



# South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178  
(909) 396-2000 • [www.aqmd.gov](http://www.aqmd.gov)

## HYBRID ADMINISTRATIVE COMMITTEE MEETING

### Committee Members

Chair Vanessa Delgado, Committee Chair  
Vice Chair Michael Cacciotti, Committee Vice Chair  
Mayor Pro Tem Larry McCallon  
Supervisor V. Manuel Perez

**September 12, 2025 ♦ 10:00 a.m.**

### TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado  
944 South Greenwood Ave.  
Montebello, CA 90640

Office of Supervisor V. Manuel Perez  
78015 Main Street, Ste. 205  
La Quinta, CA 92253

**A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m. on Friday, September 12, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.**

**Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:**

**<http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>**

## INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

**Join Zoom Webinar Meeting - from PC or Laptop**

**<https://scaqmd.zoom.us/j/93760468442>**

**Zoom Webinar ID: 937 6046 8442 (applies to all)**

**Teleconference Dial In**

**+1 669 900 6833**

**One tap mobile**

**+16699006833,93760468442#**

**Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.**

**PUBLIC COMMENT WILL STILL BE TAKEN**

## **AGENDA**

*Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.*

### **CALL TO ORDER**

#### **- Roll Call**

### **DISCUSSION ITEMS – Items 1 through 7:**

1. Board Members' Concerns (***No Motion Required***)  
*Any member of the Governing Board, on their own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.*  
Chair Vanessa Delgado
2. Chair's Report of Approved Travel (***No Motion Required***)  
Chair Delgado
3. Report of Approved Out-of-Country Travel (***No Motion Required***)  
Wayne Nastri  
Executive Officer
4. Review October 3, 2025 Governing Board Agenda  
Wayne Nastri pgs. 5-15
5. Approval of Compensation for Board Member Assistant(s)/  
Consultant(s) (Any material, if submitted, will be distributed at the  
meeting.) (***Motion Requested if Proposal Made***)  
Chair Delgado
6. Update on South Coast AQMD's Internal Engagement Activities  
(***No Motion Required***)  
*Staff will provide an update on current and future efforts for our  
internal community engagement activities.*  
Anissa Heard-Johnson, PhD  
Deputy Executive Officer,  
Community Engagement  
and Air Programs pgs. 16-21
7. Status Report on Major Ongoing and Upcoming Projects for  
Information Management (***No Motion Required***)  
*Information Management is responsible for data systems  
management services in support of all South Coast AQMD  
operations. This action is to provide the monthly status report on  
major automation contracts and planned projects.*  
Ron Moskowitz  
Chief Information Officer,  
Information Management  
pgs. 22-28

### **ACTION ITEMS – Items 8 through 10:**

8. Issue Purchase Orders for Air Monitoring and Laboratory  
Equipment (***Motion Requested***)  
*South Coast AQMD FY 2025-26 Annual Budget includes approval  
to purchase air monitoring and laboratory equipment. This action is  
to issue purchase orders for air monitoring and laboratory  
equipment.*  
Jason Low, PhD pgs. 29-31  
Deputy Executive Officer,  
Monitoring & Analysis
9. Determine That Proposed Amended Rule 301 – Permitting and  
Associated Fees, Is Exempt from CEQA; Amend Rule 301; and  
Kalam Cheung pgs. 32-38

Recognize Revenue into FY 2025-26 General Fund for Increase of Rule 1180 Fees That Were Not Included in FY 2025-26 Adopted Budget (***Motion Requested***)

*Proposed Amended Rule 301 will modify fees for cost recovery from the operation and maintenance of refinery related community air monitoring stations required in accordance with Rules 1180 and 1180.1. The additional Rule 1180 fee revenue will be recognized in the FY 2025-26 General Fund budget.*

Planning & Rules Manager,  
Planning, Rule Development &  
Implementation

10. Amend Contract for Landscape and Tree Maintenance Services at Diamond Bar Headquarters and Approve Funding (***Motion Requested***)  
*In June 2022, the Board approved the execution of a three-year contract for landscaping and tree maintenance services with Tropical Plaza Nursery, Inc., and included an option to extend the contract for up to two additional years. The current contract was extended to October 2025, but funding allocation requires Board approval. This action is to amend the contract to extend the term through June 30, 2027, and to approve funding at a total cost not to exceed \$299,184 for the two additional years. Funding has been approved in the FY 2025-26 Budget and will be requested in the subsequent fiscal year.*

John Olvera pgs. 39-40  
Deputy Executive Officer,  
Administrative & Human  
Resources

#### **WRITTEN REPORT:**

None.

#### **OTHER MATTERS:**

11. Other Business  
*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)*
12. Public Comment  
*At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes or less.*
13. **Next Meeting Date:** Friday, October 10, 2025 at 10:00 a.m.

Chair Delgado

#### **ADJOURNMENT**

Americans with Disabilities Act and Language Accessibility

*Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in*

*appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language- related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to [cbustillos@aqmd.gov](mailto:cbustillos@aqmd.gov).*

#### Document Availability

*All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to [cbustillos@aqmd.gov](mailto:cbustillos@aqmd.gov).*

### **INSTRUCTIONS FOR ELECTRONIC PARTICIPATION**

#### **Instructions for Participating in a Virtual Meeting as an Attendee**

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

**Please note:** During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

**Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.**

#### **Directions for Video ZOOM on a DESKTOP/LAPTOP:**

- If you would like to make a public comment, please click on the “**Raise Hand**” button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

#### **Directions for Video Zoom on a SMARTPHONE:**

- If you would like to make a public comment, please click on the “**Raise Hand**” button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

#### **Directions for TELEPHONE line only:**

- If you would like to make public comment, please **dial \*9** on your keypad to signal that you would like to comment.



# South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178  
(909) 396-2000 • [www.aqmd.gov](http://www.aqmd.gov)

9/5/25 – 8:00 p.m.

## DRAFT A G E N D A

### HYBRID GOVERNING BOARD MEETING OCTOBER 3, 2025

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, October 3, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California 91765 and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

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|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Electronic Participation Information</b><br/>(Instructions provided at the bottom of the agenda)</p> | <p><b>Join Zoom Meeting - from PC, Laptop or Phone</b><br/> <a href="https://scaqmd.zoom.us/j/93128605044">https://scaqmd.zoom.us/j/93128605044</a><br/>           Meeting ID: <b>931 2860 5044</b> (applies to all)<br/>           Teleconference Dial In +1 669 900 6833 or +1 253 215 8782<br/>           One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044#</p> <p><b>Spanish Language Only Audience (telephone)</b><br/>           Número Telefónico para la Audiencia que Habla Español<br/>           Teleconference Dial In/Numero para llamar: +1 669 900 6833<br/>           Meeting ID/Identificación de la reunión: <b>932 0955 9643</b><br/>           One tap mobile: +16699006833,,93209559643</p> |
| <p><b>Public Comment Will Still Be Taken</b></p>                                                           | <p><b>Audience will be allowed to provide public comment in person and through Zoom connection or telephone.</b> Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard.</p> <p>Phone controls for participants:<br/>           The following commands can be used on your phone's dial pad while in meeting: *6 (Toggle mute/unmute); *9 - Raise hand</p>                                                                                                                                                                                                                                                           |
| <p><b>Questions About an Agenda Item</b></p>                                                               | <ul style="list-style-type: none"> <li>▪ The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item.</li> <li>▪ In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations.</li> </ul>                                                                                                                                                                                                                                                                                                                                       |

