



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

HYBRID ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti, Committee Vice Chair
Board Member Gideon Kracov
Mayor Pro Tem Larry McCallon
Supervisor V. Manuel Perez

February 14, 2025 ♦ 10:00 a.m.

TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado
944 South Greenwood Ave.
Montebello, CA 90640

Office of Supervisor V. Manuel Perez
78015 Main Street, Ste. 205
La Quinta, CA 92253

A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m. on Friday, February 14, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop

<https://scaqmd.zoom.us/j/93760468442>

Zoom Webinar ID: 937 6046 8442 (applies to all)

Teleconference Dial In

+1 669 900 6833

One tap mobile

+16699006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 9:

- | | | | |
|----|--|---|------------|
| 1. | Board Members' Concerns (<i>No Motion Required</i>)
<i>Any member of the Governing Board, on their own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.</i> | Chair Vanessa Delgado | |
| 2. | Chair's Report of Approved Travel (<i>No Motion Required</i>) | Chair Delgado | |
| 3. | Report of Approved Out-of-Country Travel (<i>No Motion Required</i>) | Wayne Nastri
Executive Officer | |
| 4. | Review March 7, 2025 Governing Board Agenda | Wayne Nastri | pgs. 5-13 |
| 5. | Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (<i>Motion Requested if Proposal Made</i>) | Chair Delgado | pgs. 14-21 |
| 6. | Update on South Coast AQMD's Internal Engagement Activities (<i>No Motion Required</i>)
<i>Staff will provide an update on current and future efforts for our internal processes and programs.</i> | Anissa Heard-Johnson, PhD
Deputy Executive Officer | pgs. 22-29 |
| 7. | Review Recommended Appointments of Members to South Coast AQMD's Young Leader's Advisory Council (YLAC) for 2025 (<i>No Motion Required</i>)
<i>Chair Delgado recommends appointments of members and alternate members to serve on the Young Leader's Advisory Council for 2025.</i> | Anissa Heard-Johnson, PhD | pgs. 30-31 |
| 8. | South Coast AQMD's FY 2024-25 Second Quarter Ended December 31, 2024 Budget vs. Actual (Unaudited) (<i>No Motion Required</i>)
<i>Staff will provide a comparison of budget vs. actual results for the second quarter which ended December 31, 2024.</i> | Sujata Jain
Chief Financial Officer,
Finance | pgs. 32-39 |
| 9. | Status Report on Major Ongoing and Upcoming Projects for Information Management (<i>No Motion Required</i>)
<i>Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.</i> | Ron Moskowitz
Chief Information Officer,
Information Management | pgs. 40-45 |

ACTION ITEMS – Items 10 through 11:

10. Authorize Purchase of Hardware Maintenance and Support Services for Servers and Storage Devices (***Motion Requested***)
Servers and storage devices are used by enterprise-level software applications that currently support the Clean Air Support System, a set of computer applications used in South Coast AQMD core activities. Maintenance support for these systems will expire on April 30, 2025. This action is to obtain approval for the sole source purchase of hardware and software maintenance and support services for servers and storage devices from Hewlett Packard Enterprise Company for one year, in an amount not to exceed \$190,000. Funds for these purchases are included in Information Management's FY 2024-25 Budget. Ron Moskowitz pgs. 46-47
11. Authorize Purchase of Server Software, Database, and Microsoft Support Software under Microsoft Enterprise Agreement (***Motion Requested***)
South Coast AQMD maintains a data center that includes 32 servers used to run various critical applications and services. These servers run a suite of software, including operating system, database, and support software. This action is to authorize the purchase of Microsoft software and support for a period of three years in the amount not to exceed \$380,000. Funds for the first year are included in the current fiscal year budget, with provisions for subsequent years to be included in future budget requests. Ron Moskowitz pgs. 48-49

WRITTEN REPORTS:

12. Local Government & Small Business Assistance Advisory Group Minutes for the November 8, 2024 Meeting (***No Motion Required***)
Attached for information only are the Local Government & Small Business Assistance Advisory Group minutes for the November 8, 2024 meeting. Lisa Tanaka pgs. 50-54
Deputy Executive Officer,
Legislative, Public Affairs &
Media

OTHER MATTERS:

13. Other Business Chair Delgado
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
14. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three

(3) minutes total.

15. **Next Meeting Date:** Friday, March 14, 2025 at 10:00 a.m.

ADJOURNMENT

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cbustillos@aqmd.gov.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to cbustillos@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.



**South Coast
AQMD**

South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
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2/7/25 –3:30 p.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING MARCH 7, 2025

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, March 7, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

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<p>Electronic Participation Information (Instructions provided at the bottom of the agenda)</p>	<p>Join Zoom Meeting - from PC, Laptop or Phone https://scaqmd.zoom.us/j/93128605044 Meeting ID: 931 2860 5044 (applies to all) Teleconference Dial In +1 669 900 6833 or +1 253 215 8782 One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#</p> <p>Spanish Language Only Audience (telephone) Número Telefónico para la Audiencia que Habla Español Teleconference Dial In/Numero para llamar: +1 669 900 6833 Meeting ID/Identificación de la reunión: 932 0955 9643 One tap mobile: +16699006833,,93209559643</p>
<p>Public Comment Will Still Be Taken</p>	<p>Audience will be allowed to provide public comment in person and through Zoom connection or telephone. Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard.</p> <p>Phone controls for participants: The following commands can be used on your phone's dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand</p>
<p>Questions About an Agenda Item</p>	<ul style="list-style-type: none"> ▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item. ▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.

Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

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A webcast of the meeting is available for viewing at:
<http://www.aqmd.gov/home/news-events/webcast>

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items 1 through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

Item 1 – Action Item/No Fiscal Impact

12710. Approve Minutes of February 7, 2025

Thomas/3268

Items X through X – Budget/Fiscal Impact

12672. Execute Contract to Evaluate Performance and Emissions of Linear Generator

Katzenstein/2219

Linear generators have emerged as an alternative prime power generation technology that can support and accelerate charging infrastructure deployments. Currently, there are two linear generator manufacturers, Mainspring Energy, Inc. and Hyliion Inc. (Hyliion) and this project will focus on a Hyliion KARNØ linear generator. Due to their unique operating characteristics and fuel agnostic capabilities, additional studies are needed to assess the long-term performance, durability and emission aspects of this technology. This action is to execute a contract with the University of California Riverside College of Engineering – Center for Environmental Research and Technology in an amount not to exceed \$423,723 from the Clean Fuels Program Fund (31) to conduct the studies on a Hyliion KARNØ linear generator. (Reviewed: Technology Committee, February 21, 2025; Recommended for Approval)

12701. Adopt Resolution Recognizing Funds for FY 2024-25 Carl Moyer Program, Issue Program Announcements and Execute Agreements for Carl Moyer and SOON Program

Katzenstein/2219

These actions are to adopt a Resolution recognizing up to \$48 million in Carl Moyer Program grant funds from CARB with its terms and conditions for FY 2024-25, and to: 1) Issue Program Announcements for the Carl Moyer Program and SOON Provision to support low emitting projects including on- and off-road vehicles and equipment, marine vessels and supporting infrastructure; and 2) execute agreements for eligible projects

based on the results of the Program Announcement. Funding will be provided by the Carl Moyer Program Fund (32) and other funding sources as they become available. (Reviewed; Technology Committee, February 21, 2025; Recommended for Approval)

12674. Authorize Purchase of Hardware Maintenance and Support Services for Servers and Storage Devices

Moskowitz/3329

Servers and storage devices are used by enterprise-level software applications that currently support the Clean Air Support System, a set of computer applications used in South Coast AQMD core activities. Maintenance support for these systems will expire on April 30, 2025. This action is to obtain approval for the sole source purchase of hardware and software maintenance and support services for servers and storage devices from Hewlett Packard Enterprise Company for one year, in an amount not to exceed \$190,000. Funds for these purchases are included in Information Management's FY 2024-25 Budget. (Reviewed: Administrative Committee, February 14, 2025; Recommended for Approval)

12675. Authorize Purchase of Server Software, Database, and Microsoft Support Software Under Microsoft Enterprise Agreement

Moskowitz/3329

South Coast AQMD maintains a data center that includes 32 servers used to run various critical applications and services. These servers run a suite of software, including operating system, database, and support software. This action is to authorize the purchase of Microsoft software and support for a period of three years in the amount not to exceed \$380,000. Funds for the first year are included in the current fiscal year budget, with provisions for subsequent years to be included in future budget requests. (Reviewed: Administrative Committee, February 14, 2025; Recommended for Approval)

