



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

HYBRID ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti, Committee Vice Chair
Mayor Pro Tem Larry McCallon
Supervisor V. Manuel Perez

April 11, 2025 ♦ 10:00 a.m.

TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado
944 South Greenwood Ave.
Montebello, CA 90640

Office of Supervisor V. Manuel Perez
78015 Main Street, Ste. 205
La Quinta, CA 92253

A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m. on Friday, April 11, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop

<https://scaqmd.zoom.us/j/93760468442>

Zoom Webinar ID: 937 6046 8442 (applies to all)

Teleconference Dial In

+1 669 900 6833

One tap mobile

+16699006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 8:

1. Board Members' Concerns (***No Motion Required***)
Any member of the Governing Board, on their own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.
Chair Vanessa Delgado
2. Chair's Report of Approved Travel (***No Motion Required***)
Chair Delgado
3. Report of Approved Out-of-Country Travel (***No Motion Required***)
Wayne Nastri
Executive Officer
4. Review May 2, 2025 Governing Board Agenda
Wayne Nastri pgs. 6-17
5. Approval of Compensation for Board Member Assistant(s)/
Consultant(s) (Any material, if submitted, will be distributed at the
meeting.) (***Motion Requested if Proposal Made***)
Chair Delgado pgs. 18-30
6. Update on South Coast AQMD's Internal Engagement Activities
(***No Motion Required***)
*Staff will provide an update on current and future efforts for our
internal community engagement activities.*
Anissa Heard-Johnson, PhD
Deputy Executive Officer
Community Engagement and
Air Programs pgs. 31-39
7. Status Report on Major Ongoing and Upcoming Projects for
Information Management (***No Motion Required***)
*Information Management is responsible for data systems
management services in support of all South Coast AQMD
operations. This action is to provide the monthly status report on
major automation contracts and planned projects.*
Ron Moskowitz
Chief Information Officer,
Information Management
pgs. 40-47
8. Report on South Coast AQMD Vacancies, and Recruitment and
Retention Efforts for 2024 (***No Motion Required***)
*Assembly Bill ("AB") 2561 (Gov. Code § 3502.3.), effective January
1, 2025, requires public agencies to hold a public hearing, at least
once per fiscal year, to present information about agency vacancies
and recruitment and retention efforts. This item is to hold a public
hearing to present information on the status of South Coast AQMD's
vacancies and recruitment and retention efforts for calendar year
2024.*
John Olvera pgs. 48-50
Deputy Executive Officer,
Administrative & Human
Resources

ACTION ITEMS – Items 9 through 13:

- | | | | |
|-----|--|--|------------|
| 9. | <p>Authorize Purchase of OnBase Software Support
(No Motion Required)
<i>South Coast AQMD uses OnBase software for its electronic document management system to manage critical documents and to support the Record Retention Policy. Software subscription and support for OnBase expires on July 31, 2025. This action is to obtain approval for sole source purchase and renewal of OnBase software subscription and support for one year from Information Management's FY 2025-26 Budget. Funds for this purchase (\$185,000) are conditional on approval of the Proposed FY 2025-26 Budget.</i></p> | Ron Moskowitz | pgs. 51-52 |
| 10. | <p>Authorize Purchase of Virtual Meeting Software Support
(No Motion Required)
<i>South Coast AQMD uses Zoom services to hold virtual and hybrid meetings. The current subscription and support are set to expire on June 8, 2025. This action is to obtain approval for the sole source purchase of Zoom subscription and support for one year from Information Management's FY 2024-25 Budget, in an amount not to exceed \$130,000. Funds for this purchase are included in Information Management's FY 2024-25 Budget.</i></p> | Ron Moskowitz | pgs. 53-54 |
| 11. | <p>Amend Contract to Provide Short- and Long-Term Systems Development, Maintenance and Support Services
(No Motion Required)
<i>South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$205,000 for AgreeYa Solutions, \$230,000 for Prelude Systems, \$78,000 for Sierra Cybernetics, and \$480,000 for Varsun eTechnologies. Funding is available in Information Management's FY 2024-25 Budget.</i></p> | Ron Moskowitz | pgs. 55-57 |
| 12. | <p>Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2025-26 (Motion Requested)
<i>The Board Member Assistant and Board Member Consultant compensation is proposed to be amended to adjust the compensation level South Coast AQMD may make per Board Member, per fiscal year, based on the Board approved assignment-of-points methodology. The points are calculated based on the level of complexity, number of meetings and role.</i></p> | Sujata Jain
Chief Financial Officer,
Finance | pgs. 58-60 |
| 13. | <p>Transfer Funds Between Major Objects and Execute Purchase Orders for AQ-SPEC Program (Motion Requested)
<i>The AQ-SPEC Program performs systematic technical evaluations of currently available air monitoring sensors using both field and</i></p> | Jason Low, PhD
Deputy Executive Officer,
Monitoring & Analysis | pgs. 61-63 |

laboratory-based testing and communicates the results to the public. AQ-SPEC funds are included as part of Monitoring and Analysis' FY 2024-25 adopted budget. Based on an assessment of the priorities and resources of this program, there is a need to reallocate funds for enhancing VOC sensor testing capabilities. This action is to transfer up to \$60,000 between Major Objects and issue purchase orders for air monitoring equipment.

WRITTEN REPORTS:

14. Annual Report for the Young Leaders Advisory Council
(No Motion Required)
Attached for information only is the 2024 annual report for the Young Leaders Advisory Council.
Anissa-Heard Johnson, PhD
pgs. 64-67
15. Letter from the Local Government and Small Business Assistance Advisory Group to the Governing Board **(No Motion Required)**
Attached is a letter from the Local Government and Small Business Assistance Advisory Group on Proposed Amended Rules 1111 and 1121. Staff will forward to the Governing Board for information. The Administrative Committee will not take a position for or against the rules.
Lisa Tanaka pgs. 68-69
Deputy Executive Officer,
Legislative, Public Affairs &
Media

OTHER MATTERS:

16. Other Business
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)
Chair Delgado
17. Public Comment
At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes.
18. **Next Meeting Date:** Friday, May 9, 2025 at 10:00 a.m.

ADJOURNMENT

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result

in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to cbustillos@aqmd.gov.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to cbustillos@aqmd.gov.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the **“Raise Hand”** button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.



South Coast Air Quality Management District



21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

4/5/25 – 10:15 a.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING MAY 2, 2025

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, May 2, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California 91765 and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates, and details on how to participate at: <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>.

<p>Electronic Participation Information (Instructions provided at the bottom of the agenda)</p>	<p>Join Zoom Meeting - from PC, Laptop or Phone https://scaqmd.zoom.us/j/93128605044 Meeting ID: 931 2860 5044 (applies to all) Teleconference Dial In +1 669 900 6833 or +1 253 215 8782 One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#</p> <p>Spanish Language Only Audience (telephone) Número Telefónico para la Audiencia que Habla Español Teleconference Dial In/Numero para llamar: +1 669 900 6833 Meeting ID/Identificación de la reunión: 932 0955 9643 One tap mobile: +16699006833,,93209559643</p>
<p>Public Comment Will Still Be Taken</p>	<p>Audience will be allowed to provide public comment in person and through Zoom connection or telephone. Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard.</p> <p>Phone controls for participants: The following commands can be used on your phone's dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand</p>
<p>Questions About an Agenda Item</p>	<ul style="list-style-type: none"> ▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item. ▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.

Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at www.aqmd.gov

Americans with Disabilities Act and Language Accessibility

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A webcast of the meeting is available for viewing at:

<http://www.aqmd.gov/home/news-events/webcast>

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair
Other Board Members
Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items X through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

Item X and X – Action Items/No Fiscal Impact

12754. Approve Minutes of April 4, 2025 **Thomas/3268**
12753. Set Public Hearings June 6, 2025 to Consider **Nastri/3131**
Adoption of and/or Amendments to South Coast
AQMD Rules and Regulations¹:
12732. Determine That Proposed Amended Rule 462 – **Krause/2706**
Organic Liquid Loading, Is Exempt from CEQA; and
Amend Rule 462
- Proposed Amended Rule 462 will further reduce VOC emissions from organic liquid loading facilities primarily by requiring the use of enhanced leak detection technology and establishing a lower VOC limit for vapor control systems. Additionally, PAR 462 will introduce a contingency measure to fulfill federal requirements. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 462 – Organic Liquid Loading, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 462 – Organic Liquid Loading. (Reviewed: Stationary Source Committee, April 18, 2025)

¹Note: At the April 4, 2025 Board Meeting, the public hearing was set for the June 6, 2025 Board Meeting to Certify the Final Subsequent Environmental Assessment for Proposed Amended Rule 1111– Reduction of NOx Emissions from Natural Gas-Fired Furnaces, and Proposed Amended Rule 1121 – Reduction of NOx Emissions from Small Natural Gas-Fired Water Heaters; and Amend Rule 1111 and Rule 1121.

12755. Determine that Proposed Amended Rule 1171 – Solvent Cleaning Operations, Is Exempt from CEQA; and Amend Rule 1171

Krause/2706

In 2018 and 2020, the California Office of Environmental Health Hazard Assessment's analysis determined that two compounds used in coatings and solvents, para-Chlorobenzotrifluoride (pCBtF) and tert-Butyl Acetate (t-BAC) have carcinogenic health effects. pCBtF and t-BAC are used in some cleaning solvents regulated under Rule 1171. Proposed Amended Rule 1171 (PAR 1171) will phase out pCBtF and t-BAC, phase out of all exempt compounds identified as having potential toxicity (Rule 102 Group II exempt compounds), and include alternative compliance options for specific cleaning activities. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1171 – Solvent Cleaning Operations, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1171 – Solvent Cleaning Operations. (Reviewed: Stationary Source Committee, April 18, 2025)

Items X through X – Budget/Fiscal Impact

12672. Execute Contract to Evaluate Performance and Emissions of Linear Generator

Katzenstein/2219

Linear generators have emerged as an alternative power generation technology that can support and accelerate charging infrastructure deployments. Due to their unique operating characteristics and fuel agnostic capabilities, additional studies are needed to assess the long-term performance, applications, efficiencies, and emission profile of this technology. This action is to execute a contract from the Clean Fuels Program Fund (31) with the Institute of Gas Technology to assess the performance, efficiency, and evaluate emissions from a Mainspring linear generator at California State University, Long Beach in an amount not to exceed \$660,000. (Reviewed: Technology Committee, April 18, 2025; Recommended for Approval)

12741. Transfer Funds for Development of Carl Moyer Program Grant Management System

Katzenstein/2219

In February 2024, the Board appropriated up to \$200,000 for the development of the Carl Moyer Program Grant Management System. The final phase in the development of the Grant Management System requires the integration of an invoicing module and annual report tracker. This action is to transfer and appropriate up to \$135,000 from the administrative portion of the Carl Moyer Program Fund (32) into Information Management's FY 2024-25 and/or 2025-26 Budget, Professional and Special Services, and/or Capital Outlays Major Objects for the further

development and maintenance of the Carl Moyer Grant Management System. (Reviewed: Technology Committee April 18, 2025; Recommended for approval)

12759. Execute Agreement for New EV Hardware at South Coast AQMD Headquarters

Katzenstein/2219

In August 2024, the Board approved the release of an RFP to replace the EV charging infrastructure at South Coast AQMD headquarters. In January 2025, the Board approved the execution of a contract with GreenWealth Energy Solutions, Inc. to install and maintain a new EV charger network at South Coast AQMD headquarters in an amount not to exceed \$723,248. Within their proposal, GreenWealth sourced a carbon-offsetting charger donation program with ChargePoint, Inc. that allows South Coast AQMD to donate the existing EV hardware in exchange for 55 new charging stations at no additional cost. (Reviewed: Technology Committee, April 18, 2025; Recommended for Approval)

