

REVISED



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Dr. William A. Burke, Chair
Council Member Ben Benoit, Vice Chair
Council Member Judith Mitchell
Council Member Michael Cacciotti

**February 14, 2020 ♦ 10:00 a.m. ♦ Conference Room CC-8
21865 Copley Drive, Diamond Bar, CA 91765**

Teleconference Locations

11461 West Sunset Blvd.
The Brentwood Room 1
Los Angeles, CA 90049

Wildomar City Hall
23873 Clinton Keith Rd, Ste. 201
Wildomar, CA 92595

Caltrans
100 South Main St.
Los Angeles, CA 90012
Room #01.038

(The public may attend at any location listed above.)

Call-in for listening purposes only is available by dialing:

Toll Free: 866-244-8528

Listen Only Passcode: 5821432

In addition, a webcast is available for viewing and listening at:

<http://www.aqmd.gov/home/library/webcasts>

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54854.3(a)). Please provide a Request to Address the Committee card to the Committee Secretary if you wish to address the Committee on an agenda item. If no cards are available, please notify South Coast AQMD staff or a Board Member of your desire to speak. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes each.

CALL TO ORDER

DISCUSSION ITEMS – Items 1 through 5:

- | | | | |
|----|--|---|-----------|
| 1. | Board Members' Concerns (<i>No Motion Required</i>) <i>Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.</i> | Dr. William A. Burke Committee Chair | |
| 2. | Chairman's Report of Approved Travel (<i>No Motion Required</i>) | Dr. Burke | pg. 1 |
| 3. | Report of Approved Out-of-Country Travel (<i>No Motion Required</i>) | Wayne Nastri Executive Officer | |
| 4. | Review March 6, 2020 Governing Board Agenda | Wayne Nastri | pgs. 2-10 |
| 5. | Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (<i>Motion Requested if Proposal Made</i>) | Dr. Burke | |

ACTION ITEM – Item 6:

MARCH ITEM

- | | | | |
|----|---|--|------------|
| 6. | Execute Contract for Independent Audit Services for FYs Ending June 30, 2020, 2021 and 2022 (<i>Motion Requested</i>) <i>On November 1, 2019, the Board approved release of an RFP for independent financial audit services. Two proposals were submitted to the Administrative Committee for consideration at its February 14, 2020 meeting. After the Committee interviewed representatives of each of the firms, (CONTRACTOR) was selected to be recommended to the full Board.</i> | Sujata Jain Chief Financial Officer, Finance | pgs. 11-12 |
|----|---|--|------------|

DISCUSSION ITEMS – Items 7 through 8:

- | | | | |
|----|---|--|------------|
| 7. | Status Report on Major Ongoing and Upcoming Projects for Information Management (<i>No Motion Required</i>) <i>Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.</i> | Ron Moskowitz Chief Information Officer, Information Management | pgs. 13-22 |
| 8. | South Coast AQMD's FY 2019-20 Second Quarter ended December 31, 2019 Budget vs. Actual (Unaudited) (<i>No Motion Required</i>) <i>Staff will provide a comparison of budget vs. actual results for revenues and expenditures for the second quarter which ended December 31, 2019.</i> | Sujata Jain | pgs. 23-26 |

ACTION ITEMS – Items 9 through 11:

MARCH ITEMS

- | | | | |
|----|---|-------------|------------|
| 9. | Report of RFPs Scheduled for Release in March (<i>Motion Requested</i>) | Sujata Jain | pgs. 27-29 |
|----|---|-------------|------------|

This report summarizes the RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of March.

10. Appropriate Funds and Amend Contract for Consultant Services for South Coast AQMD's Why Healthy Air Matters High School Program (**Motion Requested**)
The current contract with Lee Andrews Group, Inc., for outreach efforts conducted for the WHAM Program, expires on April 17, 2020. This contract includes an option for two one-year extensions. Based on the firm's effective performance during their current contract, this action is to approve the one-year extension of the consultant's contract in the amount of \$500,000 for Calendar Year 2020 from the BP ARCO Settlement Project Fund (46).
Derrick J. Alatorre DEO, Legislative, Public Affairs & Media pgs. 30-33
11. Issue Purchase Order to Promote "The Right to Breathe" Video (**Motion Requested**)
This action is to add \$500,000 to South Coast AQMD's Google AdWords campaign to promote the "The Right to Breathe" video. Funding for this effort will come from the BP ARCO Settlement Projects Special Revenue Fund (46).
Derrick J. Alatorre pgs. 34-35

WRITTEN REPORTS:

12. Local Government & Small Business Assistance Advisory Group Minutes for the December 13, 2019 Meeting (**No Motion Required**)
Attached for information only are the Local Government & Small Business Assistance Advisory Group minutes for the December 13, 2019 meeting.
Derrick J. Alatorre pgs. 36-38
13. Environmental Justice Advisory Group Minutes for the October 25, 2019 Meeting (**No Motion Required**)
Attached for information only are the Environmental Justice Advisory Group minutes for the October 25, 2019 meeting.
Derrick J. Alatorre pgs. 39-42

OTHER MATTERS:

14. Other Business
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
Dr. Burke
15. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes each.
16. **Next Meeting Date:** March 13, 2020 at 10:00 a.m.

ADJOURNMENT

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available prior to the meeting for public review at the South Coast AQMD, Public Information Center, 21865 Copley Drive, Diamond Bar, CA 91765.

Americans with Disabilities Act

The agenda and documents in the agenda packet will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Govt. Code Section 54954.2(a)). Disability-related accommodations will also be made available to allow participation in the Administrative Committee meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please contact Nancy Velasquez at 909-396-2557 from 7 a.m. to 5:30 p.m. Tuesday through Friday, or send the request to nvelasquez@aqmd.gov.



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

BOARD MEETING DATE: March 6, 2020

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee met February 14, 2020 and reviewed the proposed agenda for the March 6, 2020 Board meeting. The Committee also discussed various issues detailed in the Committee report. The next Administrative Committee meeting is March 13, 2020, at 10:00 a.m., in CC-8.

RECOMMENDED ACTION:
Approve this report.

Dr. William A. Burke, Chair
Administrative Committee

NV

Attendance:

[Will be inserted subsequent to the February 14, 2020 Administrative Committee meeting.]

Administrative Committee Discussion Items:

[Will be inserted subsequent to the February 14, 2020 Administrative Committee meeting.]

Report on Board Member Travel Authorized by the Chairman at the February 14, 2020 Administrative Committee meeting:

| DATE | TRAVELER | DESTINATION | PURPOSE |
|------------------|-----------------------------|------------------|--|
| March 7-11, 2020 | Council Member Joe Buscaino | Washington, D.C. | Council Member Buscaino will attend the National League of Cities, Energy, Environment & Natural Resources Committee as it relates to air quality on behalf of South Coast AQMD. |



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Item 4

2/7/20 12:30 PM

DRAFT AGENDA

MEETING, MARCH 6, 2020

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 AM, in the Auditorium at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California.

| | |
|--|---|
| Questions About an Agenda Item | <ul style="list-style-type: none">▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item.▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations. |
| Meeting Procedures | <ul style="list-style-type: none">▪ The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, <u>any item</u> may be considered in <u>any order</u>.▪ After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting. |
| Questions About Progress of the Meeting | <ul style="list-style-type: none">▪ During the meeting, the public may call the Clerk of the Board's Office at (909) 396-2500 for the number of the agenda item the Board is currently discussing. |

The agenda and documents in the agenda packet will be made available upon request in appropriate alternative formats to assist persons with a disability. Disability-related accommodations will also be made available to allow participation in the Board meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please telephone the Clerk of the Boards Office at (909) 396-2500 from 7:00 a.m. to 5:30 p.m. Tuesday through Friday.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at the South Coast Air Quality Management District Clerk of the Board's Office, 21865 Copley Drive, Diamond Bar, CA 91765.

The Agenda is subject to revisions. For the latest version of agenda items herein or missing agenda items, check the South Coast AQMD's web page (www.aqmd.gov) or contact the Clerk of the Board, (909) 396-2500. Copies of revised agendas will also be available at the Board meeting.

A webcast of the meeting is available for viewing at:
<http://www.aqmd.gov/home/news-events/webcast>

Cleaning the air that we breathe...