## Meeting Procedures

- The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, any item may be considered in any order.
- After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at [www.aqmd.gov](http://www.aqmd.gov)

### **Americans with Disabilities Act and Language Accessibility**

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### **A webcast of the meeting is available for viewing at:**

<http://www.aqmd.gov/home/news-events/webcast>

## **CALL TO ORDER**

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair  
Other Board Members  
Wayne Nastri, Executive Officer

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Staff/Phone (909) 396-

**PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.**

## **CONSENT AND BOARD CALENDAR (Items 1 through XX)**

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

### **Items 1 and 2 – Action Items/No Fiscal Impact**

12807. Approve Minutes of September 5, 2025 **Thomas/3268**
12800. Set Public Hearings November 7, 2025 to Consider **Nastri/3131**  
Adoption of and/or Amendments to South Coast  
AQMD Rules and Regulations:
12834. Determine That Proposed Amended Rule 1107 – **Krause/2706**  
Coating of Metal Parts and Products, Is Exempt from  
CEQA; and Amend Rule 1107
- Rule 1107 establishes VOC limits for metal parts and products coatings. The California Office of Environmental Health Hazard Assessment determined that two compounds, tert-Butyl Acetate (t-BAC) and para-Chlorobenzotrifluoride (pCBtF), have carcinogenic health effects. Both pCBtF and t-BAC are used in some metal parts and products coatings. Proposed Amended Rule 1107 includes a future effective prohibition for metal parts and products coatings formulated with pCBtF and t-BAC, allows for products with pCBtF and t-BAC in the supply chain to continue to be sold and used for specified periods of time, and includes additional requirements for enhanced enforceability. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 1107 – Coating of Metal Parts and Products, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1107. (Reviewed: Stationary Source Committee, September 19, 2025)

12836. Determine That Proposed Amended Rule 1469 - Hexavalent Chromium Emissions from Chromium Electroplating and Chromic Acid Anodizing Operations, Is Exempt from CEQA; and Amend Rule 1469

**Krause/2706**

Proposed Amended Rule 1469 (PAR 1469) will incorporate the more stringent requirements adopted by California Air Resources Board's Airborne Toxic Control Measure for Chromium Plating and Chromic Acid Anodizing Operations by including phase out dates for the use of hexavalent chromium for decorative plating and functional plating, a more stringent emission limit, and more frequent source testing, as well as prohibiting new hexavalent chromium plating facilities. PAR 1469 will also add a best management practice and include procedures that assist with implementation. This action is to adopt the Resolution: 1) Determining that PAR 1469 - Hexavalent Chromium Emissions from Chromium Electroplating and Chromic Acid Anodizing Operations, is exempt from the requirements of the California Environmental Quality Act; and 2) Amending Rule 1469. (Reviewed: Stationary Source Committee, September 19, 2025)

**Items X through X – Budget/Fiscal Impact**

12840. Issue Program Announcement and Execute Contracts for Proposition 1B – Goods Movement Emission Reduction Program

**Katzenstein/2219**

In 2008, \$1 billion in bond funding was authorized under the Proposition 1B – Goods Movement Emission Reduction Program (Prop 1B). The majority of funding under Prop 1B has been allocated; however, potentially up to \$50 million in funds remain from withdrawn projects. South Coast AQMD staff is seeking cargo handling equipment and transport refrigeration unit (TRU) projects to utilize the remaining funds. These actions are to: 1) issue a Program Announcement for cargo handling equipment and TRU projects under Prop 1B; and 2) authorize the Executive Officer to execute contracts for eligible projects under the Prop 1B Program Fund (81) until all funds are exhausted. (Reviewed: Technology Committee, September 19, 2025; Recommended for Approval)

12841. Execute Contracts to Demonstrate Plug-In Hybrid Tugboat and Install Supporting Charging Infrastructure

**Katzenstein/2219**

In June 2023, the Board recognized U.S. EPA FY22 Targeted Airshed Grant award of \$10 million to demonstrate a plug-in hybrid tugboat and develop innovative supporting charging infrastructure. The Board also approved transferring up to \$1.5 million from the Air Quality Investment Program Fund (27) - Rule 1111 into Fund (83) for the cost-share of the plug-in tugboat

project and executing a contract with Crowley Maritime Corporation (Crowley). Since then, Crowley withdrew from the project and South Coast AQMD staff subsequently received a proposal from Baydelta Maritime, LLC (Baydelta) and Arc Boat Company Inc (Arc). Baydelta is proposing to develop plug-in hybrid tugboats and Arc will provide the supporting marine charging system. These actions are contingent upon U.S. EPA's final awards, to execute contracts with Baydelta and Arc for a total of \$11 million from the Clean Shipping Technology Demonstration Special Revenue Fund (83) for the plug-in hybrid tugboat and the supporting infrastructure project. (Reviewed: Technology Committee; September 19, 2025; Recommended for Approval)

**12843. Release RFP to Continue Enhanced Fleet Modernization Program Implementation, Amend and Execute Contracts**

**Katzenstein/2219**

Since 2015, South Coast AQMD has been implementing the Enhanced Fleet Modernization Program, branded as Replace Your Ride (RYR). The program utilizes consultant support for the application evaluation, outreach, and participant education. These actions are to: 1) release an RFP to solicit proposals for contractor(s) to assist applicants with the application process, screen applications, and other program support; 2) authorize the Executive Officer to execute contracts with contractor(s) in an amount up to \$4 million as the funds from CARB are received; and 3) amend contracts with Foundation for California Community Colleges and Green Paradigm Consulting, Inc. in an amount up to \$400,000 to continue to support RYR program implementation until contractor(s) from the RFP process are selected, under contract, and, if needed, trained on how to implement the program. (Reviewed: Technology Committee, September 19, 2025; Recommended for Approval)

**12847. Adopt Resolution Recognizing Revenue for FY 2024-25 Community Air Protection Program and Reimburse General Fund for Administrative Costs**

**Katzenstein/2219**

In August 2025, South Coast AQMD executed a grant agreement with CARB for FY 2024-25 Community Air Protection (CAP) incentive funds totaling \$73,351,356, of which 12.5 percent may be used for administrative costs. These actions are to: 1) adopt a resolution recognizing an amount up to \$73,351,356 in CAP funds from CARB into the CAP AB 134 Fund (77); and 2) reimburse the General Fund for administrative costs up to \$9,168,919 from the Community Air Protection AB 134 Fund (77). (Reviewed: Technology Committee, September 19, 2025; Recommended for Approval)

**12849. Approve Action Items for Technology Project Contracts**

**Katzenstein/2219**

Authorize Executive Officer to execute two new contracts for previously approved projects: 1) with Cummins, Inc and reallocate the remaining funds of \$1,050,000 from the

Transportation Power, LLC project to Cummins, Inc. to complete two battery electric refuse truck projects from the Air Quality Investment Program Fund (27) – Rule 1111; and 2) with San Bernardino County for \$1,000,000 to deploy two zero-emission Breathmobiles from the Advanced Technology, Outreach and Education Fund (17) which are being funded with \$500,000 from the U.S. EPA Clean Air Technology Initiative and \$500,000 from the Clean Fuels Program Fund (31). (Reviewed: Technology Committee, September 19, 2025; Recommended for Approval)

