

BOARD MEETING DATE: June 1, 2018

AGENDA NO. 25

PROPOSAL: Adopt Executive Officer's FY 2018-19 Proposed Budget  
(Continued from May 4, 2018 Board Meeting)

SYNOPSIS: The Executive Officer's Proposed Budget for FY 2018-19 has been developed and is recommended for adoption. The proposed Budget, which is balanced, includes implementation of the phased-in fee increase adopted by the Board on June 2, 2017 to continue cost recovery efforts and, pursuant to Rule 320, an increase of most fees by 3.4% adopted by the Board on May 4, 2018. The proposed Budget also includes the impact of amendments to Regulation III that were approved by the Board on May 4, 2018. The proposed budget has been presented at a Budget Study Session (Special Meeting), a Board Retreat (Special Meeting), a Budget Advisory Committee meeting and at one public consultation meeting in April with recommendations and comments provided to the Board.

COMMITTEE: Reviewed: Budget Study Session (Special Board Meeting), April 13, 2018; and Board Retreat (Special Board Meeting), May 11, 2018

RECOMMENDED ACTIONS:

1. Remove from Reserves and Designations all amounts associated with the FY 2017-18 Budget;
2. Approve appropriations in the Major Objects for FY 2018-19 of:

Salary and Employee Benefits	\$132,868,320
Services and Supplies	28,674,481
Capital Outlays	<u>1,088,300</u>
Total	<u>\$162,631,101;</u>

3. Approve revenues for FY 2018-19 of \$162,631,101;
4. Approve the addition of 4.4 net authorized/funded positions as detailed in the FY 2018-19 Budget; and

5. Approve a projected June 30, 2019 Fund Balance of the following:

<b>Classification<sup>1</sup></b>	<b>Reserves/Unreserved Designations</b>	<b>Amount</b>
Committed	Reserve for Encumbrances	\$8,440,000
Nonspendable	Reserve for Inventory of Supplies	80,000
Assigned	Designated for Enhanced Compliance Activities	883,018
Assigned	Designated for Other Post Employment Benefit (OPEB) Obligations	2,952,496
Assigned	Designated for Permit Streamlining	1,313,385
Assigned	Designated for Self-Insurance	2,000,000
Assigned	Designated for Unemployment Claims	80,000
Total Reserves & Unreserved Designations		\$15,748,899
Unassigned	Undesignated Fund Balance	\$36,939,316

Wayne Nastri  
Executive Officer

SJ:DRP:av

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### **Background**

The period covered by the FY 2018-19 budget is from July 1, 2018 to June 30, 2019. The General Fund budget is the agency's operating budget and is structured by office and account code. The accounts are categorized into three Major Objects: Salaries and Employee Benefits, Services and Supplies, and Capital Outlays. The budget is supplemented with a Work Program which estimates staff resources and expenditures along program and activity lines. A Work Program Output Justification is completed for each Work Program which identifies performance goals, measurable outputs, legal mandates, activity changes and revenue categories.

The annual expenditure and revenue budget for the General Fund is adopted on a modified accrual basis. All annual expenditure appropriations lapse at fiscal year-end if they have not been expended or encumbered. Throughout the year, budget amendments may be necessary to accommodate additional revenues and expenditure needs.

The Executive Officer's budget for FY 2018-19 represents the input over the past several months from Board members, the public, executive management, and staff. This year's process included meetings with the Budget Advisory Committee, one public consultation meeting held on April 10, 2018, a budget study session held for the Board on April 13, 2018, and discussion at the Board Retreat on May 11, 2018.

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<sup>1</sup> The fund balance classifications of Committed, Nonspendable, Assigned, and Unassigned are established by the Government Accounting Standards Board 54.

## **Proposal**

The budget proposed for FY 2018-19 is a balanced budget with expenditures and revenues of \$162,631,101. Changes since the May 4 Board meeting include an increase in the salary savings/vacancy percentage from 8% to 9% which results in a \$1.4 million savings, a \$1.1 million reduction in Services and Supplies, and a \$1.1 million reduction in Capital Outlay expenditures.

