



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Ben Benoit, Committee Chair
Senator (Ret.) Vanessa Delgado, Vice Chair
Council Member Michael Cacciotti
Board Member Gideon Kracov
Supervisor Janice Rutherford

January 13, 2023 ♦ 10:00 a.m.

Pursuant to Assembly Bill 361, the South Coast Air Quality Management District Administrative Committee meeting will only be conducted via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop

<https://scaqmd.zoom.us/j/93760468442>

Zoom Webinar ID: 937 6046 8442 (applies to all)

Teleconference Dial In

+1 669 900 6833

One tap mobile

+16699006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 7:

- | | | | |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|------------|
| 1. | Board Members' Concerns (<i>No Motion Required</i>)
<i>Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.</i> | Chair Ben Benoit
Committee Chair | |
| 2. | Chair's Report of Approved Travel (<i>No Motion Required</i>) | Chair Benoit | pg. 5 |
| 3. | Report of Approved Out-of-Country Travel (<i>No Motion Required</i>) | Wayne Nastri
Executive Officer | |
| 4. | Review February 3, 2023 Governing Board Agenda | Wayne Nastri | pgs. 6-15 |
| 5. | Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (<i>Motion Requested if Proposal Made</i>) | Chair Benoit | |
| 6. | Update on South Coast AQMD Inclusion, Diversity and Equity Efforts (<i>No Motion Required</i>)
<i>Staff will provide an update on current and future efforts for our internal processes and programs.</i> | Cessa Heard-Johnson,
PhD, Diversity, Equity
and Inclusion Officer | pgs. 16-27 |
| 7. | Status Report on Major Ongoing and Upcoming Projects for Information Management (<i>No Motion Required</i>)
<i>Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.</i> | Ron Moskowitz
Chief Information Officer,
Information Management | pgs. 28-34 |

ACTION ITEM – Item 8:

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|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------|
| 8. | Transfer and Appropriate Funds for Enhancements to Warehouse Actions and Investments to Reduce Emissions Program Online Portal (<i>Motion Requested</i>)
<i>In May 2021, Rule 2305 – Warehouse Indirect Source Rule and Rule 316 – Fees for Rule 2305 were adopted. Rule 2305 requires warehouse operators to take actions every year to reduce emissions related to their warehousing activities. The development of the Warehouse Indirect Source Rule Program Online Portal (WAIRE POP) which is an online portal to accept reports for the first reporting year were completed in December 2022. Further development efforts are needed for additional reporting years. This action is to transfer and appropriate funds to enhance WAIRE POP for subsequent reporting years.</i> | Ron Moskowitz | pgs. 35-36 |
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WRITTEN REPORT:

9. Local Government & Small Business Assistance Advisory Group Minutes for the October 14, 2022 Meeting **(No Motion Required)**
Attached for information only are the Local Government & Small Business Assistance Advisory Group minutes for the October 14, 2022 meeting.

Derrick J. Alatorre
Deputy Executive
Officer, Legislative,
Public Affairs &
Media

pgs. 37-39

OTHER MATTERS:

10. Other Business
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
11. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes total.
12. **Next Meeting Date:** Friday, February 10, 2023 at 10:00 a.m.

Chair Benoit

ADJOURNMENT

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cbustillos@aqmd.gov.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to cbustillos@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

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Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers will be limited to a total of three (3) minutes for the Consent Calendar and Board Calendar, and three (3) minutes or **less** for other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT**EXECUTIVE OFFICE****MEMORANDUM**

DATE: January 13, 2023
TO: Administrative Committee
FROM: Wayne Nastri, Executive Officer
SUBJECT: Report of Travel

The following is a report of Chair approved travel:

DATE	TRAVELER	DESTINATION	PURPOSE
January 12-13, 2023	Board Member Gideon Kracov	Sacramento, CA	Board Member Kracov attended the CARB 2 nd ACF Workshop as the South Coast AQMD Board representative.

There is no upcoming staff out-country travel.



South Coast Air Quality Management District



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1/6/23 –3:00 p.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING FEBRUARY 3, 2023

Pursuant to Assembly Bill 361, a meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, February 3, 2023 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Given health and safety concerns, seating availability may be limited, and the meeting format may be changed to full remote via webcast. Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

Face Coverings

In accordance with state and local public health department guidelines, masks are strongly recommended for people attending the meeting at South Coast AQMD Headquarters.

Electronic Participation Information

(Instructions provided at
the bottom of the
agenda)

Join Zoom Meeting - from PC, Laptop or Phone

<https://scagmd.zoom.us/j/93128605044>

Meeting ID: **931 2860 5044** (applies to all)

Teleconference Dial In +1 669 900 6833 or +1 253 215 8782

One tap mobile +16699006833,,93128605044# or

+12532158782,,93128605044#

Spanish Language Only Audience (telephone)

Número Telefónico para la Audiencia que Habla Español

Teleconference Dial In/Numero para llamar: +1 669 900 6833

Meeting ID/Identificación de la reunión: **932 0955 9643**

One tap mobile: +16699006833,,93209559643#

Public Comment Will Still Be Taken

Audience will be allowed to provide public comment in person and through Zoom connection or telephone.