CALL TO ORDER

- Pledge of Allegiance
- Opening Comments: William A. Burke, Ed.D., Chair
Other Board Members
Wayne Nastri, Executive Officer
- Swearing in of Reappointed Board Member Michael A. Cacciotti **Burke**

Staff/Phone (909) 396-

CONSENT CALENDAR (Items 1 through XX)

Note: Consent Calendar items held for discussion will be moved to Item No. XX

- | | | |
|--------|---|--------------------|
| 10904. | Approve Minutes of February 7, 2020 Board Meeting | Thomas/2500 |
| 10905. | Set Public Hearings April 3, 2020 to Consider Adoption of and/or Amendments to South Coast AQMD Rules and Regulations | Nastri/3131 |

Budget/Fiscal Impact

- | | | |
|--------|---|-------------------|
| 10863. | Execute Contracts to Replace Heavy-Duty Diesel Trucks with Near-Zero Emissions Natural Gas Trucks | Berry/2363 |
|--------|---|-------------------|

In October 2018, the Board approved awards totaling \$14 million to replace 140 heavy-duty diesel trucks with near-zero emissions natural gas trucks. These clean trucks will be funded using \$8 million in grant funds provided by the CEC plus \$6 million in local match funds. Since approval of these awards, some fleets have declined their award or opted to switch to a fuel type not allowed under the CEC grant. These actions have resulted in available funds that may be reallocated to other eligible truck projects. This action is to execute contracts for eligible truck projects meeting the CEC grant requirements based on applications received through a recent Proposition 1B solicitation until all funds are exhausted. (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10864. **Adopt Resolution Recognizing Funds and Accepting Terms and Conditions for FY 2019-20 Carl Moyer Program Award, Issue Program Announcements for Carl Moyer Program and SOON Provision, Amend Award and Transfer Funds for Voucher Incentive Program** **Berry/2363**

These actions are to adopt a Resolution recognizing up to \$37 million in Carl Moyer Program grant funds from CARB with its terms and conditions for FY 2019-20 and issue Program Announcements for "Year 22" of the Carl Moyer Program and SOON Provision to solicit applications for eligible zero and low emitting on- and off-road vehicles and equipment. The required match funds, estimated to be about \$5.4 million, will be provided by AB 923. This action is to also amend a SOON Provision award and transfer \$3 million from the Carl Moyer Program AB 923 Special Revenue Fund (80) to the Voucher Incentive Program Fund (59) to continue funding truck replacement projects on a first-come, first-served basis. (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10868. **Recognize Revenue and Transfer and Appropriate Funds for Volkswagen Environmental Mitigation Trust** **Berry/2363**

In November 2018, the Board recognized \$150 million in revenue from CARB for the Volkswagen (VW) Environmental Mitigation Trust and authorized the transfer of up to 10 percent into the General Fund to reimburse administrative costs for this program. Subsequently, CARB and the South Coast AQMD executed a project agreement for this program totaling \$165 million, which included \$150 million for projects and \$15 million for administrative costs. These actions are to recognize up to \$15 million in additional revenue from CARB, transfer funds into the General Fund to reimburse FY 2018-19 Salaries & Employee Benefits and Service & Supplies, and transfer and appropriate up to \$898,000 into Science & Technology Advancement's and Information Management's FYs 2019-20 and 2020-21 Budgets, Professional and Special Services and Capital Outlays Major Objects, for administrative expenses to implement the VW Mitigation Program. (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10919. **Execute Contract to Conduct Airborne Measurements of NOx Emissions in South Coast Air Basin** **Rees/2856**

Emission inventories are a critical component of South Coast AQMD's air quality modeling and control strategy development. The University of California Berkeley has proposed to conduct NOx measurements by aircraft, offering a robust method to evaluate these inventories. CARB has committed \$700,000 for the parallel measurement of VOC fluxes during this field effort. This action is to execute a contract with the University of California Berkeley to conduct airborne measurements of NOx emissions in the South Coast Air Basin at a cost not to exceed \$300,000 from the Clean Fuels Program Fund (31). (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10825. Recognize Revenue and Approve Substituting Source of Funds for Heavy-Duty Truck Replacements **Miyasato/3249**

In 2018, the South Coast AQMD was awarded \$1,601,523 in U.S. EPA Diesel Emissions Reduction Act (DERA) funds. In November 2019, the grant was modified to allow funding for replacement of non-drillage heavy-duty diesel trucks with new near-zero emissions natural gas trucks. The DERA funds provide up to 35 percent of the cost of the new truck. This action is to recognize \$1,601,523 in DERA funds into the Advanced Technology, Outreach and Education Fund (17). These actions are to also substitute Proposition 1B-Goods Movement Program funds (Fund 81) with the same amount in U.S. EPA DERA funds from the Advanced Technology, Outreach and Education Fund (17) for the replacement of heavy-duty diesel trucks until all funds are exhausted. Finally, this action is to reimburse the General Fund for administrative costs up to \$99,444 to implement this project. (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10871. Transfer and Appropriate Funds, Execute Contracts, Issue Purchase Orders and Add/Delete Positions to Quantify and Characterize Fugitive VOC Emissions Near and Around Refineries **Low/2269**

Under South Coast AQMD's AB 617 and Rule 1180 programs, staff will conduct comprehensive air pollution measurements near refineries and surrounding communities. The Community Emissions Reduction Plan for the Wilmington/Carson/West Long Beach community has a 50 percent target reduction for NOx, SOx, VOCs and other associated toxics emissions from refineries by 2030. To assess this target, there is a need to quantify and characterize fugitive VOC emissions near and around refineries as well as to assess progress once a baseline is established. These actions are to transfer and appropriate up to \$XXXX to Science & Technology Advancement's FYs 2019-20 and 2020-21 Budgets, execute contracts, purchase air monitoring equipment and add/delete positions to perform this work. (Reviewed: Administrative Committee, February 14, 2020; Recommended for Approval)

10872. Execute Contract for Independent Audit Services for FYs Ending June 30, 2020, 2021 and 2022 **Jain/2804**

On November 1, 2019, the Board approved release of an RFP for independent financial audit services. Two proposals were submitted to the Administrative Committee for consideration at its February 14, 2020 meeting. After the Committee interviewed representatives of each of the firms, [Contractor] was selected to be recommended to the full Board. (Reviewed: Administrative Committee, February 14, 2020; Recommended for Approval)

10749. Approve South Coast AQMD Annual Investment Policy and Delegation of Authority to Appointed Treasurer to Invest South Coast AQMD Funds **Jain/2804**
- State law requires a local government entity annually to provide a statement of investment policy for consideration at a public meeting and to renew its delegation of authority to its treasurer to invest or to reinvest funds of the local agency. This action is to approve the Annual Investment Policy and the Resolution to renew delegation of authority to the Los Angeles County Treasurer to invest and reinvest South Coast AQMD funds. (Reviewed: Investment Oversight Committee, February 21, 2020)
10885. Appropriate Funds and Amend Contract for Consultant Services for South Coast AQMD's Why Healthy Air Matters High School Program **Alatorre/3122**
- The current contract with Lee Andrews Group, Inc., for outreach efforts conducted for the WHAM Program, expires on April 17, 2020. This contract includes an option for two one-year extensions. Based on the firm's effective performance during their current contract, this action is to approve the one-year extension of the consultant's contract in the amount of \$500,000 for Calendar Year 2020 from the BP ARCO Settlement Project Fund (46). (Reviewed: Administrative Committee, February 14, 2020; Recommended for Approval)
10899. Issue Purchase Order to Promote "The Right to Breathe" Video **Alatorre/3122**
- This action is to add \$500,000 to South Coast AQMD's Google AdWords campaign to promote the "The Right to Breathe" video. Funding for this effort will come from the BP ARCO Settlement Projects Special Revenue Fund (46). (Reviewed: Administrative Committee, February 14, 2020; Recommended for Approval)

Action Item/No Fiscal Impact

10903. Annual Meeting of the Health Effects of Air Pollution Foundation **Gilchrist/3459**
- This item is to conduct the annual meeting of the Health Effects of Air Pollution Foundation. The Foundation staff will present an annual report detailing the research supported by the Foundation over the past year, the Foundation's plans for the future, and a financial report. (No Committee Review)

Items XX through XX - Information Only/Receive and File

10846. Legislative, Public Affairs, and Media Report **Alatorre/3122**
- This report highlights the January 2020 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

10906. **Hearing Board Report** **Prussack/2500**
- This reports the actions taken by the Hearing Board during the period of January 1 through January 31, 2020. (No Committee Review)
10837. **Civil Filings and Civil Penalties Report** **Gilchrist/3459**
- This reports the monthly penalties from January 1, 2020 through January 31, 2020, and legal actions filed by the General Counsel's Office from January 1, 2020 through January 31, 2020. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, February 21, 2020)
10801. **Lead Agency Projects and Environmental Documents Received** **Nakamura/3105**
- This report provides a listing of CEQA documents received by the South Coast AQMD between January 1, 2020 and January 31, 2020, and those projects for which the South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, February 21, 2020)
10772. **Rule and Control Measure Forecast** **Fine/2239**
- This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2020. (No Committee Review)
10896. **Status Report on Major Ongoing and Upcoming Projects for Information Management** **Moskowitz/3329**
- Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, February 14, 2020)
10897. **FY 2019-20 Contract Activity** **Jain/2804**
- This report lists the number of contracts let during the first six months of FY 2019-20, the respective dollar amounts, award type, and the authorized contract signatory for the South Coast AQMD. (No Committee Review)
10916. **Report of RFPs Scheduled for Release in March** **Jain/2804**
- This report summarizes the RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of March. (Reviewed: Administrative Committee, February 14, 2020)
- XX. **Items Deferred from Consent Calendar**

