

BOARD MEETING DATE: October 3, 2014

AGENDA NO. 22

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee met on Friday, September 10, 2014. The Committee discussed various issues detailed in the Committee report. The next Administrative Committee meeting is scheduled for Friday, October 10, 2014 at 10:00 a.m.

RECOMMENDED ACTION:  
Receive and file.

Dr. William A. Burke, Chair  
Administrative Committee

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**Attendance:** Attending the September 12, 2014 meeting were Committee Members Mayor Dennis Yates and Supervisor Josie Gonzales at SCAQMD headquarters, and Chairman William Burke and Dr. Clark E. Parker, Sr. via videoconference.

**ACTION/DISCUSSION ITEMS:**

1. **Board Members' Concerns:** None
2. **Chairman's Report of Approved Travel:** Executive Officer Barry Wallerstein advised that there were various Board Member trips reported. He noted that Mayor Pulido's trip on September 27-29, 2014 to the U.S. Conference of Mayors Leadership Meeting had been withdrawn.
3. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** None to report.
4. **Report of Approved Out-of-Country Travel:** None to report.

5. **Issue RFP to Solicit Proposals to Design, Develop and Implement SCAQMD Branding/Awareness Outreach Campaign:** Deputy Executive Officer Lisha Smith reported that following the presentations on the recent outreach campaigns shared during the 2014 Governing Board Retreat, staff recommended the generation of long-term outreach campaigns that would include a branding/public awareness component consistent with the results of the recently completed public opinion survey. Doing so would generate a more unified, consistent messaging and more effective branding of SCAQMD that is designed to increase public awareness about air pollution and its impacts on public health and motivate residents to engage in personal behaviors and activities to help achieve clean air. Specific outside expertise is needed to effectively realize the Board's direction and comments at the retreat. Staff recommends issuance of an RFP to seek proposals from marketing, advertising and public relations firms or other organizations with the necessary expertise to design, develop and implement the campaign in an amount not to exceed \$750,000. This will be a multi-ethnic campaign reaching the four counties.

Moved by Parker; seconded by Yates; unanimously approved.

6. **Execute Contracts for Short- and Long-Term Systems Development, Maintenance and Support Services:** Deputy Executive Officer Chris Marlia reported that this item is to execute new contracts for systems software development. Software development is typically outsourced for budgeted projects and task orders are issued to companies that the Board prequalifies. An RFP was released to seek qualified companies to perform the work. Out of six proposals received, four companies were selected by an evaluation panel. All the contracts are for one year with the option of two one-year extensions.

Moved by Yates; seconded by Parker; unanimously approved.

7. **Appropriate Funds from Designation for Litigation and Enforcement and Authorize Amending and Initiating Contracts with Outside Counsel:** General Counsel Kurt Wiese reported that this item is to request an augmentation to the current year's budget for litigation matters. Dr. Burke commented that more money may be needed for these ongoing matters. Supervisor Gonzales suggested that it may be advisable to increase the amount with a cap not to exceed \$500,000 but to only be spent if needed. Dr. Burke remarked that was an excellent suggestion.

Moved by Yates amending the amount not to exceed \$500,000; seconded by Parker; unanimously approved.

8. **Establish List of Prequalified Vendors to Provide Automotive Mechanical Repair and Service for SCAQMD's Vehicle Fleet:** Assistant Deputy Executive Officer Bill Johnson reported that a Request for Qualifications was released to establish a list of prequalified vendors to provide automotive services and repairs. Seven proposals were received from local firms and six were deemed qualified to be added to the prequalified list of vendors. Staff requested approval to utilize these firms for automotive repair services.

Moved by Parker; seconded by Gonzales; unanimously approved.

9. **Transfer Appropriation for Replacement of Auditorium Seating Contract:** Mr. Johnson reported that staff is requesting approval to transfer an appropriation of approximately \$150,000 from the FY 2013-14 budget to the FY 2014-15 budget. The Board approved a contract with American Seating to replace the auditorium seating at its June Board meeting. However, the contract was not executed in time to encumber the FY 2013-14 funds for this project.

Moved by Gonzales; seconded by Yates; unanimously approved.