12827. Issue Purchase Orders for Air Monitoring and Laboratory Equipment

**Low/2269**

South Coast AQMD FY 2025-26 Annual Budget includes approval to purchase air monitoring and laboratory equipment. This action is to issue purchase orders for air monitoring and laboratory equipment. (Reviewed: Administrative Committee, September 12, 2025; Recommended for Approval)

12844. Amend Contracts for Legislative Representation in Washington, D.C.

**Tanaka/3327**

The current contracts for legislative and regulatory representation in Washington D.C. with Kadesh & Associates, LLC, Cassidy & Associates, Inc., and Carmen Group, Inc., expire on January 14, 2026. Each of these contracts includes an option for two one-year extensions. This action is to consider approval of the first one-year extension of the existing contracts for Calendar Year 2026 with Kadesh & Associates, LLC for \$239,834; Cassidy & Associates for \$240,000; and Carmen Group Inc. for \$222,090 as South Coast AQMD's legislative and regulatory representatives in Washington D.C., to further the agency's policy positions at the federal level. Sufficient funding is available in the Legislative, Public Affairs & Media FY 2025-26 Budget. (Reviewed: Legislative Committee, September 12, 2025; Recommended for Approval)

12845. Amend Contracts for Legislative Representation in Sacramento, California

**Tanaka/3327**

The current contracts for legislative representation in Sacramento with Joe A. Gonsalves & Son and Buckley Government Affairs, LLC expire on December 31, 2025. Based on the firms' effective performance during the first year of their current contracts, this action is to approve a second one-year extension of the contracts with these two lobbying firms in the amount of \$143,836 for Joe A. Gonsalves & Son and \$143,836 for Buckley Government Affairs, LLC, for legislative lobbying services in Sacramento for Calendar Year 2026. Sufficient funding is available in the Legislative, Public Affairs & Media FY 2025-26 Budget. (Reviewed: Legislative Committee, September 12, 2025; Recommended for Approval)

12851. Amend Contract for Landscape and Tree Maintenance Services at Diamond Bar Headquarters and Approve Funding **Olvera/2309**

In June 2022, the Board approved the execution of a three-year contract for landscaping and tree maintenance services with Tropical Plaza Nursery, Inc., and included an option to extend the contract for up to two additional years. The current contract was extended to October 2025, but funding allocation requires Board approval. This action is to amend the contract to extend the term through June 30, 2027, and to approve funding at a total cost not to exceed \$299,184 for the two additional years. Funding has been approved in the FY 2025-26 Budget and will be requested in the subsequent fiscal year. (Reviewed: Administrative Committee, September 12, 2025; Recommended for Approval)

12848. Allocate Funds for Dust Emissions Evaluation and Mitigation in Coachella Valley **Rees/2856**

Coachella Valley suffers from high levels of windblown dust and as a result, does not attain federal or state PM10 standards. There are a variety of PM10 sources in the Coachella Valley including natural and disturbed open lands, fallow agricultural fields, industrial activities, roadways, urban landscapes, etc. Staff are currently engaged in several strategies to evaluate these PM10 impacts. Mitigation of each of these PM10 sources may rely on a variety of strategies with different cost effectiveness. In 2011, the AB 1318 Mitigation Fees Fund was designated to fund mitigation projects in the Coachella Valley. Staff is proposing to use \$3.1 million of remaining funds for PM10 mitigation in the Coachella Valley using a three-part approach: 1) Fund a study with UC Riverside to quantify emissions from soil types throughout Coachella Valley to help prioritize mitigation efforts; 2) fund the development of control strategies for land uses with the highest emissions; 3) fund mitigation projects to reduce PM10 emissions in areas with the highest emissions. Staff will report back to the Mobile Source Committee in 12 months, on the status of this three-part approach. This action is to authorize the Executive Officer to execute a sole source contract with UC Riverside to implement the first part at a cost not to exceed \$750,000 from the AB 1318 Mitigation Fees Fund. (Reviewed: Mobile Source Committee, September 19, 2025; Recommended for Approval)

12669. Approve Contract Modification as Approved by MSRC **McCallon**

**Items XX through XX – Information Only/Receive and File**

12600. Legislative, Public Affairs and Media Report **Tanaka/3327**

This report highlights the August 2025 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor

Services, Communications Center, Public Information Center, Small Business Assistance, Media Relations, and Outreach to Community Groups and Governments. (No Committee Review)

12806. Hearing Board Report **Ali**

This reports the actions taken by the Hearing Board during the period of August 1 through August 31, 2025. (No Committee Review)

12593. Civil Filings and Civil Penalties Report **Gilchrist/3459**

This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from August 1, 2025 through August 31, 2025. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, September 19, 2025)

12835. Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects **Krause/2706**

This report provides a listing of environmental documents prepared by other public agencies seeking review by South Coast AQMD between August 1, 2025 and August 31, 2025, and proposed projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, September 19, 2025)

12548. Rule and Control Measure Forecast **Rees/2856**

This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2025. (No Committee Review)

12838. Status Report on Major Ongoing and Upcoming Projects for Information Management **Moskowitz/3329**

Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, September 12, 2025)

**Items XX through XX – Reports for Committees, MSRC, and CARB**

|        |                                                                         |                    |                         |
|--------|-------------------------------------------------------------------------|--------------------|-------------------------|
| 12633. | Administrative Committee (Receive & File)                               | Chair: Delgado     | <b>Nastri/3131</b>      |
| 12699. | Investment Oversight Committee (Receive & File)                         | Chair: Cacciotti   | <b>Jain/2804</b>        |
| 12647. | Legislative Committee (Receive & File)                                  | Chair: Cacciotti   | <b>Tanaka/3327</b>      |
| 12558. | Mobile Source Committee (Receive & File)                                | Chair: Delgado     | <b>Rees/2856</b>        |
| 12580. | Stationary Source Committee (Receive & File)                            | Chair: McCallon    | <b>Aspell/2491</b>      |
| 12652. | Technology Committee (Receive & File)                                   | Chair: Rodriguez   | <b>Katzenstein/2219</b> |
| 12692. | Mobile Source Air Pollution Reduction Review committee (Receive & File) | Board Rep.: Hagman | <b>Katzenstein/2219</b> |

12805. California Air Resources Board Monthly  
Report (Receive & File)

Board Rep.: Lock Dawson

**Thomas/3268**

XXXXX. Items Deferred from Consent and Board Calendar

### **STAFF PRESENTATION/BOARD DISCUSSION/RECEIVE & FILE**

12824. Permitting Enhancement Program Status Update  
(Presentation in Lieu of Board Letter)

**Aspell/2491**

Staff will present a status update on the Workplan to implement the Permitting Enhancement Program. In August 2023, as part of the Chair's priorities, staff presented a comprehensive Workplan to overcome current and future permit processing challenges which included several short-term and long-term actions. Staff will present their progress on the actions and upcoming efforts. (No Committee Review)

### **PUBLIC HEARING**

12833. Determine That Proposed Amended Rule 301 -  
Permitting and Associated Fees, Is Exempt from CEQA;  
Amend Rule 301; and Recognize Revenue Into FY 2025-  
26 General Fund for Increase of Rule 1180 Fees That  
Were Not Included in FY 2025-26 Adopted Budget