Items X through XX – Information Only/Receive and File

12561. Legislative, Public Affairs and Media Report

Tanaka/3327

This report highlights the January 2025 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

12709. Hearing Board Report

Ali

This reports the actions taken by the Hearing Board during the period of January 1 through January 31, 2024. (No Committee Review)

- | | | |
|--------|--|-----------------------|
| 12587. | Civil Filings and Civil Penalties Report | Gilchrist/3459 |
| | This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from January 1, 2025 through January 31, 2025. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, February 21, 2025) | |
| 12705. | Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects | Krause/2706 |
| | This report provides a listing of environmental documents prepared by other public agencies seeking review by South Coast AQMD between January 1, 2025 and January 31, 2025, and proposed projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (No Committee Review) | |
| 12542. | Rule and Control Measure Forecast | Rees/2856 |
| | This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2025. (No Committee Review) | |
| 12656. | FY 2024-25 Contract Activity | Jain/2804 |
| | This report lists the number of contracts let during the first six months of FY 2024-25, the respective dollar amounts, award type, and the authorized contract signatory for South Coast AQMD. (No Committee Review) | |
| 12673. | Status Report on Major Ongoing and Upcoming Projects for Information Management | Moskowitz/3329 |
| | Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, February 14, 2025) | |

Items XX through XX – Reports for Committees, MSRC, and CARB

Note: The MSRC February 20, 2025 meeting was cancelled. The next regular meeting of the MSRC is scheduled for March 20, 2025.

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|--------|--|--------------------|-------------------------|
| 12627. | Administrative Committee (Receive & File) | Chair: Delgado | Nastri/3131 |
| 12636. | Legislative Committee (Receive & File) | Chair: Cacciotti | Tanaka/3327 |
| 12552. | Mobile Source Committee (Receive & File) | Chair: Kracov | Rees/2856 |
| 12574. | Stationary Source Committee (Receive & File) | Chair: McCallon | Aspell/2491 |
| 12641. | Technology Committee (Receive & File) | Chair: Rodriguez | Katzenstein/2219 |
| 12708. | California Air Resources Board Monthly Report (Receive & File) | Board Rep.: Kracov | Thomas/3268 |
| XX. | <u>Items Deferred from Consent and Board Calendar</u> | | |

STAFF PRESENTATION/BOARD DISCUSSION/RECEIVE & FILE

12695. Permitting Enhancement Program Status Update
(Presentation in Lieu of Board Letter)

Aspell/2491

Staff will present a status update on the Workplan to implement the Permitting Enhancement Program. In August 2023, as part of the Chair's priorities, staff presented a comprehensive Workplan to overcome current and future permit processing challenges which included several short-term and long-term actions. Staff will present their progress on the actions and upcoming efforts. (No Committee Review)

PUBLIC HEARINGS

12683. Approve and Adopt Technology Advancement Office Clean Fuels Program 2024 Annual Report and 2025 Plan Update, Resolution and Membership Changes for Clean Fuels Advisory Group

Katzenstein/2219

Each year by March 31, South Coast AQMD must submit to the California Legislative Analyst an approved Annual Report for the past year and a Plan Update for the current calendar year for the Clean Fuels Program. These actions are to: 1) approve and adopt the Technology Advancement Clean Fuels Program Annual Report for 2024 and 2025 Plan Update; 2) adopt the Resolution finding that proposed projects do not duplicate any past or present programs; 3) approve and adopt membership changes to the SB 98 Clean Fuels Advisory Group; and 4) receive and file membership changes to the Technology Advancement Advisory Group. (Reviewed: Technology Committee, February 21, 2025; Recommended for Approval)

12676. Approve Annual RECLAIM Audit Report for 2023 Compliance Year

Aspell/2491

The Annual RECLAIM Audit Report for 2023 Compliance Year for the NOx and SOx RECLAIM program is prepared in accordance with Rule 2015 - Backstop Provisions. This report assesses emission reductions, availability and average annual prices of RECLAIM Trading Credits (RTCs), job impacts, compliance issues, and other measures of performance for the thirtieth year of this program. Recent trends in trading future year RTCs are analyzed and presented in this report. A list of facilities that did not reconcile their emissions for the 2023 Compliance Year is also included in the report. This action is to adopt the Resolution: 1) Approving the Annual RECLAIM Audit Report for the 2023 Compliance Year; 2) Approving staff's recommendation to determine that paragraphs (d)(1) through (d)(4) of Rule 2004 continue without change, as reported in the August 2022 evaluation and review of the compliance and enforcement aspects of the RECLAIM program; and 3) Directing the Executive Officer to submit to CARB and U.S. EPA, the Annual RECLAIM Audit Report and the August 2022 evaluation

and review of the compliance and enforcement aspects of the RECLAIM program, including the determination that paragraphs (d)(1) through (d)(4) of Rule 2004 continue without change. (Reviewed: Stationary Source Committee, February 21, 2025)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE – (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

*****PUBLIC COMMENTS*****

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the “Raise Hand” at the bottom of the screen, or if participating via Dial-in/Telephone Press *9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance
Evaluation Center

AQIP = Air Quality Investment Program

AQMP = Air Quality Management Plan

AVR = Average Vehicle Ridership

BACT = Best Available Control Technology

BARCT = Best Available Retrofit Control Technology

Cal/EPA = California Environmental Protection Agency

CARB = California Air Resources Board

CEMS = Continuous Emissions Monitoring Systems

CEC = California Energy Commission

CEQA = California Environmental Quality Act

CE-CERT = College of Engineering-Center for Environmental
Research and Technology

CNG = Compressed Natural Gas

CO = Carbon Monoxide

DOE = Department of Energy

EV = Electric Vehicle

EV/BEV = Electric Vehicle/Battery Electric Vehicle

FY = Fiscal Year

GHG = Greenhouse Gas

HRA = Health Risk Assessment

LEV = Low Emission Vehicle

LNG = Liquefied Natural Gas

MATES = Multiple Air Toxics Exposure Study

MOU = Memorandum of Understanding

MSERCs = Mobile Source Emission Reduction Credits

MSRC = Mobile Source (Air Pollution Reduction) Review
Committee

NAAQS = National Ambient Air Quality Standards

NATTS = National Air Toxics Trends Station

NESHAPS = National Emission Standards for
Hazardous Air Pollutants

NGV = Natural Gas Vehicle

NOx = Oxides of Nitrogen

NSPS = New Source Performance Standards

NSR = New Source Review

OEHA = Office of Environmental Health Hazard
Assessment

PAMS = Photochemical Assessment Monitoring
Stations

PEV = Plug-In Electric Vehicle

PHEV = Plug-In Hybrid Electric Vehicle

PM10 = Particulate Matter \leq 10 microns

PM2.5 = Particulate Matter \leq 2.5 microns

RECLAIM = Regional Clean Air Incentives Market

RFP = Request for Proposals

RFQ = Request for Quotations

RFQQ = Request for Qualifications and Quotations

SCAG = Southern California Association of Governments

SIP = State Implementation Plan

SOx = Oxides of Sulfur

SOON = Surplus Off-Road Opt-In for NOx

SULEV = Super Ultra Low Emission Vehicle

TCM = Transportation Control Measure

ULEV = Ultra Low Emission Vehicle

U.S. EPA = United States Environmental Protection
Agency

VOC = Volatile Organic Compound

ZEV = Zero Emission Vehicle

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

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Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

For language interpretation:

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:

Click on the "Raise Hand" feature at the bottom of the screen.

This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 928-3000-3925
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 928-3000-3925
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

Agenda Item #5

Approval of Compensation for Board Member Assistant(s)/Consultant(s)

**Administrative Committee Meeting
February 14, 2025**

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on February 14, 2025 From: Board Member Michael Cacciotti

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective March 1, 2025 and ending June 30, 2025

Candidate Information

Name: Sam Kang

Qualifications (education, professional experience, etc.): resume attached.

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____.

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

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Proposed Rate of Compensation (fill in all blanks)

\$ 1000 per month for March 1, 2025 through June 30, 2025 per month, up to a maximum payable during the contract period not to exceed \$4,000.

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By _____ for the Administrative Committee

cc: Human Resources

Rev. 2/7/25

SAMUEL KANG MS, MBA, PMP

Duarte, California 91010

Strategic and results-driven executive with extensive experience in business development, venture capital funding, and operational management across real estate construction, battery chemistry, energy storage systems (ESS), electrical infrastructures, micro-grids, and electric vehicles. Passionate about advancing clean energy solutions to promote a greener environment and improve air quality. Adept at navigating government regulations, leading high-performing teams, and implementing sustainable projects that drive environmental responsibility and carbon reduction. Proven track record in critical decision-making, project management, and international business development to foster green innovation and clean air initiatives.