10. **Amend Contract for Independent Financial Audit Services for FYs Ending June 30, 2015 and 2016:** Dr Wallerstein reported that this item was withdrawn by staff.

11. **Environmental Justice Advisory Group Draft Minutes from July 25, 2014 Meeting (written report):** Attached for information only are the draft minutes from the July 25, 2014 meeting of the Environmental Justice Advisory Group.

12. **Local Government & Small Business Assistance Advisory Group Minutes for the June 13 Meeting (written report):** Attached for information only are the minutes from the June 13, 2014 meeting of the Local Government & Small Business Assistance Advisory Group.

13. **Review of the October 3, 2014 Governing Board Agenda:** Dr. Wallerstein commented that staff will be ready to present MATES IV at the October Board meeting. The draft report will be released and undergo further public comment and review and brought back to the Board before it is finalized. The overall results will show very significant real world improvement in reducing carcinogenic risks and air toxics in the region. However, a portion of the report will note that the State of California is in the process of revising its risk calculation method which most likely will be finalized the first quarter of next year. Staff believes when it is finalized, it will result on average in an estimated increase of 2.7 times in the risk due to previous underestimation. When you multiply the current residual risk by 2.7 times, it will look to the public like we

are back where we started even though risks have been actually reduced by a very large margin. Our public outreach has to be very good to communicate that real reductions in risk have actually occurred.

14. **Other Business:** None

15. **Public Comment:** None

Meeting adjourned at 10:20 a.m.

**Attachments**

Environmental Justice Advisory Group Draft Minutes from the July 25, 2014 Meeting  
Local Government & Small Business Assistance Advisory Group Minutes from the  
June 13, 2014 Meeting



# **South Coast Air Quality Management District**

21865 Copley Drive, Diamond Bar, CA 91765-4178  
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## **ENVIRONMENTAL JUSTICE ADVISORY GROUP FRIDAY, JULY 25, 2014 MEETING MINUTES**

### **MEMBERS PRESENT:**

Dr. Joseph Lyou, AQMD Governing Board Member, EJAG Chairman  
Rhetta Alexander, San Fernando Valley Interfaith Council  
Suzanne Bilodeau, Knott's Berry Farm  
Paul Choe, Korean Drycleaners & Laundry Association  
Dr. Afif El-Hasan, American Lung Association  
Rudy Gutierrez, Member of the Public  
Maria Elena Kennedy, Quail Valley Task Force  
Evelyn Knight, Long Beach Economic Development Commission  
Daniel Morales, National Alliance for Human Rights  
William Nelson, OC Signature Properties  
Rafael Yanez, Member of the Public

### **MEMBERS ABSENT:**

Micah Ali, Compton Unified School District  
Dr. Lawrence Beeson, Loma Linda University, School of Public Health  
Judy Bergstresser, Member of the Public  
Arnold Butler, Inglewood Unified School District  
Alycia Enciso, Small Business Owner  
Mary Figueroa, Riverside Community College  
Andrea Hricko, Southern California Environmental Health Sciences  
Angelo Logan, East Yard Communities for Environmental Justice  
Msgr. John Moretta, Resurrection Church  
Lizette Navarette, University of California, Riverside  
Woodie Rucker-Hughes, NAACP – Riverside Branch  
Brenda Threatt, S. Los Angeles Service Representative for L.A. Mayor

### **OTHERS PRESENT:**

Mark Abramowitz, Board Member Assistant (*Lyou*)  
Howard Berma, E4 Strategic Solutions  
Kevin Maggoy, BNSF  
Paul Ryan, CRRO/IEDD  
Darcy Wheelles, CEA/AAR

### **SCAQMD STAFF:**

Derrick Alatorre, Asst. DEO/Public Advisor  
Nancy Feldman, Principal Deputy District Counsel  
Lori Langrell, Secretary  
Lisa Tanaka O'Malley, Community Relations Manager

### **Agenda Item #1 - Call to Order/Opening Remarks**

Chair Dr. Joseph Lyou called the meeting to order at 12:31 PM. Chair Lyou advised Cal EPA has an open application for Environmental Justice grants.

