

BOARD MEETING DATE: November 6, 2015

AGENDA NO. 24

PROPOSAL: Report of RFQs Scheduled for Release in November

SYNOPSIS: This report summarizes the RFQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of November.

COMMITTEE: Administrative, October 9, 2015; Recommended for Approval

RECOMMENDED ACTION:

Approve the release of RFQs for the month of November.

Barry R. Wallerstein, D.Env.
Executive Officer

MBO:lg

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFQ, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on November 6, 2015.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFQs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFQs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

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**November 6, 2015 Board Meeting
Report on RFQs Scheduled for Release on November 6, 2015**

(For detailed information visit SCAQMD's website at
<http://www.aqmd.gov/rfp/index.html> following Board approval on November 6, 2015)

STANDARDIZED SERVICES

REQUESTS FOR QUALIFICATIONS AND QUOTATIONS - Prequalified Vendor List

RFQQ #Q2016-02	Issue Request for Qualifications and Quotations to Prequalify Vendors for Computer, Network, Printer, Hardware and Software	MARLIA/3148
	<p>On February 7, 2014, the Board approved a vendor list for the purchase of personal computer hardware, software, and installation services for a period of two years. The current vendor list expires on February 7, 2016. SCAQMD operational efficiency is dependent on staff's desktop computer systems, and many software applications (both off-the-shelf and in-house developed applications) are exceeding the capacity of the present desktop systems. New desktop computer systems, with adequate capacity to support current software applications, are needed to replace older desktop systems. These replacements are in accord with SCAQMD's Information Management Strategic Plan. This action is to issue a Request for Qualifications and Quotations to competitively develop a new list of vendors for computer, network and printer; hardware and software for a two-year term. Funds for these purchases (\$300,000) made under this prequalified vendor list are included in the FY 2015-16 Budget and will be requested in the following FY as well.</p>	