WORK EXPERIENCE:

Sienza Energy, Pasadena, CA

Apr 2022 - Current

Chief Operation Officer - COO

- Led business strategy development, sales, and marketing initiatives for a pre-IPO company specializing in high-energy-density 3D Nano-structure battery technology.
- Managed cross-functional teams and optimized R&D processes for enhanced efficiency and innovation in anode and cathode materials, graphene, CNT, and electrolytes of batteries.
- Deep Understanding of Energy Density, Power Density, Cycle life, Battery Chemistry, Battery Management System and Battery Testing.
- Oversee facility and supply chain management, daily operations, and government relations, securing federal and state grants.
- Spearheaded process improvements, root cause analysis, and the design, construction, and maintenance of R&D lines, pilot plants, and scalable production facilities of a battery plant.
- Design and build battery laboratories and pilot lines with cleanrooms, dry rooms, specifically for Cathode, Anode ALD, LPCVD, CVD, Glove Boxes, and other equipment pertaining to batteries.

City of Duarte

Mayor 2016 & 2020 / Councilmember

Nov 2013 – Current

- Proficient in dynamic team leadership, fostering collaboration and innovation to bring ideas to fruition. I provide clear, creative directions, ensuring alignment and empowerment for optimal contributions. Prioritizing open communication and mutual respect, I leverage each team member's strengths to drive successful outcomes and cultivate a positive, inclusive work environment.
- Led a high-impact California Trade Delegation to China, Henan Province, in April 2019, fostering international partnerships and opportunities.
- Spearheaded the signing of a memorandum of understanding (MOU) on sports, education, and healthcare with Vietnam on March 23rd, 2022, with plans to lead a delegation to Vietnam in July 2022.
- Orchestrated a strategic California Trade Delegation to China, Shan Dong Province, in 2016, resulting in signed MOUs for groundbreaking \$70 million environmental green initiatives.
- Facilitated a pivotal visit of the City of Hope to China in 2015, culminating in the signing of an MOU with the Vice Minister of Health to aid cancer patients. This initiative has spurred monthly visits from overseas Chinese patients, doctors, and nurses to the City of Hope, driving substantial economic development in Duarte.

BYD, Los Angeles, CA

Jan 2020 – Apr 2022

Vice President - Head of Total Solutions Solar, ESS, Micro-grid / Head of e-School Bus Solutions

- BYD, the world's leading electric vehicle, heavy-duty electric vehicle, PPE, and 3rd largest battery manufacturer, with Berkshire Hathaway as one of its largest shareholders. Collaborate closely with Berkshire companies such as NVEnergy, Berkshire Hathaway Energy, and BNSF.
- Directly report to the President of BYD, overseeing the Total Solution and School Bus Divisions. Responsible for batteries, solar, energy storage, electric grid infrastructure, electric buses, trucks, school buses, and locomotives.
- Lead the North American e-school bus portfolio, from conception to manufacturing, and possess expertise in the entire electrification ecosystem.
- Fostered strategic partnerships with senior executives from Berkshire Hathaway, BHE Energy, NVEnergy, Duke Energy, Nextera Energy, and tech giants like Google and Amazon. Also, maintain robust connections with leading EV manufacturers and industry associations, including Lordstown, GM, Ford, Tesla, and others, along with key local organizations such as BizFed, Contract Cities, and SCAG.
- Secured a \$1.8 billion LOI with a major \$36 billion P.E. and signed significant school bus deals with utility companies, energy management firms, bus operators, and school districts across North America. Also inked major electrification agreements with Mexico and Bahamas.
- Cultivate strong relationships with local and state officials, U.S. Congressmembers, lobbyists and regulatory bodies such as NTSB, AQMD, Department of Energy, and EPA.

American Plus Bank, Pasadena, CA

March 2018 – Dec 2019

Senior Vice President - Business Development

- Directly reported to the CEO and Chairman of the bank, tasked with building the marketing team and enhancing operational efficiency, along with improving the IT infrastructure.
- Developed and implemented a comprehensive marketing strategy, including a thorough assessment of the bank's status, demographic and wealth analysis, SWOT analysis, and situational awareness of the regional banking industry.
- Created quarterly and yearly marketing strategic plans, leading monthly evaluations to identify opportunities and threats, resulting in risk mitigation and increased returns.
- Conducted business requirements analysis, customer surveys, and utilized external data sources to identify new products tailored to existing customers and potential expansion locations for the bank.
- Established and nurtured client relationships to foster long-term partnerships and generate new business opportunities.

Made-in-China.com, InQbrand Inc. Focus Technology, Ontario, CA
March 2018

June 2015 –

Chief Administrative Officer

- Chief Administrative Officer (CAO) and Founder of InQbrand Inc. and the second largest publicly traded B2B e-commerce platform with over 4 million suppliers from China. Managed the overall US operations strategy and the initial development of the B2C e-commerce platform (crov.com). Departments reporting directly included:
- In this role, collaborated with numerous manufacturers from China to launch their brands in the United States and globally. Supported companies primarily in the consumer goods and food industries.
- Teams under my supervision included vertical sales, public relations, fulfillment, logistics operations, supply chain management, I.T., PMO, facilities management, and real estate acquisition.
- Expanded a 230,000 sq. ft. warehouse from 0.5% to approximately 85% capacity, generating \$5 million in revenue within the first year of 3PL operation. Established standard operating procedures for customer service, tech support, and RMA departments. The position oversaw 60 resources.

UnitedHealthgroup, Cypress, CA

Sept 2011 – March 2015

Sr. IT Project/ Program Manager – Information Technology

- Spearheaded the success of numerous high-profile projects and programs at United Health IT, acquiring in-depth expertise in healthcare insurance ERPs, platform dependencies, business operations, and application development.
- Directed a team of 4-6 project management resources, overseeing multiple multi-million-dollar, multi-terabyte projects across various phases, multinational, and multi-time zone healthcare initiatives.
- Provided oversight to diverse units including Business, ETS/Managed Services (infrastructure), Application Development Teams, Quality Assurance (QA), Solution Architects (SAs), Information Security Teams, and Cloud-centric Teams (UCI), as well as Operation Management Team.
- Managed capital and Product Lifecycle Management (PLM) projects across various business segments such as E&I, M&R, HCR Portals, Patient Enrollment, Fulfillment, Document Management, and Provider & Member Portals.

EDUCATION:

• Doctorate in Planning and Development	USC, Los Angeles, CA	'28 In Progress
• M.B.A., Finance	Azusa Pacific University, Azusa, CA	'04
• M.S., Applied Computer Science CIS	Azusa Pacific University, Azusa, CA	'04
• B.S., Chemistry	University of California Irvine, CA	'99
• A.S., Fire Chemistry, Class of 39	Rio Hondo College, Whitter, CA	'99

DIRECTORSHIPS:

• National League of the Cities, Economic & Community Development	Former Board Member
• State of California Contract Cities	Former Board Member
• Foothill Transit Authority	Former Board Member
• LA Sanitation District	Former Board Member
• Foothill Employment and Training Consortium	Board Member
• San Gabriel Valley COG Transportation Committee	Board Member

CERTIFICATION:

- Project Management Professional (PMP) #1454238
- Certified Scrum Master (CSM) #140296
- Six-Sigma (Green Belt) United Healthcare
- Certified Data Center Designer Professional (CDCDP)
- California Real Estate Sales License # 02040134
- California General Engineering A License #1128872
- California General Construction B License, In Progress (Sept 2025)

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on February 14, 2025 From: Board Member Michael Cacciotti

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective March 1, 2025 and ending June 30, 2025

Candidate Information

Name: Jose Zavala

Qualifications (education, professional experience, etc.): resume attached.

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____.

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

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☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 2/7/25

Professional Summary

Regional Events Director

President & CEO of Aztlan Athletics. Sustainable special events rentals, consultation, and full service company established in 1998. Mission-driven event management. Experience in planning and executing sustainable, run/walk and wellness events for nonprofits, community organizations, and corporate clients. Skilled in creating eco-friendly event strategies, fostering partnerships with sponsors and stakeholders, and delivering events that align with organizational missions. Passionate about sustainability, community engagement, and driving positive social change through innovative event solutions. Developed the first in its kind all-inclusive event production model to help develop new events for well-deserved organizations. Aztlan currently operates over 35 events in California and partners with over 30 non-profit partners, municipalities and youth sports associations.