Chair Lyou mentioned recent discussions regarding community based and personal monitoring devices and, that SCAQMD's Governing Board has committed funding to develop the capacity to test these devices, and is considering policies on how best to respond to data submissions. Chair Lyou indicated that this group in particular would have interest and perhaps we can have staff do a presentation.

*Action Item: Agendize a presentation on personal air quality monitoring devices.*

### **Agenda Item #2 – Approval of January 24, 2014 Meeting Minutes**

Chair Lyou called for the approval of the meeting minutes. The April 25, 2014 meeting minutes were approved.

### **Agenda Item #3 – Review of Follow-Up/Action Items**

Mr. Derrick Alatorre reviewed the action items from the April 25, 2014 meeting.

### **Agenda Item #4 – Member Updates**

Mr. Rafael Yanez advised the group that he attended a meeting regarding the new SCAQMD rule related to rendering plants. He indicated that the nature of rendering plants business has changed and they are taking in different and odorous feed materials that need to be addressed in rule. Mr. Yanez further indicated that he has been attending the Exide meetings as well.

Mr. Rudy Gutierrez discussed the AB 1318 program for mitigation projects in the Coachella Valley. Mr. Gutierrez reported on several local issues including a waste and recycling facility, outreach to youth, and dust related to mining operations.

Dr. Afif El-Hasan inquired whether or not new mining sites or activities that cause dust are required to conduct chemical or biological monitoring especially in relation to agriculture. Chair Lyou indicated that he is not sure if this type of monitoring is part of permit conditions. Ms. Lisa Tanaka O'Malley provided Mr. Gutierrez with information on SCAQMD youth outreach and Dr. Lyou recommended taking a look at Grades of Green.

*Action Item: Email members Grades of Green website address*

### **Agenda Item #5 – Overview of CalEnviroScreen and Community Health Needs Assessment Website**

Dr. John Faust presented an overview of CalEnviroScreen 2.0 and demonstrated how to utilize the tool online. CalEnviroScreen was developed from Cal EPA's environmental justice action plan. Dr. Afif El-Hasan presented on the Kaiser Community Health Needs Assessment website later in the meeting.

Ms. Maria Elena Kennedy explained how CalEnviroScreen is a better way to identify disadvantaged communities. In her experience, other agencies such as the State Water Resources Board and Department of Water Resources utilize median income from census data or door-to-door income surveys to identify disadvantaged communities which is labor intensive and not respectful of residents.

Mr. Yanez added remarks related to water quality and local wells. He also asked about the public health statistics from the California Environmental Health tracking program and whether the data is up-to-date. Dr. Faust responded that how data is reported has not changed that much, but there are stronger tools to evaluate the information.

Ms. Evelyn Knight asked if there has always been a regulatory body that oversees local water wells. Dr. Faust responded that state and local agencies are responsible.

Dr. Lyou pointed out that the data in CalEnviroScreen shows how disadvantaged communities continue to have disproportionately high environmental justice issues as well. CalEnviroScreen is a good step towards being able to analyze and track California's progress with environmental justice.

#### **Agenda Item #7 – Update on Exide Technologies**

Ms. Nancy Feldman provided an update on Exide Technologies Vernon, CA.

Ms. Knight asked if this is an ongoing issue, and what is the exposure to the community. Ms. Feldman responded that Exide will have to meet Federal and State guidelines and SCAQMD rules.

Mr. Yanez expressed disappointment in how issues related to Exide were handled by SCAQMD and the Hearing Board. Ms. Feldman provided information on jurisdictional and procedural issues. She added that SCAQMD and the Hearing Board is strongly committed to the community.

Mr. Yanez asked why the Hearing Board set a date for retaining jurisdiction. Ms. Feldman replied if the order needs to be extended, the Hearing Board can extend the time period. Dr. Lyou indicated that the Hearing Board cannot have infinite jurisdiction, but they can extend their jurisdiction depending on how things are going. Ms. Feldman added that there will be continual oversight.

Mr. Yanez recommended that members of the community, including one of consulting engineers related to dust mitigation, are included in the community advisory committee.

#### **Agenda Item #5 – Overview of CalEnviroScreen and Community Health Needs Assessment Website**

Dr. El-Hasan presented on the Kaiser Community Health Needs Assessment website.

