



# South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178  
(909) 396-2000 • [www.aqmd.gov](http://www.aqmd.gov)

## HYBRID ADMINISTRATIVE COMMITTEE MEETING

### Committee Members

Chair Vanessa Delgado, Committee Chair  
Vice Chair Michael Cacciotti, Committee Vice Chair  
Mayor Pro Tem Larry McCallon  
Supervisor V. Manuel Perez

**December 12, 2025 ♦ 10:00 a.m.**

### TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado  
944 South Greenwood Ave.  
Montebello, CA 90640

Office of Supervisor V. Manuel Perez  
78015 Main Street, Ste. 205  
La Quinta, CA 92253

**A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m. on Friday, December 12, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.**

**Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:**

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

## INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

**Join Zoom Webinar Meeting - from PC or Laptop**

<https://aqmd.zoomgov.com/j/1609964650>

**Zoom Webinar ID: 160 996 4650 (applies to all)**

**Teleconference Dial In**

+1 669 254 5252

**One tap mobile**

+16692545252,609964650#

**Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.**

**PUBLIC COMMENT WILL STILL BE TAKEN**

## **AGENDA**

*Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.*

*Please note that under the California Public Records Act (Gov't. Code § 7920.000 et seq.) your written and oral comments, attachments, and associated contact information (e.g., your address, phone, email) become part of the public record and can be released to the public on request or posted on the South Coast AQMD website.*

### **CALL TO ORDER**

#### **- Roll Call**

### **DISCUSSION ITEMS – Items 1 through 8:**

1. Board Members' Concerns (***No Motion Required***)  
*Any member of the Governing Board, on their own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.*  
Chair Vanessa Delgado
2. Chair's Report of Approved Travel (***No Motion Required***)  
Chair Delgado pg. 5
3. Report of Approved Out-of-Country Travel (***No Motion Required***)  
Wayne Nastri pg. 5  
Executive Officer
4. Review January 9, 2026 Governing Board Agenda  
Wayne Nastri pgs. 6-14
5. Approval of Compensation for Board Member Assistant(s)/  
Consultant(s) (Any material, if submitted, will be distributed at the  
meeting.) (***Motion Requested if Proposal Made***)  
Chair Delgado pgs. 15-19
6. Update on South Coast AQMD's Internal Engagement Activities  
(***No Motion Required***)  
*Staff will provide an update on current and future efforts for our  
internal community engagement activities.*  
Anissa Heard-Johnson, PhD  
Deputy Executive Officer,  
Community Engagement and  
Air Programs pgs. 20-28
7. Status Report on Major Ongoing and Upcoming Projects for  
Information Management (***No Motion Required***)  
*Information Management is responsible for data systems  
management services in support of all South Coast AQMD  
operations. This action is to provide the monthly status report on  
major automation contracts and planned projects.*  
Ron Moskowitz pgs. 29-33  
Chief Information Officer,  
Information Management
8. Report of RFQs/RFPs Scheduled for Release in January  
(***No Motion Required***)  
*This report summarizes the RFQs/RFPs for budgeted services over  
\$100,000 scheduled to be released for advertisement for the month  
of January.*  
Sujata Jain pgs. 34-36  
Chief Financial Officer

**ACTION ITEMS – Items 9 through 10:**

9. Approve Recommendations to Revisions to Governing Board Committees and Advisory Groups (***Motion Requested***)  
South Coast AQMD has 13 Board Committees and Advisory Groups. In response to a request from Chair Delgado, changes to Board Committees and Advisory Groups are proposed to streamline and enhance Committee efficiencies. Staff presented initial recommendations in November, and the Administrative Committee asked staff to return to discuss this item further at the December Administrative Committee. This action is to approve changes to Board Committees and Advisory Groups. Wayne Natri pgs. 37-41
10. Approve Amendments to Board Member Assistant and Board Member Consultant Policy and Methodology to Determine Support Level per Board Member (***Motion Requested***)  
South Coast AQMD's Administrative Code provides the methodology and calculation for the amount of compensation Board Member Assistants and Consultants receive for their Board Member's participation in Board Committees, Advisory Groups, or other Board Member assignments. The current methodology is based on a point system that accounts for the level of effort. To streamline and create a more transparent approach, the methodology and calculation continue to account for the level of effort but will be based on a dollar amount per fiscal year instead of a point system. Sujata Jain pgs. 42-51

**WRITTEN REPORT:**

No written reports.

**OTHER MATTERS:**

11. Other Business Chair Delgado  
*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)*
12. Public Comment  
*At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes or less.*
13. **Next Meeting Date:** Friday, January 16, 2026 at 10:00 a.m.

**ADJOURNMENT**

*Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to [cbustillos@aqmd.gov](mailto:cbustillos@aqmd.gov).*

#### Document Availability

*All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to [cbustillos@aqmd.gov](mailto:cbustillos@aqmd.gov).*

### **INSTRUCTIONS FOR ELECTRONIC PARTICIPATION**

#### **Instructions for Participating in a Virtual Meeting as an Attendee**

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

**Please note:** During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

**Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.**

#### **Directions for Video ZOOM on a DESKTOP/LAPTOP:**

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

#### **Directions for Video Zoom on a SMARTPHONE:**

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

#### **Directions for TELEPHONE line only:**

- If you would like to make public comment, please **dial \*9** on your keypad to signal that you would like to comment.



**SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT****EXECUTIVE OFFICE****MEMORANDUM**

**DATE:** December 5, 2025  
**TO:** Administrative Committee  
**FROM:** Wayne Natri, Executive Officer  
**SUBJECT:** Report of Travel

The following is a report of Board Member travel that has been approved by the Chair:

DATE	TRAVELER	DESTINATION	PURPOSE
November 20-21, 2025	Mayor Patricia Lock Dawson	Sacramento, CA	Mayor Lock Dawson attended the monthly CARB Board meeting as the South Coast AQMD representative.

There is no out-of-country travel to be reported.

**South Coast  
AQMD**

# South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178  
(909) 396-2000 • [www.aqmd.gov](http://www.aqmd.gov)

12/6/25 –2:00 p.m.

## DRAFT A G E N D A

### HYBRID GOVERNING BOARD MEETING JANUARY 9, 2026

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, January 9, 2026 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California 91765 and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates, and details on how to participate at: <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>.

#### Electronic Participation Information (Instructions provided at the bottom of the agenda)

##### **Join Zoom Meeting - from PC, Laptop or Phone**

<https://aqmd.zoomgov.com/j/1600528849>Meeting ID: **160 052 8849** (applies to all)

Teleconference Dial In +1 669 254 5252, 160 052 8849

One tap mobile: +1 669 254 5252, 160 052 8849#

##### **Spanish Language Only Audience (telephone)**

Número Telefónico para la Audiencia que Habla Español

Teleconference Dial In/Numero para llamar: +1 669 254 5252

Meeting ID/Identificación de la reunión: **161 104 2947**

One tap mobile: +1 669 254 5252, 161 104 2947#

#### Public Comment Will Still Be Taken

**Audience will be allowed to provide public comment in person and through Zoom connection or telephone.** Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard.

