

# CHAPTER 4

## THE PERMIT RENEWAL PROCESS

## Permit Renewal Application

Permit renewal applications are subject to AQMD evaluation, public participation, and EPA review as described in Chapter 7. Table 4-1 summarizes the requirements for permit renewal applications.

**Table 4-1: Permit Renewal Applications**

<b>Permit Expiration Date</b>	Facilities with solid waste incineration units: No later than 12 years from permit issuance date  All other facilities: No later than 5 years from permit issuance date
<b>Deadline for Filing Permit Renewal Application</b>	Between 180 and 545 days prior to permit expiration
<b>Permit Renewal Application Content</b>	Same as for initial Title V permit application (see Table 3-2). Use existing Title V permit for equipment list.

Every Title V permit, with the exception of permits for solid waste incineration facilities, expires no later than five years from the date of issuance. A Title V permit for a solid waste incineration facility expires no later than 12 years from the date of issuance, but will be reviewed by the AQMD at least every five years. Re-issuance due to a permit revision or reopening by AQMD or EPA does not constitute renewal and does not extend the life of the permit.

Applications for Title V permit renewal are subject to the same review process as applications described above for initial Title V permits, including public participation and the opportunity for public hearings, AQMD review, affected state review, and EPA review.

A facility may continue to operate beyond the expiration of its Title V permit if, and only if, the following criteria are met:

- A timely and complete application for renewal as described in this chapter has been submitted to AQMD; and
- AQMD has not taken final action on the application for renewal; and
- The facility is operated in accordance with all the conditions of the expired Title V permit.

The facility must also pay the annual operating renewal fees for individual devices/processes on time in order to maintain a valid Title V permit (see Rule 3002(f)). If the annual operating renewal fees are not paid within 30 days after the due date of the fee, the permit for the device/process will expire and will no longer be valid (see Rule 301 (d)(8)).

The content of an application for a permit renewal follows the same guidelines as an application for an initial Title V permit (Table 3-2). Information needed to identify a source, its applicable air pollution control requirements, the source's intended operating regime and emissions levels, should have been collected

during initial application and included in the permit renewal application as necessary. In order to streamline the renewal application process, the renewal application should focus on information that has not previously been provided to AQMD. Although the application must contain the elements specified in 40 CFR Part 70 Section 70.5(c), information in the application may be cross-referenced from the original application or the existing permit provided the citation format describes, unambiguously, the document where the information exists, the specific portion being incorporated by reference, the purpose for which it is given, and that the responsible official certifies that he/she has reviewed the referenced information and it is true and correct.

Information that may be cross-referenced includes, but is not limited to, the following:

- Rules, regulations, and published protocols;
- Criteria pollutants and HAP emission inventories and supporting calculations;
- Emission monitoring reports, compliance reports, and source tests;
- Annual emission reports (AER);
- Process and abatement equipment lists and descriptions;
- Current operating and preconstruction permits; and
- Permit application materials previously submitted.

A complete application for a permit renewal must be filed at least 180 days, but no more than 545 days, prior to the date of permit expiration. A facility may not operate with an expired permit unless a timely and complete permit renewal application has been filed and deemed complete prior to the permit expiration, and the facility is operated in compliance with all conditions of the expired permit.

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