BOARD CALENDAR

Note: The February meeting of the Mobile Source Air Pollution Reduction Review Committee (MSRC) was canceled. The next meeting of the MSRC is scheduled for March 19, 2020.

| | | | |
|--------|--|---------------------|----------------|
| 10821. | Administrative Committee (Receive & File) | Chair: Burke | Nastri/3131 |
| 10873. | Investment Oversight Committee (Receive and File) | Chair: Cacciotti | Jain/2804 |
| 10766. | Legislative Committee | Chair: Mitchell | Alatorre/3122 |
| 10754. | Mobile Source Committee (Receive & File) | Chair: Burke | Fine/2239 |
| 10902. | Stationary Source Committee (Receive & File) | Chair: Benoit | Dejbakhsh/2618 |
| 10827. | Technology Committee (Receive & File) | Chair: Buscaino | Miyasato/3249 |
| 10907. | California Air Resources Board Monthly Report (Receive & File) | Board Rep: Mitchell | Thomas/2500 |

Staff Presentation/Board Discussion

| | | |
|---|---|-----------|
| 10918. | Update on Proposed Rule 2305 – Warehouse Indirect Source Rule (<i>Presentation in lieu of Board Letter</i>) | Rees/2856 |
| Proposed Rule 2305 would establish a new regulatory program applicable to warehouses greater than 100,000 square feet. This rule would provide a menu of potential compliance options, called the Warehouse Actions and Investments to Reduce Emissions (WAIRE) Program. Staff will present a status update of current rulemaking efforts, and expected next steps. (Reviewed: Mobile Source Committee, January 24, 2020) | | |
| 10929. | Update on MOU for the Marine Ports (<i>Presentation in lieu of Board Letter</i>) | Rees/2856 |
| This staff presentation will provide an update on MOU development for the Marine Ports. Following Board's direction, staff has been pursuing an MOU with the Ports based on the San Pedro Bay Ports Clean Air Action Plan measures. Staff will provide an update on recent activities and will present options to proceed for consideration. (Reviewed: Mobile Source Committee, February 21, 2020) | | |

PUBLIC HEARINGS

10870. Approve and Adopt Technology Advancement Office Clean Fuels Program 2019 Annual Report and 2020 Plan Update, Resolution and Membership Changes for Clean Fuels Advisory Group **Miyasato/3249**

Each year by March 31, the South Coast AQMD must submit to the California Legislative Analyst an approved Annual Report for the past year and a Plan Update for the current calendar year for the Clean Fuels Program. This action is to approve and adopt the final Technology Advancement Clean Fuels Program Annual Report for 2019 and 2020 Plan Update as well as the Resolution finding that proposed projects do not duplicate any past or present programs. This action is to also approve and adopt membership changes to the SB 98 Clean Fuels Advisory Group. (Reviewed: Technology Committee, February 21, 2020; Recommended for Approval)

10900. Approve Annual RECLAIM Audit Report for 2018 Compliance Year **Dejbakhsh/2618**

The annual report on the NOx and SOx RECLAIM program is prepared in accordance with Rule 2015 - Backstop Provisions. The report assesses emission reductions, availability of RECLAIM Trading Credits (RTCs) and their average annual prices, job impacts, compliance issues, and other measures of performance for the twenty-fifth year of this program. In addition, recent trends in trading future year RTCs are analyzed and presented in this report. Further, a list of facilities that did not reconcile their emissions for the 2018 Compliance Year is included in the report. (Reviewed: Stationary Source Committee, February 21, 2020)

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CLOSED SESSION - (No Written Material)

Gilchrist/3459

ADJOURNMENT

*****PUBLIC COMMENTS*****

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Please notify the Clerk of the Board, (909) 396-2500, if you wish to do so. All agendas are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the meeting. At the end of the agenda, an opportunity is also provided for the public to speak on any subject within the South Coast AQMD's authority. Speakers will be limited to a total of three (3) minutes for the Consent Calendar and Board Calendar and three (3) minutes or less for other agenda items.

Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record, provided 25 copies are presented to the Clerk of the Board. Electronic submittals to cob@aqmd.gov of 10 pages or less including attachment, in MS WORD, PDF, plain or HTML format will also be accepted by the Board and made part of the record if received no later than 5:00 p.m., on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance
Evaluation Center

AQIP = Air Quality Investment Program

AQMP = Air Quality Management Plan

AVR = Average Vehicle Ridership

BACT = Best Available Control Technology

BARCT = Best Available Retrofit Control Technology

Cal/EPA = California Environmental Protection Agency

CARB = California Air Resources Board

CEMS = Continuous Emissions Monitoring Systems

CEC = California Energy Commission

CEQA = California Environmental Quality Act

CE-CERT = College of Engineering-Center for Environmental
Research and Technology

CNG = Compressed Natural Gas

CO = Carbon Monoxide

DOE = Department of Energy

EV = Electric Vehicle

FY = Fiscal Year

GHG = Greenhouse Gas

HRA = Health Risk Assessment

LEV = Low Emission Vehicle

LNG = Liquefied Natural Gas

MATES = Multiple Air Toxics Exposure Study

MOU = Memorandum of Understanding

MSERCs = Mobile Source Emission Reduction Credits

MSRC = Mobile Source (Air Pollution Reduction) Review
Committee

NATTS = National Air Toxics Trends Station

NESHAPS = National Emission Standards for
Hazardous Air Pollutants

NGV = Natural Gas Vehicle

NOx = Oxides of Nitrogen

NSPS = New Source Performance Standards

NSR = New Source Review

OEHHA = Office of Environmental Health Hazard
Assessment

PAMS = Photochemical Assessment Monitoring
Stations

PEV = Plug-In Electric Vehicle

PHEV = Plug-In Hybrid Electric Vehicle

PM10 = Particulate Matter \leq 10 microns

PM2.5 = Particulate Matter \leq 2.5 microns

RECLAIM = Regional Clean Air Incentives Market

RFP = Request for Proposals

RFQ = Request for Quotations

RFQQ = Request for Qualifications and Quotations

SCAG = Southern California Association of Governments

SIP = State Implementation Plan

SOx = Oxides of Sulfur

SOON = Surplus Off-Road Opt-In for NOx

SULEV = Super Ultra Low Emission Vehicle

TCM = Transportation Control Measure

ULEV = Ultra Low Emission Vehicle

U.S. EPA = United States Environmental Protection
Agency

VOC = Volatile Organic Compound

ZEV = Zero Emission Vehicle

DRAFT

BOARD MEETING DATE: March 6, 2020

AGENDA NO.

PROPOSAL: Execute Contract for Independent Audit Services for FYs Ending June 30, 2020, 2021 and 2022

SYNOPSIS: On November 1, 2019, the Board approved release of an RFP for independent financial audit services. Two proposals were submitted to the Administrative Committee for consideration at its February 14, 2020 meeting. After the Committee interviewed representatives of each of the firms, (CONTRACTOR) was selected to be recommended to the full Board.

COMMITTEE: Administrative, February 14, 2020; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Chairman to execute a contract with (CONTRACTOR) for performance of the South Coast AQMD's Financial Audits for FYs ending June 30, 2020, 2021 and 2022 in an amount not to exceed (\$AMOUNT)

Wayne Natri
Executive Officer

SJ:tm

Background

A financial audit is performed annually on the South Coast AQMD in compliance with the California Government Code and audit requirements for federal awards under the Uniform Guidance.* This audit is performed by independent Certified Public Accountants, and their reports are addressed to the Board. The Board approved release of an RFP for independent financial services.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

* Office of Management and Budget – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200, is referred to as the Uniform Guidance.

Additionally, potential bidders may have been notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFP was emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>).

Bid Evaluation

Forty-eight copies of RFP #P2020-04 were sent out to firms who have requested to be notified of South Coast AQMD procurement for auditing services. Two proposals were received prior to the bid closing at 1:00 p.m. on January 9, 2020.