Phone controls for participants:

The following commands can be used on your phone's dial pad while in meeting: \*6 (Toggle mute/unmute); \*9 - Raise hand

#### Questions About an Agenda Item

- The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item.
- In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.

## Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at [www.aqmd.gov](http://www.aqmd.gov)

### **Americans with Disabilities Act and Language Accessibility**

Disability and language-related accommodations can be requested to allow participation in the Governing Board meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov. Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact the Clerk of the Boards Office at (909) 396-2500 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to [cob@aqmd.gov](mailto:cob@aqmd.gov).

### **A webcast of the meeting is available for viewing at:**

<http://www.aqmd.gov/home/news-events/webcast>

## **CALL TO ORDER**

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair  
Other Board Members  
Wayne Natri, Executive Officer
- Swearing in of Reappointed Board Member: Veronica Padilla-Campos
- Election of Chair for Term January 2026 – January 2028
- Election of Vice Chair for Term January 2026 – January 2028

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Staff/Phone (909) 396-

**PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.**

## **CONSENT AND BOARD CALENDAR (Items X through XX)**

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

### **Items X and X – Action Items/No Fiscal Impact**

- |  |                    |
|--|--------------------|
| 12904. Approve Minutes of December 5, 2025   | <b>Thomas/3268</b> |
| 12885. Approve Recommendations to Revisions to Governing Board Committees and Advisory Groups  | <b>Natri/3131</b>  |
| <p>South Coast AQMD has 13 Board Committees and Advisory Groups. In response to a request from Chair Delgado, changes to Board Committees and Advisory Groups are proposed to streamline and enhance Committee efficiencies. Staff presented initial recommendations in November, and the Administrative Committee asked staff to return to discuss this item further at the December Administrative Committee. This action is to approve changes to Board Committees and Advisory Groups. (Reviewed: Administrative Committee, November 14 and December 12, 2025; Recommended for Approval)</p> |                    |

### **Items X through X – Budget/Fiscal Impact**

- |   |                  |
|---|------------------|
| 12886. Approve Amendments to Board Member Assistant and Board Member Consultant Policy and Methodology to Determine Support Level per Board Member  | <b>Jain/2804</b> |
| <p>South Coast AQMD's Administrative Code provides the methodology and calculation for the amount of compensation Board Member Assistants and Consultants receive for their Board Member's participation in Board Committees, Advisory Groups, or other Board Member assignments. The current methodology is based on a point system that accounts for the level of effort. To streamline and create a more transparent approach, the methodology and calculation continue to account</p> |                  |

for the level of effort but will be based on a dollar amount per fiscal year instead of a point system. (Reviewed: Administrative Committee, November 14 and December 12, 2025; Recommended for Approval)

12992. Approve Appointment by South Coast Air Quality Management District Building Corporation of Jean Bracy to Building Corporation's Board of Directors **Jain/2804**

A vacancy exists on the Board of Directors of the South Coast Air Quality Management District Building Corporation, as a result of the resignation of Jay Bond. The Building Corporation's bylaws require that its appointment of a member to its Board of Directors be approved by the South Coast AQMD's Governing Board. This action is to approve appointment of Jean Bracy to the Building Corporation's Board of Directors. (No Committee Review)

12995. Approve Contract Modification as Approved by MSRC **McCallon**

**Items X through XX – Information Only/Receive and File**

12912. Legislative, Public Affairs and Media Report **Tanaka/3327**

This report highlights the November 2025 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Small Business Assistance, Media Relations, and Outreach to Community Groups and Governments. (No Committee Review)

12902. Hearing Board Report **Ali**

This reports the actions taken by the Hearing Board during the period of November 1 through November 30, 2025. (No Committee Review)

12960. Civil Filings and Civil Penalties Report **Gilchrist/3459**

This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from November 1, 2025 through November 30, 2025. An Index of South Coast AQMD Rules is attached with the penalty report. (No Committee Review)

13040. Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects **Krause/2706**

This report provides a listing of environmental documents prepared by other public agencies seeking review by South Coast AQMD between November 1, 2025 and November 30, 2025, and proposed projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (No Committee Review)

12925. Rule and Control Measure Forecast **Rees/2856**

This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2026 and provides a summary of implementation of the 2016 and 2022 AQMPs as well as the 2024 PM2.5 Plan in 2025. (No Committee Review)

12919. Report of RFQs/RFPs Scheduled for Release in January **Jain/2804**

This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of January. (Reviewed: Administrative Committee, December 12, 2025)

12911. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**

Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, December 12, 2025)

**Items XX through XX – Reports for Committees, MSRC, and CARB**

*Note: The Mobile Source Committee, Stationary Source Committee, Technology Committee, and CARB Board held no meetings in December 2025. The next regularly scheduled meetings for the Mobile Source, Stationary Source, and Technology Committees will be held on January 23, 2026.*

12947. Administrative Committee (Receive & File) Chair: Delgado **Nastri/3131**

12914. Investment Oversight Committee (Receive & File) Chair: Cacciotti **Jain/2804**

12951. Legislative Committee (Receive & File) Chair: Cacciotti **Tanaka/3327**

12890. Mobile Source Air Pollution Reduction Board Rep.: Hagman **Katzenstein/2219**  
Review committee (Receive & File)

XXXXX. Items Deferred from Consent and Board Calendar

**STAFF PRESENTATION/BOARD DISCUSSION/RECEIVE & FILE**

12884. 2025 State and Federal Legislative Recap and 2026 Priority Outlook (Presentation in Lieu of Board Letter) **Tanaka/33271**

Staff will provide a recap of significant developments from the 2025 state and federal legislative sessions and highlight anticipated priorities, policy trends, and issues expected to shape the 2026 legislative agenda. (Reviewed: Legislative Committee, December 12, 2025)

## **PUBLIC HEARINGS**

12936. Determine That Proposed Amended Rule 463 – Organic Liquid Storage, Is Exempt from CEQA; Amend Rule 463; and Submit Rule 463 Into State Implementation Plan

**Krause/2706**

Proposed Amended Rule 463 will clarify the tank types subject to periodic optical gas imaging inspections and address control efficiency requirements for small above-ground gasoline storage tanks. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 463 – Organic Liquid Storage, is exempt from the requirements of the California Environmental Quality Act; 2) Amending Rule 463; and 3) Directing staff to submit Proposed Amended Rule 463 – Organic Liquid Storage to CARB and U.S. EPA for inclusion into the State Implementation Plan. (Reviewed: Stationary Source Committee, November 21, 2025)