12734. Transfer and Appropriate Funds for U.S. EPA Pass-Through Grants

Low/2269

In September 2022, the Board recognized revenue from Virginia Polytechnic Institute and State University (Virginia Tech) and the University of California, Los Angeles (UCLA) for the implementation of two U.S. EPA competitive Science to Achieve Results research grants. These grants support the development of a low-cost sensor device for measuring volatile organic compounds and also the development of a reference method for validating open-path remote sensing systems. South Coast AQMD staff are co-investigators on these two grants. In February 2025, U.S. EPA granted a no-cost extension for both grants. These actions are to appropriate funds up to \$199,949 from Virginia Tech and up to \$183,432 from UCLA into the General Fund, and to transfer and appropriate up to \$46,120 and \$29,963, respectively, in the Monitoring and Analysis' FY 2025-26 and/or FY 2026-27 Budgets to support efforts related to these projects. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12737. Transfer Funds Between Major Objects and Issue Purchase Order for AQ-SPEC Program

Low/2269

The AQ-SPEC Program performs systematic technical evaluations of currently available air monitoring sensors using both field and laboratory-based testing and communicates the results to the public. AQ-SPEC funds are included as part of Monitoring and Analysis' FY 2024-25 adopted budget. Based on an assessment of the priorities and resources of this program, there is a need to reallocate funds for enhancing VOC sensor testing capabilities. This action is to transfer up to \$60,000 between Major Objects and issue a purchase order for air

monitoring equipment. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12719. Authorize Purchase of Onbase Software Support

Moskowitz/3329

South Coast AQMD uses OnBase software for its electronic document management system to manage critical documents and to support the Record Retention Policy. Software subscription and support for OnBase expires on July 31, 2025. This action is to obtain approval for sole source purchase and renewal of OnBase software subscription and support for one year from Information Management's FY 2025-26 Budget. Funds for this purchase (\$185,000) are conditional on approval of the Proposed FY 2025-26 Budget. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12720. Authorize Purchase of Virtual Meeting Software Support

Moskowitz/3329

South Coast AQMD uses Zoom services to hold virtual and hybrid meetings. The current subscription and support are set to expire on June 8, 2025. This action is to obtain approval for the sole source purchase of Zoom subscription and support for one year from Information Management's FY 2024-25 Budget, in an amount not to exceed \$130,000. Funds for this purchase are included in Information Management's FY 2024-25 Budget. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12722. Amend Contract to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

Moskowitz/3329

South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$205,000 for AgreeYa Solutions, \$230,000 for Prelude Systems, \$78,000 for Sierra Cybernetics, and \$480,000 for Varsun eTechnologies. Funding is available in Information Management's FY 2024-25 Budget. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12707. Issue RFP and Transfer and Appropriate Funds for Green Space Projects in Assembly Bill 617 Communities in South Coast AQMD

Heard-Johnson/3428

Since 2018, CARB has designated six Assembly Bill 617 (AB 617) communities within South Coast AQMD's jurisdiction. During Community Emission Reduction Plan development, Community Steering Committee members highlighted the need for green spaces that included tree planting, increasing and/or installing green spaces, canopy covers, vegetative barriers,

recreational opportunities, and encouraging active forms of transportation. This action is to issue an RFP in an amount up to \$10 million from the Community Air Protection AB 134 Fund (77) to solicit qualified public and private entities to implement green space projects and to transfer and appropriate up to \$50,000 from the Community Air Protection AB 134 Fund (77) into the Community Engagement & Air Protection Office's budget to cover administrative costs for implementing the Green Space Project Program. (Reviewed: Stationary Source Committee, April 18, 2025; Recommended for Approval)

12706. Execute MOU and Contract with County of Riverside Transportation Division for Assembly Bill 617 Eastern Coachella Valley Paving Projects

Shen/2487

Through community-led participatory budgeting workshops in 2021, the Assembly Bill 617 (AB 617) Eastern Coachella Valley (ECV) Community Steering Committee prioritized Community Air Protection Program Incentive funding for implementation of paving projects within the ECV community. South Coast AQMD would like to partner with County of Riverside Transportation Division to implement paving projects in the AB 617 ECV community. These actions are to: 1) authorize the Executive Officer to execute an MOU and the contract resulting from this MOU, with County of Riverside Transportation Division to allocate up to \$14.57 million from the Community Air Protection AB 134 Fund (77) to implement paving projects in ECV; and 2) appropriate this \$14.57 million Community Air Protection AB 134 Fund (77) to the Diversity, Equity & Inclusion with Community Air Programs Office FY 2025-26 and/or FY 2026-27 Budgets to spend towards the implementation of paving projects with the County of Riverside Transportation Division. (Reviewed: Stationary Source Committee, April 18, 2025; Recommended for Approval)

12721. Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2025-26

Jain/2804

The Board Member Assistant and Board Member Consultant compensation is proposed to be amended to adjust the compensation level South Coast AQMD may make per Board Member, per fiscal year, based on the Board approved assignment-of-points methodology. The points are calculated based on the level of complexity, number of meetings and role. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

12665. Approve Contract Modification as Approved by MSRC

McCallon

Items X through XX – Information Only/Receive and File

12563. Legislative, Public Affairs and Media Report **Tanaka/3327**
- This report highlights the March 2025 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)
12751. Hearing Board Report **Ali**
- This reports the actions taken by the Hearing Board during the period of March 1 through March 31, 2025. (No Committee Review)
12589. Civil Filings and Civil Penalties Report **Gilchrist/3459**
- This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from March 1, 2025 through March 31, 2025. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, April 18, 2025)
12738. Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects **Krause/2706**
- This report provides a listing of environmental documents prepared by other public agencies seeking review by South Coast AQMD between March 1, 2025 and March 31, 2025, and proposed projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, April 18, 2025)
12544. Rule and Control Measure Forecast **Rees/2856**
- This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2025. (No Committee Review)
12730. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**
- Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, April 11, 2025)

Items XX through XX – Reports for Committees, MSRC, and CARB

12629.	Administrative Committee (Receive & File)	Chair: Delgado	Nastri/3131
12638.	Legislative Committee (Receive & File)	Chair: Cacciotti	Tanaka/3327
12554.	Mobile Source Committee (Receive & File)	Chair: Kracov	Rees/2856
12576.	Stationary Source Committee (Receive & File)	Chair: McCallon	Aspell/2491
12640.	Technology Committee (Receive & File)	Chair: Rodriguez	Katzenstein/2219
12688.	Mobile Source Air Pollution Reduction Review committee (Receive & File)	Board Rep.: Hagman	Katzenstein/2219
12752.	California Air Resources Board Monthly Report (Receive & File)	Board Rep.: Kracov	Thomas/3268
00000.	<u>Items Deferred from Consent and Board Calendar</u>		

STAFF PRESENTATION/BOARD DISCUSSION/RECEIVE & FILE

12736. Incident Response Overview and Efforts Related to Los Angeles Wildfires (Presentation in Lieu of Board Letter) **Nastri/3131**
- Staff will present an overview of the current practice for responding to large scale events that impact regional and community air quality for extended periods of time. Staff will highlight the extent of enforcement, air monitoring, data interpretation, messaging and outreach that is being implemented for the recent Los Angeles Wildfires and discuss the resources involved to sustain those ongoing efforts. (No Committee Review)

PUBLIC HEARINGS

12714. Determine That Proposed Amendments to Regulation III – Fees Are Exempt from CEQA; Amend Regulation III – Fees; and Adopt Executive Officer's Proposed Goals and Priority Objectives, and Proposed Budget for FY 2025-26 **Jain/2804**
- The Executive Officer's Proposed Goals and Priority Objectives, and Proposed Budget for FY 2025-26 have been developed and are recommended for adoption. The Proposed Budget includes expenditures of \$219,628,245 and revenues of \$216,534,260. Proposed Amended Regulation III includes: an increase of most fees by the Consumer Price Index (CPI) of 3.0 percent; new or modified fees which are necessary to provide more specific cost recovery for regulatory actions taken by the agency including Rules 1180 and 1180.1 refinery related community air monitoring, optional Rule 212(c) public notice distribution fees, and Rule 316 post-reporting deadline fees for warehouses; as well as administrative changes in Regulation III that include clarifications, deletions, insertions, or corrections of existing rule language, which have no fee impact. This action is to adopt the Resolution: 1) Determining that the proposed amendments to Regulation III – Fees are exempt from the California Environmental Quality Act; 2) Amending Regulation III; and 3) Adopting the Executive Officer's Proposed Goals and Priority Objectives, and Proposed Budget for

FY 2025-26. (Reviewed: Special Board Meeting/Budget and Fee Rule Workshop, April 4, 2025)

12760. Report on South Coast AQMD Vacancies, and Recruitment and Retention Efforts for 2024

Olvera/2309

Assembly Bill 2561 (Gov. Code § 3502.3.), effective January 1, 2025, requires public agencies to hold a public hearing, at least once per fiscal year, to present information about agency vacancies and recruitment and retention efforts. This item is to hold a public hearing to present information on the status of South Coast AQMD's vacancies and recruitment and retention efforts for calendar year 2024. (Reviewed: Administrative Committee, April 11, 2025; Recommended for Approval)

BOARD MEMBER TRAVEL – (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE – (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

*****PUBLIC COMMENTS*****

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the "Raise Hand" at the bottom of the screen, or if participating via Dial-in/Telephone Press *9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

All agendas are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and website, <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>, at least 72 hours in advance of the meeting. At the beginning of the agenda, an opportunity is also provided for the public to speak on any subject within the South Coast AQMD's authority. Speakers may be limited to a total of three (3) minutes for the entirety of the Consent Calendar plus Board Calendar, and three (3) minutes or less for each of the other agenda items.

Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

AQ-SPEC = Air Quality Sensor Performance
Evaluation Center

AQIP = Air Quality Investment Program

AQMP = Air Quality Management Plan

AVR = Average Vehicle Ridership

BACT = Best Available Control Technology

BARCT = Best Available Retrofit Control Technology

Cal/EPA = California Environmental Protection Agency

CARB = California Air Resources Board

CEMS = Continuous Emissions Monitoring Systems

CEC = California Energy Commission

CEQA = California Environmental Quality Act

CE-CERT =College of Engineering-Center for Environmental
Research and Technology

CNG = Compressed Natural Gas

CO = Carbon Monoxide

DOE = Department of Energy

EV = Electric Vehicle

EV/BEV = Electric Vehicle/Battery Electric Vehicle

FY = Fiscal Year

GHG = Greenhouse Gas

HRA = Health Risk Assessment

LEV = Low Emission Vehicle

LNG = Liquefied Natural Gas

MATES = Multiple Air Toxics Exposure Study

MOU = Memorandum of Understanding

MSERCs = Mobile Source Emission Reduction Credits

MSRC = Mobile Source (Air Pollution Reduction) Review
Committee

NAAQS = National Ambient Air Quality Standards

NATTS =National Air Toxics Trends Station

NESHAPS = National Emission Standards for
Hazardous Air Pollutants

NGV = Natural Gas Vehicle

NOx = Oxides of Nitrogen

NSPS = New Source Performance Standards

NSR = New Source Review

OEHA = Office of Environmental Health Hazard
Assessment

PAMS = Photochemical Assessment Monitoring
Stations

PEV = Plug-In Electric Vehicle

PHEV = Plug-In Hybrid Electric Vehicle

PM10 = Particulate Matter \leq 10 microns

PM2.5 = Particulate Matter \leq 2.5 microns

RECLAIM=Regional Clean Air Incentives Market

RFP = Request for Proposals

RFQ = Request for Quotations

RFQQ=Request for Qualifications and Quotations

SCAG = Southern California Association of Governments

SIP = State Implementation Plan

SOx = Oxides of Sulfur

SOON = Surplus Off-Road Opt-In for NOx

SULEV = Super Ultra Low Emission Vehicle

TCM = Transportation Control Measure

ULEV = Ultra Low Emission Vehicle

U.S. EPA = United States Environmental Protection
Agency

VOC = Volatile Organic Compound

ZEV = Zero Emission Vehicle

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment.

Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

For language interpretation:

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:

Click on the "Raise Hand" feature at the bottom of the screen.

This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 928-3000-3925
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 928-3000-3925
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

**Approval of Compensation for Board Member
Assistant(s)/Consultant(s)**

**Administrative Committee Meeting
April 11, 2025**

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on April 11, 2025 From: Board Member Janet Nguyen

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective March 7, 2025 and ending June 30, 2025

Candidate Information

Name: Charles Hahn

Qualifications (education, professional experience, etc.): resume attached.

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____.

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$ 1100 per month for March 7, 2025 through June 30, 2025 per month, up to a maximum payable during the contract period not to exceed \$4,400.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 4/4/25

CHARLES HAHN

EXPERIENCE:

Consultant and Founder, Southlake Public Affairs, 2007-current

- Managed strategic planning, communications, advocacy, policy development and community engagement for large and small government agencies, corporations, and member organizations
- Coached over 50 new legislators and leadership offices on strategies and techniques in establishing their legislative agenda and organizational structure
- Created and managed multiple US based non-profits that advance market-based solutions designed to enable individuals, families, communities and enterprises to continue to grow and thrive
- Organized and facilitated two Legislative Leader's combined political department
- Advised in the creation and ongoing operations of a \$39 million Governor's primary campaign
- Designed and directed a \$7.8 million statewide voter registration program achieving a record 400,000+ new registrations participating in electoral process
- Directed a successful economic development enterprise assisting various manufacturer's expansion in multiple US states

Chief of Staff, CA Senate Minority Leader & Assemblyman Cogdill, 2007-2010, and 2001-2005

- Served in Leadership office during historic state budget crisis working on numerous public policy issues including; oil and gas, utilities, health, public safety, telecom, technology and consumer retail
- Managed over 57 staff members in five separate offices with over 50 bills signed into law while representing 6 counties.
- Developed and oversaw the successful strategic plan of operations for the six year State Assembly term and election to the Senate with no opposition
- Balanced 10 yearly budgets of over \$1 million, all with positive balances

Chief of Staff/Assistant Secretary of State, CA Sect. of State McPherson, 2005-2007

- Developed and implemented strategic plan of operations and public relations for agency comprised of 5 major divisions and nearly 500 employees
- Directed and consulted administrative, public and community outreach and communications efforts for statewide constitutional office handling election and business services
- Guided strategic decisions during the rapid transformation of the Help America Vote Act, and restored integrity and public trust to office after chaos which was created by previous Administration's resignation amid FBI investigation
- Participated in the implementation of 3 large scale IT management projects creating the statewide voter file, online electronic compliance filing and handicap accessible voting machines

Member Services Director, Assembly Minority Caucus, 2004-2005

- Directed and supervised over 20 skilled professionals in public and media relations
- Managed and was the driving force behind outreach (media relations, direct mail, outreach events, and many customized projects) for 32 Legislators and their more than 120 Staff
- Trained Legislative Leaders and staff to ensure they served their constituents at the highest possible level

Senior Campaign and Public Affairs Coordinator, Stoorza Communications, 2000-2001

- Consulted all facets of issue campaigns in all regions of California
- Directed all forms of Community Outreach, Marketing and Advertising, and Public Relations/earned media for 3 successful races
- Designed multiple comprehensive strategic plans for several public affairs clients

Senior Consultant, CA State Senate Caucus Leader Brulte, 1999

- Developed and directed an extensive targeted mail and communication program into six counties promoting two Senator's legislative agendas
- Managed the direct mail efforts of the entire Republican Caucus
- Supervised extensive grassroots database construction and maintenance

Legislative Aide and Constituent Services Representative, several offices listed below, 1992-1999

Governor Pete Wilson

Assemblyman Jan Goldsmith

Assemblyman Phil Hawkins
Assemblywoman Marilyn Brewer

Assemblyman Rod Pacheco
McNally Temple and Associates Public Affairs

EDUCATION:

California State University at Sacramento Degree: Bachelor of Arts in Economics and Political Science

OTHER:

Awards: Eagle Scout, CA Rural Healthcare Association Leadership Award
Ministry: Coaching Christian Public Servants and Organizations
Hobbies: Family, Tennis, Basketball, Golf, Camping
Strengths: Personal SWOT analysis available upon request

REFERENCES AND TESTIMONIALS:

Available upon request

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on April 11, 2025 From: Board Member Janet Nguyen

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Candidate Information

Name: Diane Nguyen

Qualifications (education, professional experience, etc.): resume attached.

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____.

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☒ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$ 1101 per month for March 7, 2025 through June 30, 2025 per month, up to a maximum payable during the contract period not to exceed \$4,404.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 4/4/25

HONG DIANE NGUYEN

Phone Number:

Irvine, CA 92614

Email:

SUMMARY

Community Director, Campaign Manager and Deputy Chief of Staff with private and public sector experience. Goal-driven, hardworking and with an ability to perform under dynamic fast-paced environments. Consistent successful outcomes in elections and event planning. Proven ability to plan, coordinate, execute and make tough decisions with strategic instincts.

AREAS OF EXPERTISE INCLUDE

*Leadership/People Management * Budget Planning * Developing Interpersonal Relationships * Orchestrating Event Community Engagement * Leading Community Outreach * Building Constituent Services & Relationships

PROFESSIONAL EXPERIENCE

The Lincoln Club

Little Saigon Voice- Community Director, May 2022- Present

Community engagement with different non-profits and for-profits, elected officials and private and public agencies. Coordinated successful events which served thousands of residents, including but not limited to: Central County Healthcare Expos, Family Eye Glasses Clinic Events, Children Expos & Rock the Vote Concerts.

Helped build relationships with our current Elected Officials and Nonprofits within Vietnamese-American community leaders, constituents, organizations and local media including TV Broadcastings, Youtubers and Daily Newspapers. Coordinated over 50 talk shows with VBS TV, HonViet TV, IBC TV, Vietnam America TV, SBTN, SET TV with special guests including Congresswoman Michelle Steel, Senator Janet Nguyen, Chair of OCGRI Scott Baugh, Councilmember Stephanie Klopheinstein, Vice-Major Ted Bui, Major Charlie Nguyen, Councilmember Carlos Manzo, Lestonnac Free Clinic CEO Ed Gerber & Senior Coordinator Community Action Partner Annie Truong.

Advocated Republican view and educated on current bills in the legislative and California ballot propositions to the Vietnamese-American community/voters via social media, TV talk show, phone banking, door knocked and/or at events. Created Facebook ads to targeted Vietnamese voters. Registered/Re-registered over 2000 voters, helped voters look up their voter registration to update home address & change political party.

Under Graystone Public Affairs, I ran the Asian American Pacific Islander (AAPI) Canvassing/Phone Banking for CA47 and OCBOS 1st District in the general election. Managed all aspects of the campaign including day-to-day operations: internal & external personnel, volunteer outreach program, paid walk program/phone bank, oversaw hiring process, management of staff, payroll as well as responsible for creating and managing the campaign budget. Developed a comprehensive plan that included door knocking, phone banking, coordination of voter registration and harvesting ballots. Recruited a diverse team of individuals with unique personalities and experiences to build a well-rounded operation.

AAA The Auto Club

American Income Life

Life Insurance Specialist, March 2019- May 2022

Responsible for corporate and consumer sales as well as account management. Research and source potential clients to build long term relationships. Phone banking: engaged in phone conversations and/or meetings to discuss insurance products, customized programs to suit individual needs and/or re-assess the policy needs of existing clients. High level of performance regarding administrative tasks, well organized with time management abilities

and implementation of financial planning recommendations. Developed productive working relationships with community organizations, non-profits and other small businesses within the community.

State and Local Elections

Campaign Manager for the Asian American Pacific Islander (AAPI) Communities

State Senate (SD36)

Primary and General Election 2022

State Assembly (AD72)

Primary and General Election 2020

State Senate (SD34)

Primary and General Election 2018 & 2014

State Senate (SD29)

Special Election 2018

State Assembly (AD65)

Primary and General Election 2018

Orange County Board of Supervisor (1st District)

Special Election 2014

Primary 2012

Primary 2008

Special Election 2007

Managed day-to-day operations of campaigns including, but not limited to – mgt. of internal & external personnel, mgt of volunteer outreach program, the hiring & management of staff, oversee payroll and creating and managing the campaign budget. Organized weekly campaign strategy meetings with the candidate, campaign consultants, mainstream campaign manager, staffs and volunteers. Prepared daily briefs about the status of the campaign. Organized and managed over 100 volunteers & staffs for each election: recruited, interviewed and trained Regional Political Directors, volunteers and interns. Developed a comprehensive plan that includes door knocking, phone banking and coordination of voter registration. Recruited a diverse team of individuals with unique personalities and experiences to build the most well-rounded operation.

Managed & assisted with organizing and planning the successful Little Saigon “Get Out the Vote” and Voter Registration concert with more than 1000 people in attendance - the largest event hosted by a campaign in 2020 and 2022 in Little Saigon. The outreach effort was ranked 3rd as the most voter outreach in the state among all Republican state and federal candidates. Operated and managed the Harvest Ballot in 2018, 2020, 2022 & 2024. Collected thousands of ballots.

California Republican Party (CRP)

Redistricting Grassroots Outreach. September 2021-December 2021

Worked with the Senate Caucus to outreach in the Vietnamese-American Community of Orange County. Organized and assisted over 30 Vietnamese-Americans to testify during the commissioner public comments 7 days a week. Assisted, helped and drafted their testimonies before the hearings and during the hearings to adjust to other comments made by the commissioners and/or public comments that mentioned the Little Saigon areas in Orange County. Making sure that the Vietnamese-American’s population and votes does not split into different districts. The outreach effort achieved the victory and successes, we were able to keep the Vietnamese-American communities together whole for SD36 and AD72

California Republican Party (CRP)

Regional Field Director in Orange County for the AAPI Communities, May 2015 - December 2018

Operations Manager and Lead Community Liaison for SD 34th District. Representing SD34 and Former Assemblywoman Ling Ling Chang at various events in the Vietnamese-American Community and Korean American Community in Orange County. Worked closely with non-profits and for-profits, elected officials, cities, public agencies and community leaders and organizations. Organized community outreach efforts throughout Orange County which served thousands of residents, including but not limited to: The Central County Health Foundation, Central West County Health Expo, Flu Clinics, Thanksgiving Turkey Give-A-Way, KindCA Events, Concerts: for SB 969 and SB895, Educational Workshops and Community Town Halls. Responsible for the planning, development and overseeing ethnic outreach programs within the Asian American community²⁴ specifically the Vietnamese-American community to build relationships across Orange County. Managed all

operational needs, including recruiting, training and vendor coordination. Worked with federal, state and local candidates coordinating initiative campaigns on issues like healthcare, human services, housing, tax credit etc. to outreach to the various community.

