

BOARD MEETING DATE: May 2, 2014

AGENDA NO. 16

PROPOSAL: Report of RFPs and RFQs Scheduled for Release in May

SYNOPSIS: This report summarizes the RFPs and RFQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of May.

COMMITTEE: Administrative, April 11, 2014; Recommended for Approval

RECOMMENDED ACTION:

Approve the release of RFPs/RFQs for the month of May.

Barry R. Wallerstein, D.Env.
Executive Officer

MBO:lg

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs and RFQs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs and RFQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP or RFQ, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/rfp/index.html> following Board approval on May 2, 2014.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP/RFQ and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFP/RFQ will be e-mailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov> where it can be viewed by making menu selections "Inside AQMD"/"Employment and Business Opportunities"/"Business Opportunities" or by going directly to <http://www.aqmd.gov/rfp/index.html>). Information is also available on SCAQMD's bidder's 24-hour telephone message line (909) 396-2724.

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

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**May 2, 2014 Board Meeting
Report on RFPs and RFQs Scheduled for Release on May 2, 2014**

(For detailed information visit SCAQMD's website at
<http://www.aqmd.gov/rfp/index.html> following Board approval on May 2, 2014)

STANDARDIZED SERVICES

RFP #P2014-23	Issue RFP for Carpet Installation at Diamond Bar Headquarters	JOHNSON/3018
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Over the past several years, worn carpeting has been replaced in high-use areas throughout the Diamond Bar Headquarters facility. Additional carpet replacement is now necessary on select floors. This action is to issue an RFP for the installation of carpet on these select floors for an amount not to exceed \$525,000. Sufficient funding is available upon Governing Board adoption of the proposed Fiscal Year 2014-15 Budget.

REQUESTS FOR QUALIFICATIONS - Prequalified Vendor List

NONE

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

NONE

REQUEST FOR QUOTATIONS – Commercial Off-the-Shelf Equipment

NONE