

# RULE 2305 – WAREHOUSE INDIRECT SOURCE RULE

## WAIRE PROGRAM ONLINE PORTAL (WAIRE POP) FOR SUBMITTING THE ANNUAL WAIRE REPORT (AWR)

WAIRE Compliance Training Video I I  
South Coast Air Quality Management District

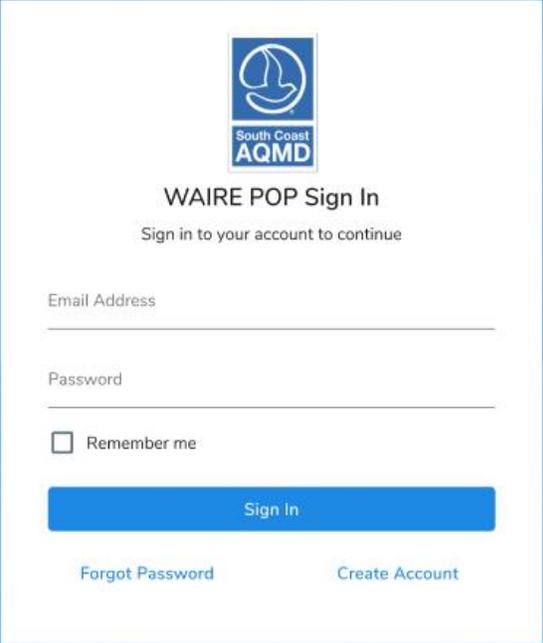
[www.aqmd.gov/WAIRE](http://www.aqmd.gov/WAIRE)



\*The training videos are meant to provide warehouse operators and owners with further guidance on complying with [Rule 2305](#) and [Rule 316](#). In any instance where an interpretation of requirements in this training video conflicts with the rules, the rule language takes precedence.

Released 02/2023

# WHAT IS THE WAIRE POP?



South Coast  
AQMD

WAIRE POP Sign In  
Sign in to your account to continue

Email Address

Password

Remember me

Sign In

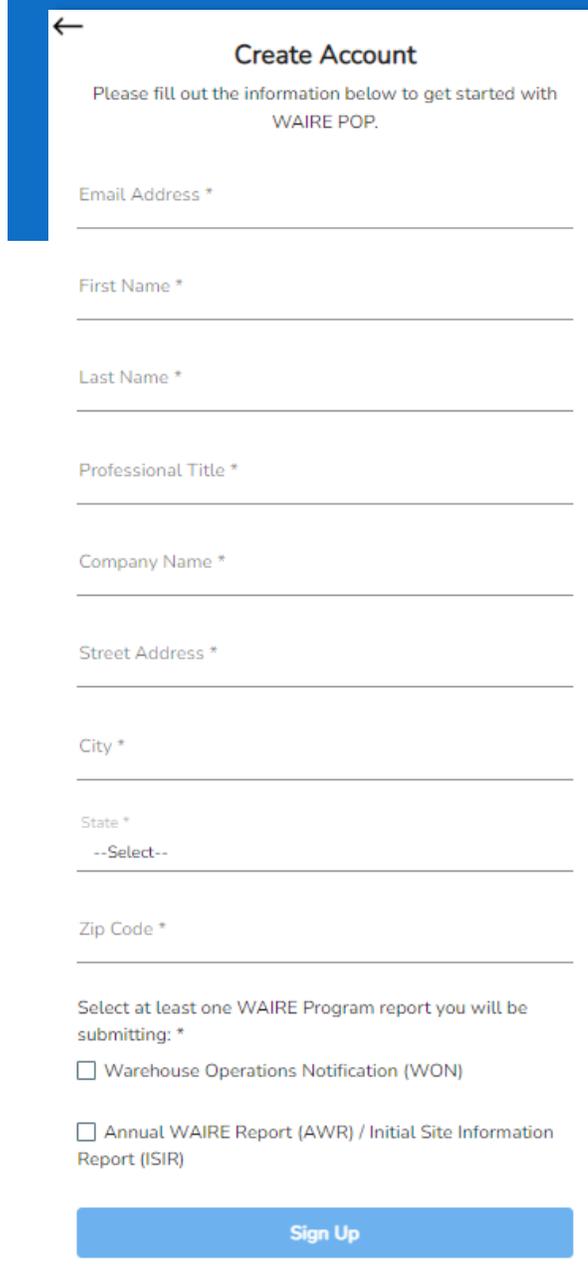
[Forgot Password](#) [Create Account](#)

- Online portal for submission of all WAIRE reports and fees\*
  - **Annual WAIRE Report (AWR) due by January 31<sup>st</sup> following most recent compliance period**
  - Any extensions will be posted to the WAIRE Program Website: [www.aqmd.gov/waire](http://www.aqmd.gov/waire)
- Accessible from the [WAIRE Program Website](#)
  - New Users - Click “Create Account”
  - Returning Users - Enter your existing email address and password

\*See [Training Video 4](#) and [Training Video 8](#), available on the WAIRE Program website, [www.aqmd.gov/WAIRE](http://www.aqmd.gov/WAIRE)

# WAIRE POP: CREATING A NEW ACCOUNT

- Fill out the information as shown and click “Sign up”
- Check inbox of email address used for account creation
  - Use link received to create a password
- After password is created, use email address and password to log into WAIRE POP



The screenshot shows a 'Create Account' form with the following fields and options:

- ← **Create Account**
- Please fill out the information below to get started with WAIRE POP.
- Email Address \*
- First Name \*
- Last Name \*
- Professional Title \*
- Company Name \*
- Street Address \*
- City \*
- State \*  
--Select--
- Zip Code \*
- Select at least one WAIRE Program report you will be submitting: \*
- Warehouse Operations Notification (WON)
- Annual WAIRE Report (AWR) / Initial Site Information Report (ISIR)
- Sign Up**

# SELECT A RECORD TO FILE AN AWR

South Coast AQMD Indirect Source Rule

My Warehouse Operations

The facilities listed are linked to your WAIRE POP account and allow the initiation/completion of the Annual WAIRE Report (AWR). WAIRE Points balances are shown to inform decisions on the WAIRE Points needed to meet the compliance year WAIRE Points Compliance Obligation (WPCO).

