



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

HYBRID ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti, Committee Vice Chair
Board Member Gideon Kracov
Supervisor V. Manuel Perez

February 9, 2024 ♦ 10:00 a.m.

TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado
944 South Greenwood Ave.
Montebello, CA 90640

Office of Supervisor V. Manuel Perez
78015 Main Street, Ste. 205
La Quinta, CA 92253

A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m., on Friday, February 9, 2024 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop

<https://scaqmd.zoom.us/j/93760468442>

Zoom Webinar ID: 937 6046 8442 (applies to all)

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Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 8:

1. Board Members' Concerns (***No Motion Required***)
Any member of the Governing Board, on his or her own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities. Chair Vanessa Delgado
2. Chair's Report of Approved Travel (***No Motion Required***) Chair Delgado pgs. 5-6
3. Report of Approved Out-of-Country Travel (***No Motion Required***) Wayne Nastri pgs. 5-6
Executive Officer
4. Review March 1, 2024 Governing Board Agenda Wayne Nastri pgs. 7-17
5. Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) (***Motion Requested if Proposal Made***) Chair Delgado pgs. 18-20
6. Update on South Coast AQMD Inclusion, Diversity and Equity Efforts (***No Motion Required***)
Staff will provide an update on current and future efforts for our internal processes and programs. Cessa Heard-Johnson, PhD
Diversity, Equity and
Inclusion Officer pgs. 21-29
7. South Coast AQMD's FY 2023-24 Second Quarter Ended December 31, 2023 Budget vs. Actual (Unaudited) (***No Motion Required***)
Staff will provide a comparison of budget vs. actual results for the second quarter which ended December 31, 2023. Sujata Jain
Chief Financial Officer,
Finance pgs. 30-37
8. Status Report on Major Ongoing and Upcoming Projects for Information Management (***No Motion Required***)
Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. Ron Moskowitz
Chief Information Officer,
Information Management pgs. 38-43

ACTION ITEMS – Items 9 through 10:

9. Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services (***Motion Requested***)
South Coast AQMD currently has contracts with several companies Ron Moskowitz pgs. 44-46

for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed (\$292,000) for AgreeYa Solutions Inc., (\$175,000) for Prelude Systems Inc., (\$250,000) for Sierra Cybernetics Inc., and (\$150,000) for Varsun eTechnologies Group Inc. Funding is available in Information Management's FY 2023-24 Budget.

10. Amend South Coast AQMD Conflict of Interest Code and Incorporate Code, as Amended, into South Coast AQMD Administrative Code (***Motion Requested***)
This action is to amend the South Coast AQMD Conflict of Interest Code (Code), pursuant to Government Code section 87306(a). Under the Code, individuals holding designated positions are required to disclose certain financial interests. The proposed amendments will add and delete designated positions subject to the Code's requirements. The proposed amendments will also assign Disclosure Categories to the designated positions and make minor clarifications to the Code. This action is also to incorporate the Code, as amended, into the South Coast AQMD Administrative Code.

Bayron Gilchrist
General Counsel,
Legal pgs. 47-59

WRITTEN REPORTS:

None.

OTHER MATTERS:

11. Other Business
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
12. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes total.
13. **Next Meeting Date:** Friday, March 8, 2024 at 10:00 a.m.

Chair Delgado

ADJOURNMENT

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cbustillos@aqmd.gov.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to cbustillos@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

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Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

EXECUTIVE OFFICE

MEMORANDUM

DATE: February 9, 2024
TO: Administrative Committee
FROM: Wayne Nastri, Executive Officer
SUBJECT: Report of Travel

The following is a report of Chair-approved travel:

DATE	TRAVELER	DESTINATION	PURPOSE
January 25, 2024	Board Member Gideon Kracov	Sacramento, CA	Board Member Kracov attended a CARB meeting as the South Coast AQMD Board representative.
February 23, 2024	Vice Chair Michael Cacciotti	Reno, NV	Vice Chair Cacciotti will travel to the Tesla Manufacturing facility.

The following is a report of upcoming Chair-approved out-of-country travel for staff:

May, 2024 (exact dates TBD)	Dr. Aaron Katzenstein Dr. Sarah Rees Mei Wang	Berlin, Frankfurt, Cologne, Stuttgart, Germany Trieste, Italy	DB E.C.O. North America, a rail consultancy affiliated with the German national railway company, has invited South Coast AQMD staff to participate on a delegation to observe advanced technology rail operations in Germany. The trip will provide the opportunity to discuss Germany’s approach to zero-emission freight locomotives, meet with top experts in the field, and meet with manufacturers of zero-emission locomotives. The trip will help improve staff’s understanding of the current state of advanced rail technology, in particular the feasibility of hydrogen fuel cell powered locomotives.
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			While in Europe staff are also planning a visit to Wartsila's engine laboratory in Trieste, Italy to observe a marine engine conversion project, awarded jointly by South Coast AQMD, U.S. EPA, and Ports of Los Angeles and Long Beach.
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South Coast Air Quality Management District



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2/1/24 – 4:30 p.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING MARCH 1, 2024

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, March 1, 2024 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD’s website for information regarding the format of the meeting, updates, and details on how to participate at: <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>.

<p>Electronic Participation Information (Instructions provided at the bottom of the agenda)</p>	<p>Join Zoom Meeting - from PC, Laptop or Phone https://scaqmd.zoom.us/j/93128605044 Meeting ID: 931 2860 5044 (applies to all) Teleconference Dial In +1 669 900 6833 or +1 253 215 8782 One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#</p> <p>Spanish Language Only Audience (telephone) Número Telefónico para la Audiencia que Habla Español Teleconference Dial In/Numero para llamar: +1 669 900 6833 Meeting ID/Identificación de la reunión: 932 0955 9643 One tap mobile: +16699006833,,93209559643</p>
<p>Public Comment Will Still Be Taken</p>	<p>Audience will be allowed to provide public comment in person and through Zoom connection or telephone. Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard.</p> <p>Phone controls for participants: The following commands can be used on your phone’s dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand</p>
<p>Questions About an Agenda Item</p>	<ul style="list-style-type: none"> ▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item. ▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.

Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

Americans with Disabilities Act and Language Accessibility

Disability and language-related accommodations can be requested to allow participation in the Governing Board meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov. Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact the Clerk of the Boards Office at (909) 396-2500 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cob@aqmd.gov.

A webcast of the meeting is available for viewing at:
<http://www.aqmd.gov/home/news-events/webcast>

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD’s authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items X through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

Item X through X – Action Item/No Fiscal Impact

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|--------|--|--------------------|
| 12257. | Approve Minutes of February 2, 2024 | Thomas/3268 |
| 12278. | Set Public Hearing April 5, 2024 to Consider Adoption of and/or Amendments to South Coast AQMD Rules and Regulations: | Nastri/3131 |
| 12394. | Determine That Proposed Amended Rule 1118 – Control of Emissions from Refinery Flares is Exempt from CEQA; and Amend Rule 1118 | Krause/2706 |

Proposed Amended Rule 1118 (PAR 1118) seeks further control and reduction of flaring and flare related emissions at refineries, hydrogen production plants, and sulfur recovery plants and establishes new requirements to monitor and record flaring data. PAR 1118 will reduce emissions from refinery flares by lowering the SO2 performance target for general service flares, establish a new NOx performance target for hydrogen production plants, and establish a throughput threshold for clean service flares. PAR 1118 will also increase mitigation fees and fulfill AB 617 CERP air quality commitment priorities. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1118 – Control of Emissions from Refinery Flares, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1118. (Reviewed: Stationary Source Committee, February 16, 2024)

