
**South Coast Air Quality Management District
Laboratory Approval Program
LAP Conditions for Approval Agreement**

To become approved and maintain approval, the test facility must:

Be legally identifiable.

Have an authorized contact.

Have a technical manager.

Submit information required by LAP, including applications, organization charts and facility descriptions, test reports etc.

Agree to be assessed and evaluated initially and on a periodic basis

Pay all relevant fees.

Meet and maintain LAP conditions for all reports issued under LAP approval, as identified by LAP letterhead or a LAP logo.

Maintain records of complaints and actions taken in response to complaints for at least one year.

Maintain an independent decisional relationship between itself and its clients, affiliates, or other organizations so that the laboratory's capacity to render test reports objectively and without bias is not adversely affected

Have policies to ensure that its personnel are free from commercial, financial, or other undue pressure that might adversely affect the quality of their work.

Limit the representation of the scope of its Approval to only those tests or services for which Approval is granted.

Limit advertising of its approved status to letterhead, test reports, brochures and technical, trade or professional publications.

Inform its clients that approval of its test reports in no way constitutes or implies product certification, or guarantee of results.

Report to LAP within 60 days any major changes involving location, facility, management, staff, procedures, equipment, or QA.

Return to LAP the Letter of Approval for possible revision or other action if:

requested by LAP,

test facility withdraws from LAP

test facility becomes unable to conform to these criteria and related technical requirements

I agree to the above conditions

Signature, authorized contact

Date