12887. Determine That Proposed Amended Rule 1111 – Reduction of NO<sub>x</sub> Emissions from Natural-Gas-Fired, Fan-Type Central Furnaces, Is Exempt from CEQA; Amend Rule 1111; and Submit Rule 1111 Into State Implementation Plan

**Krause/2706**

Rule 1111 establishes a NO<sub>x</sub> emission limit of 14 nanogram per joule (ng/J) for natural gas central furnaces, with a mitigation fee alternate option for mobile home furnaces that expired on September 30, 2025. Mobile home furnace manufacturers need the alternative compliance option as mobile homes have unique challenges. Proposed Amended Rule 1111 will extend the mobile home furnace mitigation fee alternate compliance option to September 30, 2030. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1111 – Reduction of NO<sub>x</sub> Emissions from Natural-Gas-Fired, Fan-Type Central Furnaces, is exempt from the requirements of the California Environmental Quality Act; 2) Amending Rule 1111 – Reduction of NO<sub>x</sub> Emissions from Natural-Gas-Fired, Fan-Type Central Furnaces; and 3) Directing staff to submit Proposed Amended Rule 1111 - Reduction of NO<sub>x</sub> Emissions from Natural-Gas-Fired, Fan-Type Central Furnaces to CARB and U.S. EPA for inclusion into the State Implementation Plan. (Reviewed: Stationary Source Committee, November 21, 2025)

12888. Determine That Proposed Amended Rule 1118 – Control of Emissions from Refinery Flares, Is Exempt from CEQA; and Amend Rule 1118

**Krause/2706**

Proposed Amended Rule 1118 is an administrative amendment to correct two omissions from the previous rule amendment to add a missing rule reference and provide

clarity by specifying a date in the rule. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1118 – Control of Emissions from Refinery Flares, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1118. (Reviewed: Stationary Source Committee, November 21, 2025)

**BOARD MEMBER TRAVEL – (No Written Material)**

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

**CONFLICT OF INTEREST DISCLOSURE – (No Written Material)**

**CLOSED SESSION -- (No Written Material)**

Gilchrist/3459

**ADJOURNMENT**



**\*\*\*PUBLIC COMMENTS\*\*\***

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the "Raise Hand" at the bottom of the screen, or if participating via Dial-in/Telephone Press \*9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to [cob@aqmd.gov](mailto:cob@aqmd.gov), on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

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**ACRONYMS**

AQ-SPEC = Air Quality Sensor Performance  
Evaluation Center

AQIP = Air Quality Investment Program

AQMP = Air Quality Management Plan

AVR = Average Vehicle Ridership

BACT = Best Available Control Technology

BARCT = Best Available Retrofit Control Technology

Cal/EPA = California Environmental Protection Agency

CARB = California Air Resources Board

CEMS = Continuous Emissions Monitoring Systems

CEC = California Energy Commission

CEQA = California Environmental Quality Act

CE-CERT =College of Engineering-Center for Environmental  
Research and Technology

CNG = Compressed Natural Gas

CO = Carbon Monoxide

DOE = Department of Energy

EV = Electric Vehicle

EV/BEV = Electric Vehicle/Battery Electric Vehicle

FY = Fiscal Year

GHG = Greenhouse Gas

HRA = Health Risk Assessment

LEV = Low Emission Vehicle

LNG = Liquefied Natural Gas

MATES = Multiple Air Toxics Exposure Study

MOU = Memorandum of Understanding

MSERCs = Mobile Source Emission Reduction Credits

MSRC = Mobile Source (Air Pollution Reduction) Review  
Committee

NAAQS = National Ambient Air Quality Standards

NATTS =National Air Toxics Trends Station

NESHAPS = National Emission Standards for  
Hazardous Air Pollutants

NGV = Natural Gas Vehicle

NOx = Oxides of Nitrogen

NSPS = New Source Performance Standards

NSR = New Source Review

OEHA = Office of Environmental Health Hazard  
Assessment

PAMS = Photochemical Assessment Monitoring  
Stations

PEV = Plug-In Electric Vehicle

PHEV = Plug-In Hybrid Electric Vehicle

PM10 = Particulate Matter ≤ 10 microns

PM2.5 = Particulate Matter ≤ 2.5 microns

RECLAIM=Regional Clean Air Incentives Market

RFP = Request for Proposals

RFQ = Request for Quotations

RFQQ=Request for Qualifications and Quotations

SCAG = Southern California Association of Governments

SIP = State Implementation Plan

SOx = Oxides of Sulfur

SOON = Surplus Off-Road Opt-In for NOx

SULEV = Super Ultra Low Emission Vehicle

TCM = Transportation Control Measure

ULEV = Ultra Low Emission Vehicle

U.S. EPA = United States Environmental Protection  
Agency

VOC = Volatile Organic Compound

ZEV = Zero Emission Vehicle

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#### **For language interpretation:**

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

#### **Para interpretación de idiomas:**

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

**Please note:** During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

#### **Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:**

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#### **Directions to provide public comment via TELEPHONE:**

Dial \*9 on your keypad to signal that you would like to comment.

#### **Directions for Spanish Language TELEPHONE line only:**

- The call in number is the same (+1 669 254 5252)
- The meeting ID number is 161 104 2947
- If you would like to make public comment, please dial \*9 on your keypad to signal that you would like to comment.

#### **Instrucciones para la línea de TELÉFONO en español únicamente:**

- El número de llamada es el mismo (+1 669 254 5252)
- El número de identificación de la reunión es 161 104 2947
- Si desea hacer un comentario público, marque \*9 en su teclado para indicar que desea comentar.

**Approval of Compensation for Board Member  
Assistant(s)/Consultant(s)**

**Administrative Committee Meeting  
December 12, 2025**

## Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on December 12, 2025 From: Board Member Larry McCallon

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective December 1, 2025 and ending June 30, 2026

### Candidate Information

Name: Ron Ketcham

Qualifications (education, professional experience, etc.): Resume on file; continuing service

### Proposed Capacity (check one)

- ☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.
- ☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.
- ☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is \_\_\_\_\_, and the business license number is \_\_\_\_\_ issued by the \_\_\_\_\_

### Proposed Scope of Duties (check one)

- ☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.  
☐ Examples of duties are set forth in the attachment (OPTIONAL)
- ☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.  
☐ Examples of duties are set forth in the attachment (OPTIONAL)

### Proposed Rate of Compensation (fill in all blanks)

\$ 3,324.84 per month for December 1, 2025 through June 30, 2026, up to a maximum payable during the contract period not to exceed \$23,273.88.

### For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:  
☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By \_\_\_\_\_ for the Administrative Committee

cc: Human Resources

Rev. 12/5/25

## Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on December 12, 2025 From: Board Member Larry McCallon

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective December 1, 2025 and ending December 31, 2025.

### Candidate Information

Name: Debra Mendelsohn

Qualifications (education, professional experience, etc.): Resume on file; continuing service

### Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is \_\_\_\_\_, and the business license number is \_\_\_\_\_ issued by the \_\_\_\_\_.

### Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

### Proposed Rate of Compensation (fill in all blanks)

\$3,378.50 per month for December 1, 2025 through December 31, 2025, up to a maximum payable during the contract period not to exceed \$3,378.50.

### For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:

☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By \_\_\_\_\_ for the Administrative Committee

cc: Human Resources

Rev. 12/5/25

## Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on December 12, 2025 From: Board Member Larry McCallon

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective December 1, 2025 and ending June 30, 2026.

### Candidate Information

Name: Suzette Swallow

Qualifications (education, professional experience, etc.): Resume attached

### Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is \_\_\_\_\_, and the business license number is \_\_\_\_\_ issued by the \_\_\_\_\_.

### Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

### Proposed Rate of Compensation (fill in all blanks)

\$3,324.84 per month for December 1, 2025 through June 30, 2026, up to a maximum payable during the contract period not to exceed \$23,273.88.

### For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:

☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By \_\_\_\_\_ for the Administrative Committee

cc: Human Resources

Rev. 12/5/25

# SUZETTE SWALLOW

Political Professional



Laguna Beach, CA 92651



## PROFESSIONAL PROFILE

Dynamic and motivated political professional with a decade of experience working at the local, state and federal level. Skilled in building relationships, exceptional communication skills and making critical decisions during challenges. Adaptable leader with the ability to work independently or within a team while continually developing opportunities to further establish organization's goals.

## WORK EXPERIENCE

### Policy Aide

San Bernardino County, Board of Supervisors / January 2019 – 2024

- Work with member to develop and execute vision for her office
- Plan overall communications strategy and determine effective means of communication to a diverse group of stakeholders, media and the general public
- Prepare and brief member and high-level executives on policy recommendations affecting the largest County in the Country
- Work collaboratively with external partners to build relationships in the region

### Campaign Manager

Riverside County/San Bernardino County, 2018

- Developed leading strategy alongside consultant and candidate, including tv ad production and mail production
- Organized and oversaw 100+ volunteer and intern team, resulting in 100,000+ monthly phone calls and door knocks
- Compiled, analyzed and interpreted data sets on voter demographics
- Successfully defeated a sitting member of the California Legislature in competitive race being outspent 4-1

### Special Projects/Scheduler

San Bernardino County, Board of Supervisors / 2014-2018

- Planned and coordinated annual special events with 500+ attendees, including federal, state and local elected
- Maintained a digital constituent information database and relationship management software with appx. 400,000 individual records
- Prepared briefing material on various topics and drafted remarks, talking points and questions for board and committee meetings
- Managed the member's schedule

### District Representative

U.S. House of Representatives / 2012- 2014

- Met with constituents and community leaders, attended policy meetings and fostered local relationships on behalf of the member
- Drafted member's talking points and official constituent correspondence
- Responded to constituents' concerns, while simultaneously identifying trends to streamline correspondence
- Coordinated all constituent tours and VIP visits to the Capitol and associated Federal agency meetings

## EDUCATION

Brigham Young University  
2007- 2012



# Administrative Committee

## December 12, 2025

*Dr. Cessa Heard-Johnson  
Deputy Executive Officer  
Community Engagement and Air Programs*



# FABULOUS FEMALE FRIDAY

## Dr. Arline Geronimus

Public Health Researcher and Professor

- Developed the influential “weathering” hypothesis, showing how prolonged exposure to environmental and social stressors affects long-term health
- Conducted decades of public health research connecting community conditions, environmental exposures, and health outcomes
- Her findings have informed guidance from major institutions such as the CDC, NIH, and federal advisory councils
- Author of *Weathering* (2023), which broadens public understanding of how place-based and environmental factors shape well-being across generations





# EMPLOYEE RESOURCE GROUP UPDATES



## Asian, Pacific Islander + (API+) ERG

- Agencywide Lunar New Year Planning began for February 2026

## Black Employees Resource of Change (BEROC) ERG

- Planning in-person commemorative event for African American Heritage Month
- Coordinating recognition for Martin Luther King Jr. Day and Day of Service efforts at South Coast AQMD

## LGBTQIA+

- Two new employees joined and remarked feelings of inclusiveness

## Persian ERG

- Planning in-person commemorative event for Nowruz



**TUESDAY, NOVEMBER 4, 2025 • 1:00PM - 2:00PM**

Zoom Link: <https://aqmd.zoomgov.com/j/1606668031> • Meeting ID: 160 666 8031

Conflict is often seen as negative—but when approached constructively, it can foster creativity, strengthen relationships, and drive meaningful change. Join us for the first session in our three-part Justice and Educational Development Initiatives (J.E.D.I.) Think Tank series, where we'll re-frame conflict as opportunity, explore how our biases shape engagement, and build skills to navigate difficult conversations in our community engagement work.

**WHERE WE'VE BEEN (INSTALLMENT 1):**

We reframed conflict as a potential asset, explored how our own assumptions shape engagement, and practiced listen-first approaches in community-facing work.

**WHERE WE'RE GOING:**

This upcoming J.E.D.I. Think Tank will focus on practical moves for tense moments—asking clarifying and/or non-judgmental questions, naming impact without blame, setting boundaries and roles, and exploring best practices for co-creating next steps with partners and stakeholders.

**ABOUT J.E.D.I. THINK TANKS:**

A peer-led, cross-division forum to explore justice and educational development topics within the context of community engagement, generating practical ideas for inclusive day-to-day work. Each session in this three-part series builds on the last to support collaboration, resilience, and culture change.

**BE PART OF THIS JOURNEY—YOUR PERSPECTIVE MATTERS!**

**JUSTICE AND EDUCATIONAL DEVELOPMENT INITIATIVES**



For more information on this or other events contact:  
[ceap@aqmd.gov](mailto:ceap@aqmd.gov)

# JEDI THINK TANK

**November 4, 2025 | 39 Attendees**

- Built upon the discussions from the first J.E.D.I. Think Tank in the conflict series, deepening exploration of practical approaches to conflict, specifically in having difficult conversations
- Featured the video “How to be great at difficult conversations” by Fran Kershaw (TEDx)
- Expanded opportunities for cross-division dialogue, allowing attendees to compare experiences and identify shared challenges and solutions
- Introduced a new set of case examples and facilitated prompts to help participants connect big-picture concepts to on-the-ground applications

**“Definitely learned something new about navigating conflicts today. Thank you!”**



# DISPLAYS (1 of 4)



ADVENT



UNDUVAP POYA



SAINT NICHOLAS DAY



BODHI DAY



FIESTA DE  
GUADALUPE



# DISPLAYS (2 of 4)



SAINT LUCIA DAY



HANUKKAH



LAS POSADAS



SOYAL – HOPI WINTER  
SOLSTICE CEREMONY



# DISPLAYS (3 of 4)



YALDA



YULE



CHRISTMAS



KWANZAA



# DISPLAYS (4 of 4)



MAIDHYAIRYA  
(MAIDYAREM GAHAMBAR)



LA BEFANA



DOSMOCHE



BUTTER SCULPTURE FESTIVAL



# INFOGRAPHICS

## 2025 MULTICULTURAL OBSERVANCES

### THANKSGIVING Thursday, November 27th



Many associate the "first Thanksgiving" with the harvest feast shared by English colonists (Pilgrims) of Plymouth and the Wampanoag people in 1621. However, long before Europeans set foot in the Americas, native peoples sought to insure a good harvest with dances and rituals such as the Green Corn Dance of the Cherokees.