12391. Determine that Proposed Amended Rule 1146.2 – Emissions of Oxides of Nitrogen from Large Water Heaters and Small Boilers and Process Heaters, Is a Later Activity Within Scope of Final Program Environmental Impact Report for 2022 AQMP Such That No New Environmental Document Will Be Required; and Amend Rule 1146.2

Krause/2706

Proposed Amended Rule 1146.2 (PAR 1146.2) proposes to require zero-emission (0 ppmv) NO_x limits for new installations of applicable large water heaters, small boilers, and process heaters based on future effective dates depending on the commercial availability of zero-emission technologies. The future effective dates will allow time for the technology to mature, with longer timelines provided for the technologies that are not widely commercially available at this time. PAR 1146.2 also proposes zero-emission limits for existing units that will reach the end of unit age after the zero-emission compliance dates, with an exemption for units installed at residential and multifamily structures. In addition, PAR 1146.2 clarifies and updates rule language, restructures the rule, and removes obsolete language. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1146.2 – Emissions of Oxides of Nitrogen from Large Water Heaters and Small Boilers and Process Heaters is a later activity within the scope of the Final Program Environmental Impact Report for the 2022 AQMP such that no new environmental document will be required; and Amending Rule 1146.2. (Reviewed: Stationary Source Committee, February 16, 2024)

12382. Amend South Coast AQMD Conflict of Interest Code and Incorporate Code, as Amended, Into South Coast AQMD Administrative Code

Gilchrist/3459

This action is to amend the South Coast AQMD Conflict of Interest Code (Code), pursuant to Government Code section 87306(a). Under the Code, individuals holding designated positions are required to disclose certain financial interests. The proposed amendments will add and delete designated positions subject to the Code's requirements. The proposed amendments will also assign Disclosure Categories to the designated positions and make minor clarifications to the Code. This action is also to incorporate the Code, as amended, into the South Coast AQMD Administrative Code. (Reviewed: Administrative Committee, February 9, 2024; Recommended for Approval)

Items X through XX – Budget/Fiscal Impact

12191. Appropriate funds, Issue Program Announcement for Combustion Freight and Marine Projects and Zero-Emission Class 8 Freight and Port Drayage Trucks, and Execute or Modify Agreements Under Statewide Volkswagen Environmental Mitigation Trust Program

Katzenstein/2219

In 2018 and 2020, the Board recognized up to \$165 million to administer and implement the Combustion Freight and Marine Projects (CFM) and Zero-Emission Class 8 Freight and Port Drayage Trucks (ZEC8) categories for the statewide Volkswagen Environmental Mitigation Trust Program (VW Program). In April 2023, CARB staff updated their Governing Board on changes to the VW Program to improve program participation by expanding eligibility, increasing maximum funding amounts, and allowing stacking with other state incentives. Further, CARB is allowing program funds to migrate between project categories. These actions are to: 1) appropriate \$144.5 million of the unliquidated VW Program funds to CFM and ZEC8 projects; 2) issue a Program Announcement (PA) for the CFM and ZEC8 project categories for approximately \$109.3 million; 3) authorize the Executive Officer to execute agreements and subsequent modifications to these agreements for eligible projects selected through this solicitation; and 4) authorize the Executive Officer to modify agreements executed under previous PAs for CFM and ZEC8 projects to add eligible equipment and allow stacking with other state incentives that do not double count NOx emission reductions. (Technology Committee, February 16, 2024; Recommended for Approval)

12379. Execute Contract to Develop and Demonstrate Megawatt Fast Charging for Battery Electric Trucks

Katzenstein/2219

Electric Power Research Institute was awarded a CEC grant to develop and demonstrate innovative megawatt fast charging systems for Class 7 and 8 battery electric trucks in Ontario and Pomona. The development and deployment of megawatt charging is needed to accelerate commercialization of battery electric zero emission technologies. This action is to authorize the Executive Officer to execute a contract with Electric Power Research Institute in an amount not to exceed \$1,500,000 from the Clean Fuels Fund (31) to co-fund the development and demonstration of innovative megawatt fast charging systems. (Reviewed: Technology Committee, February 16, 2024; Recommended for Approval)

12377. Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services **Moskowitz/3329**

South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$292,000 for AgreeYa Solutions, Inc.; \$175,000 for Prelude Systems, Inc.; \$250,000 for Sierra Cybernetics Inc.; and \$150,000 for Varsun eTechnologies Group Inc. Funding is available in Information Management's FY 2023-24 Budget. (Reviewed: Administrative Committee, February 9, 2024; Recommended for Approval)

12227. Approve Contract Modification as Approved by MSRC **McCallon**

Items XX through XX – Information Only/Receive and File

12306. Legislative, Public Affairs and Media Report **Alatorre/3122**

This report highlights the January 2024 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

12320. Hearing Board Report **Verdugo-Peralta**

This reports the actions taken by the Hearing Board during the period of January 1 through January 31, 2024. (No Committee Review)

12238. Civil Filings and Civil Penalties Report **Gilchrist/3459**

This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from December 1, 2023 through December 31, 2023. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, January 19, 2024)

12381. Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects **Krause /2706**

This report provides a listing of CEQA documents received by South Coast AQMD between January 1, 2024 and January 31, 2024, and those projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, February 16, 2024)

12332. Rule and Control Measure Forecast **Rees/2856**

This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2024. (No Committee Review)

12376. FY 2023-24 Contract Activity **Jain/2804**

This report lists the number of contracts let during the first six months of FY 2023-24, the respective dollar amounts, award type, and the authorized contract signatory for South Coast AQMD. (No Committee Review)

12373. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**

Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, February 9, 2024)

Items XX through XX -- Reports for Committees and CARB

12284.	Administrative Committee (Receive & File)	Chair: Delgado	Nastri/3131
12295.	Legislative Committee (Receive & File)	Chair: Cacciotti	Alatorre/3122
12343.	Mobile Source Committee (Receive & File)	Chair: Kracov	Rees/2856
12247.	Stationary Source Committee (Receive & File)	Chair: McCallon	Aspell/2491
12203.	Technology Committee (Receive & File)	Chair: Rodriguez	Katzenstein/2219
12215.	Mobile Source Air Pollution Reduction Review Committee (Receive & File)	Board Liaison: Hagman	Katzenstein/2219
12267.	California Air Resources Board Monthly Report (Receive & File)	Board Rep.: Kracov	Thomas/3268

XX. Items Deferred from Consent and Board Calendar

PUBLIC HEARINGS

12384. Consider Draft Coachella Valley Contingency Measure SIP Revision for 2008 8-Hour Ozone Standard Exempt from CEQA and Adopt Coachella Valley Contingency Measure SIP Revision for 2008 8-Hour Ozone Standard

Rees/2856

The Draft Coachella Valley Contingency Measure SIP Revision was developed to meet Clean Air Act requirements for contingency measures in case an area fails to meet any milestones or fails to attain an air quality standard by the attainment date. A Contingency Measure Plan addressing the 2008 ozone standard in the Coachella Valley was previously submitted to U.S. EPA as part of the 2016 AQMP. Following U.S.EPA's recent proposal to revise its guidance on contingency measures in response to multiple lawsuits, South Coast AQMD withdrew the contingency measures element of the 2016 AQMP in 2023. The proposed Plan is designed to address revised guidance from U.S. EPA. This action is to 1) Determine the Contingency Measure SIP revision is exempt from CEQA, 2) Adopt the Contingency Measure SIP revision, and 3) Direct the Executive Officer to submit the adopted Contingency Measure SIP revision to CARB for its approval and subsequent submittal to U.S. EPA for inclusion in the SIP. (Reviewed: Mobile Source Committee, February 16, 2024)