**ADD NEW RECORD** ▾

Show 10 entries Search: Search/Filter

Warehouse Location Name	Facility ID	Company Name	Address	ISIR Filing	AWR Filing	Point Balance	
<a href="#">Warehouse 2123C</a>	193949	ABCD Company	123 Main Street, Diamond Bar CA	START	START	0.0	⋮
<a href="#">Test Warehouse 2123B</a>	193947	Test Warehouse 2123B	123 Main Street, Diamond Bar CA	ISIR Not Required for Owner	START	0.0	⋮
<a href="#">Warehouse 2123A</a>	193945	Warehouse 2123A	456 Tyler Street, Fullerton CA	START	COMPLETE ▾	92.1	⋮
<a href="#">Test Warehouse D</a>	193900	AQMD Warehouse b	6663 Main Street, Walnut CA	START	COMPLETE ▾	287.1	⋮

# SELECT YOUR FACILITY ROLE

- Select your facility role based on descriptions list
- Role determined by your relationship to the new warehouse record

The screenshot shows a web application interface for the 'South Coast AQMD Indirect Source Rule'. The page title is 'South Coast AQMD Indirect Source Rule'. The main heading is 'Select Your Facility Role'. Below the heading, the instruction reads: 'Please select your relationship to this new record.' There are four radio button options, each with a description:

- Warehouse Operator**  
An entity who conducts day-to-day operations at this warehouse, either with its employees or through the contracting out of services for all or part of the warehouse operations.
- Warehouse Facility Owner and Operator ?**  
The legal, beneficial, and/or equitable owner at this warehouse facility and who also conducts day-to-day operations at the warehouse, either with its employees or through the contracting out of services for all or part of the warehouse operations.
- Warehouse Facility Owner (Not an Operator) ?**  
The legal, beneficial, and/or equitable owner at this warehouse facility who owns the warehouse but does not conduct any warehousing activities at this warehouse. If you are a warehouse facility/building and land owner, select this option.
- Warehouse Land Owner ?**  
The legal, beneficial, and/or equitable owner of the land beneath this warehouse facility.

At the bottom of the form, there are two buttons: 'CANCEL' and 'NEXT'.

# WAREHOUSE OPERATOR LOCATION CONFIRMATION

- Confirm warehouse operation
  - Search for warehouse using the Facility ID, street number, or street name
- Obtain PIN
  - Contact WAIRE Program staff
  - Request PIN from another authorized user

The screenshot shows the 'Warehouse Operator Location Confirmation' page. The header includes the South Coast AQMD logo and the title 'South Coast AQMD Indirect Source Rule'. A sidebar on the left lists navigation options: 'My Warehouse Operations', 'Operator Report History', 'Warehouse Users', 'WON Spreadsheet Upload', and 'WON Upload History'. The main content area is titled 'Warehouse Operator Location Confirmation' and contains the following text:

To confirm that your warehouse operation is not a duplicate record in our system, please search for the location of the warehouse where you conduct warehousing activities using the search field and map below. If your warehouse location does not appear in the search results, select the "Don't see your warehouse location?" link and you will be prompted to create a new warehouse record and add details for that location.

If your warehouse location is identified in the search results below, please select it and enter the PIN (Personal Identification Number) issued by the South Coast AQMD. If you do not have a PIN or need assistance with this process, please call South Coast AQMD's WAIRE Program Hotline at [909-396-3140](tel:909-396-3140) or [email\\_waire\\_program@aqmd.gov](mailto:email_waire_program@aqmd.gov).

The search interface includes a search field with the text '904' and a 'SEARCH' button. Below the search field is a table of search results:

Facility ID	Street Number	Street Name	City	Zip Code	Map
12585	1234	ABC Avenue	El Monte	91731	
12844	345	Main Blvd	Fullerton	91621	
79804	1234	Main Street	Diamond Bar	91765	
15555	3441	ABC Street	Pasadena	91107	
61555	4554	Copley Street	Walnut	91789	

Below the table is a 'DON'T SEE YOUR WAREHOUSE LOCATION?' button. To the right of the search field is a 'Map View' section showing an aerial map with a green location pin. Below the map is a summary for 'ABC Warehouse' with the following details:

- Warehouse 123 - Diamond Bar
- Facility ID: 79804
- Address: 1234 Main Street, Diamond Bar CA 91765

At the bottom of the map view section, there is an '8-char PIN' input field, a 'VALIDATE PIN' button (circled in yellow), and a link that says 'I don't have a PIN' with a red arrow pointing to it. At the very bottom of the page is a 'RETURN TO WAREHOUSE OPERATIONS' button.

# WAREHOUSE OPERATOR LOCATION CONFIRMATION

South Coast AQMD Indirect Source Rule

## Warehouse Operator Location Confirmation

To confirm that your warehouse operation is not a duplicate record in our system, please search for the location of the warehouse where you conduct warehousing activities using the search field and map below. If your warehouse location does not appear in the search results, select the "Don't see your warehouse location?" link and you will be prompted to create a new warehouse record and add details for that location.

If your warehouse location is identified in the search results below, please select it and enter the PIN (Personal Identification Number) issued by the South Coast AQMD. If you do not have a PIN or need assistance with this process, please call South Coast AQMD's WAIRE Program Hotline at [909-396-3140](tel:909-396-3140) or [email waire-program@aqmd.gov](mailto:email.waire-program@aqmd.gov).