**Krause/2706**

Proposed Amended Rule 301 will modify fees for cost recovery from the operation and maintenance of refinery related community air monitoring stations required in accordance with Rules 1180 and 1180.1. The additional Rule 1180 fee revenue will be recognized in the FY 2025-26 General Fund budget. This action is to adopt the Resolution: 1) Determining that Proposed Amended Rule 301 - Permitting and Associated Fees, is exempt from the requirements of the California Environmental Quality Act; 2) Amending Rule 301 - Permitting and Associated Fees; and 3) Recognizing revenue of \$593,151 into the FY 2025-26 General Fund (01) for the increase of Rule 1180 fees that were not included in the FY 2025-26 Adopted Budget. (Reviewed: Administrative Committee, September 12, 2025)

### **BOARD MEMBER TRAVEL – (No Written Material)**

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

### **CONFLICT OF INTEREST DISCLOSURE – (No Written Material)**

### **CLOSED SESSION -- (No Written Material)**

**Gilchrist/3459**

### **ADJOURNMENT**

**\*\*\*PUBLIC COMMENTS\*\*\***

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the "Raise Hand" at the bottom of the screen, or if participating via Dial-in/Telephone Press \*9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

All agendas are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and website, <http://www.aqmd.gov/home/news-events/meeting-agendas-minutes>, at least 72 hours in advance of the meeting. At the beginning of the agenda, an opportunity is also provided for the public to speak on any subject within the South Coast AQMD's authority. Speakers may be limited to a total of three (3) minutes for the entirety of the Consent Calendar plus Board Calendar, and three (3) minutes or less for each of the other agenda items.

Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to [cob@aqmd.gov](mailto:cob@aqmd.gov), on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

**ACRONYMS**

|                                                                                   |                                                                    |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------|
| AQ-SPEC = Air Quality Sensor Performance Evaluation Center                        | NAAQS = National Ambient Air Quality Standards                     |
| AQIP = Air Quality Investment Program                                             | NATTS = National Air Toxics Trends Station                         |
| AQMP = Air Quality Management Plan                                                | NESHAPS = National Emission Standards for Hazardous Air Pollutants |
| AVR = Average Vehicle Ridership                                                   | NGV = Natural Gas Vehicle                                          |
| BACT = Best Available Control Technology                                          | NOx = Oxides of Nitrogen                                           |
| BARCT = Best Available Retrofit Control Technology                                | NSPS = New Source Performance Standards                            |
| Cal/EPA = California Environmental Protection Agency                              | NSR = New Source Review                                            |
| CARB = California Air Resources Board                                             | OEHA = Office of Environmental Health Hazard Assessment            |
| CEMS = Continuous Emissions Monitoring Systems                                    | PAMS = Photochemical Assessment Monitoring Stations                |
| CEC = California Energy Commission                                                | PEV = Plug-In Electric Vehicle                                     |
| CEQA = California Environmental Quality Act                                       | PHEV = Plug-In Hybrid Electric Vehicle                             |
| CE-CERT = College of Engineering-Center for Environmental Research and Technology | PM10 = Particulate Matter ≤ 10 microns                             |
| CNG = Compressed Natural Gas                                                      | PM2.5 = Particulate Matter ≤ 2.5 microns                           |
| CO = Carbon Monoxide                                                              | RECLAIM = Regional Clean Air Incentives Market                     |
| DOE = Department of Energy                                                        | RFP = Request for Proposals                                        |
| EV = Electric Vehicle                                                             | RFQ = Request for Quotations                                       |
| EV/BEV = Electric Vehicle/Battery Electric Vehicle                                | RFQQ = Request for Qualifications and Quotations                   |
| FY = Fiscal Year                                                                  | SCAG = Southern California Association of Governments              |
| GHG = Greenhouse Gas                                                              | SIP = State Implementation Plan                                    |
| HRA = Health Risk Assessment                                                      | SOx = Oxides of Sulfur                                             |
| LEV = Low Emission Vehicle                                                        | SOON = Surplus Off-Road Opt-In for NOx                             |
| LNG = Liquefied Natural Gas                                                       | SULEV = Super Ultra Low Emission Vehicle                           |
| MATES = Multiple Air Toxics Exposure Study                                        | TCM = Transportation Control Measure                               |
| MOU = Memorandum of Understanding                                                 | ULEV = Ultra Low Emission Vehicle                                  |
| MSERCs = Mobile Source Emission Reduction Credits                                 | U.S. EPA = United States Environmental Protection Agency           |
| MSRC = Mobile Source (Air Pollution Reduction) Review Committee                   | VOC = Volatile Organic Compound                                    |
|                                                                                   | ZEV = Zero Emission Vehicle                                        |

## **INSTRUCTIONS FOR ELECTRONIC PARTICIPATION**

### **Instructions for Participating in a Virtual Meeting as an Attendee**

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment.

Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

#### **For language interpretation:**

Click the interpretation Globe icon at the bottom of the screen

Select the language you want to hear (either English or Spanish)

Click "Mute Original Audio" if you hear both languages at the same time.

#### **Para interpretación de idiomas:**

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla

Seleccione el idioma que desea escuchar (inglés o español)

Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

**Please note:** During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

#### **Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:**

Click on the "Raise Hand" feature at the bottom of the screen.

This will signal to the host that you would like to provide a public comment and you will be added to the list.

#### **Directions to provide public comment via TELEPHONE:**

Dial \*9 on your keypad to signal that you would like to comment.

#### **Directions for Spanish Language TELEPHONE line only:**

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 928-3000-3925
- If you would like to make public comment, please dial \*9 on your keypad to signal that you would like to comment.

#### **Instrucciones para la línea de TELÉFONO en español únicamente:**

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 928-3000-3925
- Si desea hacer un comentario público, marque \*9 en su teclado para indicar que desea comentar.

# Administrative Committee September 12, 2025

*Walter Shen  
Director  
Community Engagement and Air Programs*

# FABULOUS FEMALE FRIDAY

## Paloma Beamer, PhD

**Environmental Activist, Physicist, and Ecofeminist**

- Received Presidential Early Career Award for Scientists and Engineers, the highest honor given by the U.S. government to outstanding early career scientists and engineers
- Currently a University of Arizona professor studying environmental exposures in vulnerable groups (border communities, children, low-wage workers, and Tribal nations)
- Uses field sampling, GIS, and modeling to track metals, pesticides, VOCs with goals to design interventions that prevent diseases like asthma linked to poor air quality



# Employee Resource Group Updates

Community Engagement and Air Programs

## ALL ERG MEETING

A strategic planning, professional development, and team building meeting for all current and prospective Employee Resource Group Members.

FRIDAY  
AUG  
29 | 10:00AM - 12:00PM  
VIRTUAL MEETING (ZOOM)  
<https://scaqmd.zoom.us/j/99582933838>

### EMPLOYEE RESOURCE GROUPS

Our Employee Resource Groups (ERGs) contribute to fostering a more inclusive and supportive workplace environment. ERGs provide a platform for staff to connect, collaborate, and advocate for diverse communities within our organization. We invite you to explore the wide range of ERGs available. Your involvement in these ERGs is crucial as we work together to foster an educational and supportive work environment for everyone. We encourage you to join us in building a stronger and more vibrant community at South Coast AQMD.

