

SECTION III: SCHEDULE OF EVENTS (revised 12/11/18)

Date	Event
Nov 2, 2018	RFP Released
February 28, 2019	Proposals Due to SCAQMD - No Later Than 5:00 pm
March-May, 2019	Proposal Evaluations
April, 2019	Interviews, if required
Summer 2019	Governing Board Approval
Summer 2019	Anticipated Contract Execution

No bidders' conference will be held in connection with this RFP. At this time, it is not anticipated that interviews will be conducted, however, should this be needed, the dates above may be subject to change.

SECTION VIII: PROPOSAL SUBMISSION

All proposals must be submitted according to specifications set forth in the section above, and this section. Failure to adhere to these specifications may be cause for rejection of the proposal.

Signature - All proposals must be signed by an authorized representative of the Proposer.

Due Date - **All proposals are due no later than 5:00 p.m., February 28, 2019**
~~December 14, 2018~~, and should be directed to:

Procurement Unit
South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765-4178
(909) 396-3520

Submittal - Submit four (4) complete paper copies and an electronic copy of the proposal in a sealed envelope, plainly marked in the upper left-hand corner with the name and address of the Proposer and the words "Request for Proposals P2019-08."

Late bids/proposals will not be accepted under any circumstances.

Grounds for Rejection - A proposal may be immediately rejected if:

- It is not prepared in the format described, or
- It is signed by an individual not authorized to represent the Firm.

Modification or Withdrawal - Once submitted, proposals cannot be altered without the prior written consent of SCAQMD. All proposals shall constitute firm offers and may not be withdrawn for a period of ninety (90) days following the last day to accept proposals.