**Search by Facility ID, Street Number, or Street Name**

904

**Search results**

Facility ID	Street Number	Street Name	City	Zip Code	Map
12585	1234	ABC Avenue	El Monte	91731	
12844	345	Main Blvd	Fullerton	91621	
79804	1234	Main Street	Diamond Bar	91765	
15555	3441	ABC Street	Pasadena	91107	
61555	4554	Copley Street	Walnut	91789	

< 1 2 ... 5 >

**Map View**

**ABC Warehouse**  
**Warehouse 123 – Diamond Bar**  
**Facility ID: 79804**  
**Address: 1234 Main Street, Diamond Bar CA 91765**

[I don't have a PIN](#)

# WAREHOUSE OWNER & OPERATOR LOCATION CONFIRMATION

South Coast AQMD Indirect Source Rule

## Warehouse Owner and Operator Location Confirmation

To confirm the location of the warehouse facility you own, please search for location of the warehouse you own using the search field and map below.

If your warehouse location is identified in the search results below, please select it and enter the PIN (Personal Identification Number) issued by the South Coast AQMD. If you do not have a PIN or need assistance with this process, please call South Coast AQMD's WAIRE Program Hotline at [909-396-3140](tel:909-396-3140) or email [waire-program@aqmd.gov](mailto:waire-program@aqmd.gov).

If your warehouse location does not appear in the search results, select the "Don't see your warehouse location?" link and you will be prompted to enter the Warehouse Operations Notification (WON) Report ID and Voucher Number that were emailed to you by South Coast AQMD following the WON submittal.

If the WON report was not identified, please contact South Coast AQMD or proceed with filing a WON report for this location. As a warehouse facility owner, you are required to submit a WON pursuant to Rule 2305(d)(7)(A).

**Search by Facility ID, Street Number, or Street Name**

904

**Search results**

Facility ID	Street Number	Street Name	City	Zip Code	Map
12585	1234	ABC Avenue	El Monte	91731	
12844	345	Main Blvd	Fullerton	91621	
79804	1234	Main Street	Diamond Bar	91765	
15555	3441	ABC Street	Pasadena	91107	
61555	4554	Copley Street	Walnut	91789	

< 1 2 ... 5 >

**Map View**

**ABC Warehouse**  
Warehouse 123 – Diamond Bar  
Facility ID: 79804  
Address: 1234 Main Street, Diamond Bar CA 91765

8-char PIN  **I don't have a PIN**

### Locate WON Report

To identify the Warehouse Operations Notification (WON) report that was submitted for this location, enter the WON Report ID and Voucher Number that was emailed to you by South Coast AQMD.

WON Report ID\*  Voucher Number\*

**WON Report ID & Voucher Number Not Found.**

**I don't have a WON Report ID and Voucher Number**

### You must file a WON Report

Warehouse facility owners are required to file a Warehouse Operations Notification (WON) in the WAIRE POP, pursuant to Rule 2305(d)(7)(A). To file a WON, proceed to the WON Spreadsheet Upload Page. For further questions regarding the WON, please contact South Coast AQMD's WAIRE Program Hotline at 909-396-3140 or via email at [waire-program@aqmd.gov](mailto:waire-program@aqmd.gov).

# WAREHOUSE LAND OWNER LOCATION CONFIRMATION

South Coast AQMD Indirect Source Rule

Warehouse Land Owner Location Confirmation

To confirm the location of the property you own beneath the warehouse facility, please search for the warehouse facility location you are associated with using the search field and map below. This process will prevent a duplicate record from being created in our system. If your warehouse location does not appear in the search results, select the "Don't see your warehouse location?" link and you will be prompted to create a new warehouse record and add details for that location. If you need assistance with this process, please call South Coast AQMD's WAIRE Program Hotline at [909-396-3140](tel:909-396-3140) or email [waire-program@aqmd.gov](mailto:waire-program@aqmd.gov).

Search by Facility ID, Street Number, or Street Name

904

Search results

Facility ID	Street Number	Street Name	City	Zip Code	Map
12585	1234	ABC Avenue	El Monte	91731	
12844	345	Main Blvd	Fullerton	91621	
79804	1234	Main Street	Diamond Bar	91765	
15555	3441	ABC Street	Pasadena	91107	
61555	4554	Copley Street	Walnut	91789	

1 2 ... 5 >

Map View

ABC Warehouse  
Warehouse 123 – Diamond Bar  
Facility ID: 79804  
Address: 1234 Main Street, Diamond Bar CA 91765

8-char PIN  [I don't have a PIN](#)

# CREATING A FACILITY ID

## My Warehouse Operations

The facilities listed are linked to your WAIRE POP account and allow the initiation/completion of the Annual WAIRE Report (AWR). WAIRE Points balances are shown to inform decisions on the WAIRE Points needed to meet the compliance year WAIRE Points Compliance Obligation (WPCO).

[+ ADD NEW RECORD](#) Show 10 entries Search:

Warehouse Location Name	Facility ID	Company Name	Address	ISIR Filing	AWR Filing	Point Balance	
<a href="#">Coffee Warehouse - Azusa</a>	0	Coffee Warehouse, Inc.	123 Main Street, Diamond Bar CA	<a href="#">START</a>	<a href="#">START</a>	0.0	⋮

- After confirming a location, the warehouse may not have a Facility ID assigned
- To create a Facility ID, select the hyperlink for the warehouse location name or begin filing a report

# CREATING A FACILITY ID (CONTINUED)

- Warehouse Review Section\*
  - Enter the name to be associated with your Facility ID as the “Warehouse Name”
  - Enter the correct information related to the warehouse physical address and required fields
  - Click “Save” and a Facility ID will be generated

*\*Contact South Coast AQMD staff to request corrected information related to Facility ID*

[My Warehouse Operations/ Annual WAIRE Report Filing \(AWR\)](#)

