



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

HYBRID ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti, Committee Vice Chair
Board Member Gideon Kracov
Supervisor V. Manuel Perez

October 13, 2023 ♦ 10:00 a.m.

TELECONFERENCE LOCATION

County of Riverside Assessor-County
Clerk-Recorder
41002 County Center Drive Suite 230
Temecula, CA 92591

Office of Senator Vanessa Delgado
944 South Greenwood Ave.
Montebello, CA 90640

A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m., on Friday, October 13, 2023 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop

<https://scagmd.zoom.us/j/93760468442>

Zoom Webinar ID: 937 6046 8442 (applies to all)

Teleconference Dial In

+1 669 900 6833

One tap mobile

+16699006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 9:

- | | | | |
|----|--|---|------------|
| 1. | Board Members' Concerns (<i>No Motion Required</i>)
<i>Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.</i> | Chair Vanessa Delgado
Committee Chair | |
| 2. | Chair's Report of Approved Travel (<i>No Motion Required</i>) | Chair Delgado | |
| 3. | Report of Approved Out-of-Country Travel (<i>No Motion Required</i>) | Wayne Nastri
Executive Officer | |
| 4. | Review November 3, 2023 Governing Board Agenda | Wayne Nastri | pgs. 6-15 |
| 5. | Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (<i>Motion Requested if Proposal Made</i>) | Chair Delgado | pgs. 16-18 |
| 6. | Pre-Audit Conference (Presenter: Brandon Young, Engagement Partner) (<i>No Motion Required</i>)
<i>South Coast AQMD's auditing firm, Lance, Soll & Lunghard, LLP, will present an outline of the financial statement audit for Fiscal Year 2022-2023.</i> | Sujata Jain
Chief Financial Officer,
Finance | |
| 7. | Update on South Coast AQMD Inclusion, Diversity and Equity Efforts (<i>No Motion Required</i>)
<i>Staff will provide an update on current and future efforts for our internal processes and programs.</i> | Cessa Heard-Johnson,
PhD, Diversity, Equity
and Inclusion Officer | pgs. 19-29 |
| 8. | Report of RFQs/RFPs Scheduled for Release in November (<i>No Motion Required</i>)
<i>This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of October.</i> | Sujata Jain
Chief Financial Officer,
Finance | pgs. 30-32 |
| 9. | Status Report on Major Ongoing and Upcoming Projects for Information Management (<i>No Motion Required</i>)
<i>Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.</i> | Ron Moskowitz
Chief Information Officer,
Information Management | pgs. 33-39 |

ACTION ITEMS – Items 10 through 11:

10. Amend Agreement with Phillips 66 Company for Continued Fenceline Air Measurements at Phillips 66 Wilmington Refinery Using Optical Tent, Recognize Revenue, Appropriate Funds and Amend Contract (***Motion Requested***)
As part of MATES V, an optical tent air measurement system was deployed at the Phillips 66 Wilmington Refinery by the Regents of University of California, Los Angeles (UCLA) to demonstrate its ability to monitor fugitive VOC emissions. After the MATES V study concluded, the optical tent was adopted by the refinery as part of their fenceline air monitoring system for Rule 1180 implementation, with continued oversight provided by UCLA for quality assurance/quality control, and reporting for this advanced technology. These actions are to amend an existing agreement with Phillips 66 Company to extend fenceline air measurements at the Phillips 66 Wilmington Refinery using an optical tent, recognize revenue, appropriate funds and amend a contract with UCLA.
- Jason Low, PhD, pgs. 40-41
Deputy Executive Officer,
Monitoring & Analysis
11. Establish Board Meeting Schedule for Calendar Year 2024 (***Motion Requested***)
The proposed Board Meeting Schedule for Calendar Year 2024 is submitted for Board consideration. The meeting schedule for the Administrative Committee meeting, (second Friday of the month), as well as the other standing committees is included for information only.
- Wayne Nastri pgs. 42-44

WRITTEN REPORT:

None.

OTHER MATTERS:

12. Other Business
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
- Chair Delgado
13. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes total.
14. **Next Meeting Date:** Thursday, November 9, 2023 at 10:00 a.m.

ADJOURNMENT

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language- related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cbustillos@aqmd.gov.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to cbustillos@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

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Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers will be limited to a total of three (3) minutes for the Consent Calendar and Board Calendar, and three (3) minutes or **less** for other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.



South Coast Air Quality Management District



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10/6/23 – 4:30 p.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING NOVEMBER 3, 2023

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, November 3, 2023 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates, and details on how to participate at: <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

<p>Electronic Participation Information (Instructions provided at the bottom of the agenda)</p>	<p>Join Zoom Meeting - from PC, Laptop or Phone https://scaqmd.zoom.us/j/93128605044 Meeting ID: 931 2860 5044 (applies to all) Teleconference Dial In +1 669 900 6833 or +1 253 215 8782 One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#</p> <p>Spanish Language Only Audience (telephone) Número Telefónico para la Audiencia que Habla Español Teleconference Dial In/Numero para llamar: +1 669 900 6833 Meeting ID/Identificación de la reunión: 932 0955 9643 One tap mobile: +16699006833,,93209559643#</p>
<p>Public Comment Will Still Be Taken</p>	<p>Audience will be allowed to provide public comment in person and through Zoom connection or telephone. Phone controls for participants: The following commands can be used on your phone's dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand</p>
<p>Questions About an Agenda Item</p>	<ul style="list-style-type: none"> ▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item. ▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.
<p>Meeting Procedures</p>	<ul style="list-style-type: none"> ▪ The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, <u>any item</u> may be considered in <u>any order</u>. ▪ After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