Orange County Board of Supervisors, First District

Deputy Chief of Staff, March 2013 – April 2015

Senior Policy Advisor, January 2011 – March 2013

Policy Advisor, April 2007 – January 2011

Work closely with CEO staff to manage the First District's annual budget of approximately \$1,000,000. Responsibilities included to ensure a balanced budget which includes office purchasing and staff's payroll. Key policy advisor on legislative, policy, regional district issues and county-wide issues by preparing reports, analyzing and advising on county departments' issues, public agencies and special districts areas and issues for the Health Care Agency, County Community Service Center, CalOptima, Clerk Recorder, Assessor, Clerk of the Board, Human Resources, Animal Care, Public Library, OC Vector Control Special District, Social Service Agency, the Registrar of Voters and the annual County Budget.

Community engagement with different non-profits and for-profits, elected officials, cities and public agencies. Organized community outreach efforts throughout the First District which served thousands of residents, including but not limited to: Annual Senior Expos, Central County Healthcare Expos, Flu Vaccine Day, Family Fun Day, Educational Workshops and other specific and targeted town halls meetings and events. The annual senior expo and community healthcare expo has served over 10,000 people since its creation over five years ago. Attended various committee meetings, events, and functions throughout the district to establish extensive community contacts and positive relationships. Helped and developed ethnic outreach programs within the Asian American community specifically the Vietnamese American community.

People's Choice Home Loans & Pacific Banc Mortgage

Account Manager, January 2002 -April 2007

Processing loans * Managing customer relationships * Working with underwriters * Coordinating closings
Ensuring compliance * Maintaining knowledge * Providing feedback * Managing schedules * Ordering documents
* Reviewing insurance * Reviewing appraisal report

CERTIFICATES & AWARDS

- | | |
|--|----------------|
| • California Woman Making Herstory | November 2024 |
| • 36SD Women of Distinction | March 2023 |
| • 2022 Million Dollar Round Table Qualifier Award | December 2021 |
| • 2021 Auto Club Enterprises Quality Award in Recognition of Sales Achievement | December 2020 |
| • 2021 Auto Club Enterprises Diamond Award in Recognition of Sales Achievement | December 2020 |
| • 2021 Million Dollar Round Table Qualifier Award | December 2020 |
| • California Department of Insurance- Life Insurance Agent License | March 2019 |
| • Best & Krieger Attorneys at Law– Grover Trask, PPE Program Chair | February 2013 |
| • “The State Required: Ethics Training in General Ethics Principles and Ethics Laws” | |
| • Honorable Bill Campbell, Chairman of the Orange County Board of Supervisors | July 2011 |
| • “Appreciation for the Completion of the Orange County Leadership Academy” | |
| • Honorable Thomas J. Borris, Presiding Judge, Superior Court of California, County of Orange | April 2011 |
| • “Completion of Leadership Academy” | |
| • Honorable Ed Royce, United States Representatives, 39th District | September 2010 |
| • “Involvement in the Planning and Organization of the Three Interactive Educational Wall Monuments” | |
| • Member of the State Assembly, 68th District | July 2009 |
| • “Your Selfless Service to Others” | |

EDUCATION

* California State University of Long Beach
Bachelor of Science, Criminal Justice 1996

* Success CE
Life & Health Insurance Licensing 2019

LANGUAGE

- Fluent in Vietnamese

REFERENCES (CONTACT INFORMATION AVAILABLE UPON REQUEST)

- Steve Franks - City Manager, City of Villa Park
- Richard Sanchez- Retired CEO, CalOptima
- Ed Gerber - CEO, Lestonnac Free Clinic
- Sam Hahn - Vision Services Manager, Serve the People
- Kristie Cole - Operations Manager, Obria Medical Clinic

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Candidate Information

Name: Tina Tran

Qualifications (education, professional experience, etc.): resume attached.

Proposed Capacity (check one)

☐ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☒ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____.

Proposed Scope of Duties (check one)

☐ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

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For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:
☐ Assistant (employee) ☒ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 4/4/25

TINA L. TRAN

ATTORNEY AT LAW

WORK EXPERIENCE

Senior District Representative

California State Senate

📅 2023-Present

- Cultivate relationships with local media outlets, elected officials, and business leaders to effectively advance legislative and policy priorities
- Oversee and mentor field representatives, emphasizing professional development and skill-building to enhance team performance and constituent engagement
- Serve as a subject-matter expert for affairs relating to the Vietnamese-American community, providing strategic guidance and advocacy
- Draft and prepare key communications, including talking points, press releases, and ad-hoc reports, ensuring alignment with the Senator's messaging and policy goals
- Interpret complex legislation and policies, distilling key points into clear, accessible terms for staff, stakeholders, and the public to ensure easy understanding
- Restructured internal operations by implementing a streamlined system for staff to store and share information, establishing standardized processes to improve collaboration and ensure continuity across the organization

Principal Consultant

TLT Group, LLC

📅 2016-Present

- Develop and manage budget plans for clients' projects, ensuring financial efficiency and resource allocation to meet strategic goals
- Lead and implement comprehensive campaign operations, including attack plans, ballot harvesting, canvassing, and marketing initiatives for high-priority races in California, advising on 5 winning campaigns and 1 loss
- Provide strategic consulting to small businesses, offering guidance on formation, marketing strategies, and operational growth to help clients achieve sustainability and visibility

Deputy Judge Advocate General

United States Air Force

📅 2021-2022

- Commanded the appellate division to one of the three Air Force officer accession's program (Reserved Officer Training Corp)
- Conducted comprehensive investigations into all administrative appeals, preparing in-depth reports/recommendations for senior leadership
- Advised 146 senior military leaders on the legal implications of their directives and operational decisions, providing timely, accurate guidance to minimize legal risks

Student Attorney

UC Law, San Francisco's Social Enterprise Clinic

📅 Fall 2019

- Advised corporate and nonprofit entities with issues relating to entity formation and corporate governance, including regulatory compliance
- Generated sales/real estate contracts and revamped their bylaws

Certified Law Clerk

Office of the Alameda County Public Defender

📅 Summer 2019

San Francisco Public Defender's Office

📅 Fall 2018

Office of the Orange County Public Defender

📅 Summer 2018

- Drafted pre-trial motions, namely, to suppress evidence or dismiss cases
- Guided clients in the filing of Clean-Slate motions (record cleaning)
- Synthesized voluminous discovery and drafted summary presentations for felony and homicide charges

CONTACT



📍 Anaheim, CA

EDUCATION

L.L.M. in Taxation

UCI School of Law

📅 2024-Present

📍 Irvine, CA

Juris Doctor

UC Law, San Francisco

(formerly UC Hastings)

📅 2017-2020

📍 San Francisco, CA

Activities

Class Representative, Associated Students of UC Hastings

Advisor, Vietnamese American Law Society

Associate Editor, Hastings Race and Poverty Law Journal

Program Tutor, Legal Education Opportunity Program (LEOP)

Honors

Grant Recipient, Hastings Public Interest Law Foundation (2x)

Grant Recipient, Asian-American Criminal Trial Lawyer Association

Certification, LexisNexis Legal Research

B.A. in Political Science

CSU Dominguez Hills

📅 2011-2015

📍 Carson, CA

Activities

Board member, Association of Political Science

Captain, Toro Girls (CSUDH Dance Team)

Participant/Coach, Model United Nations Intercollegiate Team (NYU & Harvard)

Honors

Honoree, Dean's List Spring 2015

Recipient, Presidential Award for Personal Perseverance

WORK EXPERIENCE (CONTINUATION)

District Representative

California State Senate

📅 2014-2017

- Served as point of contact for all developments in two assigned cities – incorporated their interests into legislative priorities, district events and strategic communications
- Oversaw constituent services - personally helped hundreds of individuals and provided service/resource training to district staff

Policy Advisor

County of Orange

📅 2013-2014

- Oversaw five county agencies – advised on matters of regulatory compliance
- Prepared and communicated the County's position on legislative matters

Draft talking points, newsletters, and policy statements for the County Supervisor

Director of Operations

Lush Vapor, LLC

📅 2013-2014

- Managed the assembly line of a start-up e-liquid company
- Coordinated sales with wholesale distributors
- Established and maintained quality control standards to ensure all products meet or exceed regulatory requirements and customer expectations.

Store Manager

Johnny's Quick Stop

📅 2010-2013

- Conducted daily operations including customer relations and inventory control
- Implemented marketing strategies to attract customers and increase store traffic
- Prepared daily on sales and inventory

Shift Lead (16 years old)

Joe's Italian Ice

📅 2007-2009

- Prepared Italian ice products according to recipes and standards
- Maintain accurate records of inventory and usage
- Lead shifts effectively by assigning tasks, managing workflow, and ensuring smooth operations during opening, closing, and throughout the day

COMMUNITY WORK

Communication Lead

Vietnamese American Bar Association of Northern California

2018-2020

- Directed and managed the organization's social media presence across multiple platforms, ensuring consistent and engaging content

English Interpreter

Vietnamese American Pentecostal Church of God

2014-2017

- Administered real-time English interpretation for weekly bilingual services, ensuring seamless communication between English and Vietnamese-speaking congregants

Certified Participant

Orange County Superior Leadership Academy

Fall 2016

- Selected to represent the OC Board of Supervisors in a 6-week leadership program, gaining in-depth knowledge of the court system and serving as a key resource for the Board, providing insights and strategies to expand legal access and disseminate resources to underserved communities

KEY SKILLS

- Business Management
- Corporate Formation
- Customer Service
- Graphic Design
- Local Government
- Political Campaigns
- Military Writing
- Legislative Interpretation
- Litigation
- Criminal Law
- 17+ yrs Labor Experience

BAR ADMISSIONS

- California

LANGUAGES

- Fluent Vietnamese
- Conversational Spanish

AFFILIATIONS

- CLA – Tax Section
- ABA – Tax Section
- VABASC
- OCAABA

PUBLICATIONS

The Vietnamese Diaspora: Immigration Law's Exile to Exile Pipeline, UC Law SF Race Law and Poverty Journal (forthcoming)

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on April 11, 2025 From: Board Member Brenda Olmos

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective March 1, 2025 and ending June 30, 2025

Candidate Information

Name: Marisela Santana

Qualifications (education, professional experience, etc.): Continuing service/Resume on file

Proposed Capacity (check one)

☒ **Board Member Assistant (employee)** - the work to be performed primarily will entail the duties indicated below for an Assistant.

☐ **Board Member Consultant (employee)** - the work to be performed primarily will entail the duties indicated below for a Consultant.

☐ **Board Member Consultant (independent contractor)** - the work to be performed primarily will entail the duties indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant does ☐/does not ☐ have a business license. If so, the type of business is _____, and the business license number is _____ issued by the _____

Proposed Scope of Duties (check one)

☒ **Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017)** - Performs for Board Member a variety of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding to inquiries from constituent public entities, District Board Members, the public and District staff.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

☐ **Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017)** - Performs for Board Member a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and evaluating the effectiveness of various approaches.

☐ Examples of duties are set forth in the attachment (OPTIONAL)

Proposed Rate of Compensation (fill in all blanks)

\$3,302 per month for March 1, 2025 and \$1,800 for April 1, 2025 through June 30, 2025, up to a maximum payable during the contract period not to exceed \$8,702.