### Hispanic and Latinx Organization for Success

- Coordinating an in-person Hispanic Heritage Month Commemoration for Wednesday, October 8, 2025

### All Employee Resource Group Meeting – Friday, August 29, 2025

- Isabel Porras, Senior Staff Specialist, from Bay Area Air District, participated as our guest speaker. She spoke to capacity building, sustaining ERGs, and best practices for recruitment and onboarding
- The meeting serves as a forum with cross-ERG representation to align JEDI direction, build solidarity, and strengthen shared outcomes for the year ahead
- CEAP shared that Statewide ERGs expressed interest in cross-agency collaboration and extended standing invitations for South Coast AQMD ERGs to connect directly



## Statewide Meeting Tuesday, August 26, 2025

### Attendees:

- Bay Area Air District
- California Air Pollution Control Officers Association
- California Air Resources Board
- California State Water Resources Control Board
- Sacramento Metropolitan Air Quality Management District
- San Diego Air Pollution Control District
- Santa Barbara Air Pollution Control District
- South Coast Air Quality Management District

# Statewide Air District CEAP Practitioners Meeting

## Bay Area AD - Employee Resource Groups (ERGs) and Workforce Culture

- ERGs forming; Latin American Group most active and seeking cross-agency collaboration;

## San Diego APCD - Community and Funding

- Five-year community evaluation in progress;

## Santa Barbara APCD - Emergency Response and Health

- Overviewed Gilford Fire Response; increased community engagement and air-purifier distribution

# J.E.D.I. Infographics



## NATIONAL CIVILITY MONTH

### AUGUST

National Civility Month is recognized every August as a reminder of the importance of treating others with respect, compassion, and kindness. It was established to counteract the growing trends of division, incivility, and disconnection in public and private life. The observance encourages individuals and organizations to lead by example and foster spaces where meaningful dialogue and mutual respect can thrive. This is a time to reflect on how we treat others—with kindness, empathy, and respect. Civility is more than good manners; it's essential to how we build trust and work together toward shared goals.

#### WHAT IS CIVILITY?

Civility comes from the Latin word *civitas*, meaning "the art and science of citizenship." Today, it reflects compassion, dignity, and mutual respect in our everyday interactions.

#### WHY IT MATTERS AT WORK

A culture of civility reduces conflict, builds psychological safety, and strengthens our ability to serve the public effectively and equitably.

#### IMPROVING OUR SKILLSETS IN THE PRACTICE OF CIVILITY

**Revisit the Groundswell Nonviolent Communication Workshop**  
As part of our Pride and Friends event this past June, South Coast AQMD partnered with Groundswell, a nonprofit dedicated to building a more equitable future through restorative practices, inclusive leadership, and a deep commitment to human dignity. During the event, Groundswell facilitated a virtual training on Nonviolent Communication (NVC)—a practical approach to fostering empathy, respect, and constructive dialogue, particularly in moments of conflict or misunderstanding. As we observe National Civility Month, revisiting the principles of Nonviolent Communication offers a timely reminder that civility isn't just about politeness—it's about intentionally building understanding, trust, and connection in every interaction.

[Click Here to View the Presentation](#)

**THIS MONTH, WE INVITE YOU TO REFLECT ON HOW CIVILITY CAN SHAPE HEALTHIER TEAMS AND STRONGER COMMUNITY CONNECTIONS.**

[Click Here](#)

## Community Engagement and Air Programs

### WOMEN'S EQUALITY DAY

#### AUGUST 26

CELEBRATING EQUALITY, EMPOWERING VOICES

- What is Women's Equality Day?
  - Observed on August 26, marking the passage of the 19th Amendment in 1920, granting women the right to vote in the U.S.
- Why it Matters:
  - Honors the fight for gender equality
  - Recognizes ongoing challenges in education, employment, and representation
- How to Take Action:
  - Support women-led businesses
  - Advocate for equal pay & rights
  - Challenge gender stereotypes in everyday life
  - Elevate women's voices in any industry



[Click Here](#)



Any  
Questions?

BOARD MEETING DATE: October 3, 2025

AGENDA NO.

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, September 12, 2025, Reviewed

RECOMMENDED ACTION:  
Receive and file.

Wayne Nastri  
Executive Officer

RMM:XC:DD:HL:dc

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### **Background**

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

### **Summary of Report**

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

### **Attachment**

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| <b>ELECTRIC - Clean Heavy-Duty Vehicles (CHDV) Grant Program</b> |                                                                                 |
|------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Brief description:                                               | Develop Application Intake module and Evaluation module for CHDV Grant Program. |
| Estimated project cost                                           | \$75,400                                                                        |
| Overall project status                                           | Completed                                                                       |
| Percentage complete                                              | 100%                                                                            |
| LAST 30 days                                                     | <ul style="list-style-type: none"> <li>System is Live</li> </ul>                |
| NEXT 30 days                                                     | <ul style="list-style-type: none"> <li>Post-Production Support</li> </ul>       |
| Original estimated go-live date                                  | 9/11/25                                                                         |
| Current estimated go-live date                                   | 8/15/25                                                                         |
| Go-live date                                                     | 8/15/25                                                                         |
| Notes                                                            | System is live.                                                                 |

| <b>Agenda Tracking System</b>   |                                                                                                                 |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Brief description:              | Develop new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items. |
| Estimated project cost          | \$250,000                                                                                                       |
| Overall project status          | In Progress                                                                                                     |
| Percentage complete             | 85%                                                                                                             |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>User Acceptance Testing and Training</li> </ul>                          |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>Conduct Parallel Validation Testing</li> </ul>                           |
| Original estimated go-live date | 11/15/24                                                                                                        |
| Current estimated go-live date  | 11/11/25                                                                                                        |
| Go-live date                    | N/A                                                                                                             |
| Notes                           |                                                                                                                 |

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| Permit Workflow Automation      |                                                                                                                                                                                                               |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Automate application acceptance and engineering evaluation processes into paperless workflows. This phase includes an electronic workflow that encompasses major functions of the Permit Application process. |
| Estimated project cost          | \$250,000                                                                                                                                                                                                     |
| Overall project status          | In Progress                                                                                                                                                                                                   |
| Percentage complete             | 55%                                                                                                                                                                                                           |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>                                                                                                                              |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>                                                                                                                              |
| Original estimated go-live date | 3/14/25                                                                                                                                                                                                       |
| Current estimated go-live date  | 12/26/25                                                                                                                                                                                                      |
| Go-live date                    | N/A                                                                                                                                                                                                           |
| Notes                           | Schedule extended to accommodate new features and workflow changes.                                                                                                                                           |

| Invest Clean                    |                                                                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Develop a paperless, user-friendly web-based Grant Management System to streamline the application submittal, approval, inspection, contracting, and invoicing process. |
| Estimated project cost          | \$250,000                                                                                                                                                               |
| Overall project status          | Completed                                                                                                                                                               |
| Percentage complete             | 100%                                                                                                                                                                    |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>System is Live</li> </ul>                                                                                                        |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>Post-Production Support</li> </ul>                                                                                               |
| Original estimated go-live date | 10/10/25                                                                                                                                                                |
| Current estimated go-live date  | 8/15/25                                                                                                                                                                 |
| Go-live date                    | 8/15/25                                                                                                                                                                 |
| Notes                           | System is live.                                                                                                                                                         |