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A webcast of the meeting is available for viewing at:

<http://www.aqmd.gov/home/news-events/webcast>

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items X through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX

Items 1 through X – Action Items/No Fiscal Impact

11939. Approve Minutes of October 6, 2023 **Thomas/3268**
12170. Set Public Hearings December 1, 2023 to Consider **Nastri/3131**
Adoption of and/or Amendments to South Coast
AQMD Rules and Regulations¹:
12057. Certify Final Subsequent Environmental Assessment for **Krause/2706**
Proposed Amended Rule 1135 - Emissions of Oxides of
Nitrogen From Electricity Generating Facilities; and Amend
Rule 1135
- Proposed Amended Rule 1135 (PAR 1135) establishes NOx emission limits for electric generating units located on Santa Catalina Island to reflect current BARCT. PAR 1135 includes monitoring, reporting, and recordkeeping requirements for electric generating units located on Santa Catalina Island and extends the compliance deadline for boilers and gas turbines to comply with Rule 1135 emission limits. This action is to adopt the Resolution: 1) Certifying the Final Subsequent Environmental Assessment for Proposed Amended Rule 1135; and 2) Amending Rule 1135. (Reviewed: Stationary Source Committee August 19, 2022, March 17, 2023 and November 17, 2023)

¹ Please note, at the September 1, 2023 Board Meeting, a public hearing was set for the December 1, 2023 Board Meeting to Determine That Proposed Amended Rule 1405 – Control of Ethylene Oxide Emissions from Sterilization and Related Operations, Is Exempt from CEQA; and Amend Rule 1405.

12171. Establish Board Meeting Schedule for Calendar Year 2024

Nastri/3131

The proposed Board Meeting Schedule for Calendar Year 2024 is submitted for Board consideration. The meeting schedule for the Administrative Committee meeting, (second Friday of the month), as well as the other standing committees is included for information only. (Reviewed: Administrative Committee, October 13, 2023; Recommended for Approval)

Items X through X – Budget/Fiscal Impact

12162. Amend Agreement with Phillips 66 Company for Continued Fenceline Air Measurements at Phillips 66 Wilmington Refinery Using Optical Tent, Recognize Revenue, Appropriate Funds and Amend Contract

Low/2269

As part of MATES V, an optical tent air measurement system was deployed at the Phillips 66 Wilmington Refinery by the Regents of University of California, Los Angeles (UCLA) to demonstrate its ability to monitor fugitive VOC emissions. After the MATES V study concluded, the optical tent was adopted by the refinery as part of their fenceline air monitoring system for Rule 1180 implementation, with continued oversight provided by UCLA for quality assurance/quality control, and reporting for this advanced technology. These actions are to amend an existing agreement with Phillips 66 Company to extend fenceline air measurements at the Phillips 66 Wilmington Refinery using an optical tent, recognize revenue, appropriate funds and amend a contract with UCLA. (Reviewed: Administrative Committee, October 13, 2023; Recommended for Approval)

12163. Execute Contract to Replace Existing Hydrogen Refueling Station at South Coast AQMD Headquarters

Katzenstein/2219

For over a decade, South Coast AQMD hosted a hydrogen refueling station, part of a CEC award to Air Products and Chemicals, Inc. The current station's capacity to provide hydrogen refueling is limited. Recently, FirstElement Fuel, Inc. received a CEC grant in the amount of \$42.6M to develop publicly accessible advanced hydrogen refueling stations. Additional funding is sought to remediate the site. This action is to execute a contract with FirstElement Fuel, Inc. to expand and upgrade the existing hydrogen refueling station at South Coast AQMD Headquarters and remediate the site in an amount not to exceed \$275,000 from the Clean Fuels Program Fund (31). (Reviewed: Technology Committee, October 20, 2023; Recommended for Approval)

12174. Execute Contract for Regional Medium and Heavy-Duty Zero Emission Vehicle Infrastructure Analysis **Katzenstein/2219**

The University of California, Riverside (UCR) was awarded \$200,000 from CEC to conduct a technical planning study for Southern California's ZEV infrastructure deployment. The CEC Medium-Duty and Heavy-Duty (MD/HD) blueprint project focuses on ZEV infrastructure deployment planning within the South Coast Air Basin. UCR proposes to expand the scope of the existing planning efforts to develop a MD/HD ZEV infrastructure deployment criteria and benefits analysis. This action is to execute a contract with UCR in an amount not to exceed \$150,000 from the Clean Fuels Program Fund (31). (Reviewed: Technology Committee, October 20, 2023; Recommended for Approval)

12156. Amend Contracts for Legislative Representation in Washington, D.C. **Alatorre/3122**

The current contracts for legislative and regulatory representation in Washington D.C. with Kadesh & Associates, LLC, Cassidy & Associates and Carmen Group, Inc., expire on January 14, 2024. Each of these contracts includes an option for two one-year extensions. This action is to consider approval of the second one-year extension of the existing contracts for Calendar Year 2024 with Kadesh & Associates, LLC for \$226,392; Cassidy & Associates for \$216,000; and Carmen Group, Inc. for \$222,090 as South Coast AQMD's legislative and regulatory representatives in Washington D.C., to further the agency's policy positions at the federal level. Sufficient funding is available in the Legislative, Public Affairs & Media FY 2023-24 Budget. (Reviewed: Legislative Committee, October 13, 2023; Recommended for Approval)