12370. Approve Annual RECLAIM Audit Report for 2022 Compliance Year

Aspell/2491

The Annual RECLAIM Audit Report for 2022 Compliance Year for the NOx and SOx RECLAIM program is prepared in accordance with Rule 2015 - Backstop Provisions. This report assesses emission reductions, availability and average annual prices of RECLAIM Trading Credits (RTCs), job impacts, compliance issues, and other measures of performance for the twenty-ninth year of this program. Recent trends in trading future year RTCs are analyzed and presented in this report. A list of facilities that did not reconcile their emissions for the 2022 Compliance Year is also included in the report. (Reviewed: Stationary Source Committee, February 16, 2024)

12378. Approve and Adopt Technology Advancement Office Clean Fuels Program 2023 Annual Report and 2024 Plan Update, Resolution and Membership Changes for Clean Fuels Advisory Group

Katzenstein/2219

Each year by March 31, South Coast AQMD must submit to the California Legislative Analyst an approved Annual Report for the past year and a Plan Update for the current calendar year for the Clean Fuels Program. These actions are to: 1) approve and adopt

the Technology Advancement Clean Fuels Program Annual Report for 2023 and 2024 Plan Update; 2) adopt the Resolution finding that proposed projects do not duplicate any past or present programs; 3) approve and adopt membership changes to the SB 98 Clean Fuels Advisory Group; and 4) receive and file membership changes to the Technology Advancement Advisory Group. (Reviewed: Technology Committee, February 16, 2024; Recommended for Approval)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE – (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

*****PUBLIC COMMENTS*****

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the “Raise Hand” at the bottom of the screen, or if participating via Dial-in/Telephone Press *9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

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| AQ-SPEC = Air Quality Sensor Performance Evaluation Center | NATTS =National Air Toxics Trends Station |
| AQIP = Air Quality Investment Program | NESHAPS = National Emission Standards for Hazardous Air Pollutants |
| AQMP = Air Quality Management Plan | NGV = Natural Gas Vehicle |
| AVR = Average Vehicle Ridership | NOx = Oxides of Nitrogen |
| BACT = Best Available Control Technology | NSPS = New Source Performance Standards |
| BARCT = Best Available Retrofit Control Technology | NSR = New Source Review |
| Cal/EPA = California Environmental Protection Agency | OEHHA = Office of Environmental Health Hazard Assessment |
| CARB = California Air Resources Board | PAMS = Photochemical Assessment Monitoring Stations |
| CEMS = Continuous Emissions Monitoring Systems | PEV = Plug-In Electric Vehicle |
| CEC = California Energy Commission | PHEV = Plug-In Hybrid Electric Vehicle |
| CEQA = California Environmental Quality Act | PM10 = Particulate Matter ≤ 10 microns |
| CE-CERT =College of Engineering-Center for Environmental Research and Technology | PM2.5 = Particulate Matter ≤ 2.5 microns |
| CNG = Compressed Natural Gas | RECLAIM=Regional Clean Air Incentives Market |
| CO = Carbon Monoxide | RFP = Request for Proposals |
| DOE = Department of Energy | RFQ = Request for Quotations |
| EV = Electric Vehicle | RFQQ=Request for Qualifications and Quotations |
| EV/BEV = Electric Vehicle/Battery Electric Vehicle | SCAG = Southern California Association of Governments |
| FY = Fiscal Year | SIP = State Implementation Plan |
| GHG = Greenhouse Gas | SOx = Oxides of Sulfur |
| HRA = Health Risk Assessment | SOON = Surplus Off-Road Opt-In for NOx |
| LEV = Low Emission Vehicle | SULEV = Super Ultra Low Emission Vehicle |
| LNG = Liquefied Natural Gas | TCM = Transportation Control Measure |
| MATES = Multiple Air Toxics Exposure Study | ULEV = Ultra Low Emission Vehicle |
| MOU = Memorandum of Understanding | U.S. EPA = United States Environmental Protection Agency |
| MSERCs = Mobile Source Emission Reduction Credits | VOC = Volatile Organic Compound |
| MSRC = Mobile Source (Air Pollution Reduction) Review Committee | ZEV = Zero Emission Vehicle |

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

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Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

For language interpretation:

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:

Click on the "Raise Hand" feature at the bottom of the screen.

This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 928-3000-3925
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 928-3000-3925
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

Agenda Item #5

Approval of Compensation for Board Member Assistant(s)/Consultant(s)

**Administrative Committee Meeting
February 9, 2024**

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on February 9, 2024 From: Board Member Gideon Kracov

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective February 1, 2024 and ending June 30, 2024

Candidate Information

Name: Ernesto Castillo

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)

Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for an Assistant.

Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below for a Consultant.

Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does /does not have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____

Proposed Scope of Duties (check one)

Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017) - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

Examples of duties are set forth in the attachment (OPTIONAL)

Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017) - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$ 4,200 per month for February 1, 2024 through June 30, 2024, up to a maximum payable during the contract period not to exceed \$21,000.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
 Assistant (employee) Consultant (employee) Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 2/2/24

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on February 9, 2024 From: Board Member Gideon Kracov

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective February 1, 2024 and ending June 30, 2024

Candidate Information

Name: Destiny Rodriguez

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)

Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for an Assistant.

Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below for a Consultant.

Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does /does not have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____

Proposed Scope of Duties (check one)

Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017) - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

Examples of duties are set forth in the attachment (OPTIONAL)

Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017) - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$ 5,177.66 per month for February 1, 2024 through June 30, 2024, up to a maximum payable during the contract period not to exceed \$25,888.30

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
 Assistant (employee) Consultant (employee) Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 2/2/24

Administrative Committee

Friday, February 9, 2024

Dr. ANISSA CESSA HEARD-JOHNSON
Deputy Executive Officer

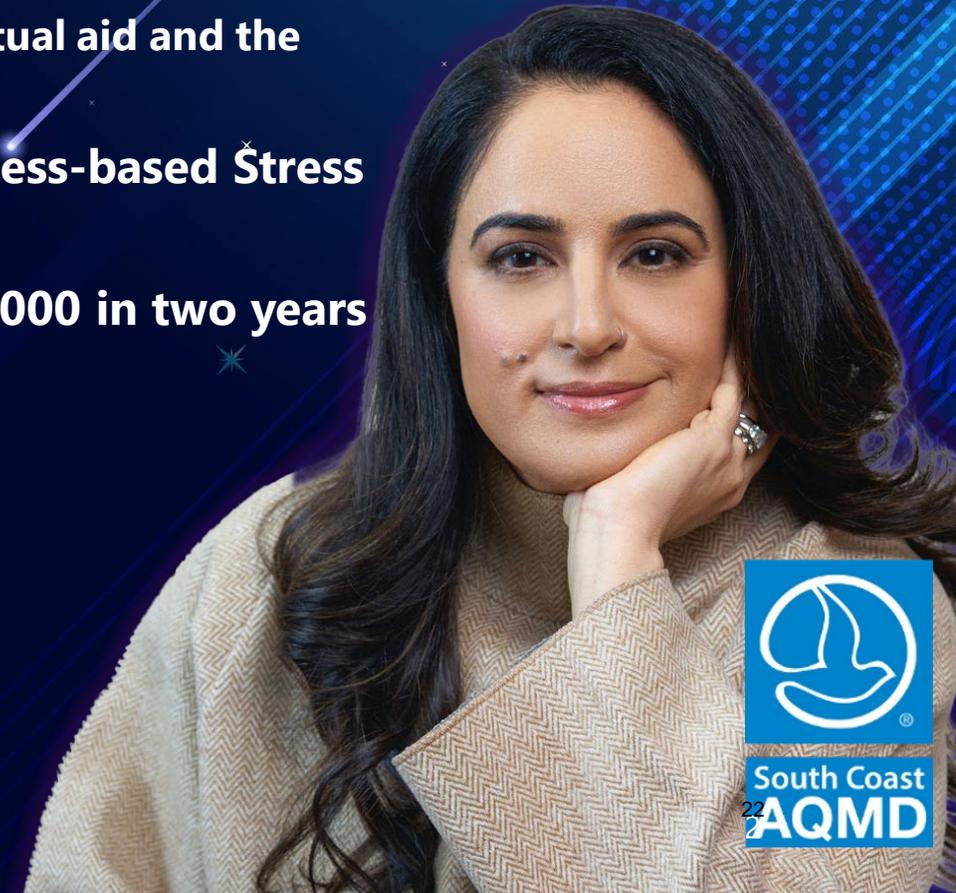
Diversity, Equity, and Inclusion with Community Air Programs