The evaluation panel consisted of a retired South Coast AQMD Chief Financial Officer and two South Coast AQMD staff: a Senior Deputy District Counsel and a Senior Accountant. Of the three panelists, one is Middle Eastern, one is Caucasian, and one is Hispanic, two male and one female. The evaluation results for the two bidders that qualified are as follows:

| BIDDER | ANNUAL AUDIT HOURS | BID AMOUNT 3 YEARS | TECHNICAL SCORE | NOT ENGAGED WITH SOUTH COAST AQMD IN LAST 3 YEARS | LOCAL FIRM | TOTAL POINTS * | OVERALL RANK |
|-------------------------|--------------------------|--------------------------|--------------------|--|---------------|-------------------|-----------------|
| BCA Watson Rice, LLP ** | 488 | \$161,901 | 66 | ** | √ | 113 | 1 |
| Simpson & Simpson CPAs | 460 | \$173,090 | 67 | √ | √ | 105 | 2 |

* Total maximum points of 127

** Current South Coast AQMD auditors

The selection criteria used to rank the proposals included responsiveness to the RFP; technical expertise; qualifications and experience; past performance; cost; SB/SBJV/DVBE/DVBEJV/DVBE/SB subcontractors/local business designation (non-EPA). Based on the panel's assessment of the criteria, the top two bidders were submitted to be Administrative Committee for consideration and recommendation to the full Board. The Committee recommended (CONTRACTOR).

Resource Impacts

The maximum audit costs, including out-of-pocket expenses, are (\$AMOUNT) (\$AMOUNT) and (\$AMOUNT) for FYs ending June 30, 2020, 2021 and 2022, respectively. Funding will be requested through the annual budget process.

DRAFT

BOARD MEETING DATE: March 6, 2020

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, February 14, 2020, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Nastri
Executive Officer

RMM:MAH:XC:agg

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement Board-approved rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies each of the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
March 6, 2020 Board Meeting
Information Management Status Report on Major Ongoing and
Upcoming Projects During the Next Six Months

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--------------------------------------|--|-------------------------------|--|---|
| Office 365 Implementation | Acquire and implement Office 365 for South Coast AQMD staff | \$350,000 | <ul style="list-style-type: none"> • Pre-assessment evaluation and planning completed • Board approved funding on October 5, 2018 • Developed implementation and migration plan • Acquired Office 365 licenses • Implemented Office 365 email (Exchange) and migrated all users • Trained staff in Office 365 Pro Plus desktop software | <ul style="list-style-type: none"> • Implement Office 365 internal website (SharePoint) and migrate existing content |
| Permitting System Automation Phase 1 | New Web application to automate the filing of permit applications with immediate processing and issuance of permits for specific application types: Dry Cleaners, Gas Stations and Automotive Spray Booths | \$694,705 | <ul style="list-style-type: none"> • Automated 400A form filing, application processing, and online permit generation for Dry Cleaner, Automotive Spray Booth and Gas Station Modules deployed to production • Enhanced processing of school locations with associated parcels • Deployed upgraded GIS Map integration and enhanced sensitive receptor identification and distance measurement work | <ul style="list-style-type: none"> • Continue Phase 1.1 project outreach support |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--------------------------------------|---|------------------------|---|--|
| Permitting System Automation Phase 2 | Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for internal South Coast AQMD users | \$525,000 | <ul style="list-style-type: none"> • Board approved initial Phase 2 funding December 2017 • Phase 2 project startup and detail planning completed May 2018 • Business process model approved • Board approved remaining Phase 2 funding October 5, 2018 • Permitting Automation Workflow/Engineer shadowing/interviewing completed • Report outlining recommendations for automation of Permitting Workflow completed • Development of application submittals and form filing of the first nine of 32 400-E forms completed • Development of application submittals and form filing for 23 types of equipment under Rule 222 completed and ready for testing • Deployment to production of top three most frequently used R222 forms: Negative Air Machines, Small Boilers, and Charbroilers completed | <ul style="list-style-type: none"> • Complete User Testing for first nine 400-E forms • Complete User Acceptance Testing (UAT) and Deployment of remaining twenty-three R222 forms to production |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--|---|--|--|---|
| Information Technology Review Implementation | Complete Board requested Information Technology review and initiate work on implementation of key recommendations | \$75,000 (funding included in \$350,000 Office 365 implementation project) | <ul style="list-style-type: none"> • Initiated Implementation Planning and Resource Requirements for key recommendations • Completed Microsoft Project Plan training for all IM Managers, Supervisors and Secretaries • Established internal Information Technology Steering Committee, members and charter • Configured and deployed Project Management software for IM team | <ul style="list-style-type: none"> • Office 365 deployment |
| Permit Application Status and Dashboard Statistics | New Web application to allow engineers to update intermediate status of applications; create dashboard display of status summary with link to FIND for external users | \$100,000 | <ul style="list-style-type: none"> • Board approved funding December 2017 • Project startup and detail planning completed • Development of Release 1 and application search module completed • User testing for data capture and user reports modules completed • Internal deployment of application for engineers to populate application related data completed • Enhancements requested by users completed • Development of requested enhancements and deployment to Staging Environment completed | <ul style="list-style-type: none"> • Complete UAT of requested enhancements • Continue user data input for all open applications • Deploy external application (and link to FIND) for regulated community to view application related data |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--|--|-------------------------------|--|--|
| Document Conversion Services | Document Conversion Services to convert paper documents stored at South Coast AQMD facilities to electronic storage in OnBase | \$83,000 | <ul style="list-style-type: none"> • Released RFQ October 5, 2018 • Approved qualified vendors January 4, 2019 • Executed purchase orders for scanning services • Converted over 1,207,893 rule administrative record documents | <ul style="list-style-type: none"> • Convert over 2,000,000 contract documents |
| Replace Your Ride (RZR) | New Web application to allow residents to apply for incentives to purchase newer, less polluting vehicles | \$301,820 | <ul style="list-style-type: none"> • Phase 2 Fund Allocation, Administration and Management Reporting modules deployed and in production • Final Phase 2 user requested enhancements: VIN Number, Case Manager, Auto e-mail and document library updates deployed to production • Phase 3 moved to production • Implemented Electric Vehicle Service Equipment and other requested modifications | <ul style="list-style-type: none"> • Implementation of RZR and PeopleSoft Financial integration module |
| South Coast AQMD Mobile Application Enhancements | Enhancement of Mobile application with addition of advance notification, alternative fuel station search, media integration, infrastructure for hourly migration, and performance improvements | \$100,000 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Code development of Phase 1, alternative fuel, media integration, and performance improvements completed • UAT of Phase 1 completed • Completed deployment to both Apple and Google App stores | <ul style="list-style-type: none"> • Production support and outreach • Develop vision and scope for next phase of enhancements |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|---------------------------------------|---|------------------------|--|---|
| Legal Division New System Development | Develop new web-based case management system for Legal Division to replace existing system | \$500,000 | <ul style="list-style-type: none"> • Task order issued, evaluated and awarded • Project charter, finalized • Business Process Model, completed • Sprint 1, 2 and 3 functional and system design completed • Testing of Sprints 1–3: NOVs, MSPAP, settlements, civil and small claims completed • Sprint 4 functional and design requirements: criminal, bankruptcy, non-NOV cases and check registers completed • Sprint 5 functional and design requirements: investigative assignments completed • Deployment to IM servers and User Testing for Sprints 1-5 modules completed • OnBase and finance integration completed | <ul style="list-style-type: none"> • Sprint 6 development: reports and data migration • UAT for Sprints 1-5 modules |
| Flare Event Notification – Rule 1118 | Develop new web-based application to comply with Rule 1118 to improve current flare notifications to the public and staff | \$100,000 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Requirement gathering and design for Sprint 1, 2, and 3 completed • Sprint 4, Public Portal implementation, completed • Major incident notification deployed • Refinery user training completed • Application demo completed | <ul style="list-style-type: none"> • Phase II (administrative and reporting pages) development |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--|--|------------------------|--|---|
| Flare Event Notification – Rule 1118 (continued) | | | <ul style="list-style-type: none"> • Deployed to production on December 12, 2019, including major incident reporting on public portal | |
| W Environmental Mitigation Action Plan Project | Develop a web application for Zero-Emission Class 8 Freight and Port Drayage Truck Project & Combustion Freight and Marine Project, and incentive programs, and maintain a database that will be queried for reporting to CARB | \$355,000 | <ul style="list-style-type: none"> • Project charter document released • Task order issued, evaluated and awarded • Requirement gathering and design for Phase 1 application acceptance completed • System development for Phase 1 completed • Phase 1 UAT completed • Phase 1 Beta testing completed • Deployed to production successfully after December Board approval | <ul style="list-style-type: none"> • Developing ranking and reporting systems in the admin module • Form creation for Class 8 |
| AQ-SPEC Cloud Platform | Develop a cloud-based platform to manage and visualize data collected by low-cost sensors | \$385,500 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Business requirements gathering completed • System architecture, data storage, and design data ingestion completed • Data transformations, calculations, and averaging completed • Dashboards, microsites, data migration completed • Release 2 UAT completed | <ul style="list-style-type: none"> • Deployment to production |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|---|---|-------------------------------|---|---|
| PeopleSoft Electronic Requisition | South Coast AQMD is implementing electronic requisition for PeopleSoft Financials. This will allow submittal of requisitions online, tracking multiple levels of approval, electronic archival, pre-encumbrance of budget, and streamlined workflow | \$75,800 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Requirement gathering and system design completed • System setup and code development and user testing for Information Management completed • System setup and code development and UAT completed for AHR (Administrative and Human Resources) | <ul style="list-style-type: none"> • Deployment to IM and AHR divisions • Integrated User Testing for other divisions |
| Annual Emission Reporting (AER) enhancement | AER is used by facilities to report annual emissions. Substantial enhancements are required to meet the requirements for Rule 301 changes and AB 617 | \$275,800 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Business requirements gathering completed • System architecture and system design completed • Development of Phase 1 completed • Phase 1 moved to production to begin January 1 reporting period • Phase 2 Development completed • Successfully deployed to production December 2019 | <ul style="list-style-type: none"> • Production support |