Supervising Children's Social Worker

Los Angeles County Department of Children and Family Services | 1991 - 2025

Provide a variety of clinical case management services including crisis intervention, trauma focused, culturally sensitive comprehensive assessments. Created various programs which are currently incorporated into the state and county mandates that include community-based, family-centered, youth-focused practice. Developed the county's first Family Conferencing Model (Family Group Decision Making, 2000). Developed and managed the county's first Family-Focused Homeless Project in Central City East under the Skid Row Demonstration Project which combined both community-based emergency shelter care services and county departments through the Skid Row Family Crisis Conferencing Model (2012- 2018). The model aligns to the State's Share Core Practice Model Statutes.

Marriage and Family Therapist

Pacific Clinics, Pasadena (1995- 2000)

Provided individual, family, and extended family counseling. Developed the first Fathers and Sons Support Group.

Department of Children and Family Services (1995- 2010)

Group Therapist - Youth and Families

Education

California State University Los Angeles | 1987- 1992

Bachelor's Degree, Child Development Option 2

California Marriage and Families Studies Center, North Hollywood | 1995

Marriage Family Therapist (MFT)

Core Competencies

Sustainable Event Planning & Execution

Stakeholder & Sponsor Engagement

Budget Management & Fundraising

Zero-Waste Event Strategies

Volunteer Coordination & Team Leadership

Marketing & Community Outreach

Trauma Informed and Culturally Sensitive

Strong Communication & Interpersonal Skills

Collaborate with sponsors, community organizations, and volunteers to ensure seamless event operations and alignment with organizational missions.

Create detailed project timelines, task lists, and budgets, ensuring all events are delivered on time and within budget.

Lead post-event evaluations to measure success, gather feedback, and identify areas for improvement.

- **Key Achievements**

- Spearheaded the new development and production of over 30 run/walk and wellness events in California that are sustainable and generates substantial net proceeds on a yearly basis to support their respective missions.
- Founded the Los Angeles County first Family Conferencing Model (January 2000)
- Founded the Los Angeles County first Crisis Conferencing Model for homeless families in Skid Row (2012)
- Founded Aztlan Athletics Foundation
- Develop the first sustainable Zero-based fee model for low income organizations in need of new fundraising options that are health oriented.
- Certified as a Facilitator in the area of Family Conferencing
- Member of the California State University Los Angeles Cross Country and Track & Field Sports Program (1987-1992). 4 Year Conference Champions.
- Member of the FAMA award. Participated as a FAMA Invited Runner at the 1992 International Marathon in Mexico City

References Available Upon Request

Administrative Committee

Friday, February 14, 2025

Dr. Anissa Cessa Heard-Johnson
Deputy Executive Officer

FABULOUS FEMALE FRIDAY

Dr. Mae Jemison

Physician, Engineer, Astronaut, and Educator

Trailblazing Astronaut

The first African American woman to travel into space aboard the Space Shuttle Endeavour on September 12, 1992.

Multi-talented

Earned degrees in Chemical Engineering and African American Studies from Stanford University, followed by a medical degree from Cornell University.

Advocate for Science Education

After leaving NASA in 1993, Mae Jemison focused on science education, advocating for greater access and diversity in science careers. She founded The Earth We Share, an international science camp.



October 17, 1956 – Present²³

All ERG Quarterly Meeting

ALL ERG MEETING

A strategic planning, professional development, and team building meeting for all current and prospective Employee Resource Group Members.

FRIDAY
JAN
31

12:30PM - 3:30PM
South Coast AQMD - GB
(hybrid event with zoom link to follow)

**REGISTER NOW
CLICK HERE**

<https://forms.office.com/g/e6ceNyPaJP>

[Click Here to View the Meeting Agenda](#)

Comprehensive Dialogue and Solidarity:

The meeting served as a pivotal forum for all Employee Resource Groups to engage in comprehensive dialogue emphasizing the need for solidarity and mutual support amid challenges.

Strategic Planning for ERG Engagement:

Provided an opportunity for ERG members to establish expectations for intra and inter ERG collaboration, develop events and activities for the upcoming year.

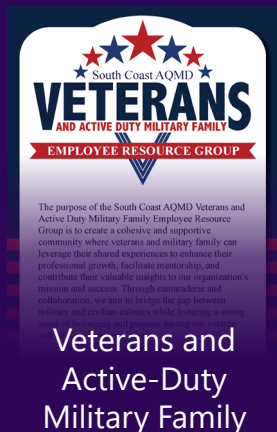
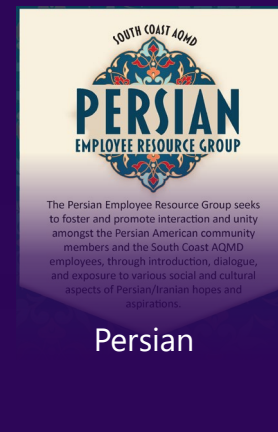
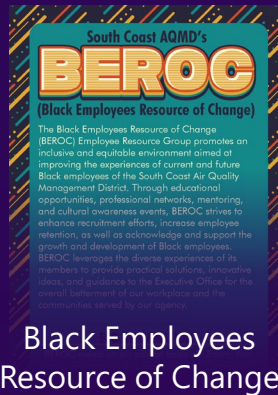
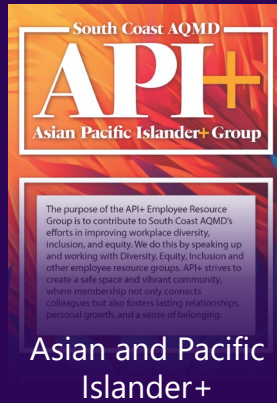
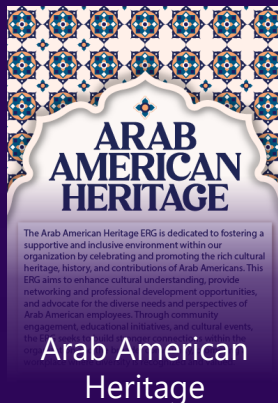
Employee Resource Groups (ERG) Updates

Current Challenges

- Expressing concerns over the legislation that affects rights and protections of their individual and communities

Uncertainty, Anxiety and Need for Solidarity

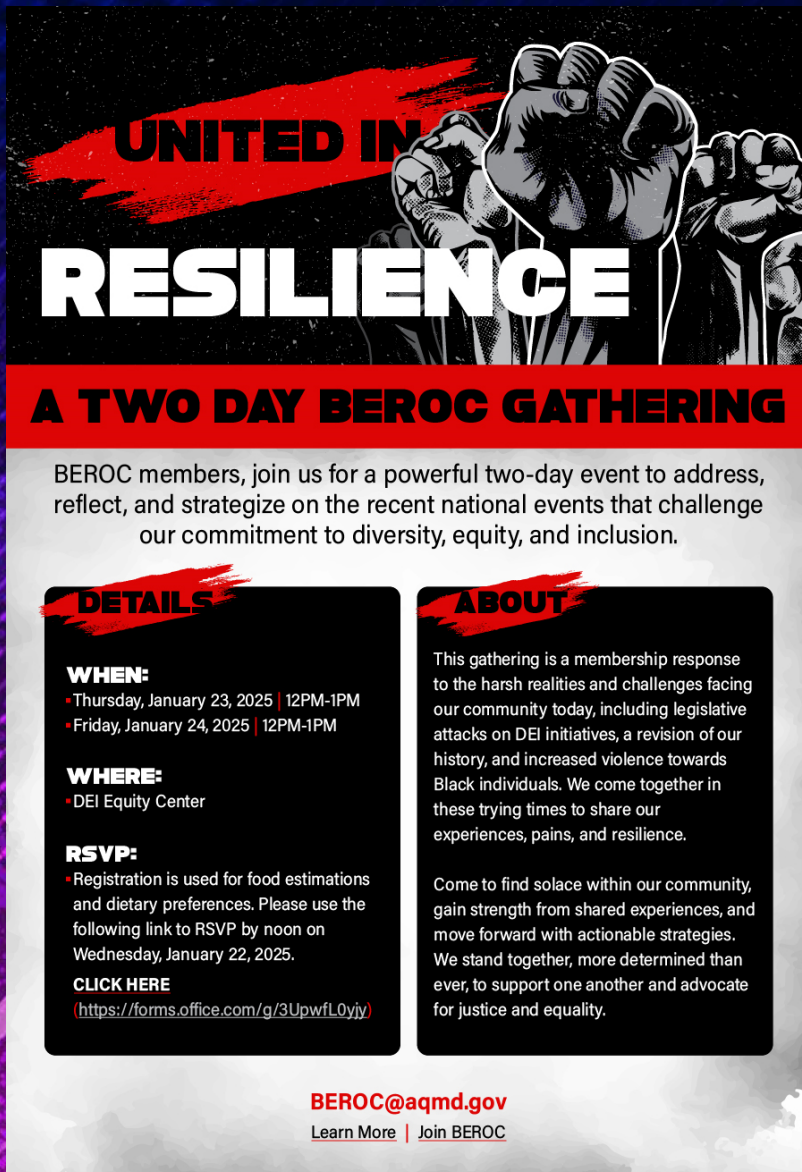
- Working together in allyship and advocacy



Employee Resource Group Initiatives

BEROC

- Strategic Planning for ERG Membership
- Commitment to Advocacy and Support



The poster features a black and white illustration of three raised fists in the background. A red brushstroke graphic is positioned behind the text 'UNITED IN RESILIENCE'. Below this, a red banner contains the text 'A TWO DAY BEROC GATHERING'. The main body of the poster is white with black text. It includes a paragraph about the event's purpose, two columns of details and about information, and a footer with contact information.