11961. Approve Contract Modification as Approved by MSRC **McCallon**

Items XX through XX – Information Only/Receive and File

11913. Legislative, Public Affairs and Media Report **Alatorre/3122**

This report highlights the September 2023 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

11880. Hearing Board Report **Verdugo-Peralta**
- This reports the actions taken by the Hearing Board during the period of September 1 through September 30, 2023. (No Committee Review)
12016. Civil Filings and Civil Penalties Report **Gilchrist/3459**
- This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from September 1, 2023 through September 30, 2023. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, October 20, 2023)
11891. Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects **Krause /2706**
- This report provides a listing of CEQA documents received by South Coast AQMD between September 1, 2023 and September 30, 2023, and those projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, October 20, 2023)
11845. Rule and Control Measure Forecast **Rees/2856**
- This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2023 and portions of 2024. (No Committee Review)
12157. Report of RFQs/RFPs Scheduled for Release in November **Jain/2804**
- This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of November. (Reviewed: Administrative Committee, October 13, 2023)
12164. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**
- Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, October 13, 2023)

Items XX through XX -- Reports for Committees and CARB

11950.	Administrative Committee (Receive & File)	Chair: Delgado	Nastri/3131
11902.	Legislative Committee (Receive & File)	Chair: Cacciotti	Alatorre/3122
11855.	Mobile Source Committee (Receive & File)	Chair: Kracov	Rees/2856
11929.	Stationary Source Committee (Receive & File)	Chair: McCallon	Aspell/2491
11973.	Technology Committee (Receive & File)	Chair: Rodriguez	Katzenstein/2219
11983.	Mobile Source Air Pollution Reduction Review Committee (Receive & File)	Board Rep: Hagman	Katzenstein/2219
11869.	California Air Resources Board Monthly Report (Receive & File)	Board Rep: Kracov	Thomas/3268

XX. Items Deferred from Consent and Board Calendar

PUBLIC HEARINGS

12176	Determine That Proposed Rule 1110.3 – Emissions from Linear Generators and Proposed Amended Rule 1110.2 – Emissions from Gaseous- and Liquid-Fueled Engines, Are Exempt from CEQA; and Adopt Rule 1110.3 and Amend Rule 1110.2	Krause/2706
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Proposed Rule 1110.3 will establish NO_x, CO, and VOC emission limits for linear generators, as well as provisions for source testing, monitoring, reporting and recordkeeping. Proposed Amended Rule 1110.2 will be amended to exclude linear generators from the applicability and requirements. This action is to adopt the Resolution: 1) Determining that Proposed Rule 1110.3 – Emissions from Linear Generators and Proposed Amended Rule 1110.2 – Emissions from Gaseous- and Liquid-Fueled Engines, are exempt from the requirements of the California Environmental Quality Act; 2) Adopting Rule 1110.3 – Emissions from Linear Generators and Amending Rule 1110.2 – Emissions from Gaseous- and Liquid-Fueled Engines . (Reviewed: Stationary Source Committee, February 17 and September 15, 2023; and To Be Reviewed: October 20, 2023)

- 12155 Determine That Proposed Amended Rule 2011 - Requirements for Monitoring, Reporting, and Recordkeeping for Oxides of Sulfur (SOx) Emissions and Proposed Amended Rule 2012 - Requirements for Monitoring, Reporting, and Recordkeeping for Oxides of Nitrogen (NOx) Emissions, Are Exempt from CEQA; and Amend Rules 2011 and 2012

Krause/2706

Proposed Amended Rules 2011 and 2012 will allow continuous emission monitoring systems to be shutdown, when the combustion equipment it monitors is scheduled to be not operating or generating emissions for an extended period of time, provided specific conditions are met, consistent with Rule 218.2 - Continuous Emission Monitoring System: General Provisions. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 2011 - Requirements for Monitoring, Reporting, and Recordkeeping for Oxides of Sulfur (SOx) Emissions and Proposed Amended Rule 2012 - Requirements for Monitoring, Reporting, and Recordkeeping for Oxides of Nitrogen (NOx) Emissions, are exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rules 2011 and 2012. (Reviewed: Stationary Source Committee, September 15, 2023)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE – (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