Phone controls for participants:

The following commands can be used on your phone's dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand

Questions About an Agenda Item	<ul style="list-style-type: none">▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item.▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.
Meeting Procedures	<ul style="list-style-type: none">▪ The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, <u>any item</u> may be considered in <u>any order</u>.▪ After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

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A webcast of the meeting is available for viewing at:

<http://www.aqmd.gov/home/news-events/webcast>

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Ben J. Benoit, Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

CONSENT AND BOARD CALENDAR (Items X through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX

Items 1 through X – Action Items/No Fiscal Impact

- | | | |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 11986. | Comply with AB 361 Requirements to Allow South Coast AQMD Board and South Coast AQMD Brown Act Committees to Continue to Meet Remotely | Gilchrist/3459 |
| | This action is to adopt the attached Resolution finding that the Board: 1) has reconsidered the circumstances of the state of emergency; and 2) State or local officials continue to impose or recommend measures to promote social distancing. See California Government Code Section 54953(e)(3). (No Committee Review) | |
| 11931. | Approve Minutes of January 6, 2023 | Thomas/3268 |
| 12026. | Set Public Hearings March 3, 2023 to Consider Adoption of and/or Amendments to South Coast AQMD Rules and Regulations: | Nastri/3131 |
| 12020. | Determine that Proposed Amended Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II, and Proposed Amended Rule 222 – Filing Requirements for Specific Emission Sources Not Requiring a Written Permit Pursuant to Regulation II, Are Exempt from CEQA; and Amend Rule 219 and Rule 222 | Krause/2706 |
| | Proposed Amended Rule 219 will add or clarify permit exemption requirements and includes enhanced recordkeeping provisions to address comments by U.S. EPA. Proposed Amended Rule 219 also includes targeted exemptions per the Governing Board's direction to encourage | |

the usage of low-emission technologies. Amendments to Rule 222 are necessary to align with the proposed revisions in Rule 219. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II, and Proposed Amended Rule 222 – Filing Requirements for Specific Emission Sources Not Requiring a Written Permit Pursuant to Regulation II, are exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II, and Rule 222 – Filing Requirements for Specific Emission Sources Not Requiring a Written Permit Pursuant to Regulation II. (Reviewed: Stationary Source Committee, January 20, 2023)

12022. Determine That Proposed Amended Rule 1401.1 – Requirements for New and Relocated Facilities Near Schools, Is Exempt from CEQA; and Amend Rule 1401.1

Krause/2706

In March 2015, the Office of Environmental Health Hazard Assessment (OEHHA) approved revisions to its Risk Assessment Guidelines to include age sensitivity factors for young children. Consistent with OEHHA Guidelines, the school definition in recently adopted or amended air toxics rules include early learning and development programs, such as pre-kindergarten centers, to expand the protection to young children. Amendments are proposed to harmonize the definition of school in Rule 1401.1 with other air toxic rules and OEHHA Guidelines. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1401.1 – Requirements for New and Relocated Facilities Near Schools, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1401.1 – Requirements for New and Relocated Facilities Near Schools. (Reviewed: Stationary Source Committee, January 20, 2023)

Item X through XX – Budget/Fiscal Impact

12024. Transfer and Appropriate Funds for Enhancements to Warehouse Actions and Investments to Reduce Emissions Program Online Portal

Moskowitz/3329

In May 2021, Rule 2305 – Warehouse Indirect Source Rule and Rule 316 – Fees for Rule 2305 were adopted. Rule 2305 requires warehouse operators to take actions every year to reduce emissions related to their warehousing activities. The development of the Warehouse Indirect Source Rule Program Online Portal (WAIRE POP) which is an online portal to accept reports for the first reporting year were completed in December 2022. Further development efforts are needed for additional reporting years. This action is to transfer and appropriate funds to enhance WAIRE POP for subsequent reporting years. (Reviewed: Administrative Committee, January 13, 2023); Recommended for Approval)

12019. Appropriate Funds for Development of Carl Moyer Program Grant Management System, Transfer Funds for Voucher Incentive Program and to Clean Fuels and Carl Moyer AB 923 Program Funds, and Amend Carl Moyer Program Awards

Katzenstein/2219

In September 2021 and April 2022, the Board appropriated up to \$120,000 and \$125,000, respectively, for the development of the Carl Moyer Program Grant Management System. The next phase in development of the Grant Management System is required to incorporate business and administrative processes. Additionally, a transfer \$4 of million to the Voucher Incentive Program (VIP) Fund (59) to continue funding truck projects on a first-come, first-served basis is requested. Also, to reconcile project liquidation funding, a transfer from the Carl Moyer Program Fund (32) to the Clean Fuels Program Fund (31) and to the Carl Moyer AB 923 Special Revenue Fund (80) is required. In January 2022, the Board approved awards for projects received under a Program Announcement for the Carl Moyer incentive program. Projects that require adjustments have been identified and Board approval to amend awards is requested. These actions are to: 1) appropriate up to \$150,000, comprised of \$75,000 from the administrative portions from each of the Community Air Protection Program Fund (77) the Carl Moyer Program (Grant# G21-MO-27) Fund (32) into Information Management's FY 2022-23 and/or 2023-24 Budget, Services and Supplies and/or Capital Outlays Major Objects; 2) and reimburse the General Fund (01) using administrative funds for the further development of the Carl Moyer Grant Management System; 3) transfer up to \$4 million from the Carl Moyer Program AB 923 Special Revenue Fund (80) to the VIP Fund (59); 4) transfer \$1,502,424 to the Clean Fuels Program Fund (31) and \$1,585,104 to the Carl Moyer AB 923 Special Revenue Fund (80) from the Carl Moyer Program Fund (32); and 5) amend Carl Moyer Program awards approved by the Board in January 2022. (Reviewed; Technology Committee, February 17, 2023; Recommended for Approval)

12025. Recognize Funds, Execute Contracts and Reimburse General Fund for Zero-Emission School Bus Funding Using CARB Supplemental Environmental Project Funds **Katzenstein/2219**

In December 2022, the Board recognized a \$2.9 million award from CARB in Supplemental Environmental Project (SEP) funds to replace diesel school buses with zero-emission buses by contracting with local school districts from a Board-approved backup project list. CARB is providing an additional \$973,655 in SEP funding consisting of \$707,780 from Dr. Ing. H.C. F. Porsche AG and Porsche Cars North America, Inc. and \$265,875 from BP Products North America for South Coast AQMD to fund additional zero-emission school bus replacement projects from the Board-approved backup project list. These actions are to: 1) recognize up to \$973,655 into the CARB SEP Special Revenue Fund (87); 2) execute contracts with local school districts to replace diesel school buses with zero-emission buses; and 3) reimburse the General Fund for administrative costs of up to \$68,154 from the CARB SEP Special Revenue Fund (87). (Reviewed: Technology Committee, February 17, 2023; Recommended for Approval)

