

BOARD MEETING DATE: May 4, 2018

AGENDA NO. 13

PROPOSAL: Issue Purchase Order for New Carpet

SYNOPSIS: Carpeting on the third and fourth floors of SCAQMD Diamond Bar Headquarters is the original carpet installed in 1991. The carpet on these floors is extremely worn, and is due for replacement. This action is to authorize the Executive Officer to issue a purchase order with Mohawk Group, in an amount not to exceed \$180,000 for the purchase of the carpet tiles. Funding for this replacement project is available in District General's FY 2017-18 Budget.

COMMITTEE: Administrative, April 13, 2018; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to issue a purchase order with Mohawk Group for the purchase of 5,240 square yards of 24" x 24" Mohawk GT314 Enthralled Eco Flex NXT carpet tiles in an amount not to exceed \$180,000 from District General's FY 2017-18 Budget, Services and Supplies Major Object, Building Maintenance Operation Account.

Wayne Nastri
Executive Officer

AJO:BJ:lm

Background

SCAQMD moved into the Diamond Bar Headquarters in October 1991. Beginning in 2007, replacement of heavily-worn carpeting in various areas of the building began, utilizing Mohawk Group carpet tiles. The use of carpet tiles, rather than rolled broad loom carpeting, significantly reduces the labor cost associated with installation by lifting work stations and eliminating the need to disassemble office stations and associated furniture from the floor. Currently, the only floors with originally installed carpet are the third and fourth floors.

Mohawk's quote for 5,240 square yards of carpet is based on the California Multiple Award Schedules (CMAS) pricing, which permits the SCAQMD to purchase goods and services under the CMAS, a cooperative purchasing agreement, in accordance with the SCAQMD Procurement Policy and Procedure. CMAS, offered through the State of

California General Services Administration, utilizes bid solicitations and competitively awarded contracts transacted by the United States General Services Administration. The CMAS Unit then establishes an independent California agreement for the same products and services at equal or lower prices. The CMAS pricing through Mohawk for the carpeting is approximately \$180,000. Building Maintenance staff will be seeking competitive bids for the labor as needed for the carpet installation. Installation of the carpet is anticipated during FY 2018-19.

Proposal

Staff recommends authorization for the Executive Officer to issue a purchase order with Mohawk Group for an amount not to exceed \$180,000 from District General's FY 2017-18 Budget, Services and Supplies Major Object, Building Maintenance Operation Account for the purchase of 5,240 square yards of 24" x 24" of Mohawk GT314 Enthralled Eco Flex NXT carpet tiles.

Resource Impacts

Sufficient funds are available in District General's FY 2017-18 Budget, Building Maintenance Operations Account for this carpet replacement project.