

BOARD MEETING DATE: October 3, 2014

AGENDA NO. 10

**PROPOSAL:** Execute Contracts for Short- and Long-Term Systems Development, Maintenance and Support Services

**SYNOPSIS:** On July 11, 2014, the Board approved the release of an RFP to obtain short- and long-term systems development, maintenance and support services. This action is to execute new contracts to obtain these services on a task order basis. Executing contracts with multiple bidders provides a pool of well-qualified professionals who have demonstrated their understanding of and expertise in meeting agency needs and enables SCAQMD to obtain cost-effective and technically responsive support. Funds for these services (\$689,500) are included in the FY 2014-15 Budget.

**COMMITTEE:** Administrative, September 12, 2014, Recommended for Approval

**RECOMMENDED ACTIONS:**

1. Authorize the Chairman to execute contracts for systems development, maintenance and support services with Agreeya Solutions, in the amount of \$50,000; Prelude Systems, Inc., in the amount of \$72,000; Sierra Cybernetics, Inc., in the amount of \$192,500; and Varsun eTechnologies Group, Inc., in the amount of \$375,000.
2. Transfer \$72,000 from Information Management's FY 2014-15 Budget, Services and Supplies Major Object, Professional and Specialized Services account to Information Management's FY 2014-15, Capital Outlays Major Object, Computer Software Account.

Barry R. Wallerstein, D.Env.  
Executive Officer

**Background**

On July 11, 2014, SCAQMD released RFP #2015-01 for Systems Development, Maintenance and Support Services to solicit bids from consultants capable of providing a full range of high quality systems development, maintenance, and support services; enterprise resource planning; customer relationship management; and content management system services. The requested services include both routine maintenance of functional systems, as well as enhancements to existing systems and new system development. Additional development efforts are needed to enhance system functionality and to provide SCAQMD staff with additional automation for improving productivity. At the same time, Information Management is developing and/or acquiring systems capable of efficiently implementing new and evolving rules and programs.

A task order contract for a term of one year will be used, with the option to extend the term for two (2) one-year periods. Due to the indefinite nature of the work, the final contract amount cannot be determined at this time. As is the case with this action, funding for each contract will be added upon approval of a task order.

**Outreach**

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may have been notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFP has been e-mailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.SCAQMD.gov>).

**Bid Evaluation**

Thirty-three copies of the RFP were mailed out and seven vendors attended the mandatory bidders conference held on July 30, 2014. Six bids were received in response to the RFP when final bidding closed at 1:00 p.m. on August 15, 2014. Of the six bids, one was from a women-owned business enterprise, one was from a disabled veteran-owned business enterprises, two were from certified small businesses, three were verified local businesses, and none were from non-certified minority-owned business enterprises.

Of the six responding bids, four were rated technically qualified to perform the work identified in the RFP; two did not achieve the minimum 56 points required to meet the

technical criteria. Attachment A reflects the evaluation of the four remaining proposals and the respective ratings/costs.

**Panel Composition**

The eight-member evaluation panel consisted of: an Assistant Deputy Executive Officer, a Financial Services Manager, a Manager of Application Development from the Southern California Association of Governments, two Technology Implementation Managers, and three Systems and Programming Supervisors. Of these eight panelists, one is African-American, two are Asian, one is Asian-Pacific Islander and four are Caucasian; three are female and five are male.

**Resource Impacts**

Sufficient funding is included in the FY 2014-15 Budget.

**Attachment**

A – Evaluation Summary of Respondents to RFP #2015-01 and Task Order Schedule

## ATTACHMENT A

### Summary of Evaluation of Respondents to RFP #2015-01

Vendor	Technical Score	Cost Score	Additional Points	Total Scores
Agreeya Solutions	57	20	15	92
Prelude Systems	56	24	0	80
Sierra Cybernetics, Inc	60	30	15	105
Varsun eTechnologies Group, Inc.	62	21	15	98

### TASK ORDER SCHEDULE

Task	Description	Estimate	Awarded To
Security & Report Portal for Online Web Form Filing	Design and implement a security and reporting infrastructure that will allow SCAQMD to verify identity of person reporting and securely store the reports	\$152,500	Sierra Cybernetics, Inc
Online Application Filing Web Application	Allow regulated community to file application for various equipment on the web	\$125,000	Varsun eTechnologies Group, Inc.
PeopleSoft HCM/Payroll Upgrade	Upgrade PeopleSoft HCM/Payroll from version 9.1 to 9.2 to maintain regulatory support	\$250,000	Varsun eTechnologies Group, Inc.
Mobile Monitoring Site Web Application	Report data for mobile monitoring sites on the web	\$72,000	Prelude Systems
Web Application upgrades for browser (WC3) standards	Enhance current web-based systems to work with latest technology standards	\$40,000	Sierra Cybernetics, Inc
E-Government Infrastructure	Multi-year project to enhance SCAQMD's infrastructure to better handle latest E-Government needs. Example, enhanced online payment capabilities	\$50,000	Agreeya Solutions