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

Add or Update the Warehouse Information *Fields with an Asterisk (\*) are Required*

Warehouse Name *	Warehouse #1	Facility ID	0
Warehouse Building Size (total square feet) *	102,535	Area (in square feet) that may be used for warehousing activities *	34,819

*Warehouse Physical Address*

Address Number *	Number Suffix	Building / Unit / Suite Number	
123	ABC	Suite 100	
Street Direction	Street Name *	Street Suffix	
Select	Main	Ave	
City *	County	State	Zip Code *
Azusa	Los Angeles	CA	91702

1. Based on the terms of your lease, what area (sq. ft) may be used for warehouse activities?\* ©

This field is required

# SELECT A RECORD TO FILE AN AWR

## My Warehouse Operations

The facilities listed are linked to your WAIRE POP account and allow the initiation/completion of the Annual WAIRE Report (AWR). WAIRE Points balances are shown to inform decisions on the WAIRE Points needed to meet the compliance year WAIRE Points Compliance Obligation (WPCO).

[+ ADD NEW RECORD](#) Show 10 entries

Warehouse Location Name	Facility ID	Company Name	Address	ISIR Filing	AWR Filing	Point Balance	
<a href="#">Coffee Warehouse - Azusa</a>	193895	Coffee Warehouse, Inc.	123 Main Street, Diamond Bar CA	<a href="#">START</a>	<a href="#">START</a>	0.0	

- Select the correct warehouse record from the list
- Click on “START” under AWR Filing, or
- Click on the ellipsis symbol on the right and select from the drop-down menu “File Final AWR”

ISIR Filing	AWR Filing	Point Balance
<a href="#">START</a>	<a href="#">START</a>	10.0
<a href="#">START</a>	<a href="#">COMPLETE</a>	
<a href="#">START</a>	<a href="#">COMPLETE</a>	
<a href="#">START</a>	<a href="#">COMPLETE</a>	

- File Early Action AWR
- File Final AWR**
- File ISIR Update
- View Submission History
- Manage Users
- I Don't Operate This Warehouse
- View Points Ledger
- View WAIRE Points History
- View Operation PIN

# SELECT A RECORD TO FILE AN EARLY ACTION AWR

## My Warehouse Operations

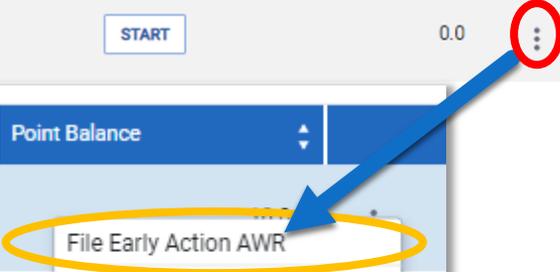
The facilities listed are linked to your WAIRE POP account and allow the initiation/completion of the Annual WAIRE Report (AWR). WAIRE Points balances are shown to inform decisions on the WAIRE Points needed to meet the compliance year WAIRE Points Compliance Obligation (WPCO).

[+ ADD NEW RECORD](#) Show 10 entries

Warehouse Location Name	Facility ID	Company Name	Address	ISIR Filing	AWR Filing	Point Balance	
<a href="#">Coffee Warehouse - Azusa</a>	193895	Coffee Warehouse, Inc.	123 Main Street, Diamond Bar CA	<a href="#">START</a>	<a href="#">START</a>	0.0	

- Phase 2 & 3 warehouse operators can file an early action AWR (EAWR) prior to phase in
- Click on the ellipsis symbol on the right and select from the drop-down menu “File Early Action AWR”

ISIR Filing	AWR Filing	Point Balance	
<a href="#">START</a>	<a href="#">START</a>		
<a href="#">START</a>	<a href="#">COMPLETE</a>		
<a href="#">START</a>	<a href="#">COMPLETE</a>		
<a href="#">START</a>	<a href="#">COMPLETE</a>		



- File Early Action AWR
- File Final AWR
- File ISIR Update
- View Submission History
- Manage Users
- I Don't Operate This Warehouse
- View Points Ledger
- View WAIRE Points History
- View Operation PIN

# SECTION I: WAREHOUSE REVIEW

[My Warehouse Operations](#)/ Annual WAIRE Report Filing (AWR)/ WH2322

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

Please Review the Warehouse Information

[Edit Information](#)

<b>Warehouse Name</b> WH2322	<b>Facility ID</b> 192415
<b>Warehouse Building Size (total square feet)</b> 2,000,000	<b>Area (in square feet) that may be used for warehousing activities</b> 100,000

Warehouse Physical Address

<b>Address Number</b> 605	<b>Number Suffix</b>	<b>Building / Unit / Suite Number</b>	
<b>Street Direction</b>	<b>Street Name</b> Main Street	<b>Street Suffix</b>	
<b>City</b> Diamond Bar	<b>County</b>	<b>State</b> CA	<b>Zip Code</b> 91765

1. Based on the terms of your lease, what area (sq. ft) may be used for warehouse activities?\* [?](#)  
100,000

BACK

SAVE AND RETURN TO WAREHOUSE OPERATIONS

NEXT: WAREHOUSE OPERATOR

- Review & verify all warehouse information is correct for this screen
- Click “Edit Information” on the top right to update or correct any information\* in the Warehouse Review section

*\*Contact South Coast AQMD staff to request corrected information related to Facility ID*

# SECTION I: WAREHOUSE REVIEW (CONTINUED)

[My Warehouse Operations](#) / Annual WAIRE Report Filing (AWR) / 1234 Warehouse

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

Please Review the Warehouse Operator Information [Edit Information](#)

Listed below are the various contact details of your warehouse location. Enter or revise any field requiring update, then click the "Save" button. If no additions or update is required you may click the "Save" button proceed to the next section.