| Project | Brief Description | Estimated Project Cost | Completed Actions | Upcoming Milestones |
|--|---|------------------------|---|--|
| Rule 1403 Enhancements | The Rule 1403 web application automates the Rule 1403 notification process. Enhancements to the system are now required to streamline the process and to meet the new rule requirements | \$68,575 | <ul style="list-style-type: none"> • Project charter released • Task order issued, evaluated and awarded • Business requirements gathering completed • Development of Phase 1 completed • Development of Phase 2 completed | <ul style="list-style-type: none"> • Complete System Integration Testing and UAT • System deployment to production |
| Renewal of HP Server Maintenance & Support | Purchase of maintenance and support services for servers and storage devices | \$120,000 | | <ul style="list-style-type: none"> • Board Letter for HP server maintenance and support on April 3, 2020 • Execute contract April 30, 2020 |

| Projects that have been completed within the last 12 months are shown below. | |
|--|-------------------|
| Completed Projects | |
| Project | Date Completed |
| Mobile Application enhancements including Spanish language | January 23, 2020 |
| Data Cable Infrastructure Installation | February 28, 2020 |
| Prequalify Vendor List for PCs, Network Hardware, etc. | February 7, 2020 |
| Annual Emissions Reporting System | December 31, 2019 |
| Rule 1180 Fence Line Monitoring web site | December 31, 2019 |
| Online filing of Rule 222 – Negative Air Machines, Small Boilers, and Charbroilers modules | December 13, 2019 |
| Flare Notification System | December 12, 2019 |
| Volkswagen Environmental Mitigation Application Filing Portal | December 7, 2019 |
| CLASS Database Software Licensing and Support | November 30, 2019 |
| Office 365 Suite Implementation of File Storage (OneDrive for Business) | November 22, 2019 |
| Ingres Database Migration to Version 11 | August 23, 2019 |
| Renewal of OnBase Software Support | July 15, 2019 |
| Telecommunications Service | July 15, 2019 |
| AB 617 – Community Monitoring Data Display Web Application | July 9, 2019 |

| Completed Projects (continued) | |
|--|----------------|
| Online filing of Rule 1415 – Reduction of Refrigerant Emissions System | June 5, 2019 |
| South Coast AQMD Mobile Application for Android devices | May 30, 2019 |
| Renewal of HP Server Maintenance & Support | April 30, 2019 |
| Implementation of Enterprise Geographic Information System (EGIS) Phase II | March 11, 2019 |

**FY 2019-20
2nd Quarter
Budget vs. Actual
(Unaudited)**

***Administrative Committee
February 14, 2020***

General Fund Overview

- FY 2019-20 2nd Quarter Budget vs. Actual (Unaudited)
- Revenues
- Expenditures
- Updated General Fund Five Year Projection

Budget vs. Actual

FY 2019-20 2nd Quarter (unaudited)

| (\$ in millions) | Adopted Budget | Amended Budget | FY 2019-20 Q2 Actual |
|----------------------------|----------------|----------------|----------------------|
| Revenues/Transfers In | \$170.9 | \$185.1 | \$89.8 |
| Expenditures/Transfers Out | \$170.9 | \$187.7 | \$87.8 |

3

Revenues

*FY 2019-20 2nd Quarter Budget vs. Actual
& FY 2018-19 2nd Quarter Comparison*

| Revenue Type (\$ in millions) | Fiscal Year 2019-20 Q2 | | | Fiscal Year 2018-19 Q2 | |
|----------------------------------|---------------------------|---------------|--------------------|---------------------------|--------------------|
| | Amended Budget | Actuals | Actual % of Budget | Actuals | Actual % of Budget |
| Emissions Fees | \$ 20.7 | \$9.9 | 48% | \$10.0 | 51% |
| Annual Operating Fees | 59.3 | 44.6 | 75% | 42.2 | 74% |
| Permit Fees | 20.6 | 8.8 | 43% | 9.2 | 46% |
| Mobile Sources/Transportation | 29.1 | 6.4 | 22% | 5.9 | 19% |
| Other* | 40.8 | 17.7 | 43% | 15.5 | 50% |
| Area Sources | 2.3 | 0.0 | 0% | 0.0 | 0% |
| Transfers In | <u>12.3</u> | <u>2.4</u> | 20% | <u>1.6</u> | 31% |
| Total | <u>\$185.1</u> | <u>\$89.8</u> | 49% | <u>\$84.4</u> | 51% |

* Includes revenues from Federal & State Grants, State Subvention, Penalties/Settlements, "Hot Spots", Interest, PERP, Hearing Board, Source Test/Lab Analysis, Leases, Subscriptions, and Misc.

4

Expenditures

*FY 2019-20 2nd Quarter Budget vs. Actual
& FY 2018-19 2nd Quarter Comparison*

| Major Object (\$ in millions) | Fiscal Year 2019-20 Q2 | | | Fiscal Year 2018-19 Q2 | |
|----------------------------------|---------------------------|---------------|-----------------------|---------------------------|-----------------------|
| | Amended Budget | Actuals | Actual % of Budget | Actuals | Actual % of Budget |
| Salaries & Benefits | \$142.1 | \$59.1 | 42% | \$55.6 | 41% |
| Services & Supplies | 26.8 | 13.3 | 50% | 12.9 | 47% |
| Capital Equipment | 11.8 | 8.3 | 70% | 0.3 | 7% |
| Debt Service | 6.2 | 6.2 | 100% | 6.2 | 100% |
| Transfers Out | .9 | .9 | 100% | 0.0 | N/A |
| Total | <u>\$187.7</u> | <u>\$87.8</u> | 47% | <u>\$75.0</u> | 43% |

5

Board Approved Use of Fund Balance FY 2019-20 2nd Quarter

| Board Letter Approval | Funding Source | Use | Amount |
|--------------------------|------------------------------|---|--------------------|
| 7/12/2019, #9 | Undesignated Fund Balance | Elevator Upgrade and Renovation | \$1,405,950 |
| 9/6/2019, #5 | Undesignated Fund Balance | Legislative Representation in Sacramento | \$79,000 |
| 10/4/19, #9 | Undesignated Fund Balance | Office Data Cable Infrastructure | \$273,125 |
| 10/4/19, #12 | Undesignated Fund Balance | Cafeteria & Security Monitoring Equipment | \$109,496 |
| 10/4/19, #13 | Undesignated Fund Balance | Specialized Legal Services | \$450,000 |
| 11/1/19, #7 | Undesignated Fund Balance | Replacement of Air Monitoring Equipment | \$277,465 |
| 12/6/19, #5 | Undesignated Fund Balance | Transfer Out to Fund 75 for Air Filtration Systems in EJ Schools | <u>\$45,000</u> |
| Total | | | <u>\$2,640,036</u> |

6

Updated General Fund Five Year Projection

| (\$ in millions) | FY 18-19 Actual (Audited) | FY 19-20 Projected (a) | FY 20-21 Projected (b) | FY 21-22 Projected (b) | FY 22-23 Projected (b) | FY 23-24 Projected (b) |
|--|---------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| STAFFING | | 947 | 947 | 947 | 947 | 947 |
| Revenues * | \$167.3 | \$187.1 | \$179.2 | \$181.4 | \$182.5 | \$184.8 |
| Program Costs | \$164.0 | \$191.8 | \$186.4 | \$189.8 | \$190.7 | \$188.7 |
| Change in Fund Balance | \$3.3 | -\$4.7 | -\$7.2 | -\$8.4 | -\$8.2 | -\$3.9 |
| UNRESERVED FUND BALANCE (at Year-End) | \$58.7 | \$54.0 | \$46.8 | \$38.4 | \$30.2 | \$26.3 |
| % of REVENUE | 35% | 29% | 26% | 21% | 17% | 14% |

Notes:
 (a) FY 2019-20 projection is the Adopted Budget with projected Toxic fee revenue of \$2.2M; approved uses of Unassigned Fund Balance after the Board adoption of the budget; and the February 2020 mid-year budget adjustment board letter.
 (b) FY 20-21 through FY 23-24 includes the following: 1) Toxics fee revenue annual projection of \$4.4M; 2) \$1M transferred out annually to the Infrastructure Improvement Fund; 3) projected building maintenance/building capital projects; 4) projected retirement increases (per SBCEA); 5) restoration of salary savings to 8%; 6) \$3M transferred out annually to Debt Service Fund starting in FY 22-23; 7) 3rd year of labor agreement; and 8) CPI increases to stationary source revenue (FY 20/21 - 3.7%, FY 21/22 - 3.2%, FY 22/23 - 2.9%, and FY 23/24 - 2.8%).