11953. Approve Contract Modification as Approved by MSRC **McCallon**

Items XX through XX – Information Only/Receive and File

11905. Legislative, Public Affairs and Media Report **Alatorre/3122**

This report highlights the December 2022 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

11872. Hearing Board Report **Verdugo-Peralta**

This reports the actions taken by the Hearing Board during the period of December 1 through December 31, 2022. (No Committee Review)

12008. Civil Filings and Civil Penalties Report **Gilchrist/3459**

This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from December 1 through December 31, 2022. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, January 20, 2023)

11883. Lead Agency Projects and Environmental Documents Received **Rees/2856**

This report provides a listing of CEQA documents received by South Coast AQMD between December 1, 2022 and December 31, 2022, and those projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, January 20, 2023)

11837. Rule and Control Measure Forecast **Rees/2856**
- This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2023. (No Committee Review)
11915. Status Report on Regulation XIII – New Source Review **Aspell/2491**
- This report presents the state and federal Preliminary Determination of Equivalency for January 2021 through December 2021. The report provides information regarding the status of Regulation XIII – New Source Review (NSR) in meeting state and federal NSR requirements and shows that South Coast AQMD's NSR program is in preliminary compliance with applicable state and federal requirements from January 2021 through December 2021. (Reviewed: Stationary Source Committee, January 20, 2023)
11974. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**
- Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, January 13, 2023)

Items XX through XX -- Reports for Committees and CARB

Note: The January 20, 2023 Technology Committee was cancelled. The next regularly scheduled meeting of the Technology Committee is February 17, 2023.

11942. Administrative Committee (Receive & File) Chair: Benoit **Nastri/3131**
11894. Legislative Committee (Receive & File) Chair: Cacciotti **Alatorre/3122**
11847. Mobile Source Committee (Receive & File) Chair: Kracov **Rees/2856**
11921. Stationary Source Committee (Receive & File) Chair: Benoit **Aspell/2491**
11975. Mobile Source Air Pollution Reduction Board Liaison: Benoit **Katzenstein/2219**
Review Committee (Receive & File)
11861. California Air Resources Board Monthly Board Rep.: Kracov **Thomas/3268**
Report (Receive & File)
- XX. Items Deferred from Consent and Board Calendar

PUBLIC HEARING

12018. Determine That Proposed Amended Rule 1148.2 – Notification and Reporting Requirements for Oil and Gas Wells and Chemical Suppliers, Is Exempt from CEQA and Amend Rule 1148.2

Krause/2706

Rule 1148.2 - Notification and Reporting Requirements for Oil and Gas Wells and Chemical Suppliers is a notification rule for operators that conduct certain well working operations. Proposed Amended Rule 1148.2 (PAR 1148.2) will revise notification and reporting requirements of certain well activities and to address actions in the Community Emission Reduction Plans that were raised by the Wilmington, Carson, and West Long Beach and South Los Angeles AB 617 communities. This action is to adopt the Resolution: 1) Determining that the Proposed Amended Rule 1148.2 – Notification and Reporting Requirements for Oil and Gas Wells and Chemical Suppliers, is exempt from the requirements of the California Environmental Quality Act, and 2) Amending Rule 1148.2 – Notification and Reporting Requirements for Oil and Gas Wells and Chemical Suppliers. (Reviewed: Stationary Source Committee, January 20, 2023)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE – (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

PUBLIC COMMENTS

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance Evaluation Center	NATTS =National Air Toxics Trends Station
AQIP = Air Quality Investment Program	NESHAPS = National Emission Standards for Hazardous Air Pollutants
AQMP = Air Quality Management Plan	NGV = Natural Gas Vehicle
AVR = Average Vehicle Ridership	NOx = Oxides of Nitrogen
BACT = Best Available Control Technology	NSPS = New Source Performance Standards
BARCT = Best Available Retrofit Control Technology	NSR = New Source Review
Cal/EPA = California Environmental Protection Agency	OEHHA = Office of Environmental Health Hazard Assessment
CARB = California Air Resources Board	PAMS = Photochemical Assessment Monitoring Stations
CEMS = Continuous Emissions Monitoring Systems	PEV = Plug-In Electric Vehicle
CEC = California Energy Commission	PHEV = Plug-In Hybrid Electric Vehicle
CEQA = California Environmental Quality Act	PM10 = Particulate Matter ≤ 10 microns
CE-CERT =College of Engineering-Center for Environmental Research and Technology	PM2.5 = Particulate Matter ≤ 2.5 microns
CNG = Compressed Natural Gas	RECLAIM=Regional Clean Air Incentives Market
CO = Carbon Monoxide	RFP = Request for Proposals
DOE = Department of Energy	RFQ = Request for Quotations
EV = Electric Vehicle	RFQQ=Request for Qualifications and Quotations
EV/BEV = Electric Vehicle/Battery Electric Vehicle	SCAG = Southern California Association of Governments
FY = Fiscal Year	SIP = State Implementation Plan
GHG = Greenhouse Gas	SOx = Oxides of Sulfur
HRA = Health Risk Assessment	SOON = Surplus Off-Road Opt-In for NOx
LEV = Low Emission Vehicle	SULEV = Super Ultra Low Emission Vehicle
LNG = Liquefied Natural Gas	TCM = Transportation Control Measure
MATES = Multiple Air Toxics Exposure Study	ULEV = Ultra Low Emission Vehicle
MOU = Memorandum of Understanding	U.S. EPA = United States Environmental Protection Agency
MSERCs = Mobile Source Emission Reduction Credits	VOC = Volatile Organic Compound
MSRC = Mobile Source (Air Pollution Reduction) Review Committee	ZEV = Zero Emission Vehicle

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For language interpretation:

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

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Click on the "Raise Hand" feature at the bottom of the screen.