Warehouse Operation Name	
Warehouse Location Name	Job Title of Contact Person operator
First name of Contact Person south	Last name of Contact Person coast

- Review & verify each screen in this section
- Click “Edit Information” on the top right to update or correct any information

[My Warehouse Operations](#) / Annual WAIRE Report Filing (AWR) / 1234 Warehouse

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

Please Review the Duration of Current Lease Information [Edit Information](#)

Address Number 21865 Copley Dr	Legal name (as included in t ABC Company
Street Direction	Lease Start Date 05/01/2019
City Diamond Bar	
Phone number 909-936-4130	

Please Review the Miscellaneous Information [Edit Information](#)

Indicate if information below is considered business confidential  
No

BACK SAVE AND RETURN TO WAREHOUSE LIST NEXT: REPORT PREPARER

- “Miscellaneous Information”
  - Identify & note any business confidential information in this submittal

# SECTION 2: COMPLIANCE

- Enter truck trip information to determine WAIRE Points Compliance Obligation (WPCO):
  - Number of truck trips\* during the compliance period

## My Warehouse Operations/ Annual WAIRE Report Filing (AWR)/ WH2322

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

### Compliance Year and Obligation:

Warehouse operators must submit an Annual WAIRE Report (AWR) for each compliance period. The AWR requires information on the actual number of truck trips that occurred at the warehouse site during the compliance period, which is used to calculate the warehouse operator's WAIRE Points Compliance Obligation (WPCO). The AWR requires the warehouse operator to document the actions and/or investments taken during the compliance period to comply with the WPCO.

#### Select Compliance Year for this Report:

Compliance Year:   Is this a partial year?

#### Calculate Your WPCO:

The WAIRE Points Compliance Obligation (WPCO) is calculated by using the total annual Class 8 tractor and total annual Class 2b-7 straight truck trips to/from the operator's warehouse.

Total Annual Truck Trips

Class 8:  Class 2b-7:  WATT Calculation: 250,000.0 ⓘ WPCO Value: 206.3 ⓘ

BACK

SAVE AND RETURN TO WAREHOUSE OPERATIONS

NEXT: WAIRE MENU

# SECTION 2: COMPLIANCE

If a warehouse operator vacates before compliance period ends:

- Mark that it's a partial year
- AWR is due when operator vacates

[My Warehouse Operations](#) / Annual WAIRE Report Filing (AWR) / WH2322

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

### Compliance Year and Obligation:

Warehouse operators must submit an Annual WAIRE Report (AWR) for each compliance period. The AWR requires information on the actual number of truck trips that occurred at the warehouse site during the compliance period, which is used to calculate the warehouse operator's WAIRE Points Compliance Obligation (WPCO). The AWR requires the warehouse operator to document the actions and/or investments taken during the compliance period to comply with the WPCO.

**Select Compliance Year for this Report:**

Compliance Year: 2022  Is this a partial year? Move In: 01/01/2022  Move Out: 06/30/2022

*At least one date entry is required.*

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**Calculate Your WPCO:**  
*The WAIRE Points Compliance Obligation (WPCO) is calculated by using the total annual Class 8 tractor and total annual Class 2b-7 straight truck trips to/from the operator's warehouse.*

Total Annual Truck Trips

Class 8: 100,000 Class 2b-7: Integer WATT Calculation: 250,000.0  WPCO Value: 206.3

\*Truck trip data must be representative and verifiable. See the [WAIRE Implementation Guidelines](#), p. 4-5, available at [www.aqmd.gov/waire](http://www.aqmd.gov/waire)

# WAIRE REPORT BUILDER

	WPCO ⓘ	-412.5
1	Applied Points	191.2
	ZE Class 8 Truck Visits	20.0
	ZE Hostler Usage	171.2
3	Points Earned	409.0
	150-350 kW EVSE Acquisition	118.0
	ZE Hostler Usage	291.0
	Points Subtotal	187.7
2	WAIRE Mitigation Points ⓘ	0.0
	Excess Points: ⓘ	187.7
	Your entered actions satisfy the WPCO.	

- WAIRE Points are applied to offset the WPCO in the following order:
  - 1) Applied Points (if Points are applied from Banked Points or Transferred Points)
  - 2) Mitigation Points, if applicable
  - 3) WAIRE Points Earned
- If more than one item from #1 and #3 are listed, WAIRE Points will be used in the order they are entered (top to bottom)

# SECTION 3: WAIRE MENU

## My Warehouse Operations/ Annual WAIRE Report Filing (AWR)/ Warehouse B

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

### Select and Add WAIRE Menu Items

The WAIRE Calculator determines the WAIRE Points earned from WAIRE Menu items completed during the compliance period that are credited towards the WPCO. Select one of the four main categories of WAIRE Menu items first, then select further criteria to identify the exact WAIRE Menu item chosen. After applicable data is entered and the "ADD TO REPORT" button has been clicked, the appropriate number of WAIRE Points earned for that WAIRE Menu item will be added to the WAIRE Report Builder on the right. The "Points Earned" can be expanded to show each line item WAIRE Menu item added.