*****PUBLIC COMMENTS*****

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance Evaluation Center	NATTS =National Air Toxics Trends Station
AQIP = Air Quality Investment Program	NESHAPS = National Emission Standards for Hazardous Air Pollutants
AQMP = Air Quality Management Plan	NGV = Natural Gas Vehicle
AVR = Average Vehicle Ridership	NOx = Oxides of Nitrogen
BACT = Best Available Control Technology	NSPS = New Source Performance Standards
BARCT = Best Available Retrofit Control Technology	NSR = New Source Review
Cal/EPA = California Environmental Protection Agency	OEHHA = Office of Environmental Health Hazard Assessment
CARB = California Air Resources Board	PAMS = Photochemical Assessment Monitoring Stations
CEMS = Continuous Emissions Monitoring Systems	PEV = Plug-In Electric Vehicle
CEC = California Energy Commission	PHEV = Plug-In Hybrid Electric Vehicle
CEQA = California Environmental Quality Act	PM10 = Particulate Matter ≤ 10 microns
CE-CERT =College of Engineering-Center for Environmental Research and Technology	PM2.5 = Particulate Matter ≤ 2.5 microns
CNG = Compressed Natural Gas	RECLAIM=Regional Clean Air Incentives Market
CO = Carbon Monoxide	RFP = Request for Proposals
DOE = Department of Energy	RFQ = Request for Quotations
EV = Electric Vehicle	RFQQ=Request for Qualifications and Quotations
EV/BEV = Electric Vehicle/Battery Electric Vehicle	SCAG = Southern California Association of Governments
FY = Fiscal Year	SIP = State Implementation Plan
GHG = Greenhouse Gas	SOx = Oxides of Sulfur
HRA = Health Risk Assessment	SOON = Surplus Off-Road Opt-In for NOx
LEV = Low Emission Vehicle	SULEV = Super Ultra Low Emission Vehicle
LNG = Liquefied Natural Gas	TCM = Transportation Control Measure
MATES = Multiple Air Toxics Exposure Study	ULEV = Ultra Low Emission Vehicle
MOU = Memorandum of Understanding	U.S. EPA = United States Environmental Protection Agency
MSERCs = Mobile Source Emission Reduction Credits	VOC = Volatile Organic Compound
MSRC = Mobile Source (Air Pollution Reduction) Review Committee	ZEV = Zero Emission Vehicle

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For language interpretation:

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

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This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 932-0955-9643
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 932-0955-9643
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

Agenda Item #5

Approval of Compensation for Board Member Assistant(s)/Consultant(s)

**Administrative Committee Meeting
October 13, 2023**

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on October 13, 2023 From: Board Member Patricia Lock Dawson

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective October 1, 2023 and ending June 30, 2024

Candidate Information

Name: Thomas Gross

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$1,267.98 per month for October 1, 2023 through June 30, 2024, up to a maximum payable during the contract period not to exceed \$11,411.82.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:

☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 10/6/23

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on October 13, 2023 From: Board Member Patricia Lock Dawson

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective October 1, 2023 and ending June 30, 2024

Candidate Information

Name: Andrew Silva

Qualifications (education, professional experience, etc.): Continuing service/Resume on file

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$2,958.60 per month for October 1, 2023 through June 30, 2024, which is up to a maximum payable during the contract period not to exceed \$26,627.40.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:

☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 10/6/23

Administrative Committee

Friday, October 13, 2023

Dr. ANISSA CESSA HEARD-JOHNSON

Deputy Executive Officer

Diversity, Equity, and Inclusion with Community Air Programs



FABULOUS FEMALE FRIDAY: Hispanic Heritage Month Edition

Diana Trujillo

1980

Aerospace Engineer

- **Born and raised in Colombia**
 - Immigrated to the US at the age of 17
- **Began taking English as a second language at Miami-Dade Community College**
 - Graduated in Aerospace Engineering from the University of Maryland
- **Began Working at NASA Jet Propulsion Laboratory**
- **She is currently the Execution and Tactical Mission Lead for the Mars Perseverance Rover**
- **Sharing her passion of STEM with the public**
 - Co-created and hosted NASA's first-ever Spanish-language live broadcast of a planetary landing – "Juntos Perseveramos" (Perseverance Rover landing on Mars)
 - Guest appeared on Plaza Sésamo
 - Continues to share STEM information and opportunities to the Latin communities on social media
 - In 2021, she was named a Comendador of Orden de Boyacá by the President of Colombia



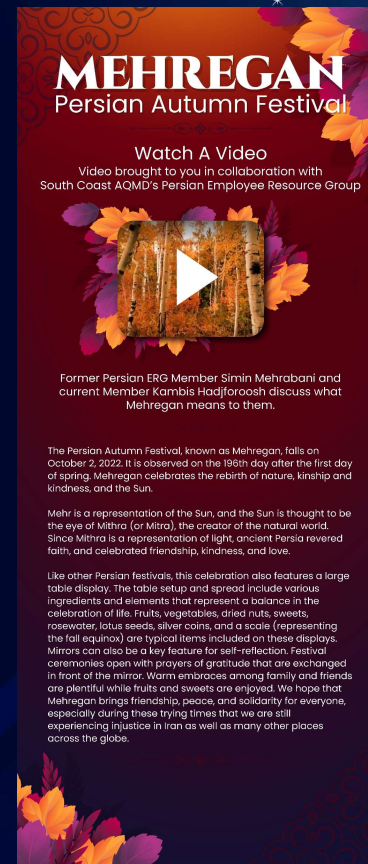
Infographics - September



[Click HERE](#)



[Click HERE](#)



[Click HERE](#)