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| Compliance System               |                                                                                                                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Develop a new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations and operations dashboard. |
| Estimated project cost          | \$450,000                                                                                                                                                                                                               |
| Overall project status          | In Progress                                                                                                                                                                                                             |
| Percentage complete             | 75%                                                                                                                                                                                                                     |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>                                                                                                                                        |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>System Development in Progress</li> </ul>                                                                                                                                        |
| Original estimated go-live date | 2/28/25                                                                                                                                                                                                                 |
| Current estimated go-live date  | 1/6/26                                                                                                                                                                                                                  |
| Go-live date                    | N/A                                                                                                                                                                                                                     |
| Notes                           |                                                                                                                                                                                                                         |

| Carl Moyer Program GMS Phase III |                                                                                                                                                                                   |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:               | Develop Contracting, Invoicing, and Annual Reporting modules for Carl Moyer Program web application. This system will include integration with internal South Coast AQMD systems. |
| Estimated project cost           | \$200,000                                                                                                                                                                         |
| Overall project status           | Completed                                                                                                                                                                         |
| Percentage complete              | 100%                                                                                                                                                                              |
| LAST 30 days                     | <ul style="list-style-type: none"> <li>System is Live</li> </ul>                                                                                                                  |
| NEXT 30 days                     | <ul style="list-style-type: none"> <li>Post-Production Support</li> </ul>                                                                                                         |
| Original estimated go-live date  | 4/10/25                                                                                                                                                                           |
| Current estimated go-live date   | 9/5/25                                                                                                                                                                            |
| Go-live date                     | 9/5/25                                                                                                                                                                            |
| Notes                            | System is live.                                                                                                                                                                   |

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| AirNet Upgrade                  |                                                                                                                                                                                                              |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Upgrade AirNet (Intranet) to the latest version of SharePoint. This project will involve migrating existing content, custom web parts, and other components, while delivering a modern and refreshed design. |
| Estimated project cost          | \$180,000                                                                                                                                                                                                    |
| Overall project status          | Completed                                                                                                                                                                                                    |
| Percentage complete             | 100%                                                                                                                                                                                                         |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>System is Live</li> </ul>                                                                                                                                             |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>Post-Production Support</li> </ul>                                                                                                                                    |
| Original estimated go-live date | 4/25/25                                                                                                                                                                                                      |
| Current estimated go-live date  | 8/19/25                                                                                                                                                                                                      |
| Go-live date                    | 8/19/25                                                                                                                                                                                                      |
| Notes                           | System is live.                                                                                                                                                                                              |

| Air Quality Data Platform Phase 3 |                                                                                                                                                                           |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:                | Integrate individual data systems into a cloud-based platform for efficient data management and the creation of interactive visualizations and dashboards for web access. |
| Estimated project cost            | \$386,800                                                                                                                                                                 |
| Overall project status            | In Progress                                                                                                                                                               |
| Percentage complete               | 35%                                                                                                                                                                       |
| LAST 30 days                      | <ul style="list-style-type: none"> <li>System Development in progress</li> </ul>                                                                                          |
| NEXT 30 days                      | <ul style="list-style-type: none"> <li>System Development in progress</li> </ul>                                                                                          |
| Original estimated go-live date   | 4/22/26                                                                                                                                                                   |
| Current estimated go-live date    | 4/22/26                                                                                                                                                                   |
| Go-live date                      | N/A                                                                                                                                                                       |
| Notes                             | Project is on schedule.                                                                                                                                                   |

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| Title V Modernization           |                                                                                                                                                                                           |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Expedite and expand Title V data gathering and reporting to ICIS-Air by reusing EPA's VES service and use Shared CROMERR Services (SCS) to enable a CROMERR compliant e-submittal portal. |
| Estimated project cost          | \$75,700                                                                                                                                                                                  |
| Overall project status          | In Progress                                                                                                                                                                               |
| Percentage complete             | 20%                                                                                                                                                                                       |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>System Development in progress</li> </ul>                                                                                                          |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>System Development in progress</li> </ul>                                                                                                          |
| Original estimated go-live date | 8/4/26                                                                                                                                                                                    |
| Current estimated go-live date  | 8/4/26                                                                                                                                                                                    |
| Go-live date                    | N/A                                                                                                                                                                                       |
| Notes                           | Project is on schedule.                                                                                                                                                                   |

| Zoom for Government             |                                                                                                                              |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Brief description:              | Transitioning Zoom Commercial subscription to Zoom for Government for better security and compliance with federal standards. |
| Estimated project cost          | \$110,000                                                                                                                    |
| Overall project status          | In Progress                                                                                                                  |
| Percentage complete             | 75%                                                                                                                          |
| LAST 30 days                    | <ul style="list-style-type: none"> <li>Implementation In Progress</li> </ul>                                                 |
| NEXT 30 days                    | <ul style="list-style-type: none"> <li>Testing</li> </ul>                                                                    |
| Original estimated go-live date | 2026                                                                                                                         |
| Current estimated go-live date  | 10/31/26                                                                                                                     |
| Go-live date                    | N/A                                                                                                                          |
| Notes                           | Project is on schedule.                                                                                                      |

ATTACHMENT  
October 3, 2025 Board Meeting  
Status Report on Ongoing and Upcoming Projects for  
Information Management

| Projects that have been completed within the last 12 months are shown below |                   |
|-----------------------------------------------------------------------------|-------------------|
| COMPLETED PROJECTS                                                          |                   |
| PROJECT                                                                     | DATE COMPLETED    |
| New Timecard                                                                | July 23, 2025     |
| WAIRE POP Phase V                                                           | June 26, 2025     |
| Methyl Bromide Web Application                                              | June 6, 2025      |
| Digiforms                                                                   | May 13, 2025      |
| IDF Network Switch Refresh Phase 5                                          | May 4, 2025       |
| South Coast AQMD Mobile Application Phase 6                                 | April 30, 2025    |
| South Coast AQMD Telephone Directory                                        | March 28, 2025    |
| Website Upgrade                                                             | March 24, 2025    |
| Forms Approval Workflow                                                     | March 11, 2025    |
| Position Management                                                         | March 4, 2025     |
| Rideshare Matching Application                                              | February 26, 2025 |
| Wildfire Monitoring                                                         | February 21, 2025 |
| School Bus GMS                                                              | February 5, 2025  |
| West KM                                                                     | January 24, 2025  |
| Rule 1109.1 - B-Cap Reporting                                               | January 16, 2025  |
| AB2766 for reporting year 2024                                              | December 31, 2024 |
| Annual Emissions Reporting for reporting year 2024                          | December 31, 2024 |
| Warehouse Indirect Source Rule Online Reporting Portal Phase 4              | November 21, 2024 |
| Rideshare Survey Enhancement                                                | October 18, 2024  |

BOARD MEETING DATE: October 3, 2025

AGENDA NO.

**PROPOSAL:** Issue Purchase Orders for Air Monitoring and Laboratory Equipment

**SYNOPSIS:** South Coast AQMD FY 2025-26 Annual Budget includes approval to purchase air monitoring and laboratory equipment. This action is to issue purchase orders for air monitoring and laboratory equipment.

