



BOARD MEETING DATE: July 11, 2014

AGENDA NO. 18

**PROPOSAL:** Approve Contract Award and Fund Transfer for Miscellaneous Costs in FY 2014-15 Approved by MSRC

**SYNOPSIS:** The MSRC approved a final award under the Signal Synchronization Partnership Program as part of their FYs 2012-14 AB 2766 Discretionary Fund Work Program. Additionally, every year the MSRC adopts an Administrative Budget which includes transference of funds to the SCAQMD Budget to cover administrative expenses. At this time the MSRC seeks Board approval of the contract award and the fund transfer.

**COMMITTEE:** Mobile Source Air Pollution Reduction Review, June 19, 2014, Recommended for Approval

**RECOMMENDED ACTIONS:**

1. Approve the award of a sole source contract to Riverside County Transportation Commission, in an amount not to exceed \$310,375, to implement signal coordination and related projects within the Coachella Valley portion of Riverside County under the Signal Synchronization Partnership Program, as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program, as described in this letter;
2. Recognize \$56,000 revenue in the General Fund from the AB 2766 Discretionary Fund, Special Fund 23, and appropriate \$56,000 to the FY 2014-15 Budget of Science and Technology Advancement, Services and Supplies Major Object, to facilitate the payment of MSRC Miscellaneous Direct and Travel Costs, as provided in Table 1 of this letter;
3. Authorize MSRC the authority to adjust contract awards up to five percent, as necessary and previously granted in prior work programs; and

4. Authorize the Chairman of the Board to execute the new contract under FYs 2012-14 Work Program, as described above and in this letter.

Larry McCallon,  
Vice Chair, MSRC

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### **Background**

In September 1990 Assembly Bill 2766 was signed into law (Health & Safety Code Sections 44220-44247) authorizing the imposition of an annual \$4 motor vehicle registration fee to fund the implementation of programs exclusively to reduce air pollution from motor vehicles. AB 2766 provides that 30 percent of the annual \$4 vehicle registration fee subvented to the SCAQMD be placed into an account to be allocated pursuant to a work program developed and adopted by the MSRC and approved by the Board.

The MSRC completed selecting categories and targeted funding amounts for the FYs 2012-14 Work Program in May 2013. Five solicitation documents have already been developed and released. At its June 19, 2014 meeting, the MSRC considered a recommended award under the Signal Synchronization Partnership Program. Details are provided below in the Proposals section.

### **Proposals**

At its June 19, 2014 meeting, the MSRC considered recommendations from its MSRC-TAC and approved the following:

#### **Signal Synchronization Partnership Program**

As an element of the FYs 2012-14 Work Program, the MSRC allocated \$5.0 million for a program to partner with cities, County Transportation Commissions (CTCs) and others to implement signal synchronization projects. The program is intended to provide a portion of the funding for projects, which when combined with other funding sources would accelerate the projects' implementation. Because CTCs typically solicit and co-fund the majority of signal synchronization projects within their respective jurisdictions, the MSRC determined that the CTCs would have the best overall perspective regarding the state of traffic signal coordination within their respective regions as well as knowledge of where funding could most effectively be applied. Therefore, the MSRC asked CTCs to bring forward work plans proposing projects for funding. Other interested entities would then participate in the projects via separate agreements with the CTCs. To date, the MSRC had awarded a total of \$4,689,625 for four work plans under this Program.

A supplemental work plan has been received from Riverside County Transportation Authority (RCTC). The MSRC-TAC unanimously recommended, and the MSRC unanimously approved, the award of a contract to RCTC, in an amount not to exceed \$310,375, to implement signal coordination and related projects on regionally significant corridors within the Coachella Valley portion of Riverside County under the Signal Synchronization Partnership Program, as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program. Specific projects include: providing a regional Traffic Management Center that will monitor and control all traffic signals along the Highway 111 corridor from Racquet Club Road in the City of Palm Springs to Indio Boulevard in the City of Indio, and along Harrison Street between Park Lane and Avenue 52 in the City of Coachella; and upgrading existing infrastructure that is not compatible with the proposed monitoring system.

At this time the MSRC requests the SCAQMD Board to approve the contract award as part of approval of the FYs 2012-14 AB 2766 Discretionary Fund Work Program as outlined above. The MSRC also requests the Board to authorize the SCAQMD Chairman of the Board the authority to execute all agreements described in this letter. The MSRC further requests authority to adjust the funds allocated to each project specified in this Board letter by up to five percent of the project's recommended funding. The Board has granted this authority to the MSRC for all past Work Programs.

#### **FY 2014-15 Administrative Budget**

Every year the MSRC adopts an Administrative Budget for the upcoming fiscal year to ensure costs remain within the five percent limitation. For FY 2014-15, the MSRC adopted an Administrative Budget in the amount of \$682,719, which is more than \$72,000 below the five percent cap. Administrative expenditures are not directly drawn, however, from the MSRC fund account, but instead from the SCAQMD's budget. To cover these expenses, the MSRC approved a fund transfer (see Table 1 for further details).

Table 1. Estimated FY 2014-15 MSRC Miscellaneous and Direct Expenditures Proposed to be Allocated to SCAQMD Science and Technology Advancement FY 2014-15 Budget

	<b>Work Program Code</b>	<b>Account</b>	<b>Amount</b>
Professional & Special Services	44003	67450	\$9,000
Public Notice	44003	67500	\$8,000
Communications	44003	67900	\$5,000
Postage	44003	68060	\$7,500
Office Expense/Supplies	44003	68100	\$12,000
Miscellaneous Expense	44003	69700	\$7,000
Conference- Related Expense	44003	69700	\$5,000
Travel Costs	44003	67800	\$2,500
<b>Total</b>			<b>\$56,000</b>

**Sole-Source Justification**

As an element of its FYs 2012-14 Work Program, the MSRC allocated \$5 million for a program to partner on traffic signal synchronization and related projects. As discussed in Proposals above, this program will be implemented by initiating sole-source contracts with CTCs. While the MSRC and SCAQMD strive to retain technical services on a competitive basis, the SCAQMD Procurement Policy and Procedure recognizes that, at times, the required services are available from only one source, making the pursuit of a competitive procurement futile. RCTC solicits and co-funds traffic signal coordination projects within its sub-region of the SCAQMD jurisdiction. Thus, RCTC has a unique perspective regarding the state of traffic signal coordination within its region, as well as knowledge of where funding can most effectively be applied.

This request for a sole source award to RCTC is made under provision VIII.B.2.c.(1): The desired services are available from only the sole source due to the unique experience and capabilities of the proposed contractor or contractor team.

**Resource Impacts**

This proposed action is to recognize \$56,000 in revenue in the General Fund from the AB 2766 Discretionary Fund, Special Fund 23. Additionally, this action will appropriate \$56,000 to the FY 2014-15 Science and Technology Advancement Budget, as indicated in Table 1 above.

The SCAQMD acts as fiscal administrator for the AB 2766 Discretionary Fund Program (Health & Safety Code Section 44243). Money received for this program is recorded in a special revenue fund (Fund 23) and the contracts specified herein, as well as any contracts awarded in response to the solicitation, will be drawn from this fund.