Shelly Tygielski

Mindfulness Teacher, Community Organizer, and Social Impact Producer

- **Master's Business and Public Administration from Columbia University**
 - **Currently working doctorate at Indiana University –focusing on mutual aid and the decolonization of philanthropy**
 - **Certified trauma-informed mindfulness instructor, Mindfulness-based Stress Reduction**
- **Mindfulness journey began with 12 friends and grew to over 15,000 in two years**
- **Founder of Pandemic of Love – est. 2020**
 - **Initially began to address financial needs of community**
- **CEO of Partners in Kind – est. 2022**
 - **Focuses on the art of storytelling to inspire kind acts and positivity**
- **Importance of self-care especially in role of activism/advocacy**
- **Author: *Sit Down to Rise Up* and *How We Ended Racism***



Infographics

December & January

2023

MULTICULTURAL OBSERVANCES



THANKSGIVING

THURSDAY, NOVEMBER 23RD

Many associate the "first Thanksgiving" with the harvest feast shared by English colonists (Pilgrims) of Plymouth and the Wampanoag people in 1621. However, long before Europeans set foot in the Americas, native peoples sought to ensure a good harvest with dances and rituals such as the Green Corn Dance of the Cherokee.

On December 26, 1941, President Roosevelt signed the resolution that established the fourth Thursday in November as the Federal Thanksgiving Day holiday. Today, many commemorate the holiday with family gatherings, harvest feasts, and sharing the spirit of giving thanks.

- Sources:
- <https://www.britannica.com/topic/Thanksgiving-Day>
 - <https://www.edu.gov.sg/learning/learning-history>
 - <https://www.archives.gov/legislative/features/thanksgiving>



ADVENT

SUNDAY, DECEMBER 3RD - SUNDAY, DECEMBER 24TH

Advent (from Latin *adventus*, "coming"), in the Christian church calendar, is the period of preparation for the celebration of the birth of Jesus Christ at Christmas. In Western culture, Advent begins on the Sunday nearest to November 30 (St. Andrew's Day) and is the beginning of the liturgical year. In many Eastern countries, the Nativity Fast is a similar period of penance and preparation that occurs during the 40 days before Christmas. Traditionally, children make advent calendars and wreaths as a reminder that Christmas is coming.

- Sources:
- <https://www.britannica.com/topic/Advent>



SAINT NICHOLAS DAY (THE FEAST OF SAINT NICHOLAS)

WEDNESDAY, DECEMBER 6TH

Saint Nicholas Day, or the Feast of Saint Nicholas, is a festival to honor Saint Nicholas of Myra and his reputation as a bringer of gifts and attendee of church services. Throughout European countries, children are integral parts of the celebration. In Germany and Poland, boys dress up as bishops and receive offerings for the poor. In Poland and Ukraine, children wait for St. Nicholas to put either presents, twigs or coal under their pillows. In the Netherlands, Dutch children put out shoes of hay and carrots for Saint Nicholas' horse. Other traditions include children leaving out shoes on St. Nicholas Eve for coins. Father Christmas or Santa Claus is known to derive from saint Nicholas. "Santa Claus" is itself derived in part from the Dutch "Sinterklaas".

- Sources:
- <https://www.britannica.com/topic/Saint-Nicholas-Day>



HANUKKAH

THURSDAY, DECEMBER 7TH-FRIDAY, DECEMBER 15TH

Hanukkah (Hebrew: "Dedication") also spelled Hanukkah, Chanukah, or Chanukkah (also called Feast of Dedication, Festival of Lights, or Feast of the Maccabees) is a Jewish festival that begins on Kislev 25 (usually in December, according to the Gregorian calendar) and is celebrated for eight days.

This eight-day festival commemorates the recovery of Jerusalem, and the subsequent rededication of the Second Temple at the beginning of the Maccabean revolt, against the Seleucid Empire in the 2nd century Before Common Era. A common retelling of this event says that one oil could only last for a single day but miraculously burned for eight days while the Jewish people miraculously defeated the invasion. This is often symbolized in the lighting of a menorah. The menorah holds one candle for each of the eight days as well as a ninth candle, the shamash, that is used to light the other candles. Each night, one additional candle is lit by the shamash until all eight candles are lit together on the final night of the festival.

Hanukkah is celebrated in several ways. In addition to the lighting of each day one candle of the menorah, recitation of the Prayers, reading of scripture, and singing of hymns. Additional customs of the celebration include eating treats: fried in oil (which recalls the miracle of oil, giving of gifts, and the playing of games with a four-sided top called a dreidel.

- Sources:
- <https://www.britannica.com/topic/Hanukkah>

2023

MULTICULTURAL OBSERVANCES



BODHI DAY (BOHATSU IN JAPAN)

WEDNESDAY, DECEMBER 27TH

Bodhi Day is defined as the 8th day of the 12th Moon of the year. It is described as the day Siddhartha Gautama awoke from his deep meditation (roughly 2500 years ago). Bodhi is the Pali and Sanskrit word usually translated as "enlightened" or "awakened". The great tree under which Siddhartha Gautama sat on the night of his great awakening is often referred to as the Bodhi tree.

There are two Bodhi Days each year. The first Bodhi Day is based on the lunar calendar on the date changes year to year. The second Bodhi Day, celebrated on a fixed date in much of the Western World and Japan, is December 8th. Celebrants traditionally light candles or string lights around altars and temples, signifying enlightenment. For 30 days following Bodhi Day, many Buddhists also decorate a tree with colored light—symbolizing the many paths to awakening—to commemorate the Buddha's enlightenment experience sitting beneath a tree. Eating rice and milk is also traditional at this time, as this is said to be the sustenance the Buddha received that enabled him to make his final push to enlightenment.

- Sources:
- <https://www.huffpost.com/entry/celebrating-bodhi-day-the-1st-century-b-2254389>
 - <https://dailystarnews.com/bodhi-day-awakening-day>



FIESTA DE GUADALUPE

TUESDAY, DECEMBER 12TH

The Fiesta de Guadalupe celebrates an appearance of the patron saint of Mexico, the Virgin Mary, to Juan Diego on November 30 (St. Andrew's Day) and is the beginning of the building of Mexico's most sacred religious site, the Basilica of Our Lady of Guadalupe.

