

**AB 2766 Subvention Fund Program
Annual Report Training
FY 2018-19**

The AB 2766 Annual Report for Fiscal Year 2018-19 is due to the South Coast AQMD on or before **Friday February 7, 2020**. AB 2766 Staff will conduct 12 AB 2766 Subvention Fund Program Annual Report training sessions on the dates listed below and will be available during informal ‘open office hours’ for onsite one on one report submittal assistance.

Each training session will include an overview of the AB 2766 Program and the annual reporting requirements, provide instructions on the OnBase submittal process, and highlight key program updates.

The AB 2766 Registration Form is on page two of this notice. It is strongly recommended that all AB 2766 Annual Report Preparers register and attend one of the scheduled training sessions and/or open office hours. Attendees are encouraged to bring their jurisdiction’s relevant AB 2766 project information for hands-on assistance in AB 2766 Annual Report completion and submittal.

AB 2766 TRAINING SCHEDULE

Date	Time	
	Morning	Afternoon
Wednesday, January 8 th	9 a.m. – 11:30 a.m.	1:30 p.m. – 4 p.m.
Thursday, January 9 th	NO CLASS	1:30 p.m. – 4 p.m.
Tuesday, January 14 th	NO CLASS	1:30 p.m. – 4 p.m.
Wednesday, January 15 th	9 a.m. – 11:30 a.m.	1:30 p.m. – 4 p.m.
Thursday, January 16 th	9 a.m. – 11:30 a.m.	NO CLASS
Friday, January 17 th	9 a.m. – 11:30 a.m.	NO CLASS
Tuesday, January 21 st	9 a.m. – 11:30 a.m.	NO CLASS
Thursday, January 23 rd	NO CLASS	1:30 p.m. – 4 p.m.
Tuesday, January 28 th	NO CLASS	1:30 p.m. – 4 p.m.
Thursday, January 30 th	9 a.m. – 11:30 a.m.	NO CLASS

South Coast AQMD Staff will also be available during **‘Open Office Hours’** to help jurisdiction representatives formally upload their Annual Reports onsite.

AB 2766 OPEN OFFICE HOURS

Date	Time
Friday, January 10 th	9 a.m. – 11:30 p.m.
Thursday, January 16 th	1:30 p.m. – 4 p.m.
Tuesday, January 21 st	1:30 p.m. – 4 p.m.
Wednesday, January 29 th	9 a.m. – 11:30 p.m. and 1:30 p.m. – 4 p.m.

AB 2766 REGISTRATION FORM

****For AB 2766 Local Government Staff Only****

To reserve a training or 'open office hour' space for your local jurisdiction, please complete this AB 2766 Registration Form and email it to ab2766@aqmd.gov. You will receive an email, confirming your registration and identifying your training date.

Class sizes are limited therefore early registration is recommended.

If you have questions related to your registration, please contact Lilia Miranda at (909) 396-2059 or email lmiranda@aqmd.gov. For all other AB 2766 related inquiries, contact South Coast AQMD AB 2766 staff at ab2766@aqmd.gov.

Attendee Name:		
Local Government:		
Telephone & Ext.:		
Training Date Preference:	1 st Choice	2 nd Choice
Email Address:		

Classes will be held at:

**South Coast Air Quality Management District
Information Management Training Room
21865 Copley Drive
Diamond Bar, CA 91765**

Please sign in at the Security Desk in the Main Lobby to receive a visitor's badge and wait to be escorted by South Coast AQMD Staff.

Thank you.