**COMMITTEE:** Administrative, September 12, 2025; Recommended for Approval

**RECOMMENDED ACTION:**

Authorize the Procurement Manager, in accordance with South Coast AQMD's Procurement Policy and Procedure, to issue sole source purchase orders for the air monitoring and laboratory equipment in Table 1, for an estimated amount of \$215,000.

Wayne Natri  
Executive Officer

JCL:AP:SD:ld:ir:cd

---

**Background**

The South Coast AQMD air monitoring network consists of 34 sites that collect regulatory data to determine compliance with the National Ambient Air Quality Standards (NAAQS) and to provide insight on developing strategies for attainment. The network also provides real time data to inform the public and support health-based decisions. A significant portion of the air monitoring and laboratory instrumentation have exceeded its usable lifetime and are in need of replacement. Similarly, instrumentation used in the laboratory for source testing analysis is in disrepair and no longer supported by the manufacturer. It is critical that South Coast AQMD replaces this equipment to meet U.S. EPA quality assurance criteria and to ensure the continued ability to conduct ambient sampling, laboratory analysis, and source test capabilities. The FY 2025-26 adopted budget includes \$215,000 in capital outlay funds for the replacement equipment.

### Proposed Purchases through Sole Source Purchase Order

To address the priority air monitoring network operational needs, replacement data loggers for the air monitoring network and a total carbon analyzer for laboratory analysis are essential to maintain regulatory compliance, data continuity, and measurement capability.

#### *Data Loggers*

South Coast AQMD's air monitoring network operates 34 air monitoring sites utilizing data loggers as part of U.S. EPA's minimum monitoring requirement to support compliance with NAAQS and emissions strategy development. Data loggers are used for real time reporting of air quality data to U.S. EPA and CARB and are converted to Air Quality Index (AQI) values to provide air pollution data to the public. The monitoring site data loggers are greater than 15 years old and will no longer be supported by the manufacturer beyond the most recent Windows 10 upgrade. The technical specifications of the new data loggers are proprietary and consistent with the existing South Coast AQMD air monitoring network. The estimated cost for up to seven data loggers is \$90,000 (see Table 1).

#### *Total Carbon Analyzer (TCA)*

South Coast AQMD's laboratory performs South Coast AQMD Methods 25.1 and 25.3 analysis in support of multiple South Coast AQMD rules. The laboratory currently has one TCA instrument that has exceeded its usable lifetime and needs replacement. The estimated cost for one TCA is \$125,000 (see Table 1).

### **Sole Source Justifications**

Section VIII.B.2 of the Procurement Policy and Procedure identifies four major provisions under which a sole source award may be justified: the sole source request for data loggers is made under VIII.B.2.d (6): Projects requiring compatibility with existing specialized equipment. The monitoring network exclusively uses components from Agilaire LLC for compatibility with existing networks. The sole source request for the Total Carbon Analyzer is made under VIII.B.2.c (1): The unique experience and capabilities of the proposed contractor or contractor team. Shimadzu Scientific Instruments is the only vendor capable and willing to construct and deliver this custom instrument to the South Coast AQMD's unique specification.

### **Resource Impacts**

Sufficient funding is available in the FY 2025-26 Adopted Budget to purchase the air monitoring and laboratory equipment outlined in this Board letter.

**Table 1**  
**FY 2025-26 Capital Outlays Major Object**

| <b>Description</b>    | <b>Qty</b> | <b>Estimated Amount</b> | <b>Contracting Method</b> |
|-----------------------|------------|-------------------------|---------------------------|
| Data Loggers          | Up to 7    | \$90,000                | Sole Source               |
| Total Carbon Analyzer | 1          | \$125,000               | Sole Source               |
| <b>Total</b>          |            | <b>\$215,000</b>        |                           |

BOARD MEETING DATE: October 3, 2025

AGENDA NO.

**PROPOSAL:** Determine That Proposed Amended Rule 301 – Permitting and Associated Fees, Is Exempt from CEQA; Amend Rule 301; and Recognize Revenue into FY 2025-26 General Fund for Increase of Rule 1180 Fees That Were Not Included in FY 2025-26 Adopted Budget

**SYNOPSIS:** Proposed Amended Rule 301 will modify fees for cost recovery from the operation and maintenance of refinery related community air monitoring stations required in accordance with Rules 1180 and 1180.1. The additional Rule 1180 fee revenue will be recognized in the FY 2025-26 General Fund budget.

**COMMITTEE:** Administrative, September 12, 2025, Recommended for Approval

**RECOMMENDED ACTIONS:**

1. Determining that Proposed Amended Rule 301 – Permitting and Associated Fees, is exempt from the requirements of the California Environmental Quality Act; and
2. Amending Rule 301 – Permitting and Associated Fees; and
3. Recognizing revenue of \$593,151 into the FY 2025-26 General Fund (01) for the increase of Rule 1180 fees that were not included in the FY 2025-26 Adopted Budget.

Wayne Nastri  
Executive Officer

SR:MK:KC:NF:AO

**Background**

Regulation III – Fees establishes the fee rates and schedules to recover South Coast AQMD's reasonable costs of regulating and providing services to the regulated community, primarily permitted sources. In May 2025, Regulation III was amended to increase most fees by the Consumer Price Index (CPI) and to include new or modified fees which are necessary to provide more specific cost recovery for regulatory actions taken. Due to questions raised on the proposed fee update related to the operating and maintenance costs of community air monitoring, more time was needed to work with stakeholders and the proposed amendment to Rule 301 for refinery related operating and maintenance costs were bifurcated from the annual Regulation III amendments.

Rule 1180 – Refinery Fenceline and Community Air Monitoring, was adopted by the Governing Board in December 2017 to require all seven major refineries in the South Coast Air Basin to measure the ambient levels of various air pollutants at their fenceline and notify the public if the concentration of any measured pollutant is above pre-determined threshold levels. Rule 1180 also establishes a fee schedule for refineries to fund the community air monitoring stations (operated by South Coast AQMD) to provide air quality information and notifications to the public. Rule 301 establishes the ongoing operating and maintenance fee which requires a triennial reassessment of such fee to ensure that the fee is consistent with the requirements of the Health and Safety Code Section 42705.6(f)(1) and (f)(2). The most recent reassessment of Rule 1180 fees (due by no later than January 1, 2025) was completed on December 24, 2024.

In January 2024, Rule 1180 was amended to establish a fee schedule to fund the addition of air toxic metals and particulate matter (PM) monitoring at community sites as well as require the development and installation of new fenceline air monitoring systems at refinery-related facilities. Furthermore, in January 2024 the Governing Board adopted Rule 1180.1 – Fenceline and Community Air Monitoring for Other Refineries to require fenceline air monitoring for three other refineries in the Basin. The proposed amendments to Rule 301 reflect the operating and maintenance fees associated with recovering the costs of implementing Rule 1180 and Rule 1180.1 and implement the requirements of the Health and Safety Code Section 42705.6(f)(1) and (f)(2).

### **Proposal**

Proposed Amended Rule 301 – Permitting and Associated Fees, proposes necessary increases to Rule 1180 operating and maintenance fees relating to community air monitoring stations, along with establishing annual operating and maintenance fees for facilities newly subject to Rules 1180 and 1180.1. The additional Rule 1180 fee revenue of \$593,191 is the result of the three-year Rule 1180 fee reassessment process and will be recognized in the FY 2025-26 General Fund budget.