Despite being an important religious feast day, the Fiesta de Guadalupe is also a festive and joyful holiday. In addition to church attendance, citizens will celebrate with fireworks, parades, and concerts. These activities are considered a sign of respect and thanks to the Virgin of Guadalupe, who observers of the holiday believe protected them all year. Food is also a very important part of Mexico's Día de la Virgen Guadalupe. Bunuelos, thin layers of buttery pastry topped with honey, are commonly eaten by visitors.

- Sources:
- <https://www.britannica.com/topic/Our-Lady-of-Guadalupe-patron-saint-of-Mexico>
 - <https://www.4mat.com.au/mexico/cultura/hoy-la-fiesta-de-la-virgen-de-guadalupe-2791776.html>



SAINT LUCIA DAY

WEDNESDAY, DECEMBER 13TH

St. Lucia's Day, or Festival of Lights, is celebrated in Sweden, Norway, and Finland in honor of Saint Lucia (Luce). One of the earliest martyrs, St. Lucia was killed in 304 at the Campus Martii because of her refusal to renounce her religious beliefs. In Scandinavian countries, each town selects St. Lucia who leads a procession of children dressed in white. They sing traditional songs; girls wear lighted wreaths on their heads, and boys dress in military uniforms. The festival marks the beginning of the Christmas season in Scandinavia and is meant to bring hope and light during darkest of the winter season.

- Sources:
- <https://www.britannica.com/topic/Saint-Lucia-Day>

- Image:
- <https://www.gettyimages.com/detail/stock-photo/saint-lucia-day-2021/11210121>

2023

MULTICULTURAL OBSERVANCES



SOYAL HOPÍ WINTER SOLSTICE CEREMONY

THURSDAY, DECEMBER 21ST

Soyal is the winter Solstice ceremony of the Zuni and Hopi peoples held December 21, the shortest day of the year. Participants ceremonially sing and dance back to the Sing Shaman, mark the beginning of another cycle of the "Year of the Deer" and seek out purification.

The Soyal ceremony is presided by gifts of feathers bound with cotton or other fibers which are exchanged among members of the tribe. Many prayer sticks are made prior to the Soyal ceremony, to bless all the community. Prayer sticks, bringing the gifts of feathers, are sacred and are used to decorate the space where people dance, pray, and offerings to the gods, and they must. The celebrants also perform an elaborate dance which mimics the struggle between darkness and light, with the sun god ultimately prevailing. Participants embrace the struggle.

The sacred underground kiva chambers are usually opened to mark the beginning of the Kachina season. In addition to performing specific ceremonies on Soyal, many Hopi also exchange gifts and well wishes.

- Sources:
- <https://www.american.org/soyal-ceremony-a-celebration-of-life/>

- Image:
- <https://www.bonjour.com/soyal-ceremony-to-celebrate-the-winter-solstice-in-the-usa-691481>

- Image:

Winter Multicultural Displays (December)



Fabulous Female Friday

South Coast AQMD

Diversity, Equity, and Inclusion



Self-Care and Wellness Edition

FABULOUS FEMALE FRIDAYS

This month we welcome the new year with women who have become leaders in the self-care/wellness space.

- This program sought to introduce new perspectives, ideas, and mindfulness techniques.
- Strategy: use of a variety of mindfulness demonstrations from wellness leaders.
- DEI Team: the mindfulness activities allowed one to reflect, gain centeredness, and experience a range of positive emotions

Staff feedback from November and January programs:

- “(I learned) about Native women and their contributions to their heritage and society. It was awesome!”
- “I learned the importance of prioritizing self care and self love”
- “Everyone can learn something from self care”

Young Leader's Advisory Council (YLAC)

**First 2024 YLAC Meeting is scheduled for:
Wednesday, February 21st at 12:30 – 2:30 pm in CC8**

• Los Angeles County Members

- Gabriela Ballesteros
- Emanuel De Jesús Cruz
- Mai Nguyen Do
- Aditi Gajurel
- Matthew Patara Hui
- Yifan Li
- Vanessa Melesio
- Michael Lyle Schumer
- Hayato Joshua Shigeta
- Linh Tran
- Celina Vargas

• Orange County Members

- Marc Anthony Flores

• Riverside County Members

- M. Andres Coronel
- Ryan Drover
- Norah Kyassa
- Ciara Christina Thrower

• San Bernardino County Members

- Roxana Marina Barrera (Alternate)
- Yolanda Aguilar Candelario
- Angel Delgado Lira
- Joshua Scheel

Employee Resource Groups (ERG)

January Updates

Meeting Updates

- HALOS and PERG hosted their winter meet & greet
- BEROC planning hosting meet & greet for African American Heritage Month
- PERG preliminary planning to host in-meeting for Nowruz and Sizdah Bedar



Allies and Advocates

Asian and Pacific Islander+

Black Employees Resource of Change

Hispanic and Latinx Organization for Success

Lesbian, Gay, Bisexual, Queer/Questioning, Intersex & Asexual+

Persian

Veterans and Active Duty Military Family

Critical Community Conversations for Purposeful Outreach (C3PO) – San Bernardino, MUSCOY



CSC Collaborations

- Angie Balderas (CSC Co-Host)
- Jason Martinez (ChiCCCAA)
- Mary Valdemar (SBVC)
- Valerie Dobesh (San Bernardino Resident)
- Jane Ruble (Muscoy Resident)

C3PO Community Stops

- San Bernardino Valley College: Air sensors on campus
- Driving Tour: West 5th Street / Historic Route 66; concrete batch plants, rail yards, mining operations, and No Idling signs.
- Muscoy Library / Baker Family Learning Center



Any Questions?



FY 2023-24 2nd Quarter Budget vs. Actual (Unaudited)

Administrative Committee February 9, 2024

General Fund Overview

- FY 2023-24 2nd Quarter Budget vs. Actual (unaudited)
- Revenues
- Expenditures
- Use of Fund Balance
- Updated General Fund Five Year Projection

General Fund Budget Summary

	Fiscal Year 2023-24		
(\$ in millions)	Adopted Budget	Amended Budget	FY 2023-24 Q2 Actuals (unaudited)
Revenues/Transfers In	\$196.3	\$199.3	\$109.3
Expenditures/Transfers Out	\$196.3	\$200.5	\$90.0

Revenue Comparison

FY 2023-24 2nd Quarter Budget vs. Actual & FY 2022-23 2nd Quarter

Revenue Type (\$ in millions)	Fiscal Year 2023-24 Q2			Fiscal Year 2022-23 Q2	
	Amended Budget	Actuals (unaudited)	Actual % of Budget	Actuals	Actual % of Budget
Emissions Fees	\$ 20.5	\$10.1	49%	\$10.0	47%
Annual Operating Fees	76.5	57.4	75%	53.8	78%
Permit Fees	19.1	9.3	49%	9.1	53%
Mobile Sources/Transportation	33.5	7.8	23%	9.0	27%
Other*	44.6	17.6	39%	17.2	39%
Area Sources	2.3	0.1	4%	0.0	0%
Transfers In	<u>2.8</u>	<u>7.0</u>	250%	<u>2.7</u>	61%
Total	<u>\$199.3</u>	<u>\$109.3</u>	55%	<u>\$101.8</u>	53%

*Includes revenues from Federal & State Grants, State Subvention, Penalties/Settlements, "Hot Spots", Interest, PERP, Hearing Board, Source Test/Lab Analysis, Leases, Subscriptions, and Misc.