For Administrative Committee Use:

Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:

☒ Assistant (employee) ☐ Consultant (employee) ☐ Consultant (independent contractor)

By _____ for the Administrative Committee

cc: Human Resources

Rev. 4/4/25

Administrative Committee

Friday, April 11, 2025

Dr. Anissa Cessa Heard-Johnson
Deputy Executive Officer
Community Engagement and Air Programs

FABULOUS FEMALE FRIDAY

Inez Fung

Scientist and Professor of Atmospheric Science

- **Intergovernmental Panel on Climate Change (IPCC) Contributor:**
Assessed and synthesized the global knowledge on climate change, helping to guide international policy and responses. The IPCC was awarded the Nobel Peace Prize in 2007
- **Research on Water Vapor and Climate Feedback Loops:**
Demonstrated how changes in surface temperature could lead to increases in water vapor, which in turn leads to further warming—a key mechanism in understanding global warming
- **Development of Models Predicting Carbon Dioxide Dynamics:**
Developed sophisticated models that simulate how trees, soil, and oceans absorb carbon dioxide, predicting how these carbon sinks might change as the climate warms. Her models are crucial for forecasting future carbon dioxide levels and their impact on global temperatures



April 1, 1949 – Present ³²

Critical Community Conversations for Purposeful Outreach (C3PO)

Wednesday, March 26, 2025 Outcomes:

- Strengthens staff capabilities in engaging AB 617 communities

Training from CARB

- Focusing on knowledge and strategies for engaging effectively with marginalized communities

Training Presented by Castillo Consulting Partners

- Best practices activity: demonstrate real world connection and meeting facilitation techniques



HALOS/JEDI Initiative:

Collaboration:

- Event organized in partnership with the Riverside Agricultural Commissioner Delia Cioc's Office

Donation Drive – A 2nd Year Employee Driven Program:

- Collecting long sleeve shirts, neck gaiter, hats, and gloves to directly support farmworkers in the Coachella Valley and Riverside region
- These items help protect farmworkers from pesticide and heat exposure which exacerbates health effects caused by air pollution

Location & Timing:

- Extended collection period for coordination for the Riverside Agricultural Commissioner's Office

Community Impact:

- Aims to provide immediate aid and raise awareness of the challenges faced by farmworkers in the designated areas



NATIONAL FARMWORKER AWARENESS WEEK

March 25 – 31, 2025



IN COMMEMORATION AND SERVICE A DONATION DRIVE

In commemoration of National Farmworker Awareness Week, South Coast AQMD will be collecting donations of new or gently used long-sleeve shirts, wide-brim hats, gloves, neck gaiters, and bandanas to support farmworkers. These items help protect farmworkers from pesticide exposure and heat-related illnesses.

This year, we are collaborating with Riverside County Agricultural Commissioner Delia Cioc's office to facilitate the direct distribution of these donations to local farmers in the Riverside and Coachella Valley regions.

DONATION DETAILS

When:

Donations accepted until Tuesday April 15, 2025

Where:

Donation drops are available in the lobby (by the Cafeteria) and in the Community Engagement and Air Programs (CEAP) Center

Donation Requirements

- Donated items should be light colored. Natural fibers, moisture wicking, or UV-protective fabrics are preferred
- All donated items must be new or gently used



“No doubt yesterday’s event is the confirmation of what can happen when people of a community, be it with diverse backgrounds, but with the best of intentions, can achieve when they put their hands and minds together.”

“This was a beautiful event. I enjoyed learning about the cuisine, instruments, dance, and traditions of Nowruz. I have never felt so connected with my colleagues. In these times [...] shared joy and belonging is a necessity.”

130 In-Person Attendees

JEDI Displays – March



Women's "Herstory" Month



Nowruz Haft-seen



National Farmworker Awareness Week



Holi

J.E.D.I. Infographics – March (part 1 of 2)



CÉSAR CHÁVEZ DAY MONDAY, MARCH 31, 2025

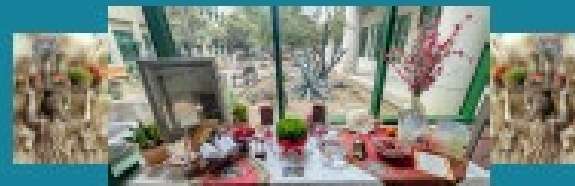
César Chávez was a Civil Rights Activist, Farm Labor Leader, and American icon who sought to improve the treatment, pay, and working conditions for farm workers. After losing the family farm during the Great Depression, Chávez began working through California fields, vineyards, and orchards to help support his family. In 1952, he began his career as a community organizer when he joined the San Jose chapter of the Community Service Organization (CSO). Chávez spent 10 years with CSO coordinating voter registration drives, leading campaigns against racial and economic discrimination, and creating new CSO chapters throughout California. In 1962, Chávez cofounded the National Farm Workers Association (NFWA) with fellow farm labor leader, Dolores Huerta.

As a labor leader, Chávez employed nonviolent tactics including marches, boycotts, and fasting. In 1965, Chavez led what became a five-year strike by California grape pickers and a nationwide boycott of California grapes. His work organizing together with millions of Americans supporting the Farmworker Movement, helped influence California passing the landmark Agricultural Labor Relations Act of 1975. This was the first law guaranteeing farm workers the right to organize, choose their own union representative, and negotiate with their employers. In 1994, Chávez was posthumously awarded the Presidential Medal of Freedom, the nation's highest civilian honor. In 1995 the state of California declared March 31st as a state holiday in honor of César Chávez.

[Click HERE](#)



MARCH 20, 2025 - APRIL 2, 2025



VISIT THE HAFT-SEEN
(near the main lobby elevators)

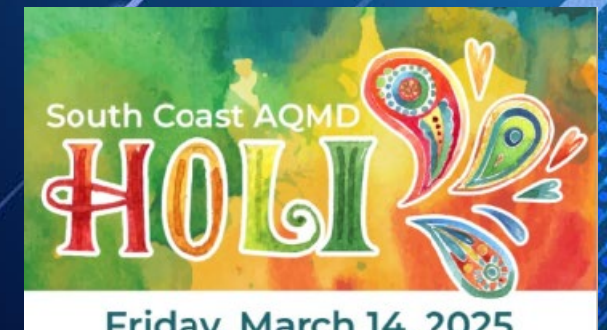
THE FESTIVAL & CELEBRATION OF PERSIAN NEW YEAR

The Persian New Year, which translates to "New Day", symbolizes the start of the Persian New Year which has been celebrated for over 3,000 years. This "New Day" is the day of "Khordad" (Spring/Summer) which occurs around March 20th each year. This New Day also marks the beginning of Spring in the Northern Hemisphere, when the sun crosses the celestial equator, marking the end of winter and the beginning of a new year. It is a time of renewal and rebirth, symbolizing the transition from darkness to light and the rebirth of nature.

Nowruz has a rich history and is celebrated in many different ways around the world. It is a time of joy and celebration, with people gathering to share food, drink, and music. It is also a time of reflection and renewal, as people look back on the past year and plan for the future.

Although Nowruz originated in the geographical area known today as Persia, currently Iran, in the Middle East, it is celebrated in a variety of ways by over 300 million people from different countries and diverse ethnic backgrounds. These communities are spread across Western Asia, Central Asia, The Caucasus, Northern China, the Balkans, and South Asia. Nowruz is also celebrated and enjoyed by people of various other faiths as a traditional cultural celebration, and is a day for community, family, and shared traditions. The United Nations has declared March 20th as the International Day of Nowruz.

[Click HERE](#)



Friday, March 14, 2025



ABOUT HOLI

Holi is considered one of the most significant Hindu holidays and is celebrated on the full moon of the Hindu lunisolar calendar month. This year, Holi falls on Friday, March 14, 2025. Holi is also known as the "Festival of Colors" or "Festival of Joy".

South Coast AQMD HOLI COMMEMORATION

You are appreciated!


Community Engagement and Air Programs

Festivities. Holi is a day to celebrate and let go — loud music, local brews, and fun-filled chatter are all essential elements of the celebrations.


[Click HERE](#)

J.E.D.I. Infographics – March (part 2 of 2)

Hispanic and Latinx Organization for Success
In Collaboration With
Community Engagement and Air Programs



NATIONAL FARMWORKER AWARENESS WEEK
March 25 – 31, 2025



IN COMMEMORATION AND SERVICE A DONATION DRIVE

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This year we are collaborating with Riverside County Agricultural Commissioner Delta Croc's office to facilitate the direct distribution of these donations to local farmers in the Riverside and Coachella Valley regions.


DONATION DETAILS

When:
Donations accepted until Tuesday, April 15, 2025

Where:
Donation drops are available in the lobby (by the Caltrans) and in the Community Engagement and Air Programs (CEAP) Center

Donation Requirements

- Donated items should be light-colored
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- All donated items must be new or gently used



ABOUT THE FARMWORKER'S MOVEMENT

In the 19th century labor-intensive agricultural work in states like California and Arizona was primarily performed by Chinese, Japanese, Filipino, and Mexican laborers. By the mid-20th century, Mexican workers became the dominant migrant farm labor force in the West, largely due to the exploitative Bracero Program.

This diplomatic agreement between Mexico and the United States, in effect from 1942 to 1964, allowed Mexican citizens to work in the U.S. on short-term agricultural contracts to address labor shortages caused by World War II. Thousands of Mexican workers migrated under these contracts, often in degrading conditions.

Migrant workers faced significant challenges, including poverty, inadequate housing, limited educational opportunities for their children, and widespread discrimination. Efforts to unionize and demand fair wages were frequently met with violent suppression, highlighting the struggle for labor rights in American agriculture.

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CLICK HERE TO WATCH A VIDEO
The Farm Worker Movement | PBS | 16 Minutes



LEADING FIGURES OF THE MOVEMENT

For decades, farmworker advocates have fought tirelessly for labor rights, fair wages, and improved working conditions in the face of systemic injustices. From organizing strikes and boycotts to confronting legal and physical threats, these leaders have used nonviolent resistance and grassroots organizing to demand change. Their efforts have secured essential protections for farmworkers, including the right to unionize and safe working environments.

The farmworker movement has been shaped by many courageous individuals who devoted their lives to advancing justice for agricultural workers. Below are key figures who played a pivotal role in this ongoing fight.

Cesar Chavez (1927-1993) A civil rights leader and labor activist, Chavez co-founded the United Farm Workers (UFW) and led nonviolent protests, boycotts, and strikes to fight for fair wages and improved working conditions for farmworkers.	Delano Huerta (b. 1920) A co-founder of the United Farm Workers, Huerta played a crucial role in organizing labor strikes and negotiations, leading the famous 1942-43 "Noble" strike.
Larry Itliong (1912-1977) A Filipino-American labor leader, Itliong co-founded the United Farm Workers and was instrumental in the 1965 strike against Delano-based growers.	María Moreno (1920-2000) The first woman to lead a union in the U.S., Moreno was a powerful voice for farmworker rights, advocating for better wages and housing conditions.
José Angel Gutierrez (b. 1940) A labor leader in the Chicano movement, Gutierrez fought for farmworker rights and justice, representing workers in their fight for fair wages and improved working conditions.	Lupe Medinilla (b. 1940) A labor leader and labor activist, Medinilla co-founded the United Farm Workers and led several strikes and negotiations for farmworkers.
Baldemar Velazquez (b. 1947) Founder of the Farm Labor Organizing Committee (FLOC), Velazquez has fought for better wages, working conditions, and unionization for farmworkers nationwide.	Timea Roman (b. 1950) The first female president of the United Farm Workers, Roman continues to lead efforts for better wages, legal protections, and safety regulations for farmworkers.

Community Engagement and Air Programs

WOMEN'S HERSTORY MONTH 2025

Women's History Month is celebrated annually in the United States from March 1 to March 31. It is a time to recognize the achievements and contributions of women in all fields of endeavor. The month is dedicated to celebrating the progress that women have made and to highlighting the challenges they continue to face. It is a time to honor the women who have paved the way for future generations and to inspire young women to pursue their dreams.

IMPACT SPOTLIGHT

Andrea Vidaurre

LOCAL ACTIVIST

Andrea Vidaurre is the co-founder and senior policy analyst at San Bernardino-based non-profit, People's Collective for Environmental Justice. She has been recognized for her grassroots leadership in advocating for environmental justice in the Inland Empire, particularly in addressing food insecurity, food justice, and food sovereignty. Recently, she was named recipient of the 2024 North American Indian Environmental Prize.