Ms. Alexander asked if you have to be a Kaiser member to access the website. Dr. El-Hasan indicated that you do not have to be a Kaiser member to access the website.

***Action Item:** Email members the link to the Kaiser Permanente website per Dr. Afif El-Hasan's presentation*

Mr. Yanez asked if the data is only obtained at the Kaiser facilities, or if the information be pulled from outside labs as well. Dr. El-Hasan replied that most of the information gathered is from public health sources, not just Kaiser. Mr. Yanez further asked if there is anything related to anemia. Dr. El-Hasan responded he can search for that level of detail on his physician site, but not on the general website.

Mr. Gutierrez asked if is there a standard where you say that the air quality is too unhealthy to go outside. Dr. El-Hasan indicated that as a physician, he follows the SCAQMD recommendations.

#### **Agenda Item #6 – Overview of ENRRICH Study**

Dr. Sam Soret and Dr. Rhonda Spencer-Hwang provided an overview of the ENRRICH study completed by Loma Linda University.

Ms. Kennedy inquired about the how lung function was measured in the children in the study and whether or not their weight considered. Dr. Soret indicated that lung function measurements for the children were adjusted with what is expected based on height and gender.

Mr. Yanez asked if there is anything that can be done to warn people about the correlation between PM and heavy metals. Mr. Yanez noted that culturally, some families grow their own produce in areas that could be contaminated and that kids play more in the dirt. Dr. Soret indicated that two-thirds of the children in the study reside closer to the railyard, than the location of their school.

Mr. Yanez asked what the timeline of the study was. Dr. Soret indicated the adult assessment was over two-years, and the children during low smog season.

Mr. Gutierrez asked how the study was funded. Dr. Soret and indicated that the study was funded through settlement funds. The grant process was very competitive, and it was a massive undertaking to screen all children.

#### **Agenda Item #8 – Other Business**

Mr. Yanez asked if an update on Tier 4 locomotives and LNG technology can be placed on an agenda.

***Action Item:** Agendize a presentation on the status of cleaner locomotives including Tier 4 and LNG technology.*

#### **Agenda Item #9 – Public Comment**

Mr. Kevin Maggoy of BNSF Railway

Mr. Maggoy provided information on how BNSF is working to reduce emissions from their operations.

#### **Agenda Item #10 – Adjournment**

The meeting adjourned at 4:22 PM.





# South Coast Air Quality Management District

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## **LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, JUNE 13, 2014 MEETING MINUTES**

### **MEMBERS PRESENT:**

Dennis Yates, Mayor, City of Chino and LGSBA Chairman  
Ben Benoit, Councilman, City of Wildomar and LGSBA Vice Chairman  
Paul Avila, P.B.A. & Associates  
Geoffrey Blake, Metal Finishers of Southern California/All Metals  
John Hill, Riverside County Representative  
Maria Elena Kennedy, Kennedy Communications  
Rita Loof, RadTech International

### **MEMBERS ABSENT:**

Felipe Aguirre,  
Todd Campbell, Clean Energy  
Mary Ann Lutz, Mayor, City of Monrovia  
Kelly Moulton, Paralegal  
Lupe Ramos Watson, Councilmember, City of Indio

### **OTHERS PRESENT:**

Mark Abramowitz, Board Member Assistant (*Lyou*)  
Earl Elrod, Board Member Assistant (*Yates*)  
David Rothbart, Los Angeles County Sanitation District  
Ruthanne Taylor Berger, Board Member Assistant (*B Benoit*)

### **SCAQMD STAFF:**

Derrick Alatorre, Assistant Deputy Executive Officer  
Mohan Balagopalan, Senior Air Quality Engineering Manager  
Hannea Cox, Air Quality Engineer II  
Elaine-Joy Hills, AQ Inspector II  
Lisa Mirisola, Program Supervisor  
Susan Nakamura, Director of Strategic Initiatives  
Philip Fine, Assistant Deputy Executive Officer  
Nicholas Sanchez, Senior Deputy District Counsel  
Guillermo Sanchez, Senior Public Affairs Manager  
Jeanette Short, Senior Administrative Secretary  
Danielle Soto, Senior Public Information Specialist  
Todd Warden, Senior Public Information Specialist  
Patti Whiting, Staff Specialist  
Jill Whynot, Assistant Deputy Executive Officer

### **Agenda Item #1 - Call to Order/Opening Remarks**

Mayor Dennis Yates called the meeting to order at 11:30 a.m.

