Rule 1403 Web Application Overview

- Registration is REQUIRED
- Completing Notifications completely ONLINE
- ONLINE fee payment for Notifications
- ONLINE submission of Notifications
- Mail, email, fax no longer allowed for contractors
Choose the Application for which You Wish to Register

<table>
<thead>
<tr>
<th>Select</th>
<th>Applications</th>
<th>Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rule 1403 Asbestos Notification</td>
<td>Rule 1403 Notifications: Asbestos Removal and Demolition Projects</td>
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<tr>
<td></td>
<td>Replace Your Ride</td>
<td>Replace Your Ride Web Application</td>
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<td>On-Line Application Filing</td>
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<tr>
<td></td>
<td>Online Training System</td>
<td>Registration system for SCAQMD Training classes.</td>
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</table>
Select the Role(s) for this User Registration
After Choosing Your Role, Identify the facility for which you will be completing Notifications.
Next, choose whether this registration is for someone who will be authorized to Officially Sign and Submit Notifications for the facility.
And, again, identify the facility for which this registration will be authorized to Officially Sign and Submit Notifications.
Enter Profile Information
### Security Questions & Answers

#### Security Questions - Select 8 unique questions and provide their answers

The following 5 questions will be used to validate your logins and user report submissions. SCAQMD Staff WILL NEVER HAVE the answers to these questions.

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<tbody>
<tr>
<td>1.</td>
<td>Select Question</td>
<td>Provide answer...</td>
</tr>
<tr>
<td>2.</td>
<td>Select Question</td>
<td>Provide answer...</td>
</tr>
<tr>
<td>3.</td>
<td>Select Question</td>
<td>Provide answer...</td>
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<tr>
<td>4.</td>
<td>Select Question</td>
<td>Provide answer...</td>
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<tr>
<td>5.</td>
<td>Select Question</td>
<td>Provide answer...</td>
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#### The following 3 questions will be used to reactivate your account in case you forget your username/password and need to call our SCAQMD Staff for support. SCAQMD Staff WILL HAVE the answers to these questions.

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</table>
Registered! Almost ...

Thank you for registering

Registration is now complete. Before you can fully access the site, there might be some additional items that require your attention. Please go to the dashboard to view the list and check your email for possible Security Verification Email.

Go to Dashboard
You’ve successfully passed through the AQMD Security Portal, 
But there are Registration Tasks Remaining!
The following registration tasks need your attention:

1. Email Address Verification Task
2. Security Question Verification Task
   - An email with instructions on how to complete the above listed task(s) has already been sent to Click the button below to resend the same email.
     - Resend Verification Email
3. User Identity Verification Task
4. User Signing Authority Verification Task for:
   - Report Type: Rule 1403 Notification on behalf of Facility ID: 15S155 - AER TEST FACILITY
   - In order to complete the above listed task(s), please click the button below to download a PDF document with instructions.
     - Download All Verification Documents

Click Here!
The **Environmental Protection Agency** (EPA) requires that the signature on this document be witnessed by a **Notary Public**, because it authorizes this set of **Login Credentials** to **Officially Sign and Submit Notifications for this Facility**.
Registering for SCAQMD’s Rule 1403 Notification System

1. Go Online

Go to https://xappprod.aqmd.gov/cromsp, click “Not Registered? Create an Account”, complete the information as requested and print the registration materials.

2. Complete the Subscriber’s Agreement (see next page for instructions)

Locate the Subscriber’s Agreement in the printed registration materials. This document is to be completed by all users. Some portions of the document require handwritten entries; the document must also be signed in the presence of a Notary Public. See the Completing the Subscriber Agreement section below for more information.

3. Complete the Signing Authoring Agreement (see next page for instructions)

Locate the Signing Authority Agreement in the printed registration materials. This document is to be completed and signed only by individuals signing and submitting the Notifications for their company. See the Completing the Signing Authoring Agreement section below for more information.
4. Mail the completed, notarized registration package to SCAQMD via USPS, UPS, FedEx, DHL, etc., at:

   Rule 1403 Notification
   Electronic Reporting Verification
   South Coast AQMD
   21865 Copley Dr.
   Diamond Bar, CA 91765
5. SCAQMD Review

SCAQMD staff will review each registration package to verify that the person submitting the package is authorized to represent and sign Notifications electronically for the abatement and/or demolition company with the user’s login credentials.

6. SCAQMD Approval

SCAQMD staff will acknowledge by email the successful completion of the registration process and provide authorization to submit online Rule 1403 Notifications to SCAQMD.
ALL contractors are required to submit Notifications through the Web App.

CLASS Compliance has undergone an update to end Asbestos Notification entry through CLASS.

Only homeowners, submitting 10 Working-Day Notifications, will be allowed to mail in Notifications.