On December 26, 1941, President Roosevelt signed the resolution that established the fourth Thursday in November as the Federal Thanksgiving Day holiday. Thanksgiving is often observed as a day of gratitude and gathering observed in many U.S. households and communities. Traditions range from shared meals to service and mutual aid. As we celebrate, many also reflect on Indigenous histories and the diverse stories that shape this season.

Sources:  
<https://www.britannica.com/topic/Thanksgiving-Day>  
<https://www.si.edu/spotlight/thanksgiving/history>  
<https://www.archives.gov/legislative/features/thanksgiving>

### ADVENT Sunday, November 30th - Wednesday, December 24th



Advent (from Latin *adventus*, "coming"), in the Christian church calendar, is the period of preparation for the celebration of the birth of Jesus Christ at Christmas. In Western culture, Advent begins on the Sunday nearest to November 30 (St. Andrew's Day) and is the beginning of the liturgical year. In many Eastern countries, the Nativity Fast is a similar period of penance and preparation that occurs during the 40 days before Christmas. Traditionally, children make Advent calendars and wreaths as a reminder that Christmas is coming. For many Christians, Advent is marked by candles, music, and reflection. Families and congregations often emphasize themes such as hope, peace, joy, and love. Observance varies by culture and tradition.

Source:  
<https://www.britannica.com/topic/Advent>

[Click Here](#)

## 2025 MULTICULTURAL OBSERVANCES

### UNDUVAP POYA Thursday, December 4th



Source:  
<https://www.touristika.com/events-festivals/unduvap-poya-day>

### SAINT NICHOLAS DAY (THE FEAST OF SAINT NICHOLAS) Saturday, December 6th



Source:  
<https://www.britannica.com/topic/Saint-Nicholas-Day>

### BODHI DAY (ROHATSU IN JAPAN) Monday, December 8th



Source:  
[https://www.buffpost.com/entry/calendaring-bodhi-day-for-the-21st-century\\_3234089](https://www.buffpost.com/entry/calendaring-bodhi-day-for-the-21st-century_3234089)

[Click Here](#)

## 2025 MULTICULTURAL OBSERVANCES

### FIESTA DE GUADALUPE Friday, December 12th



Sources:  
<https://www.britannica.com/topic/Our-Lady-of-Guadalupe-patron-saint-of-Mexico>

Photos:  
<https://www.elsoldehualco.com.mx/cultura/roya-le-festividad-de-la-virgen-de-guadalupe-2791775.html>  
<https://www.britannica.com/topic/Basilica-of-Guadalupe>

### SAINT LUCIA DAY Saturday, December 13th



Source:  
<https://www.britannica.com/topic/St-Lucia-Day>

Photo:  
<https://www.safw.com/2021/12/21/santa-lucia-day-celebration>

### HANUKKAH Sunday, December 14th - Monday, December 22nd



Source:  
<https://www.britannica.com/topic/Hanukkah>

Hanukkah (Hebrew: "Dedication") also spelled Hanukka, Chanukah, or Chanukkah (also called Feast of Dedication, Festival of Lights, or Feast of the Maccabees) is a Jewish festival that begins on Kislev 25 (usually in December, according to the Gregorian calendar) and is celebrated for eight days.

This eight-day festival commemorates the recovery of Jerusalem, and the subsequent rededication of the Second Temple at the beginning of the Maccabean revolt against the Seleucid Empire in the 2nd century BCE (Before Common Era). A common retelling of this event says that lamp oil that could only last for a single day lasted for eight days while the Jewish people miraculously survived the invasion. This is often symbolized by the lighting of a menorah. The menorah holds one candle for each of the eight days as well as a ninth candle, the shamash, that is used to light each candle. Each night, one additional candle is lit by the shamash until all eight candles are lit together on the final night of the festival.

Hanukkah is celebrated in several ways. In addition to the lighting of each day one candle of the menorah, recitation of the Psalms, reading of scripture, singing, and the singing of hymns. Additional customs of the celebration include eating treats fried in oil (which recalls the miracle of oil), giving of gifts, and the playing of games with a four-sided top called a dreidel.

### LAS POSADAS Tuesday, December 16th-Wednesday, December 24th



Source:  
<https://www.britannica.com/topic/Las-Posadas>

Photo:  
<https://repositorio.cega.gub.ve/guest/view/guest-posadas-en-guatemala-cuando-herdan-y-cuanto-duran-2021121412190>

Las Posadas (Spanish: "The Inns") is a festival celebrated in Mexico and in the United States between December 16 and 24. It commemorates the journey that Joseph and Mary made from Nazareth to Bethlehem in search of safe refuge where Mary could give birth to baby Jesus.

Each evening during the festival, a small child dressed as an angel leads a procession through the streets of the town. The procession is primarily made up of children dressed in silver and gold robes carrying lit candles and images of Mary and Joseph. Adults, including musicians, follow the procession, which visits selected homes and asks for lodging for Joseph and Mary. Traditionally, the procession is always refused lodging, though the hosts often provide refreshments. At each stop, scriptures are read, and carols are sung. Mass is held each day after the procession and, at the end of the service, children break open piñatas filled with candy, toys, and (occasionally) money. The piñatas are usually crafted in the form of a star, which is said to have guided the three wise men to the newborn Jesus.

[Click Here](#)



BOARD MEETING DATE: January 9, 2026

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, December 12, 2025, Reviewed

RECOMMENDED ACTION:  
Receive and file.

