 2022, and the mandatory ISIR submittal by operators of warehouses $\geq 250,000$ square feet is due in July 2022.

3. Anticipated Activity in November and December

- WAIRE Program Data in FIND Webinar #2 – November 17, 2021
- WAIRE Program Compliance Webinar #5 – Early Action AWR Submission: tentatively mid-December 2021 (The exact meeting date will be announced at least two weeks prior to the webinar.)



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**LOCAL GOVERNMENT & SMALL BUSINESS
ASSISTANCE ADVISORY GROUP**

2022 Meeting Dates

January 14

February 11

March 11

April 8

May 13

June 10

July - Dark

August 12

September 9

October 14

November 11 – Holiday (TBD)

December 9