Expenditure Comparison

FY 2023-24 2nd Quarter Budget vs. Actual & FY 2022-23 2nd Quarter

Major Object (\$ in millions)	Fiscal Year 2023-24 Q2			Fiscal Year 2022-23 Q2	
	Amended Budget	Actuals (unaudited)	Actuals % of Budget	Actuals	Actuals % of Budget
Salaries & Benefits	\$160.5	\$66.8	42%	\$62.8	39%
Services & Supplies	30.8	15.7	51%	14.5	49%
Capital Equipment	3.1	1.4	45%	1.2	35%
Debt Service	4.1	4.1	100%	4.1	100%
Transfers Out	<u>2.0</u>	<u>2.0</u>	100%	<u>2.8</u>	100%
Total	<u>\$200.5</u>	<u>\$90.0</u>	45%	<u>\$85.4</u>	43%

Board Approved Use of Fund Balance

FY 2023-24 2nd Quarter

Board Letter Approval	Use	Amount
9/1/2023, #10	Rule 1180 Activities	500,000
9/1/2023, #12	Permitting Enhancement Program	400,000
9/1/23, #15	Outside Legal Counsel	300,000
Total:		<u>\$1,200,000</u>

FY 2023-24 Unaudited and Five-Year Projection

(\$ in millions)	FY 22-23 Unaudited	FY 23-24 Proposed	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Authorized Staffing	1,005	1,010	1,010	1,010	1,010	1,010
Vacancy Rate	11%	11%	13%	13%	13%	13%
Funded Staffing	894	899	879	879	879	879
Revenues **	\$191.0	\$199.2	\$203.9	\$207.8	\$210.2	\$210.9
Program Costs*	\$186.3	\$203.5	\$207.5	\$216.3	\$221.6	\$224.8
Changes in Fund Balance	\$4.7	\$(4.3)	\$(3.6)	\$(8.5)	\$(11.4)	\$(13.9)
Unreserved Fund Balance (at Year-End)	\$87.1	\$82.8	\$79.2	\$70.7	\$59.3	\$45.4
% of Revenue	46%	42%	39%	34%	28%	22%
** CPI projections include the following: FY 24/25 – 5.3% & 2.0% on Annual Operating & Permit Fees; FY 25/26 - 3.6%; FY 26/27 – 3.2% & FY 27/28 – 3.1% * Labor cost increases approved by the Board on January 5, 2024 have been projected in the 5-Year program cost.						

Questions?

BOARD MEETING DATE: March 1, 2024

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, February 9, 2024, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Natri
Executive Officer

RMM:XC:DD:HL:dc

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
 March 1, 2024 Board Meeting
 Status Report on Ongoing and Upcoming Projects for
 Information Management

AQ-SPEC Cloud Platform Phase 2	
Brief description	Integrate separate data systems into the AQ-SPEC cloud-based platform to manage data and build interactive data visualizations and data dashboards for web-based viewing
Estimated project cost	\$313,350
Overall project status	In Progress
Est. date of completion	5/31/24
Percentage complete	45%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress

PeopleSoft Electronic Requisition	
Brief description:	This will allow submittal of requisitions online, tracking multiple levels of approval, electronic archival, pre-encumbrance of budget, and streamlined workflow
Estimated project cost	\$75,800
Overall project status	In Progress
Est. date of completion	3/8/24
Percentage complete	95%
LAST 30 days	<ul style="list-style-type: none"> Training and Integrated User Testing for DEI, Legal
NEXT 30 days	<ul style="list-style-type: none"> Training and Integrated User Testing for DEI, Legal

Warehouse Indirect Source Rule Online Reporting Portal Phase 4	
Brief description:	Development of online reporting portal for Rule 2305 –Warehouse Indirect Source
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	3/15/24
Percentage complete	75%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress

Online Application Filing	
Brief description	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff
Estimated project cost	\$525,000
Overall project status	In Progress
Est. date of completion	04/16/24
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms). User Acceptance Testing of next set of Rule 222 forms.
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms

Agenda Tracking System	
Brief description	Develop new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	05/31/24
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing

Source Test Tracking System (STTS)	
Brief description	Online STTS will keep track of timelines and quantify the number of test protocols and reports received. The system will provide an external online portal to submit source testing protocols and reports, track the review process, and provide integration to all other business units. It will also provide an external dashboard to review the status of a submittal
Estimated project cost	\$250,000
Overall project status	In Progress
Est. date of completion	2/20/24
Percentage complete	95%
LAST 30 days	<ul style="list-style-type: none"> Working on going live
NEXT 30 days	<ul style="list-style-type: none"> Working on going live

Compliance System	
Brief description	Develop new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations and operations dashboard.
Estimated project cost	\$450,000
Overall project status	In Progress
Est. date of completion	9/24/24
Percentage complete	30%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress

Website Upgrade	
Brief description	Upgrade the Website Content Management System to latest version
Estimated project cost	\$100,000
Overall project status	In Progress
Est. date of completion	3/27/24
Percentage complete	95%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training

Prequalify Vendor List for PCs, Network Hardware, etc.	
Brief description	Establish list of prequalified vendors to provide computer, network, and printer hardware and software, and to purchase desktop computer hardware upgrades
Estimated project cost	\$300,000
Overall project status	In Progress
Est. date of completion	2/2/2024
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> Vendors List Approved on February 2, 2024
NEXT 30 days	<ul style="list-style-type: none">

Renewal of HP Server Maintenance & Support	
Brief description	Purchase of maintenance and support services for servers and storage device
Estimated project cost	\$175,000
Overall project status	In Progress
Est. date of completion	4/30/2024
Percentage complete	0%
LAST 30 days	
NEXT 30 days	<ul style="list-style-type: none"> Request Board approval for HP server maintenance and support April 5, 2024 Execute purchases April 30, 2024

Renewal of OnBase Software Support	
Brief description	Authorize the sole source purchase of OnBase software subscription and support for one year
Estimated project cost	\$175,000
Overall project status	In Progress
Est. date of completion	7/30/2024
Percentage complete	0%
LAST 30 days	
NEXT 30 days	<ul style="list-style-type: none"> Request Board Approval June 7, 2024 Execute purchase July 30, 2024

Projects that have been completed within the last 12 months are shown below

COMPLETED PROJECTS

PROJECT	DATE COMPLETED
WAIRE Program Online Portal (ISR) - Enhancement for Reporting Year 2024	December 28, 2023
Annual Emissions Reporting 2024	December 28, 2023
PeopleSoft HCM (Human Capital Management) Upgrade	October 24, 2023
Carl Moyer Program GMS	October 4, 2023
Legal Office System – Phase 2	August 31, 2023
Oracle PeopleSoft Software Support	August 31, 2023
PeopleSoft E-Requisition deployment for IM Division	August 22, 2023
Renewal of OnBase Software Support	July 31, 2023
Air Quality Advisory Enhancement	June 30, 2023
WAIRE Program Online Portal – Initial Site Information Report Enhancement	May 26, 2023
Renewal of HP Server Maintenance & Support	April 30, 2023
Purchase of Server and Storage Upgrades	April 30, 2023

BOARD MEETING DATE: March 1, 2024

AGENDA NO.

PROPOSAL: Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$292,000 for AgreeYa Solutions, Inc., \$175,000 for Prelude Systems Inc., \$250,000 for Sierra Cybernetics, Inc., and \$150,000 for Varsun eTechnologies Group, Inc. Funding is available in Information Management's FY 2023-24 Budget.