Watch this video to learn more about Andrea Vidaurre.

Peggy Shepard

ENVIRONMENTALIST

Peggy Shepard is the co-founder and executive director of West's Women's Environmental Action, Inc. (also known as WEACT), a nonprofit based in New York City that was founded in 1988 after protesting about sewage in the local river system in New York. Their mission is to build healthy communities by ensuring that people of color and other historically marginalized populations have equal access to clean water and air, and that they are not disproportionately burdened by environmental pollution and practices. Her efforts focus on environmental justice in urban communities with the goal of ensuring that everyone has the right to a clean, healthy, and sustainable environment.



Roopa Dhatt

PHYSICIAN

Roopa Dhatt is a distinguished thought leader in women's leadership and gender equity, with global health, work in India, and leading to pursue higher education in the sciences, she serves as an assistant professor at Georgetown University School of Medicine and is an ongoing international program in Washington, D.C. Dr. Dhatt co-founded Women in Global Health (WGH) in 2015 and led the organization until 2024, expanding to 38 chapters across more than 30 countries. She has been recognized for her impactful work in gender equity and global health, including being named in the Gender Equality Top 100 as one of the world's most powerful global leaders in 2024.

Listen to an inspiring message from Roopa about her work in the field.

Check out other wonderful resources that highlight the monumental milestones of women from the Smithsonian's American Women's History Museum site.



View Sources HERE.

For more information on this or other events, email ceap@scamd.gov.

[Click HERE](#)

[Click HERE](#)



Any Questions?

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, April 11, 2025, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Nastri
Executive Officer

RMM:XC:DD:HL:dc

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

South Coast AQMD Mobile Application Phase 6	
Brief description:	The Phase 6 enhancement of the South Coast AQMD mobile app focuses on introducing the Open Burn Program and Check Before You Burn (CBYB) feature layers, enhancing user access to detailed environmental data and preparing the map component for future expansions.
Estimated project cost	\$54,785
Overall project status	In Progress
Percentage complete	100%
LAST 30 days	<ul style="list-style-type: none"> Working on going live
NEXT 30 days	<ul style="list-style-type: none"> Post-Production Support
Original estimated go-live date	12/20/24
Current estimated go-live date	4/25/25
Go-live date	N/A
Notes	App is live.

Agenda Tracking System	
Brief description:	Develop new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
NEXT 30 days	<ul style="list-style-type: none"> Conduct Parallel Validation Testing
Original estimated go-live date	11/15/24
Current estimated go-live date	7/11/25
Go-live date	N/A
Notes	Schedule extended to accommodate parallel testing.

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Online Application Filing	
Brief description:	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder
Estimated project cost	\$525,000
Overall project status	In Progress
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms
NEXT 30 days	<ul style="list-style-type: none"> User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms
Original estimated go-live date	1/17/25
Current estimated go-live date	6/27/25
Go-live date	N/A
Notes	IM Development Complete.

Permit Workflow Automation – Phase 1 & 2	
Brief description:	Automate application acceptance and engineering evaluation processes into paperless workflows
Estimated project cost	\$250,000
Overall project status	In Progress
Percentage complete	45%
LAST 30 days	<ul style="list-style-type: none"> System Development in Progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in Progress
Original estimated go-live date	3/14/25
Current estimated go-live date	10/17/25
Go-live date	N/A
Notes	Schedule extended due to phasing and implementation changes.

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Website Upgrade	
Brief description:	Upgrade the Website Content Management System to latest version
Estimated project cost	\$100,000
Overall project status	In Progress
Percentage complete	90%
LAST 30 days	<ul style="list-style-type: none"> User Acceptance Testing and Training
NEXT 30 days	<ul style="list-style-type: none"> Working on going live
Original estimated go-live date	10/11/24
Current estimated go-live date	5/30/25
Go-live date	N/A
Notes	IM Development Complete.

Compliance System	
Brief description:	Develop new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations and operations dashboard
Estimated project cost	\$450,000
Overall project status	In Progress
Percentage complete	60%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	2/28/25
Current estimated go-live date	10/17/25
Go-live date	N/A
Notes	The schedule has been extended to accommodate integration with other systems and end-user adoption.

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Carl Moyer Program GMS Phase III	
Brief description:	Develop Contracting, Invoicing, and Annual Reporting modules for Carl Moyer Program web application. This system will include integration internal South Coast AQMD systems.
Estimated project cost	\$200,000
Overall project status	In Progress
Percentage complete	65%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/10/25
Current estimated go-live date	7/8/25
Go-live date	N/A
Notes	

AirNet Upgrade	
Brief description:	Upgrade AirNet (Intranet) to the latest version of SharePoint. This project will involve migrating existing content, custom web parts, and other components, while delivering a modern and refreshed design.
Estimated project cost	\$180,000
Overall project status	In Progress
Percentage complete	70%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/25/25
Current estimated go-live date	6/27/25
Go-live date	N/A
Notes	

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Air Quality Data Platform Phase 3	
Brief description:	Integrate individual data systems into a cloud-based platform for efficient data management and the creation of interactive visualizations and dashboards for web access.
Estimated project cost	\$386,800
Overall project status	In Progress
Percentage complete	5%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/22/26
Current estimated go-live date	4/22/26
Go-live date	N/A
Notes	

Title V Modernization	
Brief description:	Expedite and expand Title V data gathering and reporting to ICIS-Air by reusing EPA's VES service and use Shared CROMERR Services (SCS) to enable a CROMERR compliant e-submittal portal.
Estimated project cost	\$75,700
Overall project status	In Progress
Percentage complete	5%
LAST 30 days	<ul style="list-style-type: none"> System Development in progress
NEXT 30 days	<ul style="list-style-type: none"> System Development in progress
Original estimated go-live date	4/30/26
Current estimated go-live date	4/30/26
Go-live date	N/A
Notes	

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

IDF Network Switch Refresh Phase 4	
Brief description:	Upgrade Discontinued Closet Network Switches to keep network infrastructure maintainable and secure. This project will allow district staff members to continue to access the internet and other networked devices and servers.
Estimated project cost	\$100,000
Overall project status	In Progress
Percentage complete	100%
LAST 30 days	<ul style="list-style-type: none"> • Design and Planning • Implementation
NEXT 30 days	<ul style="list-style-type: none"> • Testing and Verification
Original estimated go-live date	5/9/25
Current estimated go-live date	4/4/25
Go-live date	4/4/25
Notes	

ATTACHMENT
May 2, 2025 Board Meeting
Status Report on Ongoing and Upcoming Projects for
Information Management

Projects that have been completed within the last 12 months are shown below	
COMPLETED PROJECTS	
PROJECT	DATE COMPLETED
Forms Approval Workflow	March 11, 2025
Position Management	March 4, 2025
Rideshare Matching Application	February 26, 2025
Wildfire Monitoring	February 21, 2025
School Bus GMS	February 5, 2025
West KM	January 24, 2025
Rule 1109.1 - B-Cap Reporting	January 16, 2025
AB2766 for reporting year 2024	December 31, 2024
Annual Emissions Reporting for reporting year 2024	December 31, 2024
Warehouse Indirect Source Rule Online Reporting Portal Phase 4	November 21, 2024
Rideshare Survey Enhancement	October 18, 2024
Source Test Tracking System (STTS)	September 20, 2024
IT Service Management	September 17, 2024
Rule 1180 System Enhancements	August 16, 2024
Rule 1415 System Enhancements	August 9, 2024
AQ-SPEC Cloud Platform Phase 2	July 10, 2024
AB2766 Version 2 Enhancements	May 9, 2024

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Report on South Coast AQMD Vacancies, and Recruitment and Retention Efforts for 2024

SYNOPSIS: Assembly Bill 2561 (Gov. Code § 3502.3.), effective January 1, 2025, requires public agencies to hold a public hearing, at least once per fiscal year, to present information about agency vacancies and recruitment and retention efforts. This item is to hold a public hearing to present information on the status of South Coast AQMD's vacancies and recruitment and retention efforts for calendar year 2024.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTION:

Receive and file the report on South Coast AQMD vacancies, and recruitment and retention efforts for 2024.

Wayne Nastri
Executive Officer

AJO:mm

Background

Assembly Bill (AB) 2561 requires public agencies, including South Coast AQMD, to hold at least one public hearing per fiscal year to discuss vacancies, and recruitment and retention efforts. As part of the public hearing presentation, AB 2561 requires the public agency to identify any potential obstacles in the hiring process, and to recommend changes to policies, procedures, and recruitment activities. The new law also provides an opportunity for agency-recognized unions to make a presentation at the hearing on vacancies, and recruitment and retention efforts.

Pursuant to AB 2561, the agency may also be required to provide additional information about the recruitment process and related factors, if a single bargaining unit meets or exceeds twenty percent (20%) of the total number of authorized positions. Specifically,

at the request of the union, the agency would provide information about the total number of vacancies, the number of applicants, the average time to fill positions, and opportunities to improve compensation and working conditions for employees in the bargaining unit. (Gov. Code section 3502.3(b)).

This report presents vacancy, recruitment, and retention information for calendar year 2024; specifically, the data presented is as of December 31, 2024.

Overall Workforce Data

South Coast AQMD has three represented bargaining units: Office of Clerical and Maintenance, Technical & Enforcement, and Professional Unit. Teamsters Local 911 represents the Office Clerical & Maintenance unit and the Technical & Enforcement unit. Office of Clerical and Maintenance has 36 classifications (including administrative assistants, fiscal assistants, maintenance workers), with 191 total budgeted positions. [For this report, the Career Development Intern classification is excluded from the Office of Clerical and Maintenance count because it is a specialized program to train current or former foster care youth.] Technical & Enforcement has 35 classifications (including inspectors, instrument specialists, information technology specialists), with 245 total budgeted positions.

The Professional Employee Association (SC-PEA) represents the Professional Unit. The Professional Unit has 398 budgeted positions. The Professional Unit has 20 classifications, including engineers, specialists, and chemists.

In addition, South Coast AQMD has several unrepresented groups – Confidential (82 positions), Management (70 positions), and Deputies including executive staff (26 positions), with a combined 48 classifications.

Vacancy, Recruitment, and Retention Information

At the end of 2024, South Coast AQMD's overall vacancy rate was 12.97%. The 2024/25 budget sets forth a vacancy rate of 13%.

The vacancy rates, by bargaining unit, were below the 20% threshold set forth in AB 25611, and therefore, no additional information is required. The vacancy rates for each bargaining unit, as of December 31, 2024, were as follows:

	Vacancy Rate (%)
Professional Unit	9.55
Technical & Enforcement	15.51

Office of Clerical and Maintenance	19.37
Confidential	6.1
Management	10.0
Deputies	7.69

In 2024, South Coast AQMD’s recruitment efforts resulted in 73 new hires and 76 promotions. Vacancies were also filled by transfers, reassignments, and other internal processes.

In terms of evaluating employee retention, 19 vacancies created in 2024 were due to voluntary separation. A similar number of vacancies in 2024 were due to retirements and involuntary separations. Accordingly, looking at the overall workforce and the reasons for vacancies, current recruitment and retention efforts seem to be keeping staff turnover to a manageable level.

Based on the information available on South Coast AQMD vacancies, recruitment and retention, staff did not identify any potential obstacles to continued progress in these matters. Therefore, there are no proposed changes to related policies or procedures.

Proposal

Staff recommends the Board receive and file the report on South Coast AQMD Vacancies, and Recruitment and Retention Efforts for 2024.

