



South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765
(909) 396-2336

INSTRUCTIONS FOR THE DEMOLITION NOTIFICATION FORM
For Homeowners submitting Demolition Notifications ONLY
Contractors use the [Rule 1403 Asbestos Notifications Web Application](#)

NOTIFICATION TYPE: Check [Routine](#) for a regular demolition. Check [Ordered Demolition](#) if the property owner received an order to demolish from a Government agency. Check [Fire Training](#) if the structure will be used by the fire department for training. If a [Contractor](#) will be performing the demolition, check Yes. If no contractor will performing the demolition, check No. If the [entire structure will be demolished](#), check Yes. If only a portion of the structure will be demolished, check No. Enter the [Size of the Demolition](#) in square feet. For demolition, the fee is based on the footprint size of the structure, or portion of the structure, to be demolished. Check [ORIGINAL](#) for first time Notification. Check [CANCELLATION](#) to cancel a prior Notification. Check [REVISION DATES](#) to change the [START](#) or [END](#) project schedule dates. [REVISIONS](#) are for updating information on Notifications in which the project [END](#) date has not expired.

COMPLETED BY: Print the [name](#) and [phone number](#) of the person completing the Notification form, the [date](#), [check number](#), [fee amount](#).

SITE INFORMATION: Provide detailed information about the site location and/or building(s) where the demolition is to occur, including a cross street. [DESCRIBE WORK AND LOCATION](#) by providing the specific work and areas within the facility or structure. Examples: *demo Monroe Hall, demo kitchen of Bldg. #2.*

SITE OWNER: Name, physical address and phone number of the site legal owner.

PROJECT DATES: The actual [START](#) and [END](#) dates and work shifts of the Demolition project. Changes of project scheduled dates stated in [ORIGINAL](#) or previous Notifications require a [Revision](#) to the previous Notification.

Asbestos Surveys performed by Certified Asbestos Consultants are required prior to all demolitions.

All asbestos must be removed prior to structure demolition.

ASBESTOS SURVEY INFORMATION: Enter the date of the survey report, name of the inspector who performed the asbestos survey, the date of expiration of the inspector's certification, the inspector's phone number and email address, whether asbestos was found in the survey, and whether the asbestos-containing building materials were removed.

State when and who removed the asbestos. Demolitions require **proof of prior** asbestos survey and removal, and the [Structure Size](#) to calculate the Notification fee. For partial demolitions provide the size of the area to be demolished in square feet.

CONTINGENCY PLAN: Check the actions to be followed if unexpected asbestos is found or nonfriable asbestos is rendered friable.

WASTE TRANSPORT: Name the company transporting the demolition waste to a landfill.

LANDFILL: Name and address of the landfill where the demolition waste will be sent.

NOTIFICATION REQUIREMENTS: Postmark Notifications **10 work days prior** to starting **any** demolition. Notifications shall be filled, signed, paid, and submitted. Notifications without signature(s) require a revision.

FEE REQUIREMENT: [Rule 301\(o\)](#) requires all Notifications to be submitted with appropriate fees. Fees are per Notification and are not refundable. Notifications submitted without appropriate fees may be returned, deemed incomplete, and referred to the compliance unit for follow-up. Projects conducted without a valid Notification are subject to local and federal enforcement. Cancellations of Notifications are exempt from fees - other requirements may apply.

REVISIONS TO THE NOTIFICATION: Update the Notifications as necessary and explain the reason for the revision. For Revision Amount Notifications state the amount in the previous Notification. The Revision Amount fee is the difference between the new Project Size Fee category and the Original Project Size Fee category. Revisions increasing the demolition size but remaining in the same amount/size category stated in a previous Notification(s) requires only a revision fee. Increase in amount/size category requires a revision fee and a fee for the difference in amount between the new Project Size Fee Category and the original Project Size category. Fees are per Notification and multiple service charge fees may apply. **Notifications expire on the project schedule End Date and cannot be revised after the expired End Date.**

MAILING REQUIREMENT: Postmark/Mail the Notification and fee to **SCAQMD, P.O. Box 55641, LOS ANGELES, CA 90074-5641.**

FIRE TRAINING DEMOLITIONS require 4 **PRIOR** steps **1-Asbestos Survey, 2-Asbestos Removal, 3-SCAQMD Notification, and 4-Building & Safety demolition permit.** ALL demolitions require a Notification by the contractor/operator performing the demolition. Demolition is defined as the wrecking or taking out of load-supporting structural member(s) of a structure or the intentional burning of a structure. Dismantling of partitions and installation of windows and doors through load-supporting walls without asbestos is exempt from Notification.

Keep three (3) copies of this Notification Form for your records, **to post at the worksite**, and to obtain a city demolition permit. See [California Health and Safety Code 19827.5](#) requiring that you provide a copy of this demolition Notification form to Building and Safety before issuance of a demolition permit. This law **does not** require proof of receipt or approval by SCAQMD. Mail the signed original Notification form, fee and any attachments to **SCAQMD, P.O. Box #55641, LOS ANGELES, CA 90074-5641.** Los Angeles City, Palm Springs Fire Department, and Cal-OSHA require a separate Notification. For questions call the asbestos **HOTLINE at 909-396-2336.**

[Notification Form](#), instructions, and [Rule 1403](#) can be found at <http://www.aqmd.gov/comply/asbestos/asbestos.html>