7

Questions?

8

DRAFT

BOARD MEETING DATE: March 6, 2020

AGENDA NO.

PROPOSAL: Report of RFPs Scheduled for Release in March

SYNOPSIS: This report summarizes the RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of March.

COMMITTEE: Administrative, February 14, 2020, Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs for the month of March.

Wayne Nastri
Executive OfficerSJ:tm

Background

At its January 10, 2020 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs for budgeted items over \$100,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on March 6, 2020.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

Report of RFPs Scheduled for Release in March 2020

**March 6, 2020 Board Meeting
Report on RFPs Scheduled for Release on March 6, 2020**

(For detailed information visit SCAQMD's website at
<http://www.aqmd.gov/nav/grants-bids> following Board approval on March 6, 2020)

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

| | | |
|--------------|--|-------------|
| RFP#P2020-08 | Issue Request for Proposal for Consultant Services for 457 Deferred Compensation Plan | OLVERA/2309 |
|--------------|--|-------------|

The current contract for fiduciary consultant services that provides advice, analysis, and administrative services for the administration of the South Coast AQMD 457 Deferred Compensation plan expires July 31, 2020. This action is to issue an RFP to solicit proposals from licensed financial consulting firms interested in providing these services to South Coast AQMD for the next three-year period. Funds for this contract have been requested in the proposed FY 2020-21 Budget and will be requested in successive fiscal years.

| | | |
|--------------|--|-------------|
| RFP#P2020-09 | Issue RFP for Health Insurance Brokerage Services | OLVERA/2309 |
|--------------|--|-------------|

The current contract for health insurance brokerage services expires July 31, 2020. This action is to issue an RFP to solicit proposals from licensed health insurance brokerage firms interested in providing these services to South Coast AQMD for the next three-year period. Funds for this contract have been requested in the proposed FY 2020-21 Budget and will be requested in successive fiscal years.

DRAFT

BOARD MEETING DATE: March 6, 2020

AGENDA NO.

PROPOSAL: Appropriate Funds and Amend Contract for Consultant Services for South Coast AQMD's Why Healthy Air Matters High School Program

SYNOPSIS: The current contract with Lee Andrews Group, Inc., for outreach efforts conducted for the WHAM Program, expires on April 17, 2020. This contract includes an option for two one-year extensions. Based on the firm's effective performance during their current contract, this action is to approve the one-year extension of the consultant's contract in the amount of \$500,000 for Calendar Year 2020 from the BP ARCO Settlement Project Fund (46).

COMMITTEE: Administrative, February 14, 2020; Recommended for Approval

RECOMMENDED ACTIONS:

1. Appropriate \$500,000 from the BP ARCO Settlement Project Fund (46) to the Legislative, Public Affairs & Media FY 2019-20 Budget, Services and Supplies Major Object, Professional & Specialized Services account; and
2. Approve a one-year extension of the contract with Lee Andrews Group, Inc. at the current contract amount of \$500,000.

Wayne Nastri
Executive Officer

DJA:LTO:mjk

Background

In February 2019, the South Coast AQMD Governing Board approved the implementation of an air quality education program at 100 high schools in environmental justice communities within its jurisdiction. The program targeted 40 schools in Los Angeles County, and 20 schools each in Orange, Riverside, and San Bernardino Counties.

After a Request for Proposals (RFP) process, the Lee Andrews Group Inc. (LA Group) was contracted to support implementation of the high school air quality educational program in April 2019. The program now known as, "Why Healthy Air Quality

Matters” (WHAM) was successfully launched in school districts resulting in 100 schools participating from all four counties.

The LA Group provided comprehensive support to successfully develop, launch and implement the program. Deliverables received from the LA Group are as follows:

Research, Strategy and Project Preparation:

- 1. Tracking System:** An overall project tracking system to monitor tasks and to ensure all information contained therein was complete and accurate.
- 2. Project Status:** Regular updates on the status of the project.
- 3. Curriculum Guide:** Expert tips and guidance on how to successfully implement Kids Making Sense® curriculum by Sonoma Technology Incorporated (STI).
- 4. Outreach Materials:** Presentations, fact sheets and outreach materials needed to present the program to school district administrators to garner participation by their schools.
- 5. Implementation Plan:** A detailed Program Implementation Plan that included:
 - a. Overall outreach program description and guidelines.
 - b. A plan based on research for the most effective outreach approach to work with schools in each of the four counties. This plan includes details on requirements, limitations and/or restrictions for outside organizations implementing educational curricular programs for schools in all four of the counties.
 - c. An implementation strategy based on confirmed research to work with schools in each of the four counties.
 - d. Specific recommendations on how to promote South Coast AQMD’s air quality educational message to school administrators, teachers and students through the implementation of the Kids Making Sense® curriculum which relates to South Coast AQMD programs such as AB 617, AQ-SPEC, and other environmental justice related issues.
 - e. Criteria to identify and select 100 schools within environmental justice communities and a prioritization/target list of high schools with a brief description of justification for selection.
 - f. An implementation schedule based on academic and administrative calendars for each of the four counties.
 - g. A tracking system for all organizations and schools contacted including contact information, administrative procedures by school district and school, and, if any, guidelines on implementing the program.
 - h. A wait list for schools interested in participating in the program in the future.
 - i. A process for South Coast AQMD to share with schools that are not participating in the program and/or schools that would like to contact STI to purchase their own Kids Making Sense® educational kits;
 - j. A tracking system for the Kids Making Sense® educational kits that lists each item and established a system to distribute, collect and replenish materials on an on-going basis; and,
 - k. A survey teachers and students on WHAM.
- 6. Staff Volunteer Training:** Held a day-long training for South Coast AQMD staff volunteers including a unit-by-unit lecture and hands-on demonstrations by STI and a classroom etiquette guide.

Program Implementation:

1. **Meetings and Presentations with School Districts, School Administrators and Teachers:** Facilitated and coordinated 145 meetings to offer the WHAM Program to school districts, school administrators and teachers. The multi-step process involved meeting with school districts to garner approval to participate, working with the school districts to confirm specific school participation and then partnering with the school administrators to confirm participation of teachers. LA Group assisted in the development of presentation materials, fact sheets, and other outreach materials needed to present the program to stakeholders to secure participation by their schools in environmental justice communities.
2. **Execution of Agreements:** Assisted with the execution of 31 agreements with school districts and schools within South Coast AQMD's jurisdiction, securing participation from 100 schools.
3. **Delivery and Collection of Kits:** Delivered Kids Making Sense® kits to participating schools prior to classes being taught to enable teachers to become familiar with the materials. Collecting of kits upon completion of the curriculum for South Coast AQMD, so the materials may be re-used in the following year.
4. **Scheduling:** Assisted with the scheduling of South Coast AQMD staff volunteers to present the WHAM curriculum in the classrooms.
5. **Technical Assistance:** Provided technical assistance as needed to teachers to facilitate implementation of the curriculum.
6. **Evaluation:** Assisted in the development of a program evaluation methodology, questionnaire, and mechanism to collect data in a timely fashion from school administrators, teachers, and students.

The LA Group effectively collaborated with South Coast AQMD staff to research, design, develop and implement the WHAM Program, and as a result, helped advance the South Coast AQMD Board's environmental justice interests and policies.

At this critical point in time, it is important that the momentum with school districts and high schools continue in the coming year as we work towards achieving clean air in disadvantaged communities, consistent with South Coast AQMD's mission and goals.