COMMITTEE: Administrative, February 9, 2024; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amounts of \$292,000 to AgreeYa Solutions, Inc.; \$175,000 to Prelude Systems, Inc.; \$250,000 to Sierra Cybernetics Inc.; and \$150,000 to Varsun eTechnologies Group, Inc. from Information Management's FY 2023-2024 Budget for the specific task orders listed in the Attachment.

Wayne Natri
Executive Officer

RMM:XC:jg

Background

In April 2021, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year with the option to renew for two one-year periods.

Systems development and maintenance efforts are currently needed (see Attachment) to enhance system functionality and to provide staff with additional automation for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contracts.

Proposal

Staff proposes to amend the contracts to add \$292,000 to AgreeYa Solutions, \$175,000 to Prelude Systems, \$250,000 to Sierra Cybernetics and \$150,000 to Varsun eTechnologies for the specific task orders listed in the Attachment.

Resource Impacts

Sufficient funding is available in Information Management’s FY 2023-24 Budget.

Attachment

Task Order Summary

ATTACHMENT

Task Order Summary

Section A – Funding Totals for each Systems Development Contract

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
AgreeYa Solutions	\$1,480,500	\$292,000	\$1,772,500
Prelude Systems	\$943,100	\$175,000	\$1,118,100
Sierra Cybernetics	\$1,199,300	\$250,000	\$1,449,300
Varsun eTechnologies	\$2,237,900	\$150,000	\$2,387,900
TOTAL	\$5,860,800	\$867,000	\$6,727,800

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
Mobile Enhancement	Enhance South Coast AQMD Mobile App	\$90,000	AgreeYa
System Maintenance	System Maintenance and Support for WAIREPOP and Website	\$202,000	AgreeYa
Permit System Migration	Migration of CLASS Permit to web-based application	\$175,000	Prelude
Permit System Migration	Migration of CLASS Permit to web-based application	\$175,000	Sierra
System Maintenance	System Maintenance and Support for web applications	\$75,000	Sierra
Hearing Board Migration	Migration of Hearing Board/Variance Tracking System	\$150,000	Varsun
TOTAL		\$867,000	

BOARD MEETING DATE: March 1, 2024

AGENDA NO.

PROPOSAL: Amend South Coast AQMD Conflict of Interest Code and Incorporate Code, as Amended, into South Coast AQMD Administrative Code

SYNOPSIS: This action is to amend the South Coast AQMD Conflict of Interest Code (Code), pursuant to Government Code Section 87306(a). Under the Code, individuals holding designated positions are required to disclose certain financial interests. The proposed amendments will add and delete designated positions subject to the Code's requirements. The proposed amendments will also assign Disclosure Categories to the designated positions and make minor clarifications to the Code. This action is also to incorporate the Code, as amended, into the South Coast AQMD Administrative Code.

COMMITTEE: Administrative Committee, February 9, 2024, Reviewed

RECOMMENDED ACTIONS:

1. Approve amendments to the South Coast AQMD Conflict of Interest Code (Code) as reflected in the Attachments; and
2. Incorporate the South Coast AQMD Conflict of Interest Code, as amended, into the South Coast AQMD Administrative Code as new Section 42.

Wayne Natri
Executive Officer

BTG:SH: II

Background

The Political Reform Act, Government Code Sections 8100, et. seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Board has adopted a Conflict of Interest Code that governs South Coast AQMD officials and employees. Individuals holding specified positions are required to disclose

certain investments, income, interests in real property, business entities and business positions, and may have to disqualify themselves from making or participating in governmental decisions affecting those interests.

Proposal

South Coast AQMD’s Code is periodically updated pursuant to California Government Code Section 87306(a). The proposed amendments will change the enumeration of South Coast AQMD positions required to file economic disclosure statements by adding the following classifications as persons who must file Statements of Economic Interest under the Code: General Counsel, Health Effects of Air Pollution Foundation Directors, Information Technology Manager, Monitoring Operations Manager and Source Testing Manager. In addition, deleted or unfunded classifications are proposed to be removed as designated positions in the Code, as set out in Attachment B. Revisions and updates to classification titles have also been incorporated.

As requested by the Fair Political Practices Commission (FPPC), the proposed amendments will also include a notice that all South Coast AQMD Governing Board Members and the South Coast AQMD Executive Officer must file their Form 700-Statement of Economic Interests electronically with the FPPC. The proposed amendments also make minor clarifications to the Code itself, including numerical designations for Disclosure Categories, and other amendments for purposes of clarity, efficiency, and ease of reference.

FPPC regulations require that individuals whose positions will be subject to its requirement be afforded a 45-day written comment period and the option of a public hearing. A 45-day notice was provided to give interested individuals the opportunity to provide written comments on the proposed amendments to the Code, and to request a public hearing on the matter. No public comments were received and no public hearing was requested. The FPPC has approved the proposed changes.

Under this proposal, the Code, as amended, would be incorporated into South Coast AQMD’s Administrative Code as new Section 42.

Resource Impacts

No resource impacts will result from this proposal.

Attachments

- A. Proposed Amended Conflict of Interest Code (PDF)
- B. Proposed Amended Conflict of Interest Code (Strike-Out)
- C. Resolution

**SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et. seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions, and establishing disclosure categories, shall constitute the conflict-of-interest code of the South Coast Air Quality Management District (**SCAQMD**).

Board Members and Executive Officer must file their statements of economic interests electronically with the **Fair Political Practices Commission**. All other individuals holding designated positions must file their statements with SCAQMD. All statements shall be made available for public inspection and reproduction upon request. (Gov. Code Section 81008.)

APPENDIX “A”
DESIGNATED POSITIONS

<u>Position</u>	Reportable Economic Interest Category Number (See Appendix “B”)
Air Quality Analysis & Compliance Supervisor	1, 2
Atmospheric Measurements Manager	1, 2
Board Member Assistant	1-7
Board Member Consultant	1-7
Building Services Manager	1
Business Services Manager	1
Clean Fuels Officer	1, 2, 6
Clerk of the Board	1, 2
Community Relations Manager	1, 2
Controller	1-4, 6, 7
Deputy District Counsel I	1-7
Deputy District Counsel II	1-7
Designated Deputy	1-7
Designated Deputy – Legal	1-7
Executive Officer	1-7
Financial Services Manager	1-4, 6, 7
General Counsel	1-7
Health Effects of Air Pollution Foundation Directors	6
Human Resources Manager	1
Information Technology Manager	1-7
Investigator I/II	2
Mobile Source Air Pollution Reduction Review Committee Member	1, 2, 6
Mobile Source Air Pollution Reduction Review Committee Member Alternate	1, 2, 6
Monitoring Operations Manager	1-7
Planning & Rules Manager	1-7
Principal Air Quality Chemist	1, 2
Principal Deputy District Counsel	1-7
Procurement Manager	1-4, 6, 7
Program Supervisor	1-7