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Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 932-0955-9643
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 932-0955-9643
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

Administrative Committee

Friday, January 13, 2023

Dr. ANISSA CESSA HEARD-JOHNSON
Deputy Executive Officer
Diversity, Equity, and Inclusion
ahheard-johnson@aqmd.gov

FABULOUS FEMALE FRIDAY

Marie Louise Bottineau Baldwin

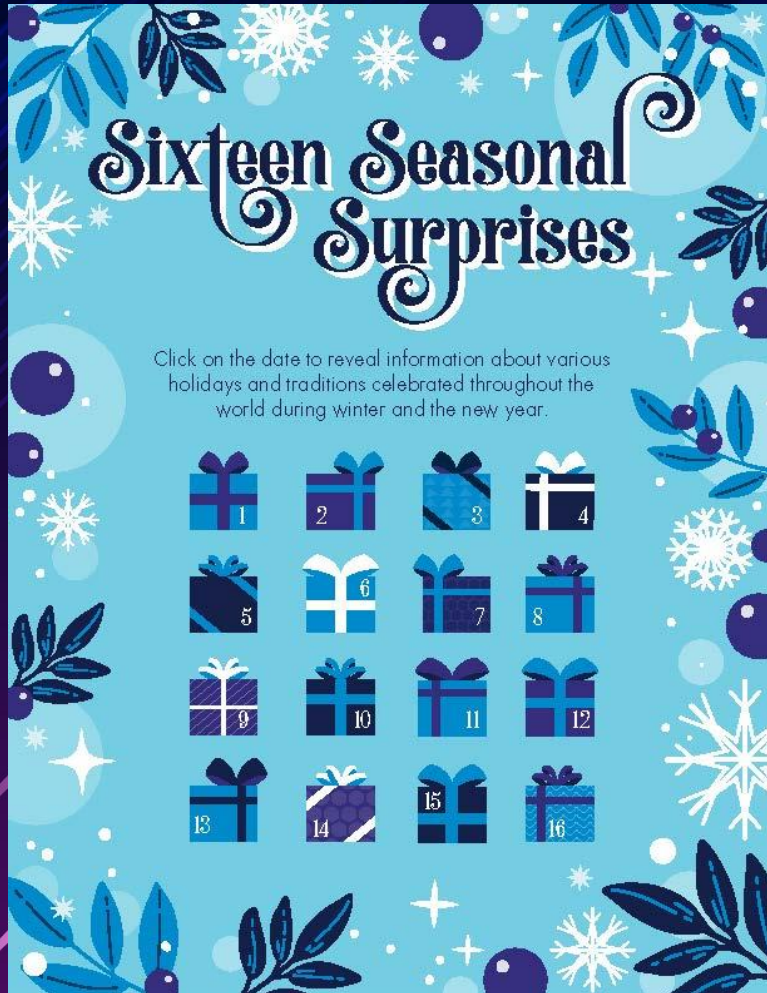
December 14, 1863 – May 17, 1952

Attorney, Native American Rights Activist, and Suffragist

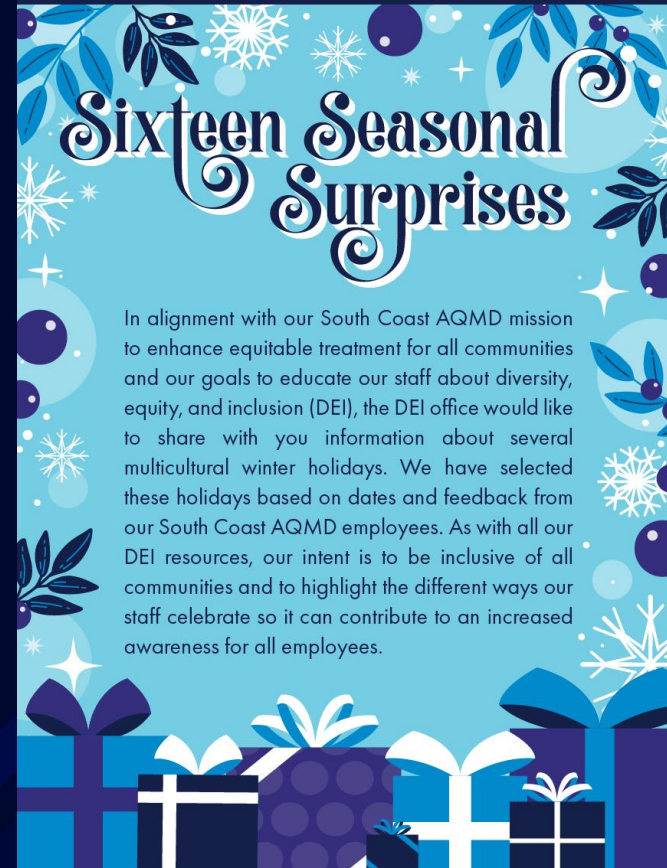
- Born in Pembina, North Dakota
- Member of the Turtle Mountain Chippewa Nation
- Father was a lawyer who advocated for the Ojibwa/Chippewa Nation
 - Worked as a clerk in her father's law office
 - Moved to DC to defend the treaty rights of the Turtle Mountain Chippewa Nation
- In 1904, President Theodore Roosevelt appointed her as a clerk in the Office of Indian Affairs
- After her father passed, she became involved with the Society of American Indians
- Enrolled at Washington College of Law at 49 and became the first woman of color to graduate
- She was a strong advocate for women's suffrage
 - 1914, was among other key suffragists who met with President Wilson to support women's right to vote



Sixteen Seasonal Surprises



Office of Diversity Equity, and Inclusion



[Click to view entire infographic](#)

Sixteen Seasonal Surprises Display

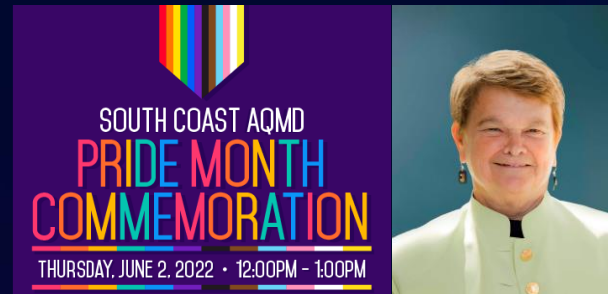


2022 in Review: DEI Commemoration Recordings



Asian, Asian American, Pacific Islander Heritage Month Commemoration

[Click to view recording](#)