Truck Trips/Visits and Acquisitions



ZE Charging/Fueling Use and Installation



Other Warehouse Improvements



Custom Plan

Action Type:  Truck Visits  Acquisition  Utilization

Equipment Type: **ZE**

Equipment Class: **Yard Truck**

Annual Hours of Operation:

**ADD TO REPORT**

WPCO ⓘ **-309.4**

> Applied Points **0.0**

∨ Points Earned **322.5**

- ZE Hostler Acquisitions 177.0
- ZE Hostler Usage 145.5

---

Points Subtotal **13.1**

WAIRE Mitigation Points ⓘ

---

Excess Points ⓘ **13.1**

**Your entered actions satisfy the WPCO.**

BACK SAVE AND RETURN TO WAREHOUSE OPERATIONS NEXT: APPLY POINTS

- WAIRE Report Builder
  - Click “ADD TO REPORT” to add WAIRE Menu items
  - WPCO is satisfied based on the order in which the Menu items were entered (from top to bottom)

# SECTION 3: WAIRE MENU (CONTINUED)

[My Warehouse Operations](#) / Annual WAIRE Report Filing (AWR) / Warehouse B

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

### Select and Add WAIRE Menu Items

The WAIRE Calculator determines the WAIRE Points earned from WAIRE Menu items completed during the compliance period that are credited towards the WPCO. Select one of the four main categories of WAIRE Menu items first, then select further criteria to identify the exact WAIRE Menu item chosen. After applicable data is entered and the "ADD TO REPORT" button has been clicked, the appropriate number of WAIRE Points earned for that WAIRE Menu item will be added to the WAIRE Report Builder on the right. The "Points Earned" can be expanded to show each line item WAIRE Menu item added.

**Truck Trips/Visits and Acquisitions**

ZE Charging/Fueling Use and Installation

Other Warehouse Improvements

Custom Plan

Action Type:  Truck Visits  Acquisition  Utilization

Equipment Type: **ZE**

Equipment Class: **Yard Truck**

Annual Hours of Operation:

**ADD TO REPORT**

**BACK** **SAVE AND RETURN TO WAREHOUSE OPERATIONS** **NEXT: APPLY POINTS**

Warehouse operators have the option to purchase WAIRE Mitigation Points to satisfy the WPCO



WPCO	-206.3
> Applied Points	0.0
∨ Points Earned	145.5
- ZE Hostler Usage	145.5
Points Subtotal	-60.8
WAIRE Mitigation Points	<input type="text" value="60.8"/>
Excess Points	0.0
Your entered actions satisfy the WPCO.	

# EXEMPTION – RULE 2305(G)(2):WPCO <10

- If WPCO <10, the operator is not required to earn any WAIRE Points for that compliance period
  - Warehouse Operator must submit AWR annually to certify the WPCO <10
  - AWR filing fee is still required
  - Can voluntarily earn WAIRE Points and transfer under limited circumstances

WPCO?	8.3
▼ Applied Points	0.0
> Points Earned	0.0
<hr/>	
Points Subtotal	-8.3
WAIRE Mitigation Points ?	<input type="text" value="0.0"/>
<hr/>	
<p>Your WPCO is less than 10, therefore you are exempt from the requirement to earn WAIRE Points for this compliance period. ?</p>	

# EXEMPTION – RULE 2305(G)(3): UNFORESEEN CIRCUMSTANCES

- Rare instances when equipment malfunctions through no fault of the operator
- If applicable, operator may apply for an exemption from the portion of their WPCO for which the exemption applies
- Applications\* for this exemption should be submitted to [waire-program@aqmd.gov](mailto:waire-program@aqmd.gov)
- Approved applications will be provided with an Exemption ID

Action Type:  Custom Plan  Exemption

Exemption ID: ?

South Coast AQMD Approved WAIRE Points: ?

\*Application is available on the WAIRE Program webpage at [www.aqmd.gov/WAIRE](http://www.aqmd.gov/WAIRE)

# SECTION 4: WAIRE POINTS

[My Warehouse Operations](#) / Annual WAIRE Report Filing (AWR) / Warehouse B

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

**Apply Previously Earned or Transferred Points**

Warehouse operators can apply previously banked WAIRE Points to offset the WAIRE Points Compliance Obligation (WPCO) each compliance year. By clicking the "Apply" button in the Action column, warehouse operators may apply WAIRE Points to meet the warehouse WPCO for a specific compliance period. The number of WAIRE Points applied will reflect on the ledger on the right side next to "Applied Points".

Show  entries

Waire Menu Item	Points Type	Expiration Date	Points	Action
<a href="#">ZE Class 8 Truck Visits</a>	Banked	12/31/2025	19.5	<a href="#">APPLY</a> →
<a href="#">ZE Hostler Usage</a>	Applied	12/31/2025	119.8	<input type="text" value="171.2"/>
<a href="#">ZE Class 4-7 Truck Acquisitions</a>	Banked	12/31/2025	15.1	<a href="#">APPLY</a> →
<a href="#">ZE Class 8 Truck Visits</a>	Applied	12/31/2023	0	<input type="text" value="20.0"/>

< 1 >

[BACK](#) [SAVE AND RETURN TO WAREHOUSE OPERATIONS](#) [NEXT: REVIEW](#)

**AWR Report Builder**

WPCO ⓘ **-412.5**

Applied Points **191.2**

- ZE Class 8 Truck Visits 20.0
- ZE Hostler Usage 171.2

Points Earned **409.0**

- 150-350 kW EVSE Acquisition 118.0
- ZE Hostler Usage 291.0

---

Points Subtotal **187.7**

WAIRE Mitigation Points ⓘ

---

Excess Points ⓘ **187.7**

**Your entered actions satisfy the WPCO.**

- If selected, this section's WAIRE Points are used first to satisfy WPCO
- Banked WAIRE Points:
  - Earned from a previous compliance period
  - Includes EAWR WAIRE Points (only able to be used at that site)
  - Expire 3 compliance periods after which they were earned
- Transferred WAIRE Points:
  - Contact South Coast AQMD to enable transfer feature for warehouses under the same operational control
  - Expire the compliance year in which they were earned

# SECTION 5: REVIEW FILING

## My Warehouse Operations/ Annual WAIRE Report Filing (AWR)/ Warehouse 2123C

1 Warehouse Review — 2 Compliance — 3 WAIRE Menu — 4 WAIRE Points — 5 Review Filing — 6 Payment

### Review your Annual WAIRE Report

Review the report and verify if any information is incorrect or missing, click "Back" to return to previous screen and edit any of your information. Click the check boxes for Step 1 to certify the accuracy of the AWR file being submitted, and click the check box for "I Agree" after reading the statement to certify the submission of the AWR. Then click "File Report and Pay" to proceed to the payment portal.