Wayne Nastri  
Executive Officer

RMM:XC:DD:HL:dc

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### **Background**

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

### **Summary of Report**

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

### **Attachment**

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT  
January 9, 2026 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

Agenda Tracking System	
Brief description:	Develop a new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items.
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	85%
LAST 30 days	<ul style="list-style-type: none"> <li>User Acceptance Testing and Training</li> </ul>
NEXT 30 days	<ul style="list-style-type: none"> <li>User Acceptance Testing and Go-Live Preparation</li> </ul>
Original estimated go-live date	11/15/24
Current estimated go-live date	1/30/26
Go-live date	N/A
Notes	

Permit Workflow Automation	
Brief description:	Automate application acceptance and engineering evaluation processes into paperless workflows. This phase includes an electronic workflow that encompasses major functions of the Permit Application process.
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	60%
LAST 30 days	<ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>
NEXT 30 days	<ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>
Original estimated go-live date	3/14/25
Current estimated go-live date	5/15/26
Go-live date	N/A
Notes	Schedule extended to accommodate additional requirements

ATTACHMENT  
January 9, 2026 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

Compliance System	
Brief description:	Develop a new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations, and operations dashboard.
Estimated project cost	\$450,000
Overall project status	In Progress
Percentage complete	75%
LAST 30 days	<ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>
NEXT 30 days	<ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>
Original estimated go-live date	2/28/25
Current estimated go-live date	4/14/26
Go-live date	N/A
Notes	

Carl Moyer Program GMS Phase III	
Brief description:	Develop Contracting, Invoicing, and Annual Reporting modules for Carl Moyer Program web application. This system will include integration with internal South Coast AQMD systems.
Estimated project cost	\$200,000
Overall project status	In Progress
Percentage complete	80%
LAST 30 days	<ul style="list-style-type: none"> <li>User Acceptance Testing</li> </ul>
NEXT 30 days	<ul style="list-style-type: none"> <li>Working on going live</li> </ul>
Original estimated go-live date	4/10/25
Current estimated go-live date	1/16/26
Go-live date	N/A
Notes	Schedule has been extended to accommodate additional testing and user adoption.

ATTACHMENT  
January 9, 2026 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

Air Quality Data Platform Phase 3	
Brief description:	Integrate individual data systems into a cloud-based platform for efficient data management and the creation of interactive visualizations and dashboards for web access.
Estimated project cost	\$386,800
Overall project status	In Progress
Percentage complete	40%
LAST 30 days	<ul style="list-style-type: none"> <li>System Development in progress</li> </ul>
NEXT 30 days	<ul style="list-style-type: none"> <li>System Development in progress</li> </ul>
Original estimated go-live date	4/22/26
Current estimated go-live date	7/10/26
Go-live date	N/A
Notes	Schedule extended to accommodate adjustments related to dependent software.

ATTACHMENT  
January 9, 2026 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

Projects that have been completed within the last 12 months are shown below	
COMPLETED PROJECTS	
PROJECT	DATE COMPLETED
Zoom for Government	October 31, 2025
Prop 1B GMS - 2025 Solicitation	October 28, 2025
Ingres Upgrade	October 27, 2025
AB2766 FY 24-25	October 21, 2025
ELECTRIC - Clean Heavy-Duty Vehicles (CHDV) Grant Program Phase 1.2	September 30, 2025
AirNet Upgrade	August 17, 2025
ELECTRIC - Clean Heavy-Duty Vehicles (CHDV) Grant Program Phase 1.1	August 15, 2025
Invest Clean	August 15, 2025
New Timecard	July 23, 2025
WAIRE POP Phase V	June 26, 2025
Methyl Bromide Web Application	June 6, 2025
Digiforms	May 13, 2025
IDF Network Switch Refresh Phase 5	May 4, 2025
South Coast AQMD Mobile Application Phase 6	April 30, 2025
South Coast AQMD Telephone Directory	March 28, 2025
Website Upgrade	March 24, 2025
Forms Approval Workflow	March 11, 2025
Position Management	March 4, 2025
Rideshare Matching Application	February 26, 2025
Wildfire Monitoring	February 21, 2025
School Bus GMS	February 5, 2025
West KM	January 24, 2025
Rule 1109.1 - B-Cap Reporting	January 16, 2025

BOARD MEETING DATE: January 9, 2026

AGENDA NO.

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in January

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of January.

COMMITTEE: Administrative, December 12, 2025, Reviewed

RECOMMENDED ACTION:

Approve the release of RFQs/RFPs for the month of January.

Wayne Nastri  
Executive Officer

SJ:gp

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### **Background**

In January 2020, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000 that follow the Procurement Policy and Procedure would no longer be required to obtain individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The attached report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on January 9, 2026.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside

County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the legislative caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFQs/RFPs Scheduled for Release in January 2026

**January 9, 2026 Board Meeting  
Report on RFQs/RFPs Scheduled for Release on January 9, 2026**

(For detailed information visit South Coast AQMD's website at  
<http://www.aqmd.gov/nav/grants-bids>  
following Board approval on January 9, 2026)

**SPECIAL TECHNICAL EXPERTISE**

RFQQ #P2026-02	Issue RFQQ to Prequalify Vendors for Computer, Network, Printer, Hardware and Software, Audio Visual Equipment and Services	Moskowitz/3329
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On February 4, 2024, the Board approved a vendor list for the purchase of computer, network, printer hardware and software, and audio-visual equipment for a two-year term. That vendor list will expire on February 4, 2026. This action is to issue an RFQQ to prequalify vendors capable of providing computer, network, and printer hardware and software, as well as audio-visual equipment, and to purchase desktop computer hardware upgrades for a new two-year period. Funds for these services are included in the FY 2025–26 Budget and will be requested in subsequent fiscal years as needed.



# **Update on Proposed Revisions to Board Committees and Advisory Groups**

Administrative Committee  
December 2025

# Background

- November Administrative Committee, discussed streamlining Committees and Advisory Groups
  - General agreement of the need to streamline
  - Close out Finance, Refinery, Marine Port, and Climate Change Committees
  - Important to uplift the importance of Climate Change – will be addressed in Mobile Source and Stationary Source Committees
  - More discussion needed for Local Government and Small Business Advisory Group (LGSBA) and Environmental Justice Advisory Group (EJAG)

# Concept for Re-Envisioning LGSBA and EJAG

- Seek input from:
  - Environmental & Community Groups
  - Small Business
  - Local Government
- Consider One Policy Group
- Staff provide briefings to Policy Group on key rulemakings and policies that will be presented to Board
- Comments from Policy Group would be included in staff presentations to the relevant monthly Governing Board Committees (Mobile or Stationary)