Pride Month Commemoration

[Click to view recording](#)



Hispanic Heritage Month Commemoration

[Click to view recording](#)

2022 in Review: Fabulous Female Fridays Recordings



March

[Click to view recording](#)



April

[Click to view recording](#)



June

[Click to view recording](#)



September

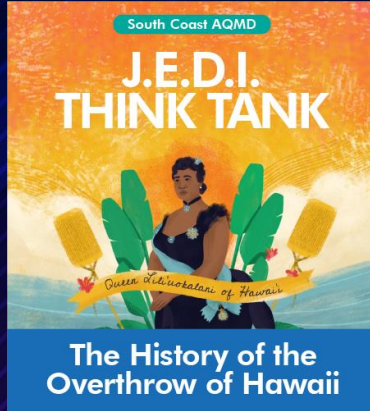
[Click to view recording](#)



October

[Click to view recording](#)

2022 in Review: J.E.D.I. Think Tanks Recordings



The History of the Overthrow of Hawaii

[Click to view recording](#)



The Tragedy of Air Pollution

[Click to view recording](#)



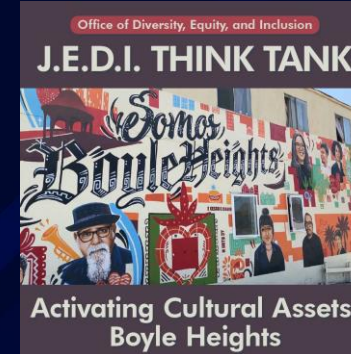
I Am Not Your Asian Stereotype

[Click to view recording](#)



Juneteenth

[Click to view recording](#)



Boyle Heights

[Click to view recording](#)

Fabulous Female Fridays: January 2023

The Pursuit of Civil and Human Rights

South Coast AQMD

Office of Diveristy, Equity, and Inclusion



FABULOUS FEMALE FRIDAYS

The Pursuit of
Civil and Human Rights

J.E.D.I. Think Tank: January 2023

DEI Community Engagement

DEI COMMUNITY ENGAGEMENT



J.E.D.I. THINK TANK



"The greatness of a community is most accurately measured by the compassionate actions of its members."

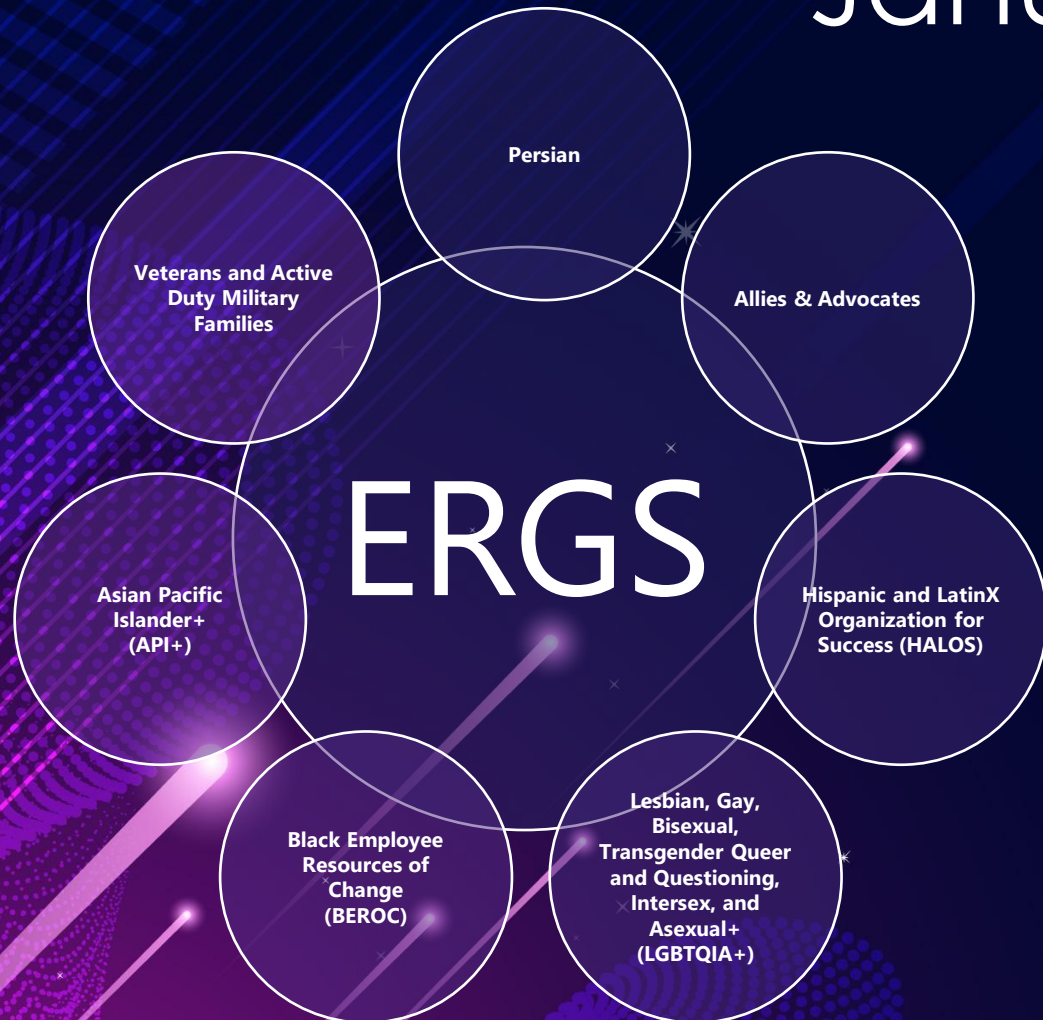
-Coretta Scott King



"Alone we can do so little; Together, We can do so much."