### **Agenda Item #2 – Approval of April 11, 2014 Meeting Minutes/Review of Follow-Up/Action Items**

Chair Yates called for approval of the April 11, 2014 meeting minutes. The Minutes were approved unanimously.

There were no follow-up/action items from the April meeting.

### **Agenda Item #3 – Navigating Environmental Crossroads**

Mr. Mohan Balagopalan provided information on SCAQMD's participation on the upcoming Air & Waste Management Association's Annual Conference.

Mr. Balagopalan stated that the 107th Annual Air & Waste Management's Associations conference was being held in Long Beach this year. Members consist of academia, government, consultants, industries, students, sections and chapters in the US and other countries. The SCAQMD is the General Conference Sponsor of this event and will be participating on several panel sessions as well as having Dr. Wallerstein as a keynote speaker. Many topics will be discussed such as fracking and new emerging technologies. There will be a Mini Symposium on Transportation Hubs & Ports.

Students participating in the Environmental Challenge at the Conference will compete to prepare and present an optimal solution to a complex environmental problem presented to them. Ms. Cynthia Carter, who is the Secretary of the West Coast Session, will chair the Young Professionals Program.

Mr. Paul Avila asked if the conference was open to the public, which Mr. Balagopalan affirmed, but there is a registration fee.

### **Agenda Item #4 – Status Update on Plug-in Hybrid Technology and Fuel Cells**

Ms. Lisa Mirisola provided an update on how public and private funding commitments are increasing electric charging and hydrogen fueling infrastructure to support these vehicles in California.

Mr. Geoffrey Blake inquired about claims made by Tesla regarding supercharging for a 300-mile range in seven minutes. Ms. Mirisola responded that she was unaware of it. Ms. Mirisola indicated that it may be under development and that battery swapping may be an option. Mr. Avila asked what battery swapping was. Ms. Mirisola explained that battery swapping is common in the forklift industry where the used battery pack is replaced with a recharged unit. Ms. Mirisola stated that there are new business cases that are developing; however, the current focus is adding fast charging stations near freeways. The California Energy Commission (CEC) will be helping that market grow. The contract we have is working with CEC and coordinating with their network.

Mr. Avila asked if the plug-in charging facilities become obsolete. Ms. Mirisola responded that the largest cost is running power lines underground to the parking spots and ongoing maintenance. Some are long-lived but equipment can change. The connectors don't change that often due to consensus within the industry to develop those connections standard for the most part with the exception of Tesla who is developing their own outlet. Councilmember Benoit stated that Tesla will not hold claim to their patents and giving their intellectual property rights away in hopes that a bigger manufacturing company may look at their charging type. Ms. Mirisola stated that it would be interesting to see what effect that has on the market.

Mr. John Hill asked if the charging project will be similar to a telephone pole on the freeway or will they be more like a gas station. Ms. Mirisola responded that the sites were approved by the CEC and will primarily be at grocery stores, near freeways and some substitutions if a site does not work out. They applied for 50 sites and they prioritized those sites first.

Mr. Hill asked if there would be signs on the freeway. Ms. Mirisola said that signs are a separate issue and it depends on the funding. For signs on the freeway, Cal Trans would have to be contacted, which is another process.

Councilmember Benoit stated that there is an application for smart phones that shows all nearby charging stations. Ms. Mirisola stated that there are some people that may not have those kinds of phones or applications.

Mr. Derrick Alatorre stated that free hydrogen fuel is provided during the term of a lease for hydrogen-fueled vehicles. Ms. Mirisola confirmed that Hyundai is including the fuel with the vehicle lease because measurements are still being developed on how to charge for hydrogen fuel by Department of Weights & Measures and the California Air Resources Board (CARB). Councilmember Benoit asked if we are closer (measuring hydrogen). Ms. Mirisola affirmed that we are closer, have the test equipment and will be testing at an upgraded station possibly by mid-July.