**UNITED IN
RESILIENCE**

A TWO DAY BEROC GATHERING

BEROC members, join us for a powerful two-day event to address, reflect, and strategize on the recent national events that challenge our commitment to diversity, equity, and inclusion.

DETAILS

WHEN:

- Thursday, January 23, 2025 | 12PM-1PM
- Friday, January 24, 2025 | 12PM-1PM

WHERE:

- DEI Equity Center

RSVP:

- Registration is used for food estimations and dietary preferences. Please use the following link to RSVP by noon on Wednesday, January 22, 2025.

CLICK HERE
(<https://forms.office.com/g/3UpwfL0yiy>)

ABOUT

This gathering is a membership response to the harsh realities and challenges facing our community today, including legislative attacks on DEI initiatives, a revision of our history, and increased violence towards Black individuals. We come together in these trying times to share our experiences, pains, and resilience.

Come to find solace within our community, gain strength from shared experiences, and move forward with actionable strategies. We stand together, more determined than ever, to support one another and advocate for justice and equality.

BEROC@aqmd.gov
Learn More | Join BEROC

JEDI Displays – January



Lunar New Year

J.E.D.I. Infographics – January



DR. MARTIN LUTHER KING, JR. DAY

Monday, January 20, 2025

[CLICK HERE TO WATCH A VIDEO](#)

On November 2, 1983, President Ronald Reagan signed the King Holiday bill into law, designating the third Monday in January as a federal holiday in honor of civil rights leader Dr. Martin Luther King, Jr. This landmark legislation, initially proposed just four days after Dr. King's assassination on April 4, 1968, required 15 years of unswerving persistence by civil rights activists to gain federal approval and an additional 17 years for it to be recognized in all 50 states. Today, it stands as the only federal holiday designated as a national day of service, urging all Americans to volunteer and enhance their communities.

Dr. Martin Luther King, Jr. had become a profound figure in the African American civil rights movement and, despite the widespread impact of Dr. King's death, the bill to establish this holiday faced years of limited congressional support. However, Michigan Congressman John Conyers, who first introduced the bill on April 6, 1968, remained undeterred. With the backing of the Congressional Black Caucus, which Conyers helped establish, he reintroduced the legislation annually. In 1979, on the 50th anniversary of King's birth, the bill finally went to a vote in the House. Despite a petition with 350,000 signatures, the support of President Jimmy Carter, and advocacy from Coretta Scott King, it was narrowly rejected by five votes in the House.

Even though the bill initially failed, public support continued to swell, in part thanks to musician Stevie Wonder. His 1980 album "Hotter Than July" featured the song "Happy Birthday," serving as both an ode to King's vision and a rallying cry for national recognition of his accomplishments through a formal holiday. Finally, in 1983, legislation designating the third Monday in January as Dr. Martin Luther King, Jr. Day was passed, and it was first observed nationwide in 1986. This day is typically celebrated with volunteerism, marches, parades, and speeches by civil rights and political leaders, paying homage to Dr. King's enduring legacy.

Dr. Martin Luther King Jr. Day of Service

Dr. Martin Luther King Jr. Day is nationally recognized as a Day of Service, encouraging individuals to volunteer and contribute to their communities in honor of Dr. King's legacy of social justice and equality. This year, South Coast AQMD organized an event as part of our [Working with Communities](#) program to further this cause.

[Click here to view the event flyer and learn more.](#)

Sources:
<https://thinkingsmarter.org/about-the/article-luther-king-jr>
<https://www.aqmd.ca.gov/regaffairs/ordinances/15-year-battle-south-luther-king-jr-day>
<https://www.bethanet.com/blog/dragon-luther-king-jr-day>
[Happy Birthday - Stevie Wonder: https://www.youtube.com/watch?v=8v21001H8](https://www.youtube.com/watch?v=8v21001H8)



For more information on this or other events contact:
diversityequityinclusion@aqmd.gov

[Click HERE](#)



2025 LUNAR NEW YEAR YEAR OF THE SNAKE

JANUARY 29, 2025 - FEBRUARY 16, 2026

Lunar New Year is widely celebrated among Asian communities across the world. Unlike the New Year we are accustomed to celebrating on January 1st (according to the Gregorian Calendar), Lunar New Year varies slightly each year as it follows the cycles of the moon in the lunar calendar. Although Lunar New Year celebrations vary across communities, many share from Chinese traditions. In the Chinese zodiac cycle, 2025 is the year of the snake, a symbol of wisdom, charm, elegance, and transformation.

LEGEND OF NAN

A thousand-year-old Chinese legend describes a sharp-toothed, horned beast named Nan that would come out at the end of the year from the dead sea to terrorize local villages. However, Nan's reign came to an end when it fearfully encountered the village decorated in red and filled with bright lights with loud crackling noises of burning bamboo. To celebrate the triumph over the beast, villagers would erect poetry scrolls printed on red paper, light candles, and set off fireworks to ward off evil spirits in celebration of the new year!

LUNAR NEW YEAR CELEBRATIONS AROUND THE WORLD:

CHUN JIE

In China, Chinese New Year is a 15-day festival including the Welcoming of the Gods of Wealth and Prosperity (Jin Cai Gong) on the fifth day. Families and businesses participate by setting off fireworks in hopes to bring prosperity and good fortune. On the last day of the New Year is the Festival of Lanterns that are lit throughout the streets, many with poems or riddles written on them. "Turnover" also sees celebrations with the lion dance or dragon dance and the gifting of money in little red envelopes called bingkai (Mandarin) or Lai See (Cantonese) that symbolize good wishes and luck for the new year!

SEOLLAL

In South Korea, Seollal is one of the most important holidays as it commemorates the first day of the Korean Lunar Calendar. Seollal is a big family-centered occasion in which many Koreans travel back to their hometowns to visit parents and relatives. It is traditional to place food in front of pictures or names of deceased relatives as part of ancestral rituals (Charye), and Koreans eat tteok soup (Tteokguk) and play games such as yut (a board game). The act of breaking on the ground and deeply bowing to elders and wishing them a Happy New Year is also an important tradition!

TET

In Vietnam, Lunar New Year is one of the most important annual celebrations that spans 5 to 7 days in preparation for Tet. Many families spend time cleaning their homes, clearing out the bad luck from the previous year. To honor their ancestors, the burning of incense is common as well as offerings of flowers, fruit. As the most family-oriented holiday, many people will take time off from work to welcome all those and friends with best wishes for the new year. Firecrackers, parades, large feasts and the gifting of money in red envelopes called lì xì are other common traditions!

LUNAR NEW YEAR LOBBY DISPLAY

The Diversity, Equity, and Inclusion with Community Air Programs Division invites you to celebrate the Lunar New Year by visiting our festive display in the lobby of the Diamond Ball campus. Please feel free to add your wishes for the new year to our community display.

EMPLOYEE RESOURCE GROUPS

Our Employee Resource Groups (ERGs) contribute to fostering a more inclusive and supportive workplace environment. ERGs provide a platform for staff to connect, collaborate, and advocate for diverse communities within our organization. We invite you to explore the wide range of ERGs available. Your participation in these ERGs is invaluable as we strive to create a workplace that embraces diversity, equity, and inclusion for all. We encourage you to join us in building a stronger and more vibrant community at South Coast AQMD.