-Helen Keller

Employee Resource Groups (ERG) – January Updates



Ongoing issues of global and local social injustice

Agencywide Event/Activity/Resource Planning

Teambuilding within ERGs

External community outreach and recruitment – College and Universities

DEI/ERG Workgroups 2023

*To further understand the experiences of employees ✧
“employers should take the bold step of analyzing employee engagement data by race and ethnicity. . .Doing so indicates truly understanding the way lived experiences may diverge from others within the organization”
(Cohen & Gavett, 2019, p. 91).*

Four ERG workgroups will work on specific recommendations brought forth from previous year's groups

- ERG Engagement/ Agency Retention (1st Wednesday of the month)
- Employee Leadership Development (2nd Wednesday of the month)
- Recruitment/Onboarding (3rd Wednesday of the month)
- Outreach [Community & Educational Equity Organizations] (4th Wednesday of the month)

Schedule workgroup meetings on a monthly basis on alternating Wednesdays from 1:00 – 2:00 pm

Appropriate South Coast AQMD personnel will participate in discussions



Any Questions?

BOARD MEETING DATE: February 3, 2023

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, January 13, 2023

RECOMMENDED ACTION:
Receive and file.

Wayne Nastri
Executive Officer

RMM:MAH:XC:dc

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

In light of COVID-19 and the related budget impact, we are evaluating all of our projects and delaying non-critical projects as long as possible.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
February 3, 2023 Board Meeting
Status Report on Major Ongoing and Upcoming Projects for
Information Management

Project	Brief Description	Estimated Project Cost	Completed Actions	Upcoming Milestones
Phone System Upgrade	Upgrade components of the agency Cisco Unified Communications System that are past end of support	\$175,000	<ul style="list-style-type: none"> • RFQ released September 3, 2021 • Awarded January 7, 2022 	<ul style="list-style-type: none"> • Complete upgrade January 31, 2023
AQ-SPEC Cloud Platform Phase 2	Integrate separate data systems into the AQ-SPEC cloud-based platform to manage data and build interactive data visualizations and data dashboards for web-based viewing	\$313,350	<ul style="list-style-type: none"> • Project Charter released • Task Order issued, evaluated, and awarded • Project kickoff completed • Requirements gathering completed • Fit Gap and data storage analysis completed • Architecture and functional design completed • Work Plan development for Phase 2 completed • Dashboard designs approved • Discovery Phase completed • Proposal for implementation phase received 	<ul style="list-style-type: none"> • Begin implementation phase
PeopleSoft Electronic Requisition	This will allow submittal of requisitions online, tracking multiple levels of approval, electronic archival, pre-encumbrance of budget, and streamlined workflow	\$75,800	<ul style="list-style-type: none"> • Project Charter released • Task Order issued, evaluated, and awarded • Requirements gathering and system design completed • System setup and code development, and User Acceptance Testing for Information Management completed • System setup and code development, and User Acceptance Testing completed for Administrative and Human Resources, and Technology Advancement Office completed 	<ul style="list-style-type: none"> • Deploy to IM and AHR divisions • Training and Integrated User Testing for other divisions

Project	Brief Description	Estimated Project Cost	Completed Actions	Upcoming Milestones
Permitting System Automation Phase 2	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff	\$525,000	<ul style="list-style-type: none"> • Board approved initial Phase 2 funding December 2017 • Board approved remaining Phase 2 funding October 5, 2018 • Completed report outlining recommendations for automation of Permitting Workflow • Developed application submittals and form filing for first nine of 32 400-E forms • Completed application submittals and form filing for 23 types of equipment under Rule 222 for User Testing • Deployed production of the top three most frequently used Rule 222 forms: Negative Air Machines, Small Boilers and Charbroilers • Completed requirements gathering for Phase 2 of the project (an additional 10 400-E-XX forms) • Development to stage of Phase 2 additional 12 400-E-XX forms completed • User Acceptance Testing and deployment to production of Emergency IC Engines Form completed • Deployed to production 3 additional Rule 222 forms (Tar Pots, Cooling Towers, and Power Washers) • Deployment to production of 8 additional Rule 222 forms (Food Ovens, Storage of Odorants, Equipment Used to Store Aqueous Urea Solutions, Asphalt Day Tanker, Asphalt Pavement Heater, Diesel Fueled Boiler, Micro Turbines, and Portable Diesel Fueled Heater) completed. 	<ul style="list-style-type: none"> • Requirements gathering for Phase 3 of the project (final twelve 400-E-XX forms) • Complete User Acceptance Testing and deployment to production of Phase 1 of the project (first ten 400-E-XX forms) • Complete User Acceptance Testing and deployment to production of next set of Rule 222 forms

Project	Brief Description	Estimated Project Cost	Completed Actions	Upcoming Milestones
Warehouse Indirect Source Rule Online Reporting Portal	Development of online reporting portal for Rule 2305 – Warehouse Indirect Source	\$250,000	<ul style="list-style-type: none"> • Task Order issued • Deployed Phase 1.1 – Warehouse Operations Notification Submittal • Deployed Phase 1.2 – Warehouse Operations Notification Evaluation • Deployed Phase 2 – Early Annual WAIRE Report (EAWR) , Initial Site Information Report (ISIR), full Annual WAIRE Report (AWR) • Initiated Phase 3 • Completed Phase 3 Development • Completed Phase 3 User Acceptance Testing 	<ul style="list-style-type: none"> • Phase 3 Enhancements
Carl Moyer Program GMS	Development of simplified and streamlined Online Grant Management System (GMS) Portal for Carl Moyer Program	\$116,275	<ul style="list-style-type: none"> • Task Order issued • Phase 1 completed and approved by stakeholder • Solicitation for On-Road opened to public • Phase 2 – tasks module enhancement User Acceptance Testing completed • Phase 2 – 30-day Letter User Acceptance Testing for completed • Phase 2 CARL Import for Infrastructure and Marine Development completed • Phase 2 – CARL Import for Off-Road and On-Road User Acceptance Testing completed • Application Status Tracking Development completed 	<ul style="list-style-type: none"> • Phase 2 – Application Status Tracking UAT • Phase 2 – Sprint 3 Development • Phase 2 – sprint 4 requirements gathering
Agenda Tracking System	Develop new Agenda Tracking System for submittal, review and approval of governing board agenda items	\$250,000	<ul style="list-style-type: none"> • Project initiation completed • Task order issued • Project planning completed • Vision and Scope completed 	<ul style="list-style-type: none"> • Task order issuance