### AWR Report Builder

WPCO ⓘ	-206.3
> Applied Points	1.0
> Points Earned	203.7
Points Subtotal	-1.6
WAIRE Mitigation Points ⓘ	1.6
Excess Points: ⓘ	0.0

Your entered actions satisfy the WPCO.

### Estimated Payment Summary

	Count	Rate	Item Cost
WAIRE Program Mitigation Points	1.6 x	\$1000 =	\$1,600.00
Mitigation Program Administrative Fee		6.25% =	\$100.00
WAIRE Report Filing Fee			\$392.50
<b>Estimated Total</b>			<b>\$2,092.50</b>

### Review Generated Report and Accept Its Accuracy

[D20230210-T171152-ReportID\[1015\]-AWR Report -FacilityID\[193949\]ReportingYear\[2022\].pdf](#)

I have read and accepted this document. \*

accuracy of the information presented in this report, based on the best available information at the time of submission. I believe the information to be true, accurate, and complete. I understand and agree that I and the warehouse operator(s) on whose behalf I am submitting the information, will be held as legally bound, obligated, or responsible for the information provided herein. I further understand and agree that legal action can be taken against myself and/or the warehouse operator(s) on whose behalf I am submitting the information, for submitting false information in an electronic filing.

I Agree (please scroll down the above statement to enable the checkbox) \*  
\* Required

BACK

SAVE AND RETURN TO WAREHOUSE OPERATIONS

FILE REPORT AND PAY

You Will Return To The WAIRE System On Process Completion



**South Coast Air Quality Management District**  
21865 Copley Drive, Diamond Bar, CA 91765-4182  
Phone: (951) 396-2336  
www.aqmd.gov

Facility ID  
**193772**

### Annual WAIRE Report (AWR) Filing

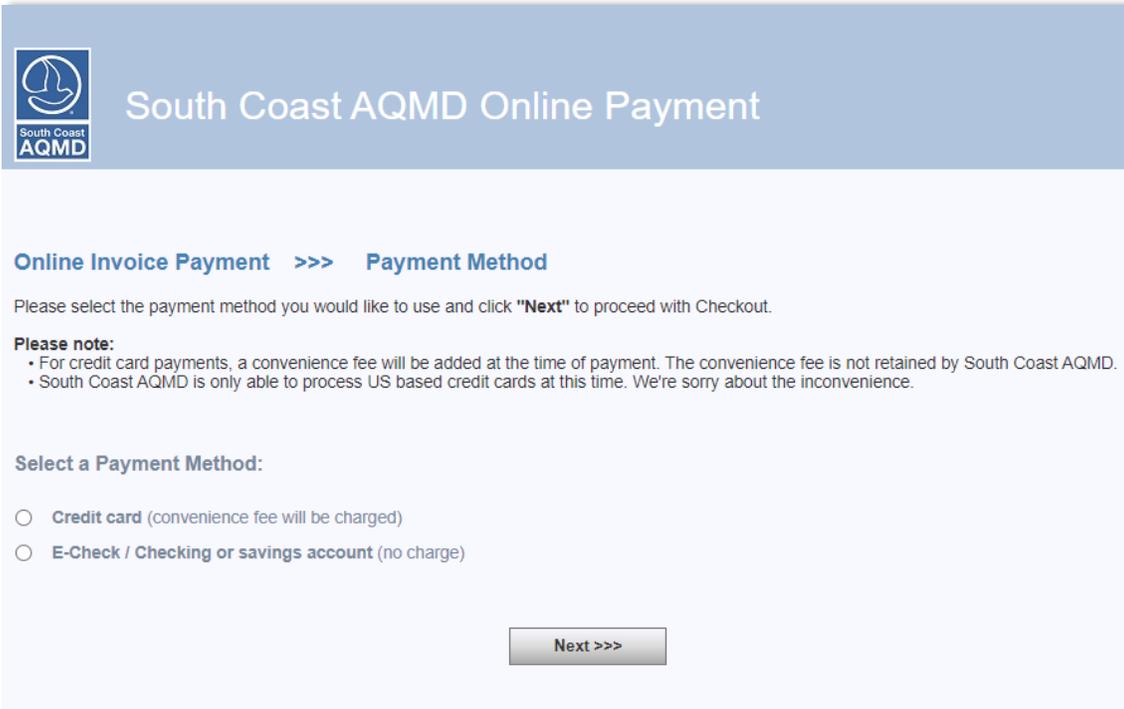
**Warehouse Information**

Warehouse Name	Facility ID	Total Building Square Footage	Warehousing Activities
Mountain Highway	193772	250000	100000
Address Number	Street Direction	Street Name	Street Suffix
Kruse Lake Oswego	S	Kruse Lake Oswego	-
Number Suffix	Building / Unit / Suite Number	City	County
-	-	Diamond Bar	Los Angeles
State	Zip Code		
CA	91765		

Based on the terms of your lease, what area (sq. ft) may be used for warehouse activities?  
100000