J.E.D.I. Book Club – Upcoming Meetings

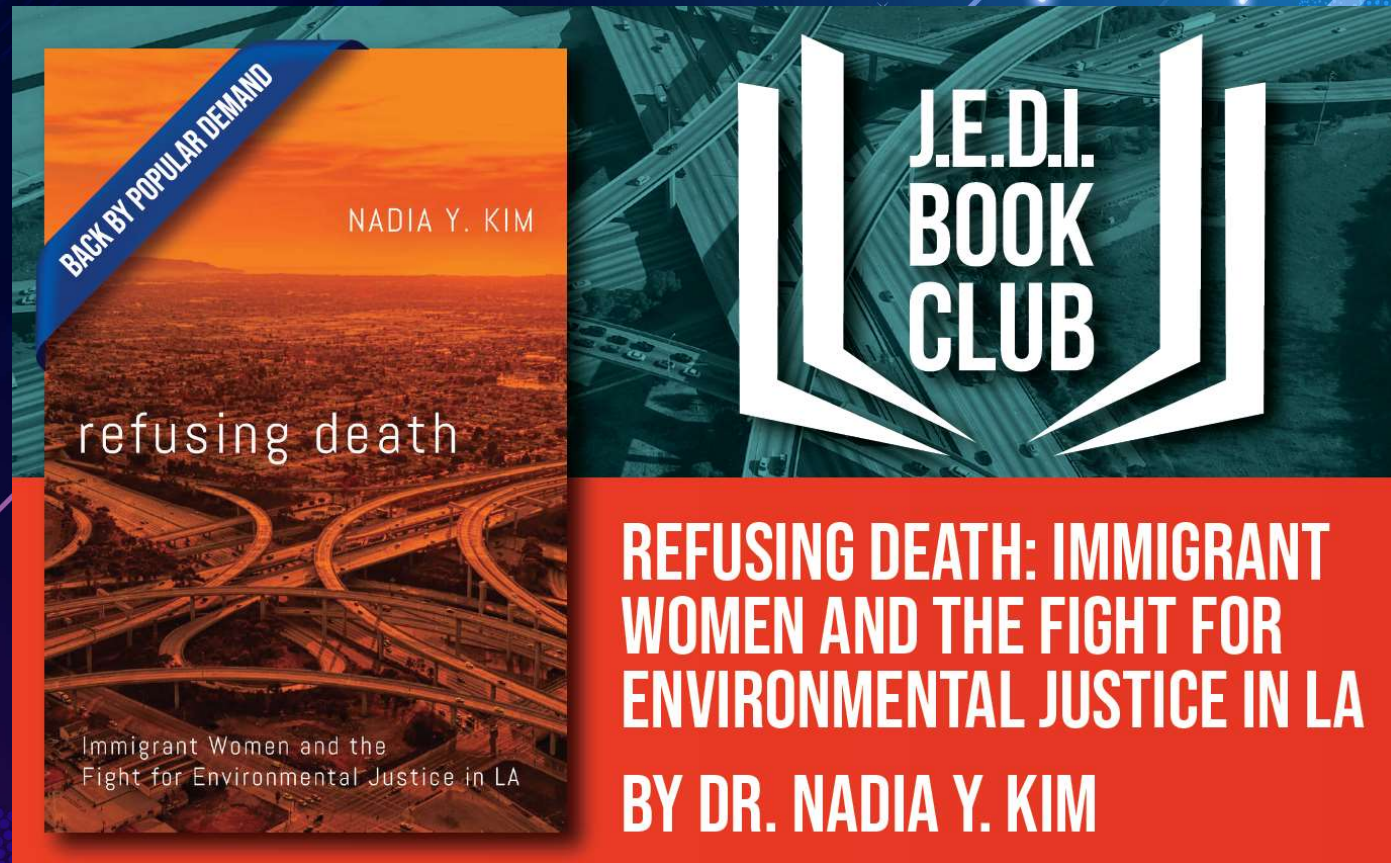
BACK BY POPULAR DEMAND:

- **Refusing Death: Immigrant Women and the Fight for Environmental Justice in LA**

First Tuesday and Thursday of each Month

First Meetings:

- **Thursday, November 2, 2023**
- **Tuesday, November 7, 2023**



J.E.D.I. Think Tank – Communicating Science

J.E.D.I. THINK TANK **COMMUNICATING SCIENCE**

Tuesday, September 26, 2023 | 1:00 p.m. - 2:00 p.m.



DIVERSITY, EQUITY, AND INCLUSION
diversityequityinclusion@aqmd.gov

"This think tank pointed out to me that I need to work on communication. I hadn't realized that failing to communicate technical information could add to existing mistrust."

"I see how valuable engagement is in creating connections with community and I like that the method for communication presented is fun and can help open dialogues between our agency and community members. I hope our agency does more of a story approach, especially in social media."

Hispanic Heritage Month Display/Commemoration



Mid-Autumn Festival Display



Fabulous Female Friday



Fabulous Female Fridays seeks to elevate women from all industries that have made contributions to the fight for gender equality

This month we commemorate Hispanic Heritage Month by highlighting women who have strengthened the S.T.E.M. field, increased access to literature through storytelling, and the impact of advocacy.

Critical Community Conversations for Purposeful Outreach (C3PO) - WCWLB

South Los Angeles

- "I was caught off guard with Jackie's comments about 'this is probably the most you have ever heard me speak before' referencing the little time community members actually have to contribute/speak in meetings."

Southeast Los Angeles

- "It reinforced the importance of community green spaces which community members have voiced to us over the years. It also reinforced the need to work and coordinate with other agencies such as LA County Department of Regional Planning to help address air pollution more holistically."

Wilmington, Carson, West Long Beach

- "Each stop was a learning experience and if it was not for these tours, I would never know a thing about the Ports."