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Authorize Purchase of OnBase Software Support

SYNOPSIS South Coast AQMD uses OnBase software for its electronic document management system to manage critical documents and to support South Coast AQMD's Record Retention Policy. The software subscription and support for OnBase expires on July 31, 2025. This action is to obtain approval for sole source purchase of OnBase software subscription and support for one year from Information Management's FY 2024-25 Budget, in an amount not to exceed \$210,000. Funds for this purchase are included in Information Management's FY 2024-25 Budget.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Procurement Manager to purchase OnBase software subscription and support for one year from Hyland Software at a cost not to exceed \$210,000 contingent on approval of this funding in Information Management's Proposed FY 2024-25 Budget, Services and Supplies Major Object, Professional and Special Services Account.

Wayne Nastri
Executive Officer

RMM:HL;jg

Background

South Coast AQMD uses OnBase software as its electronic document management system, which has maintained South Coast AQMD documents and other critical records since 1990. Total storage to date is over three million multi-page documents. OnBase is used by many of South Coast AQMD's mission critical web applications including Online Application Filing, Asbestos Notifications, and Oil and Gas Well Electronic Notification and Reporting. OnBase is a Windows-based, menu-driven, document

management system designed to store and retrieve critical documents in electronic format. The system provides concurrent information to multiple workstations simultaneously. It has a flexible compound document structure where black-and-white or color images co-exist with text and data within a single document. It stores various types of documents such as Microsoft Word documents, Outlook emails, PDFs, videos and data files.

The system includes document routing and ad-hoc, scheduled point-to-point, and broadcast distribution of documents. It contains a complete set of markup and annotation tools that allow users to add notes, comments and drawings to pages without compromising the original document's integrity. The system has full network support so information can be distributed rapidly within an organization regardless of system architecture. Finally, the system has an extensive number of features to allow the secure display of documents on South Coast AQMD's internal and external websites and on iPhone, iPad and Android mobile applications. The OnBase software subscription and support expires on July 31, 2025.

Proposal

Hyland Software is the sole manufacturer and provider of OnBase software and is, therefore, the only source for its maintenance support licensing agreements. Staff recommends the purchase of OnBase software subscription and support for one year from Hyland Software at a cost of \$210,000.

Sole Source Justification

Section VIII.B.2 of the Procurement Policy and Procedure identifies circumstances under which a sole source purchase award may be justified. This request for a sole source award is made under provision VIII.B.2.c.(2) and (3). The products and services are available from only Hyland Software; it involves the use of proprietary technology; and uses key contractor-owned assets for project performance. The cost of these support services reflects General Services Administration pricing.

Resource Impacts

Sufficient funds are included in Information Management's FY 2024-25 Budget within the Services and Supplies Major Object Professional and Special Services Account.

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Authorize Purchase of Virtual Meeting Software Support

SYNOPSIS South Coast AQMD uses Zoom services to hold virtual and hybrid meetings. The current subscription and support are set to expire on June 8, 2025. This action is to obtain approval for the purchase of Zoom subscription and support for one year from Information Management's FY 2024-25 Budget, in an amount not to exceed \$130,000. Funds for this purchase are included in Information Management's FY 2024-25 Budget.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Procurement Manager to purchase Zoom subscription and support for one year from Zoom Video Communications at a cost not to exceed \$130,000.

Wayne Nastri
Executive Officer

RMM:HL:jg

Background

Zoom is a leading video conferencing and communication platform widely utilized for virtual meetings, webinars and remote collaboration. In June 2018, South Coast AQMD purchased Zoom for its videotelephony system to provide a virtual meeting infrastructure. During the COVID-19 pandemic, Zoom provided an online platform that could be used to facilitate online meetings with public participation, and it became integral for South Coast AQMD meetings to maximize public participation. Most meetings have since become hybrid and meetings are still held virtually. South Coast AQMD continues to need a video conferencing platform that can meet all of its needs.

South Coast AQMD requires a platform that accommodates large public attendance, includes webinar capabilities in addition to traditional videoconferencing features,

supports multiple languages, broadcasts to other livestream platforms such as YouTube, integrates with the existing audio-visual system and other supporting software. Staff has assessed various solutions, and Zoom is the most capable product to best support South Coast AQMD's needs.

In past years, this purchase was made as a sole source procurement. However, Zoom has since opened procurement through resellers, and the procurement process will be opened to competitive bidding to ensure cost efficiency and vendor participation.

Proposal

In accordance with the South Coast AQMD's Administrative Policies and Procedures No. 35, bids were solicited from firms on the List of Prequalified Vendors to provide Computer, Network, Printer Hardware and Software, and Desktop Computer Hardware Upgrades, and through vendor master agreements, cooperative agreements, and other interagency agreements with governmental entities in order to achieve the best available price. The prequalified vendor list was approved by the Board on February 2, 2024 and is in effect for a period ending February 2, 2026.

This action is to authorize the Procurement Manager to execute purchase of a Zoom subscription and support for one year with the vendor providing the lowest cost bid at a total cost not to exceed \$130,000. The software licenses will be configured to achieve the highest functional performance for South Coast AQMD's operations within budgetary constraints at the time of purchase.

Resource Impacts

Sufficient funds are included in Information Management's FY 2024-25 Budget within the Services and Supplies Major Object Professional and Special Services Account.

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Amend Contract to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding for needed development and maintenance work in an amount not to exceed \$205,000 for AgreeYa Solutions, \$230,000 for Prelude Systems, \$78,000 for Sierra Cybernetics, and \$480,000 for Varsun eTechnologies. Funding is available in Information Management's FY 2024-25 Budget.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTIONS:

1. Transfer \$89,000 from Information Management's FY 2024-25 Budget, Capital Outlay Major Object, Capital Outlay account to Information Management's FY 2024-25 Professional and Special Services Major Object, Professional and Special Services account to; and
2. Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of \$205,000 to AgreeYa Solutions, \$230,000 to Prelude Systems, \$78,000 to Sierra Cybernetics, and \$480,000 to Varsun eTechnologies from Information Management's FY 2024-25 Budget for the specific task orders listed in the Attachment.

Wayne Nastri
Executive Officer

RMM:XC:ig

Background

In May 2024, the Board authorized staff to initiate level-of-effort contracts with several vendors for systems development, maintenance and support services. Due to the indefinite nature of the work, the final contract amount cannot be determined during the

initial execution of these contracts. At the time these contracts were executed, it was expected that they would be modified in the future to add funding from approved budgets as systems development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year with the option to renew for two one-year periods.

Additional systems development and maintenance efforts have been identified for FY 2024-25 to ensure compliance and provide further automation to enhance productivity. This request seeks to encumber funds for these budgeted activities.

Proposal

Staff proposes to Transfer \$89,000 from Information Management's FY 2024-25 Budget, Capital Outlay Major Object, Capital Outlay account to Information Management's FY 2024-25 Professional and Special Services Major Object, Professional and Special Services account and to amend the contracts to allocate an additional \$205,000 to AgreeYa Solutions, \$230,000 to Prelude Systems, \$78,000 to Sierra Cybernetics, and \$480,000 to Varsun eTechnologies for system maintenance and development efforts.

With these amendments, the new contract totals will be \$732,000 for AgreeYa Solutions, \$955,000 for Prelude Systems, \$885,873 for Sierra Cybernetics, and \$1,360,000 for Varsun eTechnologies

Resource Impacts

Sufficient funding is available in Information Management's FY 2024-25 Budget.

Attachment

Task Order Summary

ATTACHMENT – Task Order Summary

Section A – Funding Totals for each Systems Development Contract

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
AgreeYa Solutions	\$527,000	\$205,000	\$732,000
Prelude Systems	\$725,000	\$230,000	\$955,000
Sierra Cybernetics	\$807,873	\$78,000	\$885,873
Varsun eTechnologies	\$880,000	\$480,000	\$1,360,000
TOTAL	\$2,939,873	\$993,000	\$3,932,873

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
WAIRE Program Online Portal Enhancements	System enhancements for WAIRE Program Online Portal	\$150,000	AgreeYa
Website Maintenance	System maintenance, support, and enhancements for website	\$55,000	AgreeYa
AER Reporting System Re-write Phase I	Redesign of AER online reporting system	\$50,000	Prelude
Rule 2202 System Enhancement Phase II	Rewrite of Rule 2202 report management system	\$180,000	Prelude
System Maintenance	System Maintenance and Support for web applications	\$78,000	Sierra
Permit System Modernization	Migration of CLASS Permit to web-based application	\$300,000	Varsun
Air Quality Data Platform Phase III	Development of cloud-based Air Quality Data Platform	\$180,000	Varsun
TOTAL		\$993,000	

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2025-26

SYNOPSIS: The Board Member Assistant and Board Member Consultant compensation is proposed to be amended to adjust the compensation level South Coast AQMD may make per Board Member, per fiscal year, based on the Board approved assignment-of-points methodology. The points are calculated based on the level of complexity, number of meetings, and role.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTION:

Approve adjustments to compensation for Board Member Assistants and Board Member Consultants for FY 2025-26 in accordance with the Administrative Code and as described in Attachment A.

Wayne Nastri
Executive Officer

SJ:ks

Background

Board Members must address an ever-increasing range of complex issues related to the performance of their duties, requiring increased assistance. As a result, adjustments are needed to the maximum support level expenditure South Coast AQMD may make per Board Member, per fiscal year, based on the assignment-of-points methodology that was approved at the July 2015 Board meeting and incorporated into Section 112, Exhibit I of the Administrative Code.

The Administrative Code describes an assignment-of-points methodology that is based on the level of complexity, number of meetings, and role (such as providing support for the Chair or Vice-Chair). Additionally, the Administrative Code defines the minimum and maximum amounts that may be allocated per Board Member.

Proposal

This action is to approve the support level of expenditures for Board Member Assistants and Board Member Consultants for FY 2025-26 in accordance with the Administrative Code. Upon approval, Board Members will select Board Assistants and Consultants and allocate their funds.

Resource Impacts

Sufficient funding will be requested in the FY 2025-26 Budget to accommodate the recommended adjustments.

Attachment

Proposed Board Member Committee/Advisory/Other Group Assignment Points
Calculation for FY 2025-26

ATTACHMENT A

Board Member Committee/Advisory/Other Group Assignment Points Calculation for FY 2025-26

Governing Board Member	Committee/Advisory/Other Group Assignment Points *	Calculated Maximum Support Level **
Nguyen	64	\$39,624
Raman	88	\$46,492
Olmos	93	\$49,134
Dawson	96	\$50,719
Padilla-Campos	107	\$56,530
Governor's Appointee (Vacant)	108	\$57,059
Mitchell	108	\$57,059
Perez	116	\$61,285
Rodriguez	147	\$77,663
McCallon	162	\$85,588
Hagman	165	\$87,173
Cacciotti (Vice-Chair)	225	\$118,872
Delgado (Chair)	300.5	\$118,872
* Point Calculation does not account for additional responsibilities for Chair and Vice-Chair.		
** Calculated Maximum Support Level based on the Board Member's total points in comparison to the Vice-Chair's total points (not to go below \$39,624 and above \$118,872).		

BOARD MEETING DATE: May 2, 2025

AGENDA NO.

PROPOSAL: Transfer Funds Between Major Objects and Issue Purchase Order for AQ-SPEC Program

SYNOPSIS: The AQ-SPEC Program performs systematic technical evaluations of currently available air monitoring sensors using both field and laboratory-based testing and communicates the results to the public. AQ-SPEC funds are included as part of Monitoring and Analysis' FY 2024-25 adopted budget. Based on an assessment of the priorities and resources of this program, there is a need to reallocate funds for enhancing VOC sensor testing capabilities. This action is to transfer up to \$60,000 between Major Objects and issue a purchase order for air monitoring equipment.