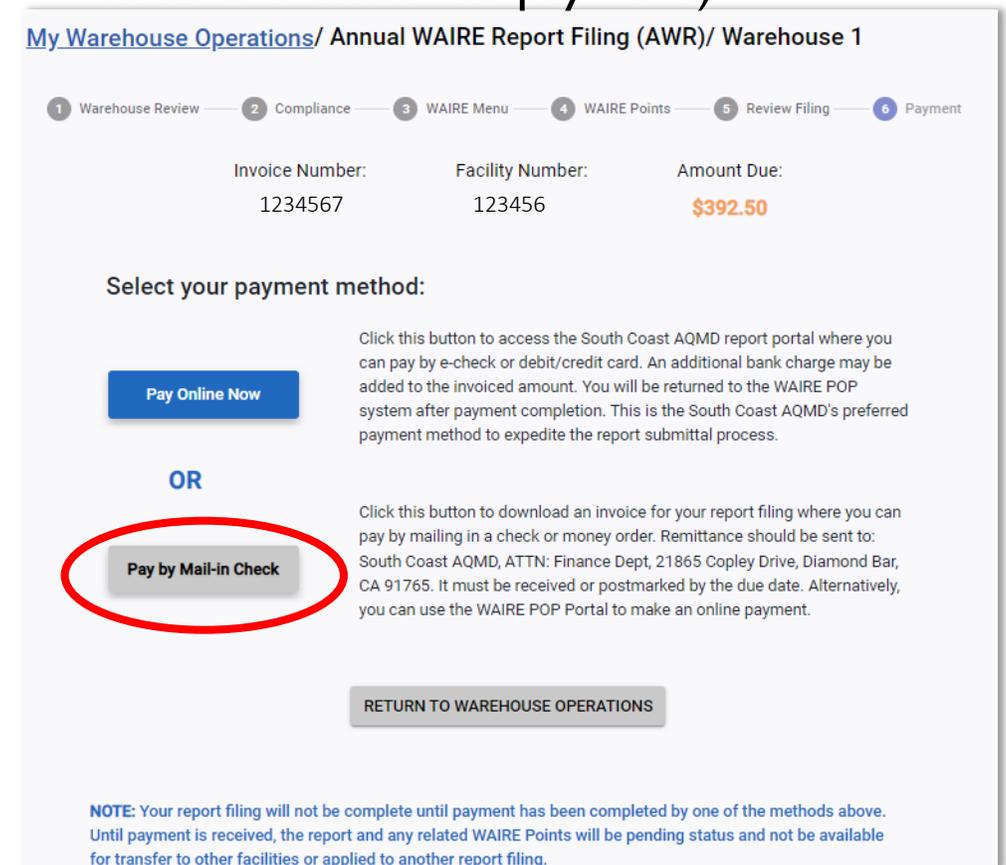
# SECTION 6: PAYMENT

- Credit card
- E-check/ checking or savings account



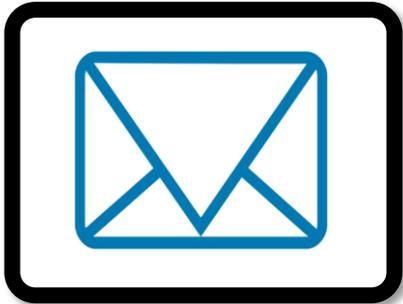
The screenshot shows the 'South Coast AQMD Online Payment' interface. At the top left is the South Coast AQMD logo. The main heading is 'South Coast AQMD Online Payment'. Below this, there are navigation links: 'Online Invoice Payment >>>' and 'Payment Method'. A message reads: 'Please select the payment method you would like to use and click "Next" to proceed with Checkout.' A 'Please note' section contains two bullet points: 'For credit card payments, a convenience fee will be added at the time of payment. The convenience fee is not retained by South Coast AQMD.' and 'South Coast AQMD is only able to process US based credit cards at this time. We're sorry about the inconvenience.' Under 'Select a Payment Method:', there are two radio button options: 'Credit card (convenience fee will be charged)' and 'E-Check / Checking or savings account (no charge)'. At the bottom right is a 'Next >>>' button.

- Payment by mail-in check (downloading invoice and attach to payment)



The screenshot shows the 'My Warehouse Operations/ Annual WAIRE Report Filing (AWR)/ Warehouse 1' page. At the top, there is a progress bar with six steps: 1 Warehouse Review, 2 Compliance, 3 WAIRE Menu, 4 WAIRE Points, 5 Review Filing, and 6 Payment. Below the progress bar, there is a table with three columns: Invoice Number, Facility Number, and Amount Due. The values are: Invoice Number: 1234567, Facility Number: 123456, and Amount Due: \$392.50. Below the table, there is a section titled 'Select your payment method:'. There are two options: 'Pay Online Now' (a blue button) and 'Pay by Mail-in Check' (a grey button circled in red). To the right of the 'Pay Online Now' button, there is a paragraph of text: 'Click this button to access the South Coast AQMD report portal where you can pay by e-check or debit/credit card. An additional bank charge may be added to the invoiced amount. You will be returned to the WAIRE POP system after payment completion. This is the South Coast AQMD's preferred payment method to expedite the report submittal process.' To the right of the 'Pay by Mail-in Check' button, there is a paragraph of text: 'Click this button to download an invoice for your report filing where you can pay by mailing in a check or money order. Remittance should be sent to: South Coast AQMD, ATTN: Finance Dept, 21865 Copley Drive, Diamond Bar, CA 91765. It must be received or postmarked by the due date. Alternatively, you can use the WAIRE POP Portal to make an online payment.' At the bottom right, there is a 'RETURN TO WAREHOUSE OPERATIONS' button. At the bottom of the page, there is a 'NOTE: Your report filing will not be complete until payment has been completed by one of the methods above. Until payment is received, the report and any related WAIRE Points will be pending status and not be available for transfer to other facilities or applied to another report filing.'

# QUESTIONS?



[waire-program@aqmd.gov](mailto:waire-program@aqmd.gov)



(909) 396-3140



[www.aqmd.gov/waire](http://www.aqmd.gov/waire)



[www.aqmd.gov/sign-up](http://www.aqmd.gov/sign-up) → WAIRE Program Compliance

\*The training videos are meant to provide warehouse operators and owners with further guidance on complying with [Rule 2305](#) and [Rule 316](#). In any instance where an interpretation of requirements in this training video conflicts with the rules, the rule language takes precedence.