Employee Resource Groups (ERG) – September Updates



Created a [sample](#) welcome video for ERGs

Agencywide ERG Recruitment Event

- ERG informational tables for staff
- Bi-monthly planning meetings (August and September)
- Discuss alternative opportunities to promote ERGs throughout the agency



Any Questions?

BOARD MEETING DATE: November 3, 2023

AGENDA NO.

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in November

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of November.

COMMITTEE: Administrative, October 13, 2023, Reviewed

RECOMMENDED ACTION:

Approve the release of RFQs/RFPs for the month of November.

Wayne Nastri
Executive Officer

SJ:gp

Background

In January 2020, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000 that follow the Procurement Policy and Procedure would no longer be required to obtain individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The attached report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on November 3, 2023.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

Report of RFQs/RFPs Scheduled for Release in November 2023

**November 3, 2023 Board Meeting
Report on RFQs/RFPs Scheduled for Release on November 3, 2023**

(For detailed information visit South Coast AQMD's website at
<http://www.aqmd.gov/nav/grants-bids>
following Board approval on November 3, 2023)

SPECIAL TECHNICAL EXPERTISE

RFQQ #QQ2024-01 Issue RFQQ to Prequalify Vendors for Moskowitz/3329
Computer, Network, Printer, Hardware and
Software, Audio Visual Equipment

On February 4, 2022, the Board approved a vendor list for purchase of computer, network, printer, hardware and software, and audio visual equipment for a period of two years. The current vendor list will expire on February 4, 2024. This action is to issue an RFQQ to prequalify vendors capable of providing computer, network, printer hardware and software, audio visual equipment; and to purchase desktop computer hardware upgrades for a two-year term beginning February 2, 2024. Funds for these services are included in the FY 2023-24 Budget and will be requested in subsequent fiscal years.

BOARD MEETING DATE: November 3, 2023

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, October 13, 2023, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Nastri
Executive Officer

RMM:XC:DD:HL:dc

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

AQ-SPEC Cloud Platform Phase 2	
Brief description	Integrate separate data systems into the AQ-SPEC cloud-based platform to manage data and build interactive data visualizations and data dashboards for web-based viewing
Estimated project cost	\$313,350
Overall project status	In Progress
Est. date of completion	4/19/24
Percentage complete	34%
LAST 30 days	<ul style="list-style-type: none"> Data Model Design completed
NEXT 30 days	<ul style="list-style-type: none"> System development in progress

PeopleSoft Electronic Requisition	
Brief description	This will allow submittal of requisitions online, tracking multiple levels of approval, electronic archival, pre-encumbrance of budget, and streamlined workflow
Estimated project cost	\$75,800
Overall project status	In Progress
Est. date of completion	1/15/24
Percentage complete	88%
LAST 30 days	<ul style="list-style-type: none"> Deployed to Production for Information Management division
NEXT 30 days	<ul style="list-style-type: none"> Training and Integrated User Testing for other divisions

Warehouse Indirect Source Rule Online Reporting Portal Phase 4	
Brief description:	Development of online reporting portal for Rule 2305 –Warehouse Indirect Source
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	Schedule will be available after Planning phase is completed
Percentage complete	10%
LAST 30 days	<ul style="list-style-type: none"> Phase 4 Enhancements – Planning completed
NEXT 30 days	<ul style="list-style-type: none"> Phase 4 Enhancements - Systems Development

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Online Application Filing	
Brief description	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff
Estimated project cost	\$525,000
Overall project status	In Progress
Est. date of completion	10/11/23
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> System Development for Phase 3 of the project (final twelve 400-E-XX forms) completed
NEXT 30 days	<ul style="list-style-type: none"> Complete User Acceptance Testing and deployment to production of Phase 1 of the project (first ten 400-E-XX forms) Complete User Acceptance Testing and deployment to production of next set of Rule 222 forms

Carl Moyer Program GMS	
Brief description	Development of simplified and streamlined Online Grant Management System (GMS) Portal for Carl Moyer Program
Estimated project cost	\$116,275
Overall project status	In Progress
Est. date of completion	10/5/23
Percentage complete	93%
LAST 30 days	<ul style="list-style-type: none"> Phase 2 – Inspection Module reports development has been completed
NEXT 30 days	<ul style="list-style-type: none"> Inspection Module and Reports User Acceptance Testing underway Phase 3 – Planning for Phase 3

Agenda Tracking System	
Brief description	Develop new Agenda Tracking System for submittal, review and approval of Governing Board meeting agenda items
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	12/28/23
Percentage complete	60%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

PeopleSoft HCM (Human Capital Management) upgrade	
Brief description	Upgrade PeopleSoft HCM product to latest tools and image level to maintain regulatory and functional support
Estimated project cost	\$180,000
Overall project status	In Progress
Est. date of completion	10/11/23
Percentage complete	86%
LAST 30 days	<ul style="list-style-type: none"> • User Training completed • User Acceptance Testing completed
NEXT 30 days	<ul style="list-style-type: none"> • Deployment to production

Source Test Tracking System (STTS)	
Brief description	Online STTS will keep track of timelines and quantify the number of test protocols and reports received. System will provide an external online portal to submit source testing protocols and reports, track the review process, and provide integration to all other business units. It will also provide an external dashboard to review the status of a submittal
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	9/22/23
Percentage complete	93%
LAST 30 days	<ul style="list-style-type: none"> • Deployed to production environment
NEXT 30 days	<ul style="list-style-type: none"> • Complete initial Source Test Submittals with regulated community volunteers

