

BOARD MEETING DATE: March 6, 2020

AGENDA NO. 19

PROPOSAL: Report of RFPs Scheduled for Release in March

SYNOPSIS: This report summarizes the RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of March.

COMMITTEE: Administrative, February 14, 2020, Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs for the month of March.

Wayne Nastri  
Executive Officer

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### **Background**

At its January 10, 2020 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs for budgeted items over \$100,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on March 6, 2020.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's

Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

### **Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

### **Attachment**

Report of RFPs Scheduled for Release in March 2020

**March 6, 2020 Board Meeting  
Report on RFPs Scheduled for Release on March 6, 2020**

(For detailed information visit SCAQMD's website at  
<http://www.aqmd.gov/nav/grants-bids> following Board approval on March 6, 2020)

**RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE**

RFP#P2020-08	Issue Request for Proposal for Consultant Services for 457 Deferred Compensation Plan	OLVERA/2309
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The current contract for fiduciary consultant services that provides advice, analysis, and administrative services for the administration of the South Coast AQMD 457 Deferred Compensation plan expires July 31, 2020. This action is to issue an RFP to solicit proposals from licensed financial consulting firms interested in providing these services to South Coast AQMD for the next three-year period. Funds for this contract have been requested in the proposed FY 2020-21 Budget and will be requested in successive fiscal years.

RFP#P2020-09	Issue RFP for Health Insurance Brokerage Services	OLVERA/2309
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The current contract for health insurance brokerage services expires July 31, 2020. This action is to issue an RFP to solicit proposals from licensed health insurance brokerage firms interested in providing these services to South Coast AQMD for the next three-year period. Funds for this contract have been requested in the proposed FY 2020-21 Budget and will be requested in successive fiscal years.