Mr. Avila asked if there were any tax credits. Ms. Mirisola answered that she believed it was \$4,000; however, the leases may have subsidized amounts. Mr. Avila stated that he would like to see a study on what the impact of tax credits have on people purchasing these cars where they might not have if not for the incentive.

Councilmember Benoit inquired if the Riverside station was offline. Ms. Mirisola responded that one station may be waiting for funding; however, there is a city station that is due for an upgrade. It currently fuels at a lower pressure giving you half the range (100-200 miles) where the upgrade would give you higher pressure and full range (300-400 miles). Councilmember Benoit asked about the stations in Coachella Valley. Ms. Mirisola stated that there are new stations under construction and will consist of dual pressure dispensers.

Mr. Blake inquired about CNG. Ms. Mirisola responded that it is still growing across the U.S. and is part of our fleet efforts and rules, but the automakers have not focused on it in regards to retail vehicles but rather on zero emission cars.

Mr. Avila inquired about the use of LNG and its projected growth usage in industry in regards to trucks, machinery, etc. Ms. Mirisola replied that there has been a lot of deployment of forklifts in 24/7 manufacturing facilities, busses for transit, and heavy duty vehicles.

Ms. Maria Elena Kennedy asked if the state would be issuing more green stickers. Ms. Mirisola stated they capped the green stickers and none are currently available; however, there is pending legislation. Mr. Guillermo Sanchez confirmed there is a bill that is pending that would double the amount of stickers available and the SCAQMD has a support position.

#### **Agenda Item #5 – Update on Air Quality Management Plan**

Ms. Susan Nakamura provided an update on the 2016 Air Quality Management Plan (AQMP) development.

Mr. Avila asked what the white paper would discover regarding commercial cooking. Ms. Susan Nakamura responded that they would be looking at different types of technologies that would reduce particulate matter.

Mr. Avila asked if members from the industry and local code enforcement would be involved in the white paper. Ms. Nakamura responded that they definitely want representatives from industry and although they did not think about code enforcement, it is a good suggestion.

Ms. Rita Loof commented on how staff is looking at what other air districts are doing regarding best available retrofit control technology, as well as other regulatory agencies across the nation. Ms. Loof also commented that the SCAQMD does not benefit from that exercise because it the SCAQMD's regulatory program is generally more stringent. Ms. Loof continued to state that it would be good to see what industry is doing from a business perspective. Ms. Loof also indicated that there are members of the industry that would like to participate who are not members and did not know if the white paper meetings were going to be Brown Act meetings. Dr. Philip Fine responded they are not Brown Act meetings and are open to the public. Ms. Nakamura stated that staff did do a Reasonably Available Control Technology (RACT) analysis and during the rulemaking process, as required by EPA, they look at other agencies throughout the country for new, state of the art technology.

Councilmember Benoit asked about the light participation of government agencies on the advisory group and what outreach was done and how does one sign up. Ms. Nakamura responded that SCAQMD staff has outreached to local governments such as cities and counties for the advisory group. SCAQMD staff is always looking for ways to improve outreach efforts. If there are any other agencies that would be interested in participating in the AQMP process,

they should contact the SCAQMD staff. Also, the Advisory Group and White Paper meetings are open to the public.

Mayor Yates mentioned sitting on the Board of a San Bernardino Associated Governments (SANBAG) meeting where CARB was present and how they are paralleling SCAQMD activities. Ms. Nakamura concurred that we are coordinating with CARB on their twentieth century goods movement plan. She continued to say that it is good to coordinate not just with our agency, SCAG, CARB or Caltrans, but everyone to be on the same page regarding goods movement.

**Agenda Item #6 – Monthly Report on Small Business Assistance Activities**

Ms. Loof asked what a Clearance Letter was. Mr. Alatorre explained if a new business applies for a permit within their city, the city will ask if they have any permits with the SCAQMD before they will issue a business permit. A request is received by our Small Business Assistance unit and a Clearance Letter is issued accordingly.

**Agenda Item #7 - Other Business**

Mr. Blake requested an update on Rule 1147.

**Action Item: Agendize an update on Rule 1147**

**Agenda Item #8 - Public Comment**

No comments.

**Adjournment**

The meeting adjourned at 12:29 p.m.