



South Coast Air Quality Management District

21865 Copley Drive – Diamond Bar CA 91765-4178
(909) 396-2000 • www.aqmd.gov

October 20, 2022

Facility ID:
PIN Code:



Re: CALENDAR YEAR 2022 ANNUAL EMISSIONS REPORTING AND CALIFORNIA AIR RESOURCES BOARD CRITERIA AND TOXIC REPORTING REGULATION

Dear Facility Owner/Operator:

South Coast Air Quality Management District (South Coast AQMD) requires permitted facilities to report their emissions annually and pay any applicable fees based on the amount of air contaminants emitted as stated in South Coast AQMD Rule 301(e) under the Annual Emissions Reporting (AER) program. Additionally, the California Air Resources Board (CARB) amended its Regulation for the Reporting of Criteria Air Pollutants and Toxic Air Contaminants (CTR) in 2021 to include Additional Applicability Facilities in the state to be subject to reporting criteria pollutant and toxic air contaminant emissions. Per the CTR regulation, Additional Applicability Facilities are determined based on a facility’s industry code under the North American Industry Classification (NAICS) and/or Standard Industrial Classification (SIC) system, and in some cases also associated with activity and emission levels at the facility.

You are receiving this notice because you have an active permit with South Coast AQMD and **may** be subject to reporting requirements for calendar year (CY) 2022 emissions. South Coast AQMD facilities can comply with emission reporting requirements for both the AER program and the CTR regulation by submitting a complete report to the AER online report tool at <https://aerreportingtoolpro.aqmd.gov>.

South Coast AQMD and CARB staff will be co-hosting the following virtual workshops:

- **Wednesday, November 16, 2022 at 2:30 pm** – Focused Workshop on CTR and New AER Online Reporting Tool Features; and
- **Wednesday, January 18, 2023 at 2:30 pm** – General Workshop for Reporting CY 2022 Emissions

Based on available data, staff will make best efforts to help identify facilities that are subject to reporting. Staff will provide a list of staff-identified facilities subject to reporting CY 2022 emissions by no later than December 9, 2022. Please note that some additional facilities not included in the list may be subject to reporting under the CTR regulation based on their specific activity or emission levels. It is the responsibility of the facility to report emissions even if they are not identified in the list. Please check the AER webpage (<http://www.aqmd.gov/aer>) for the list, updates and details on virtual workshops, tutorial videos, and other guidance and support information for reporting CY 2022 emissions.

If you determine that your facility is subject to reporting, a combination of the facility ID and unique PIN, as printed above, can be used to access your facility’s permit profiles and prepare and submit the annual emissions report. The online reporting tool can be accessed at <https://aerreportingtoolpro.aqmd.gov>.

The deadline for submitting the calendar year 2022 emissions report to comply with AER and CTR requirements, including any applicable fees, is on **Monday, May 1, 2023 at 5:00 p.m.** If your completed

report and fees (if any) are not postmarked or received by the South Coast AQMD by the above deadline, you may be subject to enforcement actions by CARB and/or South Coast AQMD, including applicable late payment surcharges.

For questions and support regarding **CTR requirements and applicability**, please contact **CARB**:

Email	ctr-report@arb.ca.gov
Contact Phone Number	(916) 382-0997
CTR Webpage	https://ww2.arb.ca.gov/our-work/programs/criteria-and-toxics-reporting
CTR Regulation	https://ww2.arb.ca.gov/sites/default/files/2022-02/Unofficial%20CTR_Jan2022_0.pdf
CTR Guidance	https://ww2.arb.ca.gov/our-work/programs/criteria-and-toxics-reporting/guidance-documents-ctr
EICG Webpage	https://ww2.arb.ca.gov/our-work/programs/ab-2588-air-toxics-hot-spots/hot-spots-inventory-guidelines

For questions and support regarding the **AER program, access and use of the online reporting tool, and emissions fees** please contact **South Coast AQMD**:

Email	aer@aqmd.gov
Help and Support Line	(909) 396-3660
AER Webpage	http://www.aqmd.gov/aer
South Coast AQMD Rule 301	https://www.aqmd.gov/docs/default-source/rule-book/reg-iii/rule-301.pdf?sfvrsn=99

For questions and support regarding the **AB 2588 program** please contact **South Coast AQMD**:

Email	ab2588@aqmd.gov
Help and Support Line	(909) 396-3616
AB 2588 Webpage	https://www.aqmd.gov/home/rules-compliance/compliance/toxic-hot-spots-ab-2588
Quadrennial Reporting Procedures	http://www.aqmd.gov/docs/default-source/planning/risk-assessment/quadrennial_atir_procedure.pdf?sfvrsn=2

Thank you for your cooperation and your important role in achieving more healthful air.

Sincerely,
 Eugene Kang
 Planning & Rules Manager
 South Coast AQMD