### **Public Process**

During the rulemaking process for Proposed Amended Regulation III, two public consultation meetings were held on March 18, 2025 and April 8, 2025, which included proposed changes to Rule 301 regarding Rule 1180 and Rule 1180.1. Proposed Amended Regulation III was also discussed at the Budget Advisory Committee on April 2, 2025 and the Governing Board Workshop on April 4, 2025.

On April 3, 2025 stakeholders submitted a letter outlining questions about Rule 301(aa) fees. Staff met with stakeholders on March 28, 2025, April 22, 2025, July 2, 2025 and August 21, 2025, to address comments and questions; additionally, staff provided a tour of a Rule 1180 community air monitoring station in Torrance on August 14, 2025.

**Key Issues**

Throughout the rulemaking process, staff has worked with stakeholders to address and resolve key issues. Staff is not aware of any remaining key issues.

**California Environmental Quality Act**

Pursuant to the California Environmental Quality Act (CEQA) Guidelines Sections 15002(k) and 15061, the proposed amendments to Rule 301 which involve charges by public agencies for the purpose of meeting operating expenses and financial reserve needs and requirements are statutorily exempt from CEQA pursuant to CEQA Guidelines Section 15273. In addition, the proposed amendments to Rule 301, which have no fee impact and are strictly administrative in nature, are exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3). A Notice of Exemption has been prepared pursuant to CEQA Guidelines Section 15062. If the proposed project is approved, the Notice of Exemption will be filed for posting with the county clerks of Los Angeles, Orange, Riverside, and San Bernardino counties, and with the State Clearinghouse of the Governor's Office of Land Use and Climate Innovation.

**Socioeconomic Impact Assessment**

The potential revenue impacts from the proposed amendments to Rule 301 are estimated at \$593,191 in Rule 1180 fees in FY 2025-26, and \$3.18 million in FY 2026-27 and each year thereafter for Rules 1180 and 1180.1 combined. The sector of Petroleum and Coal Products Manufacturing (NAICS 324) will be affected by the proposed amendments to Rule 301. The increased fee for each fiscal year accounts for less than 0.003% and 0.012% of the 2024 output and value, respectively, added by this sector operating within the South Coast AQMD jurisdiction. The details of the Final Socioeconomic Impact Assessment can be found within the Final Staff Report.

**Implementation and Resource Impacts**

The FY 2025-26 Adopted Budget included Rule 1180 fee revenue of \$4,773,551, and an additional \$593,191 of revenue is being recognized to recover costs associated with the Rule 1180 program.

# Proposed Amended Rule 301

## Updates to Refinery Related Community Air Monitoring Operation and Maintenance Fees

Administrative Committee  
September 12, 2025

# Rules 1180 and 1180.1 Community Air Monitoring Operating & Maintenance (O&M) Fees Background

- Rule 301 requires refinery related community monitoring O&M fees to be reassessed every three years
  - Implements Health and Safety Code Section 42705.6(f)(1) and (f)(2)
  - Most recent reassessment in Dec 2024 to establish fees beginning Fiscal Year (FY) 2025-26

## Recent (2024) rule updates

- Rule 1180 amendment introduced new monitoring requirements for additional pollutants and two additional community monitoring stations
- New Rule 1180.1 requires three other refineries to fund ongoing O&M costs for three new community air monitoring stations (one each)



# Rule 1180 and 1180.1 Community Air Monitoring O&M Fees Reassessment

- Reassessment recognized the additional resources required to support
  - New labor and equipment costs from monitoring additional pollutants and the 5 new monitoring stations
  - Existing labor cost increases
  - Existing equipment O&M cost increases
- Initial assessment of fees (Spring 2025)
  - Stakeholders raised questions on the proposed fees
  - Proposal (22.9% increase) withdrawn from May Budget Package as more time was needed to resolve stakeholders' comments
  - Five meetings were held to address questions raised by stakeholders
- Updated assessment (Current Proposal)
  - Proposed after a reassessment of anticipated costs considering comments received
  - A 12.4% increase in FY 2025-2028 relative to FY 2022-2025



Questions?

BOARD MEETING DATE: October 3, 2025

AGENDA NO.

**PROPOSAL:** Amend Contract for Landscape and Tree Maintenance Services at Diamond Bar Headquarters and Approve Funding

**SYNOPSIS:** In June 2022, the Board approved the execution of a three-year contract for landscaping and tree maintenance services with Tropical Plaza Nursery, Inc., and included an option to extend the contract for up to two additional years. The current contract was extended to October 2025, but funding allocation requires Board approval. This action is to amend the contract to extend the term through June 30, 2027, and to approve funding at a total cost not to exceed \$299,184 for the two additional years. Funding has been approved in the FY 2025-26 Budget and will be requested in the subsequent fiscal year.

**COMMITTEE:** Administrative, September 12, 2025; Recommended for Approval

**RECOMMENDED ACTION:**

1. Authorize the Executive Officer to amend the contract with Tropical Plaza Nursery, Inc. for landscaping and tree maintenance services by extending the term through June 30, 2027, and
2. Approve funding the contract for a total cost not to exceed \$299,184, with the funding allocated as: \$144,746 in FY 2025-26 and \$154,438 in FY 2026-27.

Wayne Natri  
Executive Officer

AJO:VL:mc

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**Background**

South Coast AQMD contracts with a landscaping and tree maintenance company, Tropical Plaza Nursery, Inc., to provide routine landscape, tree trimming, and plant care maintenance services at the Diamond Bar headquarters facility. In addition to routine landscape and tree maintenance services, Tropical Plaza Nursery, Inc. also conducts unplanned landscape and tree-related repairs, including repairs to the irrigation system, as needed.

The initial term of the contract was July 1, 2022, through June 30, 2025. The term was extended to October 31, 2025, through amendments by the Executive Officer, per the Board's previous approval to extend the contract for up to two additional years. Funding after the initial term requires Board approval.

### **Proposal**

This proposal requests Board authority for the Executive Officer to exercise the option to extend and to fund the current landscape and tree maintenance services contract through June 30, 2027. Tropical Plaza Nursery, Inc. has consistently delivered reliable and professional services, providing quality care of the Diamond Bar facility's grounds and trees. Extending and funding the contract extension ensures the ongoing care of the headquarters facility, without the risk of disruption of services.

Tropical Plaza Nursery, Inc. is an American Green Zone Alliance Certified Service Pro Company that utilizes low-noise, low-impact equipment, and sustainable practices. The company uses electric equipment and provides services using a certified clean diesel vehicle.

In addition to the routine landscape and tree maintenance services, funding is also requested to cover costs for unplanned landscape and tree-related repairs and replacements. These costs have been approximately four percent annually of the contract amount. Accordingly, in order to meet these needs, proposed funding for this extension includes an additional \$5,568 for FY 2025-26 and \$5,940 for FY 2026-27 above the contract cost to meet these needs.

### **Resource Impacts**

Costs for the proposed contract amendment are allocated as follows: \$144,746 (\$139,178 for regular services + \$5,568 for anticipated special services) for FY 2025-26 and \$154,438 (\$148,498 for regular services + \$5,940 for anticipated special services) for FY 2026-27. Funding has been approved in the FY 2025-26 budget, and subsequent funding will be requested in the FY 2026-27 budget.