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Compliance System	
Brief description	Develop new Compliance System to help streamline the compliance business process
Estimated project cost	\$450,000
Overall project status	In Progress
Est. date of completion	8/21/24
Percentage complete	10%
LAST 30 days	<ul style="list-style-type: none"> Detailed Requirement gathering in progress
NEXT 30 days	<ul style="list-style-type: none"> Detailed requirement gathering in progress

Website Upgrade	
Brief description	Upgrade the Website Content Management System to latest version
Estimated project cost	\$100,000
Overall project status	In Progress
Est. date of completion	9/15/23
Percentage complete	81%
LAST 30 days	<ul style="list-style-type: none"> Development of enhancements based on industry best practices completed
NEXT 30 days	<ul style="list-style-type: none"> Integration testing of enhancements

Prequalify Vendor List for PCs, Network Hardware, etc.	
Brief description	Establish list of prequalified vendors to provide computer, network, and printer hardware and software, and to purchase desktop computer hardware upgrades
Estimated project cost	\$300,000
Overall project status	In Progress
Est. date of completion	2/2/2024
Percentage complete	20%
LAST 30 days	<ul style="list-style-type: none"> Developed RFQQ
NEXT 30 days	<ul style="list-style-type: none"> Release RFQQ November 3, 2023 Approve Vendors List February 2, 2024

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Renewal of HP Server Maintenance & Support	
Brief description	Purchase of maintenance and support services for servers and storage device
Estimated project cost	\$175,000
Overall project status	In Progress
Est. date of completion	4/30/2024
Percentage complete	0%
LAST 30 days	
NEXT 30 days	<ul style="list-style-type: none"> Request Board approval for HP server maintenance and support April 5, 2024 Execute purchases April 30, 2024

Renewal of OnBase Software Support	
Brief description	Authorize the sole source purchase of OnBase software subscription and support for one year
Estimated project cost	\$175,000
Overall project status	In Progress
Est. date of completion	7/30/2024
Percentage complete	0%
LAST 30 days	
NEXT 30 days	<ul style="list-style-type: none"> Request Board Approval June 7, 2024 Execute purchase July 30, 2024

ATTACHMENT
November 3, 2023 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Projects that have been completed within the last 12 months are shown below	
COMPLETED PROJECTS	
PROJECT	DATE COMPLETED
Oracle PeopleSoft Software Support	August 31, 2023
PeopleSoft E-Requisition deployment for IM division	August 22, 2023
Renewal of OnBase Software Support	July 31, 2023
Air Quality Advisory Enhancement	June 30, 2023
Legal Office System – Phase 2.1	June 7, 2023
WAIRE Program Online Portal – Initial Site Information Report Enhancement	May 26, 2023
Renewal of HP Server Maintenance & Support	April 30, 2023
Purchase of Server and Storage Upgrades	April 30, 2023
Rule 1180 Monitoring Site and Notification Updates	March 30, 2023
WAIRE Program Online Portal – Owner AWR Enhancement	February 22, 2023
Phone System Upgrade	January 28, 2023

BOARD MEETING DATE: November 3, 2023

AGENDA NO.

PROPOSAL: Amend Agreement with Phillips 66 Company for Continued Fenceline Air Measurements at Phillips 66 Wilmington Refinery Using an Optical Tent, Recognize Revenue, Appropriate Funds and Amend Contract

SYNOPSIS: As part of MATES V, an optical tent air measurement system was deployed at the Phillips 66 Wilmington Refinery by the Regents of University of California, Los Angeles (UCLA) to demonstrate its ability to monitor fugitive VOC emissions. After the MATES V study concluded, the optical tent was adopted by the refinery as part of their fenceline air monitoring system for Rule 1180 implementation, with continued oversight provided by UCLA for quality assurance/quality control, and reporting for this advanced technology. These actions are to amend an existing agreement with Phillips 66 Company to extend fenceline air measurements at the Phillips 66 Wilmington Refinery using an optical tent, recognize revenue, appropriate funds and amend a contract with UCLA.

COMMITTEE: Administrative, October 13, 2023; Recommended for Approval

RECOMMENDED ACTIONS:

1. Authorize the Executive Officer to amend the current agreement with the Phillips 66 Company to continue operation of the optical tent at their Wilmington refinery;
2. Recognize revenue up to \$250,000 upon receipt from the Phillips 66 Company into the General Fund; and
3. Appropriate up to \$250,000 from the General Fund Undesignated (Unassigned) Fund Balance for the Monitoring and Analysis' (MAD) FY's 2023-24 and 2024-25 Budgets (Org 46), Services & Supplies Major Object and authorize the Executive Officer to use these funds to amend the current contract with the Regents of University of California, Los Angeles (UCLA) to continue to provide quality assurance/quality control and reporting on the operation of the optical tent air monitoring system at the Phillips 66 Wilmington Refinery for two additional years.