[Click here to join our Asian and Pacific Islander Employee Resource Group](#)

SOURCES:
<https://www.abcnews.com/content/news/new-year-chinese-zodiac-115747868>
<https://www.chianglight.com/blog/2025/01/29/new-zodiac-year-115747868>
<https://www.foxnews.com/celebration/2025/01/29/new-year-chinese-zodiac-115747868>
<https://www.history.com/news/2025-chinese-new-year-traditions>
<https://www.southcoastaqmd.com/2025/01/29/new-year-chinese-zodiac-115747868>
<https://www.foxnews.com/celebration/2025/01/29/new-year-chinese-zodiac-115747868>
<https://www.foxnews.com/celebration/2025/01/29/new-year-chinese-zodiac-115747868>
<https://www.foxnews.com/celebration/2025/01/29/new-year-chinese-zodiac-115747868>



For more information on this or other events contact:
diversityequityinclusion@aqmd.gov

[Click HERE](#)



Any
Questions?

DATE: February 7, 2025

TO: Administrative Committee

FROM: Dr. Anissa “Cessa” Heard-Johnson, Deputy Executive Officer

SUBJECT: Young Leaders Advisory Council – **Updated Membership Request for CY 2025**

South Coast AQMD’s Young Leaders Advisory Council (YLAC) is comprised of up to 20 members representing the four counties within South Coast AQMD’s jurisdiction. It consists of at least three members from each county. YLAC Chair, Dr. Anissa “Cessa” Heard-Johnson, recommends approval to add the members listed below to full membership for the 2025 term.

Candidate	Affiliation (If Any)	Representing	Recommended Action
Emanuel De Jesús Cruz Martínez	Previous YLAC member	Los Angeles	Appoint as a full YLAC member
Gabriela Ballesteros	Previous YLAC member	Los Angeles	Appoint as a full YLAC member
Linh My Tran	Previous YLAC member	Los Angeles	Appoint as a full YLAC member
Tai Nguyen	Previous YLAC member	Orange	Appoint as a full YLAC member
Marcos “Andres” Coronel	Previous YLAC member	Riverside	Appoint as a full YLAC member
Joshua Michael Minh-Quang Scheel	Previous YLAC member	San Bernardino	Appoint as a full YLAC member
Roxana Barrera	Previous YLAC member	San Bernardino	Appoint as a full YLAC member
Vanessa Frances Melesio	Previous YLAC member	San Bernardino	Appoint as a full YLAC member
Heaven Denham	Previous 2024 Governing Board Intern	Riverside	Appoint as a full YLAC member
Eric Tomas	No Affiliation – New Member	Orange	Appoint as a full YLAC member
Silvestre Lopez	No Affiliation – New Member	Orange	Appoint as a full YLAC member
Jose Marquez Cuevas	No Affiliation – New Member	Riverside	Appoint as a full YLAC member
Shirley Mariel Rivera	No Affiliation – New Member	Los Angeles	Appoint as a full YLAC member

Jordan Ashley Salcido	No Affiliation – New Member	Los Angeles	Appoint as a full YLAC member
Leslie Helen Garcia	No Affiliation – New Member	Los Angeles	Appoint as a full YLAC member
Jai Lin Alise Salas	No Affiliation – New Member	Riverside	Appoint as a full YLAC member
Gilbert Sebastian Sanchez	No Affiliation – New Member	San Bernardino	Appoint as a full YLAC member
Jessica G Santos	No Affiliation – New Member	San Bernardino	Appoint as a full YLAC member
Mark Jimenez	No Affiliation – New Member	Los Angeles	Appoint as a full YLAC member
Alexander Goytia Fajardo	No Affiliation – New Member	Los Angeles	Appoint as a full YLAC member
Elizabeth Zamora	No Affiliation – New Member	Los Angeles	Appoint as an alternate
Dominick Rodriguez	No Affiliation – New Member	San Bernardino	Appoint as an alternate
Maiah Itzel Rivas	No Affiliation – New Member	Riverside	Appoint as an alternate
Emmanuel Jeffrey Alcantar Rodriguez	No Affiliation – New Member	Los Angeles	Appoint as an alternate

The above members will serve a one-year term for 2025, meeting quarterly in February, May, August, and November.

AHJ:hlp



FY 2024-25 2nd Quarter Budget vs. Actual (Unaudited)

Administrative Committee February 14, 2025

General Fund Overview

- FY 2024-25 2nd Quarter Budget vs. Actual (unaudited)
- Revenues
- Expenditures
- Use of Fund Balance
- Updated General Fund Five Year Projection

General Fund Budget Summary

	Fiscal Year 2024-25		
(\$ in millions)	Adopted Budget	Amended Budget	FY 2024-25 Q2 Actuals (unaudited)
Revenues/Transfers In	\$209.5	\$213.0	\$110.4
Expenditures/Transfers Out	\$211.4	\$215.6	\$98.4

Revenue Comparison

FY 2024-25 2nd Quarter Budget vs. Actual & FY 2023-24 2nd Quarter

Revenue Type (\$ in millions)	Fiscal Year 2024-25 Q2			Fiscal Year 2023-24 Q2	
	Amended Budget	Actuals (unaudited)	Actual % of Budget	Actuals	Actual % of Budget
Emissions Fees	\$ 21.9	\$10.5	48%	\$10.1	49%
Annual Operating Fees	81.3	61.2	75%	57.4	75%
Permit Fees	19.9	10.0	50%	9.3	49%
Mobile Sources/Transportation	34.9	7.6	22%	7.8	23%
Other*	48.0	16.6	35%	17.6	39%
Area Sources	2.1	0.0	1%	0.1	4%
Transfers In	<u>4.9</u>	<u>4.5</u>	92%	<u>7.0</u>	250%
Total	<u>\$213.0</u>	<u>\$110.4</u>	52%	<u>\$109.3</u>	55%

*Includes revenues from Federal & State Grants, State Subvention, Penalties/Settlements, "Hot Spots", Interest, PERP, Hearing Board, Source Test/Lab Analysis, Leases, Subscriptions, and Misc.

Expenditure Comparison

FY 2024-25 2nd Quarter Budget vs. Actual & FY 2023-24 2nd Quarter

Major Object (\$ in millions)	Fiscal Year 2024-25 Q2			Fiscal Year 2023-24 Q2	
	Amended Budget	Actuals (unaudited)	Actuals % of Budget	Actuals	Actuals % of Budget
Salaries & Benefits	\$174.5	\$80.0	46%	\$66.8	42%
Services & Supplies	34.4	15.2	44%	15.7	51%
Capital Equipment	4.7	1.2	26%	1.4	45%
Debt Service	0.0	0.0	0%	4.1	100%
Transfers Out	<u>2.0</u>	<u>2.0</u>	100%	<u>2.0</u>	100%
Total	<u>\$215.6</u>	<u>\$98.4</u>	46%	<u>\$90.0</u>	45%

Board Approved Use of Fund Balance FY 2024-25 2nd Quarter

Board Letter Approval	Use	Amount
12/1/2023, #3, 6/7/2024, #4, 10/4/2024, #4	Rule 1180 Activities	\$421,635
6/7/2024, #7	Outside Legal Counsel	200,000
8/1/2024, #8	EP's Permitting Enhancement Program	75,000
Total:		<u>\$696,635</u>

FY 2024-25 Unaudited and Five-Year Projection

(\$ in millions)	FY 23-24 Actual	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
Authorized Staffing	1,010	1,019	1,019	1,019	1,019	1,019
Vacancy Rate	11%	13%	13%	13%	13%	13%
Funded Staffing	899	887	887	887	887	887
Revenues **	\$204.6	\$213.0	\$211.7	\$214.4	\$215.9	\$218.5
Program Costs	\$201.9	\$215.6	\$222.3	\$229.6	\$234.2	\$235.2
Changes in Fund Balance	\$2.7	\$(2.6)	\$(10.6)	\$(15.2)	\$(18.3)	\$(16.7)
Unreserved Fund Balance (at Year-End)	\$91.0	\$88.4	\$77.8	\$62.6	\$44.3	\$27.6
% of Revenue	44%	42%	37%	29%	21%	13%
** CPI fee increases are projected as follows: FY 2025-26 –3.0% and 1.5% on Annual Operating and Permit Fees, FY 2026-27 – 2.4%, FY 2027-28 – 2.6%, and FY 2028-29 - 2.7%						



Questions?