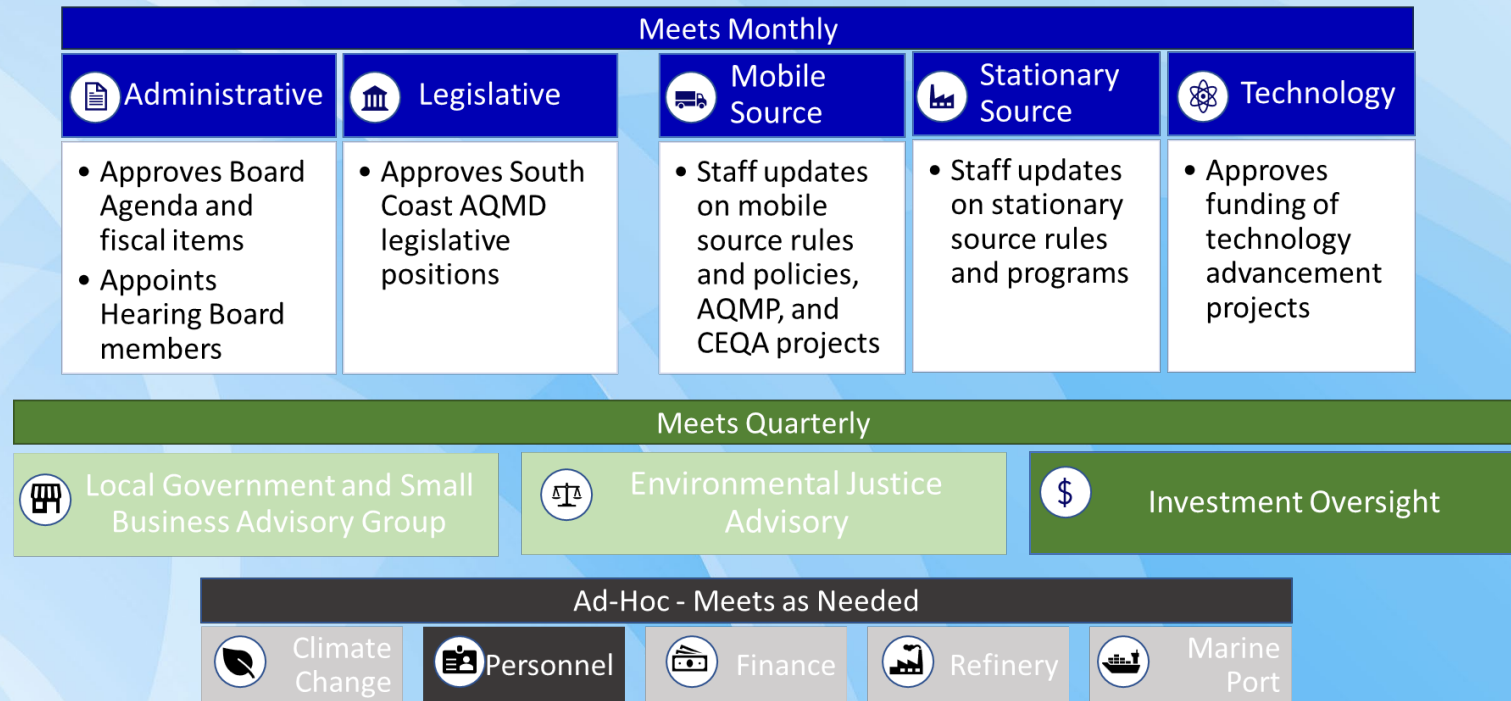
# Next Steps

- Staff will meet with stakeholder groups to discuss development of Policy Group
- Work with stakeholders to develop Charter for the Policy Group
  - Seek input from stakeholders
  - Report back to Administrative Committee in Spring 2026
- Charter will outline:
  - Purpose and Objective
  - Membership and terms
  - Reporting
  - Other key elements for Policy Group



# Recommendations

- Proceed with closing out Finance, Refinery, Marine Port, and Climate Change Committees
- Pause LGSBA and EJAG
- Proceed with Next Steps to work with stakeholders to:
  - Develop Policy Group;
  - Develop Draft Charter; and
  - Report back to Administrative Committee in Spring 2026



# **Proposal to Revise Board Assistant and Consultant Allocations**

Administrative Committee  
December 2025

# Background

- November Administrative Committee presented revised formula Board Assistant and Consultant allocation of funds
- Based on Committee input, developed options for the Committee's consideration
  - Option 1: Vary Allocations by Assignments (Revised November approach)
  - Option 2: Flat Allocations
    - Option 2A: Average allocation, based on current allocations excluding Chair and Vice Chair
    - Option 2B: \$75,000 allocation for Board Members

# Current Board Assistant/Consultant Allocations

- Methodology for Board Assistant/Consultant Allocations are in South Coast AQMD Administrative Code Section 112
- Allocations for Chair and Vice Chair's Board Assistants/Consultants
  - Receive the maximum allocation of \$118,872
  - Maximum allocation last increase: Fiscal Year 2016-2017
- Allocations for other Board Members
  - Varies based on the number and type of assignments
  - Specifies minimum allocation of \$39,624
  - Minimum allocation last increased Fiscal Year 2017-2018
- Current total allocation for all Board Members is \$926,674



# Current Board Member Assistant/Consultant Allocations

Total Current Allocations: \$926,674



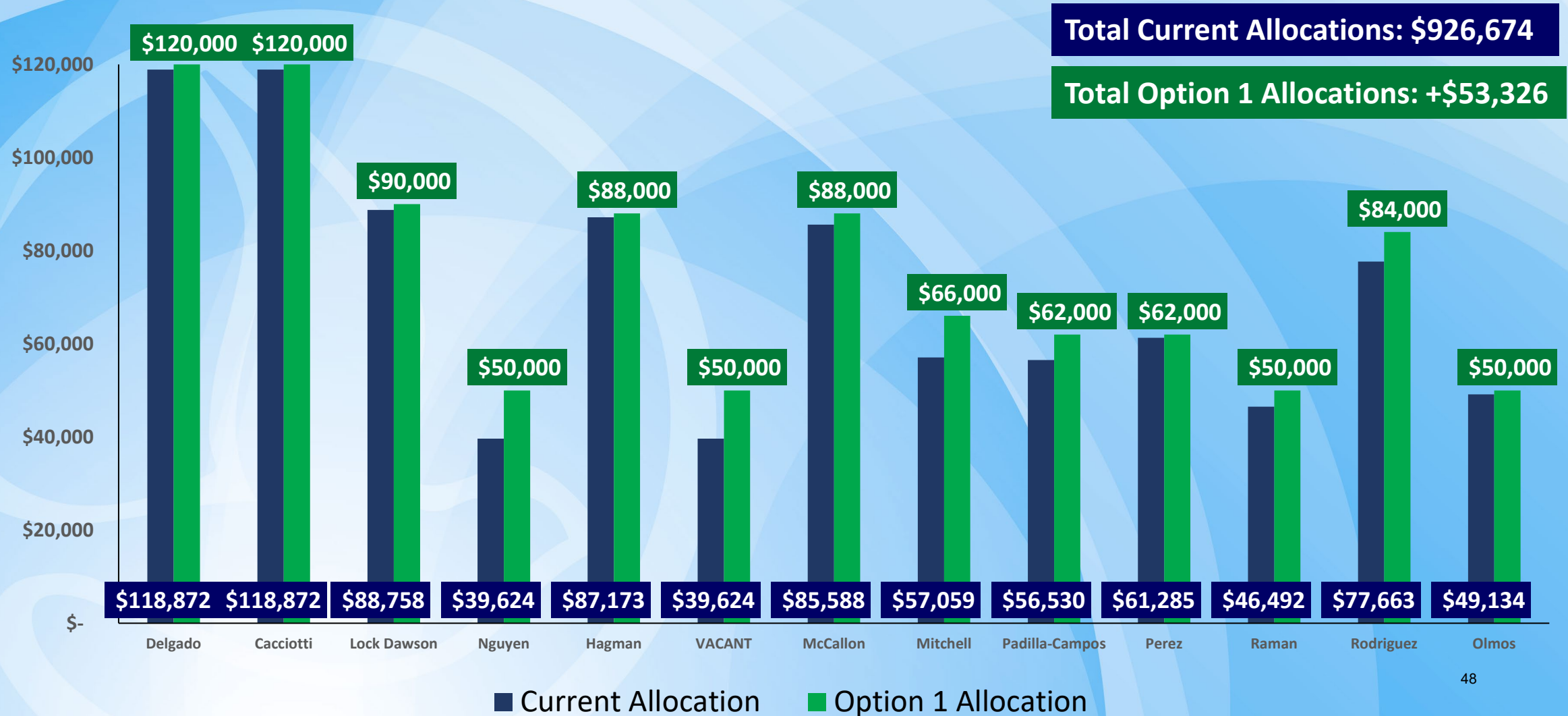
# Option 1: Vary Allocations by Assignments