Wayne Natri
Executive Officer

Background

In 2018-2019, South Coast AQMD conducted MATES V to collect information on air toxics and their associated health risks based on long-term monitoring at ten fixed locations throughout the South Coast Air Basin. In October 2017, to complement the fixed site monitoring, the Board authorized several Advanced Monitoring projects using state-of-the-art technologies to conduct enhanced air toxics monitoring in communities near refineries. As part of this advanced monitoring, the Board authorized staff to execute a contract with UCLA to design, build, and deploy an optical tent air monitoring system. The optical tent system was developed and then installed at the Phillips 66 Wilmington Refinery to demonstrate its ability to detect fugitive emissions of VOCs and other gaseous species from storage tanks. After the MATES V study ended, the optical tent system was adopted by the refinery as part of their fenceline air monitoring system used to satisfy Rule 1180 fenceline monitoring requirements. In October 2021, the Phillips 66 Company agreed to fund operations of the optical tent for two years. South Coast AQMD continued to obtain information on the use of this technology with operational assistance from UCLA. In August 2023, the Phillips 66 Company agreed to fund operations of the optical tent for two additional years and use this system as part of their fenceline monitoring to satisfy Rule 1180 requirements. The continued operation of the optical tent is mutually beneficial to South Coast AQMD and the Phillips 66 Company.

Proposal

This action is to amend the current agreement with the Phillips 66 Company for operation of the optical tent at their refinery in Wilmington for two additional years. Additionally, this action is to recognize revenue up to \$250,000 from the Phillips 66 Company into the General Fund. This action is also to appropriate up to \$250,000 from the General Fund Undesignated (Unassigned) Fund Balance to MAD's FY 2023-24 and 2024-25 Budgets (Org 46), Services & Supplies Major Object. Finally, this action is to use these funds to amend the current contract with the Regents of University of California, on behalf of UCLA to continue to provide quality assurance/quality control and reporting on the operation of the optical tent air monitoring system.

Benefits to South Coast AQMD

Funding for the optical tent system will allow South Coast AQMD to continue to evaluate the effectiveness of the optical tent system and to fulfill the requirements of Rule 1180, and the legislative directives of AB 1647, which will result in benefits to environmental justice communities and others working and residing near refineries.

Resource Impacts

The Phillips 66 Company will fully support the continued operation of the optical tent system at the Phillips 66 Wilmington Refinery for an additional two years.

BOARD MEETING DATE: November 3, 2023

AGENDA NO:

REPORT: Establish Board Meeting Schedule for Calendar Year 2024

SYNOPSIS: The proposed Board Meeting Schedule for Calendar Year 2024 is submitted for Board consideration. The meeting schedule for the Administrative Committee meeting, (second Friday of the month), as well as the other standing committees is included for information only.

COMMITTEE: Administrative, October 13, 2023; Recommended for Approval

RECOMMENDED ACTION:

Adopt the attached Resolution establishing the 2024 Board Meeting Schedule.

Vanessa Delgado, Chair
Administrative Committee

nv

Calendar Year 2024 Board Meeting Schedule

<u>MONTH</u>	<u>DATE</u>	<u>START TIME</u>
January:.....	January 5.....	9:00 a.m.
February:.....	February 2.....	9:00 a.m.
March:.....	March 1.....	9:00 a.m.
April:.....	April 5.....	9:00 a.m.
May:.....	May 3.....	9:00 a.m.
June:.....	June 7.....	9:00 a.m.
July:	No Meeting	
August:.....	August 2.....	9:00 a.m.
September:	September 6	9:00 a.m.
October:	October 4	9:00 a.m.
November:	November 1	9:00 a.m.
December:	December 6.....	9:00 a.m.

Attachments

1. Resolution
2. Proposed 2024 Meeting Schedule for Governing Board and Standing Committees

RESOLUTION NO. 23-_____

A Resolution of the South Coast Air Quality Management District Governing (South Coast AQMD) Board setting the time and place of regular meetings.

WHEREAS, the regular meetings of the South Coast Air Quality Management District Governing Board have been established by Resolution in the past, and

WHEREAS, the Governing Board is establishing the regularly scheduled meetings for Calendar Year 2024.

NOW, THEREFORE, BE IT RESOLVED that, effective January 2024, the regular meetings of the Governing Board shall be held at 9:00 a.m. on the first Friday of each month, except for July when there is no meeting scheduled, in the Dr. William A. Burke Auditorium at South Coast AQMD Headquarters, 21865 Copley Dr., Diamond Bar, California.

Dated:_____

Faye Thomas, Clerk of the Boards

South Coast AQMD Governing Board & Standing Committees

Proposed 2024 Meeting Schedule

GOVERNING BOARD		STANDING COMMITTEES			
Time – 9:00 a.m.	Legislative Time – 9:00 a.m.	Administrative Time – 10:00 a.m.	Mobile Source Time – 9:00 a.m.	Stationary Source Time – 10:30 a.m.	Technology Time – 12:00 p.m.
January 5	January 12	January 12	January 19	January 19	January 19
February 2	February 9	February 9	February 16	February 16	February 16
March 1	March 8	March 8	March 15	March 15	March 15
April 5	April 12	April 12	April 19	April 19	April 19
May 3	May 10	May 10	May 17	May 17	May 17
June 7	June 14	June 14	June 21	June 21	June 21
	DARK				
August 2	August 9	August 9	August 16	August 16	August 16
September 6	September 13	September 13	September 20	September 20	September 20
October 4	October 11	October 11	October 18	October 18	October 18
November 1	November 8	November 8	November 15	November 15	November 15
December 6	December 13	December 13	No Meeting	No Meeting	No Meeting