The second year of implementation for WHAM requires revisiting with each year one school district to reconfirm participation by their schools, including any necessary paperwork and administrative procedures. School districts follow strict guidelines to protect their students and to ensure any external educational curriculum is appropriate. Although strong relationships have been developed with school districts, South Coast AQMD must follow their protocols to implement the WHAM program. Further, school districts have expressed an interest in implementing WHAM in more of their high schools

as South Coast AQMD was limited to 100 locations in the first year. Some school districts expressed that they would like to offer the WHAM program to all their high schools to provide parity in the educational experiences available to their students. There are also some school districts that were unable to participate in year one who expressed interest in participating in the next academic school year. Additionally, South Coast AQMD's WHAM program has been well received as air quality and environmental education, especially hands-on experiential learning experiences, are highly valued by the academic community. This positive response from school districts and high schools warrants South Coast AQMD to offer the WHAM program to the existing 100 participants with up to an additional 100 campuses in the second year of implementation. In effect, there are significant actions related to the WHAM program that need to be taken to prepare for, implement, build and maintain the school district and school participation.

The LA Group is an effective consulting team for South Coast AQMD. Their extensive experience in implementing a complicated public outreach program with sensitive requirements involving schools and students strengthen the South Coast AQMD's ability to support the Board's environmental justice priorities. The WHAM program also has elevated awareness about South Coast AQMD and air quality issues. The LA Group has created a successful model to follow for a second year of implementation of WHAM.

Proposal

The contract with the LA Group expires on April 17, 2020. South Coast AQMD staff is extremely satisfied with the performance of the firm and recommends the Board retain them for a one-year contract extension. The present contract, based on a competitive selection process, has an option for up to two one-year extensions that may be exercised at the Board's discretion pursuant to the original RFP. This proposal is to approve the first one-year extension for the contract.

Resource Impacts

Sufficient funding will exist for this contract upon the transfer of \$500,000 from the BP ARCO Settlement Project Fund (46) to the Legislative, Public Affairs & Media FY 2019-20 Budget, Services and Supplies Major Object, Professional & Specialized Services account.

DRAFT

BOARD MEETING DATE: March 6, 2020

AGENDA NO.

PROPOSAL: Issue Purchase Order to Promote "The Right to Breathe" Video

SYNOPSIS: This action is to add \$500,000 to South Coast AQMD's Google AdWords campaign to promote the "The Right to Breathe" video. Funding for this effort will come from the BP ARCO Settlement Projects Special Revenue Fund (46).

COMMITTEE: Administrative, February 14, 2020; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to issue a purchase order in an amount up to \$500,000 to pay monthly invoices for a 12-month Google AdWords campaign. Funding will come from the BP ARCO Settlement Projects Special Revenue Fund (46).

Wayne Nastri
Executive Officer

SA

Background

"The Right to Breathe" Video Update

In early 2017, the Chairman requested an update to South Coast AQMD's signature film, "The Right to Breathe," which was released in 2011. Like the original film, the goal is to educate viewers about air quality and environmental justice challenges as well as current solutions. The updated video was completed in March 2018.

Google AdWords Campaign

During the fall of 2015, South Coast AQMD implemented a successful pilot advertising program with Google AdWords. Since then, the Board has approved additional Google AdWords advertising campaigns to promote various South Coast AQMD programs including "The Right to Breathe."

The Google AdWords campaign uses geo-targeted marketing, coupled with pre-selected keywords to lead users to "The Right to Breathe" video display/banner ads. In addition, the Google AdWords campaigns have included YouTube "pre-roll." Pre-roll is a short

video ad that plays automatically before a desired video selected by a YouTube viewer. Updated campaign includes adding a short cut link to the full video on the South Coast AQMD website.

The most recent AdWords campaign promoting the “The Right to Breathe” video covers the period of April 1, 2019 to March 31, 2020. The total campaign budget, approved by the Board at its January 4, 2019 meeting, was \$500,000.

As of January 2, 2020, the campaign had achieved 37.6 million impressions, 17.8 million views and 69,836 clicks at a cost of \$402,100.

Proposal

To continue to promote South Coast AQMD’s mission of cleaning the air and its focus on improving air quality for environmental justice communities, staff proposes renewing a 12-month Google AdWords campaign promoting “The Right to Breathe” video.

With Board approval, the 2020 AdWords campaign would start on April 1, 2020. The campaign would conclude on March 31, 2021.

Staff proposes a daily AdWords budget of \$1,370 for a total 12-month campaign budget of \$500,000.

Sole Source Justification

Section VIII.B.2 of the Procurement Policy and Procedure identifies four major provisions under which a sole source award may be justified. This request for a sole source award is made under provision B.2.c.: The desired services are available from only the sole source, specifically, B.2.c.(1): The unique experience and capabilities of the proposed contractor or contractor team.

Consumers are increasingly relying on digital media for news and information. In turn, companies are making increasing use of digital advertising to promote their brand and services. Google is a leader in providing online advertising and its ownership of YouTube positions the company as a leader in online video messaging. For these reasons, Google remains uniquely qualified to assist South Coast AQMD with outreach for the “The Right to Breathe” campaign, utilizing online digital advertising featuring video pre-roll ads and website image ads.

Resource Impacts

The purchase order for the proposed 2020 Google AdWords campaign would not exceed \$500,000. Sufficient funding is available in the BP ARCO Settlement Projects Special Revenue Fund (46).



South Coast Air Quality Management District

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Item 12

LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, DECEMBER 13, 2019 MEETING MINUTES

MEMBERS PRESENT:

Council Member Ben Benoit, LGSBA Chairman (Board Member)
Supervisor Janice Rutherford (Board Member)
Felipe Aguirre
Paul Avila, P.B.A. & Associates
Geoffrey Blake, Metal Finishers of Southern California
LaVaughn Daniel, DancoEN
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association
David Rothbart, Los Angeles County Sanitation Districts

MEMBERS ABSENT:

Supervisor V. Manuel Perez (Board Member)
Mayor Pro Tempore Rachelle Arizmendi, City of Sierra Madre
Todd Campbell, Clean Energy
Mayor Cynthia Moran, City of Chino Hills
Council Member Carlos Rodriguez, City of Yorba Linda

OTHERS PRESENT:

Tom Gross, Board Member Consultant (*Benoit*)

SOUTH COAST AQMD STAFF:

Derrick Alatorre, Deputy Executive Officer
Fabian Wesson, Asst. Deputy Executive Officer/Public Advisor
Nancy Feldman, Principal Deputy District Counsel
De Groeneveld, Sr. Information Technology Specialist
Elaine-Joy Hills, Air Quality Specialist

Agenda Item #1 - Call to Order/Opening Remarks

Chair Ben Benoit called the meeting to order at 11:36 a.m.

Agenda Item #2 – Approval of November 8, 2019 Meeting Minutes/Review of Follow-Up/Action Items

Chair Benoit called for approval of the November 8, 2019 meeting minutes. The minutes were approved unanimously.

Agenda Item #3 – Review of Follow Up/Action Items

Mr. Derrick Alatorre provided a response to the action item from the previous meeting, and indicated that information regarding the VW mitigation program was emailed to the members along with the agenda packet.

Agenda Item #4 – Approval of Local Government & Small Business Assistance Advisory Group 2019 Accomplishments and 2020 Goals & Objectives

Mr. Alatorre presented and requested approval of the 2019 Accomplishments and for items to be included in the 2020 Goals & Objectives.

Ms. Rita Loof requested for a more specific procedure on how LGSBA Advisory Group will express its sentiments and include it in the Goals and Objectives. Mr. Alatorre responded that in the previous meeting, Ms. Nancy Feldman provided information regarding what the group is authorized to do, and how Council Member Rodriguez expressed interest in having the group to be able to provide a letter to the Governing Board regarding support of the public on issues with Rule 1403. Staff is unable to draft the letter; however, the group can provide one. Ms. Loof requested that the procedures be specified and memorialized in a document for reference purposes. Chair Benoit suggested that the request be included in a formal document for future member use. Mr. Alatorre stated that he will discuss making amendments to the charter with Ms. Feldman, and Chair Benoit indicated that the amended charter will have to be approved by the Governing Board.

Action Item #1: Amend LGSBA charter to include procedures for expressing members' sentiments.

Mr. David Rothbart indicated that there are two items that will impact businesses and air districts that the California Air Resources Board (CARB) is working on. CARB plans on expanding the list of constituents in Assembly Bill (AB) 2588, which may impact permittees. The other subject matter is CARB's Criteria Pollutant & Toxic Emissions Reporting (CTR) Program. Mr. Rothbart commented that both of these efforts overlap, and recommended discussion on the potential impacts to businesses or any permittee related to these items be included in the 2020 Goals and Objectives.

Mr. Bill LaMarr commented that advisory groups would communicate with their sponsoring committees, but not circumvent the committees to the full Governing Board. Therefore, recommended not to bypass the committee sponsoring LGSBA.