- Increased Chair and Vice Chair from \$118,872 to \$120,000
- Increased amount for Board Meetings - recognizing preparation needed regardless if Board Member is assigned to a Committee
- Increased amount for representative on CARB Board
- Result: Increase for all Board Members
- Total allocation: \$980,000 (Increase of \$53,326)

# Proposed Board Assistant and Consultant Cost Allocations

Meeting Type	Notes	Annual (Proposed November)	Annual (Revised Proposal)
Governing Board Meeting	Member	\$24,000	\$36,000
Monthly Committee Meeting	Committee Chair (In addition to Member Amount)	\$14,000	\$18,000
	Committee Vice Chair (In addition to Member Amount)	\$8,000	Same
	Member of 2 or Less Committees	\$20,000	\$14,000
	Member of 3 or More Committees	\$32,000	\$26,000
South Coast AQMD representative on CARB Board		\$36,000	\$40,000
MSRC	Member	\$10,000	Same
Fuel Cell/Natural Gas Partnership	Member	\$8,000	Same

# Summary of Current and Option 1 Allocations

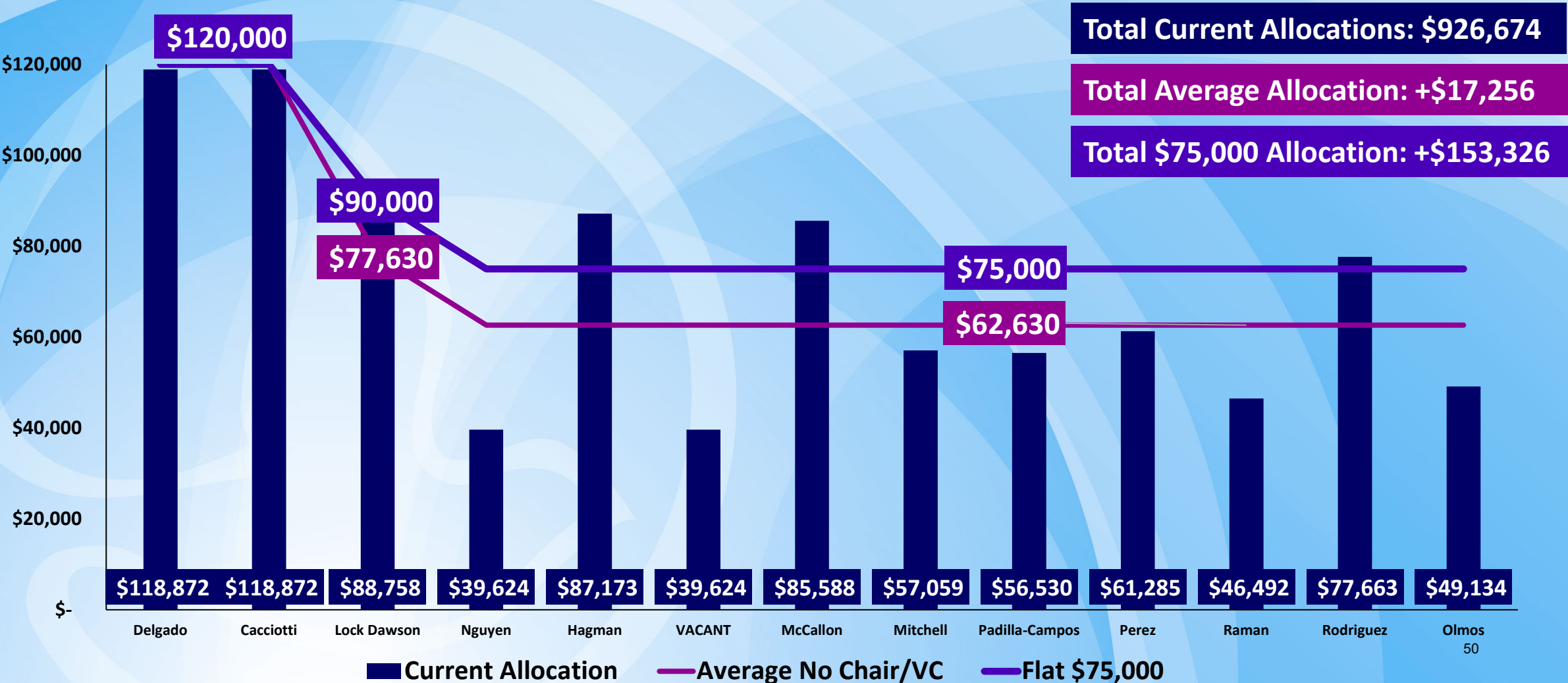


# Flat Allocation for Board Member Assistants/Consultants

- Two flat allocation options evaluated:
  - Board Chair and Vice Chair increase from \$118,872 to \$120,000
  - South Coast AQMD representative on CARB Board receives additional \$15,000
  - All other Board Members receive a flat allocation
- Option 2A: Flat Allocation (Average of \$62,630)
  - Average based on current allocations for Board Members, excluding the Chair and Vice Chair
  - Total Allocation: \$943,930 (Increase of \$17,256/year)
- Option 2B: Flat Allocation (\$75,000)
  - Total Allocation: \$1,080,000 (Increase of \$153,326/year)



# Flat Allocations Based on Average Allocation (\$62,630) and \$75,000 per Fiscal Year



# Requested Action

- Staff seeking recommendation from the Administrative Committee regarding the approach for allocations for Board Members' Assistants/Consultants

## Option 1: Vary by Assignments

- Total allocation: \$980,000
- Increase of \$53,326

## Option 2A: Flat Allocation (\$62,630)

- Total Allocation: \$943,930
- Increase of \$17,256/year

## Option 2B: Flat Allocation (\$75,000)

- Total Allocation: \$1,080,000
- Increase of \$153,326/year