BOARD MEETING DATE: March 7, 2025

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, February 14, 2025, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Nastri
Executive Officer

RMM:XC:DD:HL:dc

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
March 7, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

South Coast AQMD Mobile Application Phase 6	
Brief description:	The Phase 6 enhancement of the South Coast AQMD mobile app focuses on introducing the Open Burn Program and Check Before You Burn (CBYB) feature layers, enhancing user access to detailed environmental data and preparing the map component for future expansions.
Estimated project cost	\$54,785
Overall project status	In Progress
Percentage complete	85%
LAST 30 days	<ul style="list-style-type: none"> System Development in Progress
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing
Original estimated go-live date	12/20/24
Current estimated go-live date	4/25/25
Go-live date	N/A
Notes	Schedule extended to accommodate adjustments related to dependent software.

Agenda Tracking System	
Brief description:	Develop new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	80%
LAST 30 days	<ul style="list-style-type: none"> System Development in Progress
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
Original estimated go-live date	11/15/24
Current estimated go-live date	5/9/25
Go-live date	N/A
Notes	Additional enhancements were requested by the users.

ATTACHMENT
March 7, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Online Application Filing	
Brief description:	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff
Estimated project cost	\$525,000
Overall project status	In Progress
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms
Original estimated go-live date	1/17/25
Current estimated go-live date	6/27/25
Go-live date	N/A
Notes	IM Development Complete.

Permit Workflow Automation – Phase 1 & 2	
Brief description:	Automate application acceptance and engineering evaluation processes into paperless workflows
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	70%
LAST 30 days	<ul style="list-style-type: none"> System Development in Progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in Progress
Original estimated go-live date	3/14/25
Current estimated go-live date	6/12/25
Go-live date	N/A
Notes	UAT for both phases to be conducted simultaneously.

ATTACHMENT
March 7, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Website Upgrade	
Brief description:	Upgrade the Website Content Management System to latest version
Estimated project cost	\$100,000
Overall project status	In Progress
Percentage complete	80%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
Original estimated go-live date	10/11/24
Current estimated go-live date	5/30/25
Go-live date	N/A
Notes	Schedule extended due to automation issues with Content Management System.

Compliance System	
Brief description:	Develop new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations and operations dashboard
Estimated project cost	\$450,000
Overall project status	In Progress
Percentage complete	70%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	2/28/25
Current estimated go-live date	7/25/25
Go-live date	N/A
Notes	The schedule has been extended to accommodate an additional phase for system integration and end-user adoption.

ATTACHMENT
March 7, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Carl Moyer Program GMS Phase III	
Brief description:	Develop Contracting, Invoicing, and Annual Reporting modules for Carl Moyer Program web application. This system will include integration internal South Coast AQMD systems.
Estimated project cost	\$200,000
Overall project status	In Progress
Percentage complete	60%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/10/25
Current estimated go-live date	4/10/25
Go-live date	N/A
Notes	Project is on schedule.

AirNet Upgrade	
Brief description:	Upgrade AirNet (Intranet) to the latest version of SharePoint. This project will involve migrating existing content, custom web parts, and other components, while delivering a modern and refreshed design.
Estimated project cost	\$180,000
Overall project status	In Progress
Percentage complete	60%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/25/25
Current estimated go-live date	4/25/25
Go-live date	N/A
Notes	Project is on schedule.

ATTACHMENT
 March 7, 2025 Board Meeting
 Status Report on Ongoing and Upcoming Projects for
 Information Management

Projects that have been completed within the last 12 months are shown below	
COMPLETED PROJECTS	
PROJECT	DATE COMPLETED
AB2766 for reporting year 2024	December 31, 2024
Annual Emissions Reporting for reporting year 2024	December 31, 2024
Warehouse Indirect Source Rule Online Reporting Portal Phase 4	November 21, 2024
Rideshare Survey Enhancement	October 18, 2024
Source Test Tracking System (STTS)	September 20, 2024
IT Service Management	September 17, 2024
Rule 1180 System Enhancements	August 16, 2024
Rule 1415 System Enhancements	August 9, 2024
AQ-SPEC Cloud Platform Phase 2	July 10, 2024
AB2766 Version 2 Enhancements	May 9, 2024
PeopleSoft HCM Labor Agreement Implementation	April 30, 2024
PeopleSoft Electronic Requisition	April 30, 2024

BOARD MEETING DATE: March 7, 2025

AGENDA NO.

PROPOSAL: Authorize Purchase of Hardware Maintenance and Support Services for Servers and Storage Devices

SYNOPSIS: Servers and storage devices are used by enterprise-level software applications that currently support the Clean Air Support System, a set of computer applications used in South Coast AQMD core activities. Maintenance support for these systems will expire on April 30, 2025. This action is to obtain approval for the sole source purchase of hardware and software maintenance and support services for servers and storage devices from Hewlett Packard Enterprise Company for one year, in an amount not to exceed \$190,000. Funds for these purchases are included in Information Management's FY 2024-25 Budget.

COMMITTEE: Administrative, February 14, 2025; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Procurement Manager to purchase one year of maintenance and support services for South Coast AQMD servers and storage devices from Hewlett Packard Enterprise Company at a cost not to exceed \$190,000.

Wayne Nastri
Executive Officer

RMM:HL:LG:mf

Background

South Coast AQMD uses Hewlett-Packard Enterprise Company (HPE) servers and storage devices running Windows Server and Linux operating systems. The HPE servers support several production applications such as the Clean Air Support System (Applications for Permit Processing, Finance, Compliance, New Source Review, Emission Fee Billing, Notice of Violations, and Facility Permits), RECLAIM Electronic Reporting System Interim Reports, Subscription Services, Web Servers, PeopleSoft Financial and Human Capital Management database, OnBase document management system, Legal system, AQMP Modeling, and Telemetry system. Hardware and software maintenance and support services are required to ensure the continued operation of

these programs with minimum interruption. Maintenance and support services for these servers expire on April 30, 2025.

HPE is the sole manufacturer and provider of the hardware and software, and the only source for maintenance support licensing agreements. HPE also provides South Coast AQMD with substantial discounts through cooperative agreements.

Sole Source Justification

Section VIII.B.2 of the Procurement Policy and Procedure identifies circumstances under which a sole source purchase award may be justified. This request for a sole source award is made under provision VIII.B.2.c(2) and (3). The project involves the use of proprietary technology, and the contractor has ownership of key assets required for project performance. HPE is the sole provider of this hardware and software and therefore, the only source for its maintenance and support licensing agreements.

Proposal

Staff recommends the purchase of one year of maintenance and support services for server hardware and software from HPE at a cost not to exceed \$190,000.

Resource Impacts

Sufficient funds are included in Information Management's FY 2024-25 Budget.

BOARD MEETING DATE: March 7, 2025

AGENDA NO.

PROPOSAL: Authorize Purchase of Server Software, Database, and Microsoft Support Software under Microsoft Enterprise Agreement

SYNOPSIS South Coast AQMD maintains a data center that includes 32 servers used to run various critical applications and services. These servers run a suite of software, including operating system, database, and support software. This action is to authorize the purchase of Microsoft software and support for a period of three years in the amount not to exceed \$380,000. Funds for the first year are included in the current fiscal year budget, with provisions for subsequent years to be included in future budget requests.

COMMITTEE: Administrative, February 14, 2025; Recommended for Approval

RECOMMENDED ACTIONS:

Authorize the Procurement Manager to execute all necessary documents to enter into a three-year Microsoft Enterprise Agreement for server software, database, and Microsoft support software in an amount not to exceed \$380,000 over three years.

Wayne Nastri
Executive Officer

RMM:HL:mf

Background

South Coast AQMD currently utilizes Microsoft SQL Server for enterprise database management and Windows Server for server operating systems. The existing licensing model without Software Assurance limits scalability and timely software updates.

This transition from a licensing model to the Software Assurance Enterprise Agreement model will ensure that operating systems remain current and secure, while meeting ongoing database and software needs. Additionally, this agreement will provide flexibility to support future application projects.

South Coast AQMD's 32 primary servers support several essential applications, including Clean Air Support System (applications for permit processing, Finance, Compliance, New Source Review, Emission Fee Billing, Notices of Violations, and Facility Permits under RECLAIM); Web servers; PeopleSoft Financial and Human Capital Management database; OnBase document management system; and Legal system.

The Enterprise Agreement model will facilitate the ongoing performance, security, and support of these systems, while also providing the flexibility to support future application projects with minimal operational disruptions.