Mr. John DeWitt inquired if it is possible to measure, through the Multiple Air Toxics Exposure Study (MATES) program and do an independent survey of the real cost of the various rules and regulations, and their actual impact on the air versus computer programs. Mr. Alatorre will talk to staff and determine if that is possible. If so, this topic will be included in the 2020 Goals and Objectives. Mr.

DeWitt stated that when you do a budget on performance goals, if you're not measuring the results against the cost, there will be challenges along the road. Mr. Alatorre indicated that when a new rule is developed, a socioeconomic study is completed. Mr. DeWitt commented he is aware of the study; however, analyses of the results are not completed after the fact. Mr. Alatorre replied that the South Coast Basin is in severe nonattainment, we do have a long way to go, and concurred that it will be costly.

***Action Item #2:** Discuss with staff the possibility of measuring real cost of various rules and regulations and actual impacts through MATES program and independent survey.*

Mr. LaMarr stated that staff asserts that the adoption of a rule will result in a specified emissions reduction. However, there has not been a retrospective analysis on whether the rule has achieved the reduction goals. Emissions are going down, which are attributable to all the rules. As we get lower and lower, it becomes more costly. Mr. LaMarr commented that there should be an effort, in concert with regulated sources, on how it can be done as socioeconomic studies are just projections. Mr. LaMarr further requested a discussion on a "look back" analysis on some rules. Mr. Alatorre reiterated that we are in severe nonattainment, and the last thing we want is to be mandated by federal government.

Supervisor Janice Rutherford requested to add two subpoints to #1 of the 2020 Goals and Objectives: 1. an update to the 2016 Air Quality Management Plan (AQMP) and development of the 2022 AQMP; and 2. Progress in meeting the 2023 attainment deadline, with a subpoint on the contingency plan adopted by the Governing Board, specifically on the Federal challenges.

Ms. Loof expressed support for comments made by Mr. DeWitt and Mr. LaMarr and analyze "bang for your buck."

Agenda Item #5 –Monthly Report on Small Business Assistance Activities

No comments.

Agenda Item #6 - Other Business

No other business discussed.

Agenda Item #7- Public Comment

No comments.

Agenda Item #8 – Next Meeting Date

The next regular Local Government & Small Business Assistance Advisory Group meeting is scheduled for Friday, January 17, 2020 at 11:30 a.m.

Adjournment

The meeting adjourned at 11:55 p.m.



**ENVIRONMENTAL JUSTICE ADVISORY GROUP
FRIDAY, OCTOBER 25, 2019
MEETING MINUTES**

MEMBERS PRESENT:

Rhetta Alexander, Valley Interfaith Council
Dr. Lawrence Beeson, Loma Linda University, School of Public Health
Suzanne Bilodeau, Knott's Berry Farm
Kerry Doi, Pacific Asian Consortium in Employment
Dr. Afif El-Hasan, American Lung Association
Mary Figueroa, Riverside Community College
Humberto Lugo, Community Member
Daniel Morales, National Alliance for Human Rights
David McNeill, Baldwin Hills Conservancy
Rafael Yanez, Member of the Public
Donald Smith, 136th Street Block Club

MEMBERS ABSENT:

Ben Benoit, South Coast AQMD Governing Board Member
Manuel Arredondo, Coachella Valley School District, Retiree
Paul Choe, Korean Drycleaners & Laundry Association
Myron Hale, SLMQM
Dr. Monique Hernandez, California State University, Los Angeles
Dr. Jill Johnston, University of Southern California
Maria Elena Kennedy, Quail Valley Task Force
Evelyn Knight, Long Beach Economic Development Commission
Angelo Logan, Occidental College & East Yard Communities for Environmental Justice

SOUTH COAST AQMD STAFF:

Fabian R. Wesson, Assistant Deputy Executive Officer/Public Advisor
Nancy Feldman, Principal Deputy District Counsel
Dr. Jo Kay Ghosh, Health Effects Officer
Alicia A. Rodriguez, Senior Public Information Specialist
Gina Triviso, Senior Public Information Specialist
Stephano Padilla, Staff Assistant
Daniei Brown, Career Development Intern

Agenda Item #1: Call to Order/Opening Remarks

Fabian Wesson called the meeting to order at 12:01 p.m.

Agenda Item #2: Approval of July 26, 2019 Meeting Minutes

Mary Figueroa moved to approve the July 26, 2019 meeting minutes. Daniel Morales seconded the motion. The minutes were approved unanimously.

Agenda Item #3: Review of Follow-Up/Action Items

There were no follow-up items from the previous meeting

Agenda Item #4: AB 617 Updates

Gina Triviso presented updates on AB 617 implementation in the three communities within the South Coast Air Basin.

Rhetta Alexander asked how results are measured and when can the community expect to see a report. Ms. Triviso explained that results will vary per community. Year 1 communities will meet quarterly for the next five years to discuss improvements, data, and continue to gather feedback from the selected communities. Dr. Jo Kay Ghosh confirmed the timeline and explained that a major part of these plans is diesel reduction. Dr. Ghosh explained that Year 2 communities are awaiting California Air Resources Board (CARB) approval. In the meantime, South Coast AQMD has begun monitoring within the communities and conducting idling truck sweeps.

David McNeill asked why the South Los Angeles areas were denied Year 1 status by CARB. Dr. Ghosh explained that there were many community submissions for Year 1 and only ten communities across the state were awarded funding.

Humberto Lugo commented that there can be more inter-agency cooperation for community sweeps of idling trucks.

Rafael Yanez suggested that the next inter-agency task force meeting should include a discussion about providing additional regulatory efforts. He expressed that agencies should be proactive in addressing community concerns.

Kerry Doi asked if South Coast AQMD has goals for each cycle of the AB 617 Program. Dr. Ghosh explained that the Community Emission Reduction Plans have specific timelines and goals, such as amending emissions rules.

Ms. Alexander asked if heavy-duty diesel trucks were found as a major source of pollution, how the community would switch to low emitting trucks. Dr. Ghosh explained that South Coast AQMD has incentive programs for fleets to replace their trucks with newer, lower-emission vehicles. Mr. Yanez mentioned that there should be enforcement measures along with incentive programs.

Agenda Item #5: Overview of Environmental Justice Conference

Alicia Rodriguez provided an overview of South Coast AQMD's 5th Annual Environmental Justice Conference on September 12, 2019.

Ms. Alexander asked if the conference led to any progressive solutions. Ms. Rodriguez confirmed that attendees shared progressive ideas and opportunities for future collaboration. She also stressed the importance of finding solutions to the global climate crisis.

Ms. Figueroa asked if there are plans to host the conference in the Inland Empire. Ms. Wesson replied that she liked the idea of moving it around in order to include those that needed to be there. She added that there are facilities in Riverside that can host the conference as well.

Mr. McNeill asked if the "Estamos Aqui: A Community Documentary" was available and where. Ms. Rodriguez stated that it was a private screening but that there was a two-minute trailer available and would send the link.

ACTION ITEM: E-mail Advisory Group the link to the documentary trailer.

Mr. McNeill requested that future conferences be located near public transportation. He asked if agencies or companies sponsored the conference and if notes from the break-out sessions can be shared with the group. Ms. Rodriguez confirmed that session notes will be shared with the group.

ACTION ITEM: Share with Advisory Group conference break-out session notes.

Mr. Yanez recommended Ontario for next year's conference. He noted that break-out sessions need more time.

Ms. Figueroa asked Mr. Yanez to define community science. Mr. Yanez provided a brief description and his experience as a community scientist. Ms. Rodriguez added that an overview of community science will be shared with the group.

ACTION ITEM: Agendize community science overview.

Agenda Item #6: Member Updates

Dr. Lawrence Beeson shared that several Loma Linda University students are studying long-term effects of ambient air pollution.

Mr. Morales shared that University of California, Riverside received a \$16 million grant from the National Institutes of Health (NIH) to study dust issues in Coachella.

Donald Smith stated his community has been focused on the effects of particle pollution on street and road disintegration in the City of Compton.

Mr. McNeill informed the Advisory Group that the comment period opened for Baldwin Hills Community Standard District. He further stated he is working with CARB to coordinate community meetings for their Study of Neighborhood Air near Petroleum Sources focused on installing monitoring units to gather data in Baldwin Hills and other cities throughout the state.

Mr. Yanez shared that he is working with the City of Los Angeles to address street sweeping issues in Boyle Heights.

Agenda Item #7 - Other Business

There was no other business.

Agenda Item #8- Public Comment

There was no public comment.

Agenda Item #9: Next Meeting Date

The next regular EJAG meeting is scheduled for Friday, January 24, 2020 at 12:00 pm.

Adjournment

The meeting was adjourned at 1:30 pm.