Project	Brief Description	Estimated Project Cost	Completed Actions	Upcoming Milestones
PeopleSoft HCM (Human Capital Management) upgrade	Upgrade PeopleSoft HCM product to latest tools and image level to maintain regulatory and functional support	\$180,000	<ul style="list-style-type: none"> • Project initiation completed • Task order issued • System assessment completed • Customization assessment completed • Installation certification completed • Data migration completed 	<ul style="list-style-type: none"> • User Acceptance Testing
Source Test Tracking System (STTS)	Online STSS will keep track of timelines and quantify the number of test protocols and reports received. System will provide an external online portal to submit source testing protocols and reports, track the review process, and provide integration to all other business units. It will also provide an external dashboard to review the status of a submittal.	\$250,000	<ul style="list-style-type: none"> • Project initiation completed • Task Order issued • Project kickoff completed • User requirements gathering for internal users completed • Developed full business process model • Developed screens mock-ups • Reviewed proposed automation with EQUATE Working Group completed • Completed development of Sprint 1 to 8 • Completed overview of development progress to EQUATE Working Group. • Deploy updated STTS Data Model and move application to stage completed • Internal and external orientation/training for testers completed 	<ul style="list-style-type: none"> • Complete modifications identified by user • Complete User Acceptance Testing of STTS Portal in stage environment • Complete testing of STTS Portal with regulated community volunteers • Deploy STTS Portal to production
Compliance System	Develop new Compliance System to help streamline the compliance business process	\$450,000	<ul style="list-style-type: none"> • Project initiation 	<ul style="list-style-type: none"> • High level requirement gathering
Renewal of HP Server Maintenance & Support	Purchase of maintenance and support services for servers and storage device	\$150,000		<ul style="list-style-type: none"> • Request Board approval for HP server maintenance and support March 3, 2023 • Execute contract April 30, 2023

Project	Brief Description	Estimated Project Cost	Completed Actions	Upcoming Milestones
Purchase of Server and Storage Upgrades	Purchase servers and storage upgrades to support enterprise-level software applications including the Clean Air Support System for all South Coast AQMD core business activities and modeling applications that support Planning and AQMP development	\$430,000		<ul style="list-style-type: none"> • Request Board approval for server and storage upgrades March 3, 2023 • Execute purchases April 30, 2023

Projects that have been completed within the last 12 months are shown below.

Completed Projects	
Project	Date Completed
Online Application Filing – Eight Additional Rule 222 Forms	December 2, 2022
CLASS Database Software Licensing	November 30, 2022
Upgrade of Ingres Database Software	August 5, 2022
Upgrade of OnBase Software	August 2, 2022
Renewal of OnBase Software Support	July 15, 2022
Replace Your Ride (RYP)/One Stop Shop Integration	July 7, 2022
Warehouse Operations Notification Online Submittal Portal Phase 2.2 Initial Site Information Report (ISIR) and full Annual WAIRE Report (AWR)	June 1, 2022
Alternative Colors for Air Quality Map	May 20, 2022
Permit Application Enhancements for Rule 1109.1 Tracking	May 04, 2022
Mobile Application Enhancements	May 03, 2022
HP Server Maintenance & Support	April 30, 2022
National Weather Service Alert Integration	April 21, 2022
Prop 1B GMS – Locomotive and Cargo	April 19, 2022
AB 2766 Motor Vehicle Subvention Program Report Portal	March 2, 2022

BOARD MEETING DATE: February 03, 2023

AGENDA NO.

PROPOSAL: Transfer and Appropriate Funds for Enhancements to Warehouse Actions and Investments to Reduce Emissions Program Online Portal

SYNOPSIS: In May 2021, Rule 2305 – Warehouse Indirect Source Rule and Rule 316 – Fees for Rule 2305 were adopted. Rule 2305 requires warehouse operators to take actions every year to reduce emissions related to their warehousing activities. The development of the Warehouse Indirect Source Rule Program Online Portal (WAIRE POP) which is an online portal to accept reports for the first reporting year were completed in December 2022. Further development efforts are needed for additional reporting years. This action is to transfer and appropriate funds to enhance WAIRE POP for subsequent reporting years.

COMMITTEE: Administrative, January 13, 2023; Recommended for Approval

RECOMMENDED ACTIONS:

1. Appropriate up to \$250,000 from Undesignated Fund Balance into Information Management's FY 2022-23 and/or FY 2023-24 Budget(s) (Professional and Special Services and/or Capital Outlays Major Object) for enhancement of WAIRE POP; and
2. Authorize the Executive Officer to execute amendments to the contract for systems development services for AgreeYa Solutions, Inc. in the amount up to \$250,000 from Information Management's FY 2022-23 and/or FY 2023-24 Budget(s) for enhancement of the WAIRE POP.

Wayne Nastri
Executive Officer

RMM:XC:jg

Background

In May 2021, Rule 2305 – Warehouse Indirect Source Rule and Rule 316 – Fees for Rule 2305 were adopted. Rule 2305 requires warehouse operators to take actions every year to reduce emissions related to their warehousing activities. In addition, warehouse owners and operators must submit reports to South Coast AQMD that includes operational

information and their selected compliance approach. The adoption Resolution for Rules 2305 and 316 required the Executive Officer to develop an online portal that warehouse owners or operators would use to submit their reports, and to provide information to the public about rule compliance. Rule 2305 phases in warehouses over a three-year period, with approximately one third of warehouses entering the program each year. Rule 316 includes administrative fees for warehouse operators and owners to offset the compliance activities that will be conducted by South Coast AQMD staff for this program.

The initial phase of development of WAIRE POP was completed in December 2022. This phase allows the first-year warehouse owners or operators to submit completed reports required under Rule 2305. Further enhancements are needed for the next two phases. These enhancements will provide support for additional reporting years as well as providing more robust reporting capabilities.