<u>Position</u>	Reportable Economic Interest Category Number (See Appendix “B”)
Public Affairs Manager	1, 2, 6
Public Benefits Programs Oversight Committee Member	6
Purchasing Assistant	1
Purchasing Supervisor	1
Quality Assurance Manager	1, 2
Risk Manager	1
South Coast AQMD Board Member	1-7
South Coast AQMD Hearing Board Member	1-7
South Coast AQMD Hearing Board Member Alternate	1-7
Senior Air Quality Engineer	2
Senior Air Quality Engineering Manager	1, 2
Senior Deputy District Counsel	1-7
Senior Enforcement Manager	1, 2
Senior Public Affairs Manager	1, 2, 6
Senior Public Affairs Specialist	1, 2, 6
Senior Staff Specialist	1-7
Source Testing Manager	2, 3, 7
Staff Specialist	1, 2, 6
Supervising Air Quality Engineer	1, 2
Supervising Investigator	2
Technical Advisory Committee of the Mobile Source Air Pollution Reduction Review Committee	1, 2, 6
Technical Advisory Committee of the Mobile Source Air Pollution Reduction Review Committee Alternate	1, 2, 6
Technology Implementation Manager	1, 2, 6
Consultants/New Positions	*

*Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Officer may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

APPENDIX “B”

Disclosure Categories

1. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment to the South Coast AQMD .
2. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources (including business entities, governmental entities, and non-profits) for which the agency has oversight authority. Sources include those subject to South Coast AQMD rules, regulation, permits, fines or citations.
3. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that engage in the acquisition, appraisal, disposal, or development of real property within the South Coast AQMD .
4. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that regularly engage in the preparation of environmental impact statements or reports for projects within the South Coast AQMD .
5. Interests in real property located within the jurisdiction of the South Coast AQMD or within one mile of the boundaries of the jurisdiction of the South Coast AQMD .
6. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that apply for or receive financial or technical assistance, including grants, from the South Coast AQMD .
7. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that have a claim for money or damages pending or have filed such a claim within the last two years.

This is the last page of the conflict of interest code for the



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the
was approved on

This code will become effective on

Sukhi K. Brar

Assistant Chief Counsel

Fair Political Practices Commission

**SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
CONFLICT OF INTEREST CODE**

The Political Reform Act, (Government Code Sections 81000, et. seq.), requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation, (2 California Code of Regulations, Section 18730), ~~that which~~ contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. ~~After public notice and hearing, the standard code and which~~ may be amended by the Fair Political Practices Commission to conform to amendments ~~into~~ the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, ~~along with Appendices "A" and "B" in which officials and employees are designated and disclosure categories are set forth,~~ are hereby incorporated by reference. This regulation and the attached Appendices, designating positions, and establishing disclosure categories, shall constitute the conflict-of-interest code of the South Coast Air Quality Management District (SCAQMD).

~~Designated employees and officials shall file their statements of economic interest with the South Coast Air Quality Management District. Upon receipt of the statements of the SCAQMD Governing Board Members and Executive Officer, SCAQMD shall make and retain copies and forward the originals to the Fair Political Practices Commission. Statements for all designated employees shall be retained with the SCAQMD. Board Members and Executive Officer must file their statements of economic interests electronically with the Fair Political Practices Commission. All other individuals holding designated positions must file their statements with SCAQMD.~~ All statements shall be made available for public inspection and reproduction upon request. (Gov. Code Section 81008.)

APPENDIX “A”
DESIGNATED POSITIONS

<u>Position</u>	Reportable Economic Interest Category Number (See Appendix “B”)
Air Quality Analysis & Compliance Supervisor	1, 2
Atmospheric Measurements Manager	1, 2
Board Member Assistant	1-7
Board Member Consultant	1-7
Brain & Lung Tumor and Air Pollution Foundation Directors	6
Building Services Maintenance Manager	1
Business Services Manager	1
Clean Fuels Officer	1, 2, 6
Clerk of the Board	1, 2
Community Relations Manager	1, 2
Controller	1-4, 6, 7
Deputy District Counsel I	1-7
Deputy District Counsel II	1-7
Designated Deputy	1-7
Designated Deputy – Legal	1-7
Executive Officer	1-7
Financial Services Manager	1-4, 6, 7
General Counsel	1-7
Health Effects of Air Pollution Foundation Directors	6
Health Effects Officer	1-4, 6, 7
Human Resources Manager	1
Information Technology Manager	1-7
Investigator <u>I/II</u>	2
Investigations Manager	1-7
Mobile Source Air Pollution Reduction Review Committee Member	1, 2, 6
Mobile Source Air Pollution Reduction Review Committee Member Alternate	1, 2, 6
Monitoring Operations Manager	1-7
Planning & Rules Manager	1-7
Principal Air Quality Chemist	1, 2
Principal Deputy District Counsel	1-7
Procurement Manager	1-4, 6, 7
Program Supervisor	1-7

<u>Position</u>	Reportable Economic Interest Category Number (See Appendix "B")
Public Affairs Manager	1, 2, 6
Public Benefits Programs Oversight Committee Member	6
Purchasing Assistant	1
Purchasing Supervisor	1
Quality Assurance Manager	1, 2
Risk Manager	1
South Coast AQMD Board Member	1-7
South Coast AQMD Hearing Board Member	1-7
South Coast AQMD Hearing Board Member Alternate	1-7
Senior Air Quality Engineer	2
Senior Air Quality Engineering Manager	1, 2
Senior Deputy District Counsel	1-7
Senior Enforcement Manager	1, 2
Senior Public Affairs Manager	1, 2, 6
Senior Public Affairs Information Specialist	_____
_____	1, 2, 6
Senior Staff Specialist	1-7
Source Testing Manager	2, 3, 7
Staff Specialist	1, 2, 6
Supervising Air Quality Engineer	1, 2
Supervising Investigator	2
Systems & Programming Manager	1, 2
Technical Advisory Committee of the Mobile Source Air Pollution Reduction Review Committee	1, 2, 6
Technical Advisory Committee of the Mobile Source Air Pollution Reduction Review Committee Alternate	1, 2, 6
Technology Implementation Manager	1, 2, 6
Consultants/New Positions	*

*Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Officer may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and, based upon

that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

APPENDIX “B”

Disclosure Categories

1. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment to the [South Coast AQMD District](#).
2. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources (including business entities, governmental entities, and non-profits) for which the agency has oversight authority. Sources include those subject to [South Coast AQMD District](#) rules, regulation, permits, fines or citations.
3. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that engage in the acquisition, appraisal, disposal, or development of real property within the [South Coast AQMD District](#).
4. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that regularly engage in the preparation of environmental impact statements or reports for projects within the [South Coast AQMD District](#).
5. Interests in real property located within the jurisdiction of the [South Coast AQMD District](#) or within one mile of the boundaries of the jurisdiction of the [South Coast AQMD District](#).
6. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that apply for or receive financial or technical assistance, including grants, from the [South Coast AQMD District](#).
7. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that have a claim for money or damages pending or have filed such a claim within the last two years.

ATTACHMENT C

RESOLUTION NO. 24 - ____

A Resolution of the South Coast Air Quality Management District Board amending the South Coast AQMD Conflict of Interest Code (Code) and incorporating the Code into the South Coast AQMD Administrative Code.

WHEREAS, the Political Reform Act, Government Code Sections 8100, et. seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes.

WHEREAS, the South Coast AQMD Board has adopted a Conflict of Interest Code that governs South Coast AQMD officials and employees.

WHEREAS, the South Coast AQMD Board finds that it is appropriate to amend the Code to add and delete designated positions subject to the Code’s requirements and make minor clarifications to the Code.

WHEREAS, a 45-day notice was provided to give affected individuals the opportunity to provide written comments on the proposed amendments to the Code, and to request a public hearing on the matter.

NOW, THEREFORE BE IT RESOLVED the South Coast AQMD Board hereby amends the Conflict of Interest Code, and incorporates it to the Board letter as new Section 42 of the Administrative Code, as set forth in Attachment A of the Board letter.

DATE: _____

CLERK OF THE BOARDS