COMMITTEE: Administrative, April 11, 2025; Recommended for Approval

RECOMMENDED ACTIONS:

1. Transfer up to \$60,000 from the Services and Supplies Major Object to the Capital Outlays Major Object in Monitoring and Analysis' (MAD's) FY 2024-25 Budget (Org 43); and
2. Authorize the Procurement Manager, in accordance with South Coast AQMD's Procurement Policy and Procedure, to issue a sole source purchase order for one Entech 7200A Cryogenic Pre-concentrator in an amount not to exceed \$60,000 as listed in Table 1.

Wayne Natri
Executive Officer

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Background

South Coast AQMD established the AQ-SPEC program to characterize the performance of commercially available air quality sensors using both field and laboratory-based testing. Results of the air quality sensors are uploaded on the South Coast AQMD's website. Air quality sensors that produce reliable data can augment and supplement current ambient air monitoring capabilities that predominantly rely on more

sophisticated and expensive fixed-site federal-reference monitoring devices and methods. In addition, air quality sensors achieving levels of performance criteria have become effective tools to introduce the public to air quality matters. The type and number of sensors that have been tested through the AQ-SPEC program have increased substantially over the years. To date, South Coast AQMD has evaluated over 250 sensors measuring particle and gaseous pollutants (mainly fine particulate matter, ozone, NO_x and other criteria pollutants) for their accuracy and overall quality. Interest is rapidly increasing in the use of air quality sensors for measurements of VOCs, with potential applications for ambient air monitoring, hotspot detection, personal exposure, and fenceline monitoring. The program requires replacement of specialized laboratory equipment to support continued performance testing of VOC sensors.

Proposal

This action is to transfer up to \$60,000 from the Services and Supplies Major Object to the Capital Outlays Major Object in MAD's FY 2024-25 Budget (Org 43). This action is also to authorize the Procurement Manager, in accordance with South Coast AQMD's Procurement Policy and Procedure, to issue a sole source purchase order to purchase an Entech 7200A Cryogenic Pre-Concentrator for an amount not to exceed \$60,000 as listed in Table 1.

Entech 7200A Cryogenic Pre-Concentrator

The analysis of VOC samples for sensor testing is performed in the laboratory using cryogenic pre-concentration followed with quantification by gas chromatography with flame ionization detection. Pre-concentration of the samples is necessary to achieve adequate detection limits for the analytes of interest. The current cryogenic pre-concentrator is more than 15 years old and has been discontinued, replacement parts are no longer available, and the software operating system is no longer supported. The proposed Entech 7200A pre-concentrator would ensure the ability to continue conducting VOC sensor testing reliably with an instrument that can be supported and repaired. The estimated cost for a cryogenic pre-concentrator is \$60,000 and this equipment will be purchased through a sole source process.

Sole Source Justification

Section VIII.B.2 of South Coast AQMD's Procurement Policy and Procedures identifies four major provisions under which sole source awards can be made. The request for sole source purchase of the Entech 7200A Cryogenic Pre-Concentrator are made under provisions VIII.B.2.c(1), "The unique experience and capabilities of the proposed contractor or contractor team" and VII.B.2.c(2), "The project involves the use of proprietary technology." The proposed Entech 7200A pre-concentrator uniquely uses a differential pressure vacuum reservoir technique to accurately measure flow and volume of a complex VOC gas mixture, and as such the technical specifications of the cryogenic pre-concentrator are proprietary and only available from one vendor.

Benefits to South Coast AQMD

The proposed purchase is necessary to maintain the current AQ-SPEC testing capabilities of VOC sensors. These sensors are proliferating in the market and are becoming increasingly popular for public use. Continued testing of these sensors within laboratory settings will provide invaluable information regarding how well these emerging technologies compare to traditional more accepted VOC analysis methods.

Resource Impacts

Sufficient funding is currently available to transfer funds and purchase the instrument needed to maintain the laboratory VOC sensor testing capabilities of the AQ-SPEC program.

Table 1
Proposed Purchase through Sole Source Purchase Order

Description	Account Number	Qty	Estimated Amount
Entech 7200A Cryogenic Pre-Concentrator	77000	1	\$60,000
Total			\$60,000

2024 Annual Report of the Young Leaders Advisory Council

Executive Summary

The Young Leaders Advisory Council (YLAC) had a productive year, advancing our goals of engaging young adults on air quality, environmental justice, and sustainability issues. Throughout four quarterly meetings, YLAC members provided valuable feedback, participated in meaningful discussions, and contributed to South Coast AQMD's community outreach efforts. Our committee members are proud to present this year's accomplishments and outline goals for the coming year.

Background

As per adherence to the YLAC charter, annual reporting is essential to document the council's activities, accomplishments, and areas for future focus. This report identifies YLAC's progress in fostering youth engagement in air quality and environmental justice. By summarizing the YLAC's efforts and feedback provided over the past year, the annual report provides South Coast AQMD and the public with insight into the perspectives and contributions of younger generations.

In alignment with the YLAC charter, key elements of this report include summaries of quarterly meetings, notable accomplishments, areas of impact, and goals for the upcoming year. This overview ensures YLAC's continued alignment with its charter objectives and facilitates accountability and growth in advancing environmental advocacy among young leaders.

Membership Overview

YLAC members, representing Los Angeles, Riverside, San Bernardino, and Orange counties, bring perspectives from various backgrounds, including air quality, community perspectives, education, healthcare, and transportation, through a youth lens (under the age of 35). In 2025, YLAC transitioned under the Community Engagement and Air Programs (CEAP) department. CEAP's recruitment efforts have yielded positive results, ensured a robust membership and contributed to the committee's consistent attendance. In 2024, we had five members transition out of YLAC; three of those five accepted permanent positions within South Coast AQMD – an encouraging sign of the growth and career advancement YLAC facilitates.

Attendance

Since the beginning of 2024, YLAC has successfully met quorum at each meeting, reflecting an increased commitment and a renewed sense of purpose within the group.

February: 20 out of 20 members attended

May: 13 out of 18 members attended

August: 12 out of 18 members attended

November: 11 out of 19 members

Goals & Key Accomplishments 2024

YLAC members identified through a survey administered in February 2024 what they hoped the committee would achieve in 2024. Those agreed upon goals were to increase YLAC members' awareness and engagement in community, increase youth involvement and insight into air quality issues and concerns, address environmental community concerns, and increase awareness of South Coast AQMD resources.

Increase YLAC Awareness and Engagement in Community:

During each meeting, YLAC members provided updates on community-related resources and activities. Members increased their awareness of air quality and sustainability, particularly for youth within their represented regions during these regular community check-ins.

Increase Youth Involvement and Insight into Air Quality Issues and Concerns:

August 2024 – SCAG presented on the Pollution Reduction Grant Comprehensive Climate Action Plan for the Los Angeles – Long Beach – Anaheim Metropolitan Statistical Areas to YLAC members for the purpose of gaining their perspectives and providing best practices for environmental justice advocacy.

November 2024 – Legacy Los Angeles, a community-based organization that empowers youth by providing youth alternatives to gangs and violence, helping them reach their full potential and transform their lives and communities spoke to the YLAC. Leg. Legacy provided an overview of their organization, best practices, successes, and methodologies for engaging and retaining youth involvement in their environmental justice efforts.

Address YLAC Environmental Justice Concerns:

For their onboarding, all members of YLAC received Justice and Educational Development Initiatives (JEDI) Book Club resources as reference materials:

From the Inside Out: The Fight for Environmental Justice within Government Agencies (Urban Industrial Environments) by Jill Lindsey Harrison

The Color of Law: A Forgotten History of How Our Government Segregated America by Richard Rothstein

May 2024 – CEAP staff facilitated a JEDI training to YLAC members with a video and discussion on the documentary *Segregated by Design*, which explored systemic and historical environmental injustice.

Increase Awareness of South Coast AQMD Resources:

February 2024 – YLAC Members received a training on the Brown Act from South Coast AQMD’s Legal Division.

May 2024 – During the CEAP presentation on AB 617, YLAC members provided input to South Coast AQMD on how to engage communities affected by air pollution, suggesting outreach via social media, local businesses like laundromats, and other potentially untapped resources, as well as at events happening within their communities.

August 2024 – YLAC members received an interactive demonstration of the Mobile Air Monitoring Platform and discussed new transportation initiatives like hydrogen fuel cells and high-speed rail.

Proposed YLAC Goals for 2025

Increase Youth Engagement in Environmental Justice Activities, Events and Resources:

Participate in youth-targeted events and workshops to represent the youth voice for all communities..

Increase Public Health and Air Quality Equity Awareness:

Support initiatives that reduce health disparities in communities affected by air pollution.

Strengthen Collaboration with Educational Institutions and Environmental Organizations:

Encourage partnerships with schools to integrate air quality education into curriculums. Foster collaborative learning sessions with environmental organizations to share insights, best practices, and recent advances in air quality management.

Looking Ahead:

YLAC remains committed to being a bridge between young leaders and South Coast AQMD, ensuring that the concerns of youth and disproportionately impacted communities are heard. The council will continue to offer insights that advance community issues to ensure clean air for all.

Acknowledgments

South Coast AQMD wants to thank the YLAC members for their dedication and thoughtful contributions.

March 21, 2025

South Coast AQMD Board Members
21865 Copley Drive
Diamond Bar, CA

Subject: Concerns Regarding Proposed Amendments to Rules 1111 & 1121

Dear Governing Board Members,

The Local Government & Small Business Assistance (LGSBA) Advisory Group values AQMD's commitment to improving air quality and protecting public health. Clean air is a shared priority, and we support efforts to reduce emissions in a way that is both practical and sustainable. However, we have significant concerns about the financial burden and lack of outreach associated with the proposed amendments to Rules 1111 and 1121, particularly given today's economic challenges.

Financial Burden on Homeowners and Multifamily Units

The cost of implementing these rules is substantial. Homeowners transitioning from natural gas to zero-NOx appliances could face \$8,000 to \$20,000 in total costs, including the appliance itself, necessary electrical upgrades, rewiring, and potential panel replacements. Multi-family property owners face even greater costs, as retrofitting multiple units could require tens of thousands of dollars in infrastructure upgrades, costs that will inevitably be passed on to renters—worsening housing affordability in an already strained market. Not to mention the challenges and costs to landlord associated with relocating a tenant during construction, which can be a significant disruption to their lives.

Impact on Small Businesses

Small businesses, especially those in HVAC, construction, and equipment distribution, will struggle to comply with these changes. The proposed transition could increase equipment costs, limit consumer choice, and result in job losses, particularly for small, family-owned businesses. Many companies are still recovering from the economic disruptions of recent years and cannot afford such drastic shifts without more financial support and flexibility.

Lack of Public Awareness and Outreach

One of the most concerning aspects of these amendments is the lack of clear and widespread communication to those who will be most affected. Many homeowners, landlords, and small business owners are unaware of the pending regulations, the financial impact, or the steps required for compliance. Major policy changes of this nature should not move forward without extensive public outreach, education, and engagement to ensure that those impacted have a voice in the process.

A More Balanced Approach

We urge AQMD to take a more measured and transparent approach that prioritizes both environmental progress and economic realities by:

- Expanding financial incentives to help offset the high upfront costs for homeowners and multifamily property owners.
- Providing a longer implementation timeline to allow businesses and residents to adapt gradually.
- Enhancing public outreach and education to ensure that all impacted stakeholders are informed and prepared.

While we support efforts to improve air quality, it is essential that these regulations do not place undue financial strain on residents, small businesses, and property owners. We encourage AQMD to reconsider its approach and work towards a solution that protects both public health and economic stability.

Sincerely,

SCAQMD Local Government & Small Business Assistance Advisory Group