Proposal

Staff is requesting up to \$250,000 be transferred from the Undesignated Fund Balance into Information Management's FY 2022-23 and/or FY 2023-24 Budget(s) (Professional and Special Services and/or Capital Outlays Major Object), and to authorize the amendment of an existing contract with AgreeYa Solutions, Inc. in an amount up to \$250,000 to enhance this online portal.

Resource Impacts

Sufficient funding is available in the Undesignated Fund Balance to transfer to Information Management's FY 2022-23 and/or FY 2023-24 Budget(s).



South Coast Air Quality Management District

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LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, OCTOBER 14, 2022 MEETING MINUTES

MEMBERS PRESENT:

Mayor Carlos Rodriguez, LGSBA Chair (Board Member)
Senator Vanessa Delgado (Board Member)
Council Member Rachelle Arizmendi, City of Sierra Madre
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association
David Rothbart, Los Angeles County Sanitation Districts

MEMBERS ABSENT:

Supervisor Janice Rutherford (Board Member)
Felipe Aguirre
Paul Avila, P.B.A. & Associates
LaVaughn Daniel, DancoEN

OTHERS PRESENT:

Mark Abramowitz
Moses Huerta
Debra Mendelsohn, Board Member Consultant (*Rutherford*)

SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer
Derrick Alatorre, Deputy Executive Officer
Anissa Heard-Johnson, Deputy Executive Officer
Sarah Rees, Deputy Executive Officer
Lisa Tanaka O'Malley, Assistant Deputy Executive Officer
Daphne Hsu, Principal Deputy District Counsel
Sheri Hanizavareh, Senior Deputy District Counsel
Philip Crabbe III, Senior Public Affairs Manager
Denise Peralta Gailey, Public Affairs Manager
Elaine Shen, Planning and Rules Manager
Mark Henninger, Information Technology Manager
Anthony Tang, Information Technology Supervisor
Elaine Hills, Senior Staff Specialist
Paul Wright, Senior Information Technology Specialist

Agenda Item #1 – Call to Order/Opening Remarks

Chair Carlos Rodriguez called the meeting to order at 11:34 a.m.

For additional details of the Local Government & Small Business (LGSBA) Advisory Group Meeting, please refer to the Webcast at [Live Webcast \(aqmd.gov\)](https://aqmd.gov).

Agenda Item #2 – Approval of September 9, 2022 Meeting Minutes

Chair Rodriguez called for approval of the September 9, 2022, meeting minutes.

No public comment.

Motion to approve minutes made by Todd Campbell; seconded by Rita Loof; approved.

Ayes: Blake, Campbell, DeWitt, LaMarr, Loof, Marquez, Rothbart, Rodriguez

Noes: None

Abstain: Arizmendi

Absent: Aguirre, Avila, Daniel, Delgado (during voting), Rutherford

For additional details, please refer to the [Webcast](#) beginning at 46:04.

Agenda Item #3 – Review of Follow-Up/Action Items

There were no follow-up/action items from the September 9, 2022, meeting.

Agenda Item #4 – Update on Draft Socioeconomic Report for the Revised Draft 2022 Air Quality Management Plan (AQMP)

Elaine Shen, Planning and Rules Manager/Planning, Rule Development and Implementation, presented on the Draft Socioeconomic Report for the Revised Draft 2022 AQMP.

Rita Loof referenced slide #10 and asked if the 17,000 jobs foregone are the jobs declining every year. Dr. Shen replied that the 17,000 is not cumulative and every year a comparison is made between the projected number of jobs against the baseline. For additional details, please refer to the [Webcast](#) beginning at 17:21.

Bill LaMarr referenced slide #5 and inquired about the source for the total incremental cost. Dr. Shen responded the total cost estimate includes many factors, such as control measures, type of technologies, regulated sources, number of units, maintenance costs, and other. Mr. LaMarr referenced slide #6 and asked how the public would know if the estimated emissions reductions have been achieved. Sarah Rees, Deputy Executive Officer/Planning, Rule Development and Implementation, replied that the costs and emissions reductions presented are models based on estimates and other factors may contribute to the overall results. For additional details, please refer to the [Webcast](#) beginning at 22:56.

Eddie Marquez commented about the regulatory impacts on business communities and advised to keep businesses in mind when considering rules. For additional details, please refer to the [Webcast](#) beginning at 34:47.

Todd Campbell asked how zero-emission vehicles are defined and inquired whether it is known if tailpipe emissions are being shifted to another part of the basin. A study by Argonne National Laboratory was referenced. For additional details, please refer to the [Webcast](#) beginning at 35:50.

***Action Item #1:** Provide link to Argonne National Laboratory study in minutes: [Argonne National Laboratory Study](#).*

David Rothbart commented that if U.S. EPA and the state are concerned with climate change, the Clean Air Act may need to be modified. For additional details, please refer to the [Webcast](#) beginning at 39:20.

Ms. Loof commented that some U.S. EPA and South Coast AQMD policies do not help air quality and add burden to businesses. Ms. Loof further commented on an unapproved test method and low emission technology. Dr. Rees explained that U.S. EPA proposed disapproval of rules that included the test method referenced by Ms. Loof. For additional details, please refer to the [Webcast](#) beginning at 40:48.

No public comment.

For additional details on the presentation and discussions, please refer to the [Webcast](#) beginning at 4:18.

Agenda Item #5 – Other Business

No other business.

Agenda Item #6 – Public Comment

Moses Huerta inquired if the economic data will be available to the public. Dr. Rees indicated the draft economic report is on South Coast AQMD's website under "Air Quality, Clean Air Plans, 2022 AQMP." For additional details, please refer to [Webcast](#) beginning at 48:50.

***Action Item #2:** Provide link to the Draft Socioeconomic Report: [Socioeconomic Analysis Webpage](#).*

Agenda Item #7 – Next Meeting Date

The next regular LGSBA Advisory Group meeting is scheduled for Thursday, November 10, 2022, at 11:30 a.m.

Adjournment

The meeting adjourned at 12:25 p.m.