Proposal

In accordance with South Coast AQMD's Administrative Policies and Procedures No. 35, bids will be solicited from firms on the List of Prequalified Vendors to provide Computer, Network, Printer Hardware and Software, and Desktop Computer Hardware Upgrades, and through vendor master agreements, cooperative agreements, and other interagency agreements with governmental entities in order to achieve the best available price. The prequalified vendor list was approved by the Board on February 2, 2024 and is in effect for a period ending February 2, 2026.

This action is to authorize the Procurement Manager to execute a purchase order for Microsoft Windows Server, SQL Server, and necessary support software with the vendor providing the lowest cost bid at a total cost not to exceed \$380,000 for a three-year contract. The software licenses will be configured to achieve the highest functional performance for South Coast AQMD's operations within budgetary constraints at the time of purchase.

Resource Impacts

Sufficient funding is available in Information Management's FY 2024-25 Budget. Funding for subsequent fiscal years will be requested and budgeted appropriately.



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE (LGSBA) ADVISORY GROUP FRIDAY, NOVEMBER 8, 2024 MEETING MINUTES

MEMBERS PRESENT:

South Coast AQMD Board Members:
Councilmember Carlos Rodriguez. LGSBA Chair
Supervisor Curt Hagman

Public Members:

Paul Avila, P.B.A. & Associates
Mayor Pro Tem James Breitling, City of Upland
Vice Mayor Ted Bui, City of Fountain Valley
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
David Rothbart, Los Angeles County Sanitation Districts

MEMBERS ABSENT:

South Coast AQMD Board Members:
Mayor Patricia Lock Dawson
Mayor José Luis Solache

Public Members:

Felipe Aguirre
Rachelle Arizmendi
Geoffrey Blake, Metal Finishers of Southern California
Todd Campbell, Clean Energy
Eddie Marquez, Roofing Contractors Association
Mayor Pro Tem Blair Stewart, City of Brea

OTHERS PRESENT:

Harvey Eder
Andrew Silva, Board Member Consultant (*Lock Dawson*)
Mark Taylor, Board Member Consultant (*Rodriguez*)
Debra Mendelsohn, Board Member Consultant (*McCallon*)
Geoffrey Blake

SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer
Sujata Jain, Chief Financial Officer
Jason Aspell, Deputy Executive Officer
Dr. Anissa Cessa Heard-Johnson, Deputy Executive Officer
Aaron Katzenstein, Deputy Executive Officer
Terrence Mann, Deputy Executive Officer
Lisa Tanaka, Deputy Executive Officer
Mei Wang, Assistant Deputy Executive Officer
Nicholas Sanchez, Assistant Chief Deputy Counsel
Daphne Hsu, Principal Deputy District Counsel
John Kampa, Financial Services Manager
Vasileios Papapostolou, Planning and Rules Manager
Denise Peralta Gailey, Public Affairs Manager
Elaine-Joy Hills, Senior Staff Specialist
De Groeneveld, Information Technology Supervisor
Chhai Chorn, Air Quality Engineer
Van Doan, Air Quality Specialist
Roupen Karakouzian, Financial Analyst
Debra Ashby, Sr. Public Affairs Specialist
Nydia Ibarra, Public Affairs Specialist
Cristina Lopez, Sr. Public Affairs Specialist
Aisha Reyes, Sr. Public Affairs Specialist.
Cindy Bustillos, Executive Secretary
Matthew Ceja, Legislative Analyst
Ghislain Muberwa, Information Technology Specialist I
Lara Brown, Sr. Administrative Assistant
Michelle Prince, Supervising Office Assistant

Agenda Item #1 – Roll Call/Call to Order/Opening Remarks

LGSBA Chair Carlos Rodriguez called the meeting to order at 11:30 a.m., roll call was taken, and a quorum was present.

For additional details of the LGSBA Advisory Group Meeting, please refer to the [Webcast](#).

Agenda Items #2 and #3 – Approval of June 14, 2024 and August 9, 2024 Meeting Minutes

LGSBA Chair Rodriguez called for approval of the June 14, 2024 and August 9, 2024 meeting minutes.

There were no public comments.

Motion to approve minutes made by Supervisor Curt Hagman; seconded by Paul Avila; approved.

Ayes: Avila, Bui, Daniel, DeWitt, Hagman, LaMarr, Loof, Rodriguez, Rothbart

Noes: None

Abstained: Breitling

Absent: Aguirre, Arizmendi, Blake, Campbell, Lock Dawson, Marquez, Solache, Stewart

For additional details, please refer to the [Webcast](#), beginning at 0:05:35.

Agenda Item #4 – Approval of Local Government & Small Business Assistance Advisory Group (LGSBA) 2024 Accomplishments and Seek Items for 2025 Goals & Objectives

LGSBA Chair Rodriguez called for approval of the 2024 LGSBA Accomplishments and input on 2025 Goals & Objectives. Members proposed 2025 priorities, including updates on the Clean Fuels Program and Compliance & Enforcement activities, focusing on non-emission-related NOVs, AB 617 progress and Monitoring and Analysis projects.

Harvey Eder made public comment on data collection, electric lawn equipment, heat pumps, and solar power. For additional details, please refer to the [Webcast](#), beginning at 51:15.

Motion to approve 2024 Accomplishments and amended list of items for 2025 Goals and Objectives made by Supervisor Hagman; seconded by Ted Bui; approved.

Ayes: Avila, Breitling, Bui, Daniel, DeWitt, Hagman, LaMarr, Loof, Rodriguez, Rothbart

Noes: None

Abstained: None

Absent: Aguirre, Arizmendi, Blake, Campbell, Lock Dawson, Marquez, Solache, Stewart

For additional details, please refer to the [Webcast](#), beginning at 6:50.

Agenda Items #5 – Review of Follow-up and Action Items

Lisa Tanaka, Deputy Executive Officer, Legislative, Public Affairs and Media, commented that the action item from the August 9, 2024 meeting regarding clarification on quorum and communicating recommendations by the advisory group to the Administrative Committee will be presented and discussed under Agenda Item #6.

Agenda Items #6 – Overview on LGSBA Procedures to Adopt a Formal Recommendation

Daphne Hsu, Principal Deputy District Counsel, presented LGSBA Procedures to Adopt a Formal Recommendation or Provide a Communication. Bill LaMarr commented that an item from December 2002 Board Meeting pointed out that Advisory Board members shall consist of no more than 15 members. David Rothbart suggested to take a closer look at attendance of members.

There were no public comments.

For additional details, please refer to the [Webcast](#), beginning at 1:17:45.

Agenda Item #7 – Fiscal Year 2024-25 General Fund Budget

Sujata Jain, Chief Financial Officer, provided an overview of the General Fund Budget, highlighting key aspects such as staffing levels, expenditures, and revenues required to maintain current program commitments.

There were no public comments.

For additional details on the presentation and discussions, please refer to the [Webcast](#), beginning at 2:02:15.

Agenda Item #8 – Overview of South Coast AQMD INVEST CLEAN

Aaron Katzenstein, Deputy Executive Officer of Technology Advancement Office, presented an overview on South Coast AQMD's INVEST CLEAN grant. The project aims to achieve several key objectives, including reducing air pollution and greenhouse gas (GHG) emissions, supporting job creation, leveraging funding opportunities, addressing environmental justice concerns, and improving goods movement, among others. Paul Avila raised questions about job prospects, and Ted Bui expressed concerns about road damage from heavier electric vehicles.

There were no public comments.

For additional details on the presentation and discussions, please refer to the [Webcast](#), beginning at 0:58:15.

Agenda Item #9 – Update on Permitting Enhancement Program

Jason Aspell, Deputy Executive Officer of Engineering and Permitting, presented an update on the Permitting Enhancement Program and other permit streamlining efforts. Mr. LaMarr asked

about permit inventory and unrealized funds. Mr. Aspell explained the various portions of the flow chart represent the number of applications received and completed and there is a constant stream of revenue being realized. Rita Loof asked if the Engineering & Permitting would be processing the Rule 1151 emissions reports and how it would impact the workload. Jason Aspell explained that those reports are provided to the Planning, Rule Development & Implementation Division. Supervisor Hagman inquired about application follow-up processes. Mr. Aspell highlighted the Facility Information Detail (FIND) tool available on South Coast AQMD's website.

There were no public comments.

For additional details on the presentation and discussions, please refer to the [Webcast](#), beginning at 1:37:25.

Agenda Item #11 – Public Comment

There were no public comments.

Agenda Item #12 – Next Meeting Date

The next regular LGSBA Advisory Group meeting is scheduled for Friday, January 17, 2025, at 11:30 a.m.

Adjournment

The meeting was adjourned at 1:40 p.m.