

BOARD MEETING DATE: June 1, 2018

AGENDA NO. 17B

REPORT: Special Administrative Committee

SYNOPSIS: The Special Administrative Committee held a meeting on Friday, May 25, 2018. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Dr. William A. Burke, Chair
Administrative Committee

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Committee Members

Teleconference: Dr. William A. Burke/Chair, Mayor Ben Benoit/Vice Chair, and Dr. Clark E. Parker, Sr.

Absent: Mayor Pro Tem Judith Mitchell

Call to Order

Chair Burke called the meeting to order at 4:30 p.m.

ACTION ITEM:

- 1. Issue RFP to Seek Contractors to Assist in Planning, Organizing, and Facilitating Two Annual Community Air Quality Events:** Deputy Executive Officer/Legislative, Public Affairs & Media Derrick Alatorre reported that every year SCAQMD holds two community events, the Martin Luther King, Jr. Day of Service Forum and the Cesar Chavez Day of Remembrance. This request seeks to release an RFP to solicit proposals from qualified contractors to plan, organize and facilitate these two events.

Moved by Parker; seconded by Benoit, unanimously approved.

Ayes: Benoit, Burke, Parker

Noes: None

Absent: Mitchell

OTHER MATTERS:

- 2. Public Comment Period:** There were no public comments.

- 3. Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for June 8, 2018 at 10:00 a.m.

Adjournment

The meeting adjourned at 4:32 p.m.