The proposed FY 2018-19 budget represents an increase of \$12,752,195 (8.5%) in total expenditures from the budget adopted by the Board in June 2017. Staff is proposing the net addition of 51 positions from the adopted FY 2017-18 budget. This includes the addition of five positions for Rule 1180- Refinery Fenceline and Community Air Monitoring and the deletion of one vacant position, as well as the already-approved mid-year actions adding 36.5 positions for AB 617 and 10.5 positions for AB 134. In Services and Supplies, the proposal for FY 2018-19 reflects an increase of \$606,786 (2.2%) compared to the FY 2017-18 adopted budget while Capital Outlays are decreasing by \$862,417 (-44.2%). The proposed FY 2018-19 budget represents an increase of \$15,634,281 (10.6 %) in total revenue from the budget adopted by the Board in June 2017. The proposed FY 2018-19 budget assumes a 3.4% fee increase, consistent with Rule 320 which was adopted by the Board on October 29, 2010 to allow for an increase of fees based on the change in the California CPI and the phased-in fee increase adopted by the Board in June 2017 to continue cost recovery efforts.

## **Resource Impacts**

The proposed across-the-board CPI-based adjustments by 3.4% to Regulation III fees (excluding fee rates set by state law and Rule 311(c) Air Quality Investment Program fees), which is commensurate with the change in the California CPI from December 2016 to December 2017 pursuant to Rule 320, is estimated to result in an increase in SCAQMD's revenue of \$3.1 million for FY 2018-19 to cover the cost of inflation. The phased-in fee increase of an additional 10.67% for Title V annual operating permit renewal and permit processing fees and an additional 4% for non-Title V annual operating permit renewal and permit processing fees are estimated to increase SCAQMD's revenue by \$3.4 million in FY 2018-19.

## **Attachments**

- A. FY 2018-19 Proposed Budget Summary<sup>2</sup>
- B. Actions to Balance the FY 2018-19 Budget

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<sup>2</sup> Before the June 1, 2018 Board meeting, the final proposed FY 2018-19 Budget will be available online at <http://www.aqmd.gov/nav/about/finance>; and hard copies will also be available at the SCAQMD Public Information Center, (909) 396-2001.

## ATTACHMENT A

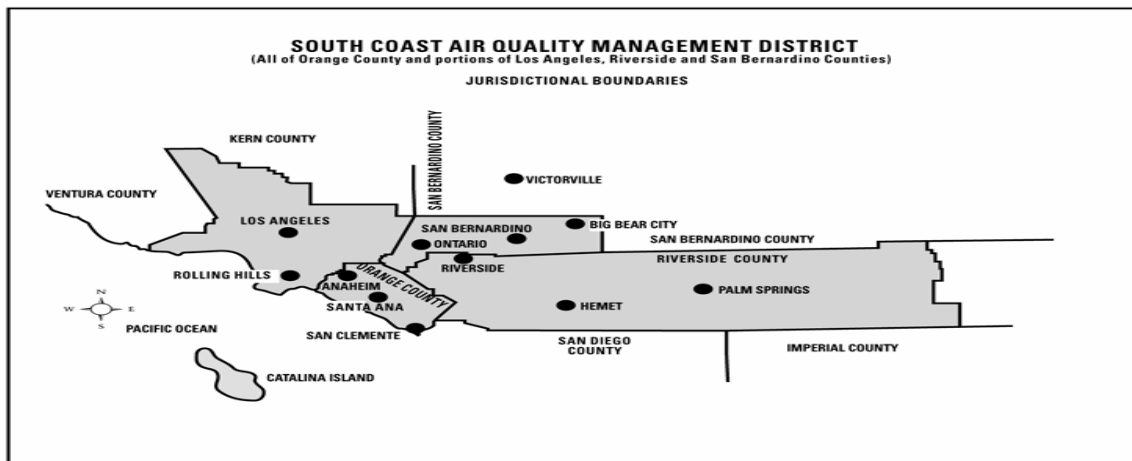
### SUMMARY

#### Preface

This document represents the proposed FY 2018-19 Budget of the South Coast Air Quality Management District (SCAQMD). The proposed budget was available for public review and comment in early April. A public consultation meeting was held to discuss the proposed budget and proposed fees changes on April 10, 2018. In addition, a workshop for the Governing Board was held on April 13, 2018. A final proposed budget and proposed Amended Regulation (PAR) III - Fees were presented for adoption at a public hearing on May 4, 2018. A final proposed budget was presented at a Governing Board Retreat held on May 10-11, 2018. The final proposed FY 2018-19 Budget will be presented for adoption at a public hearing on June 1, 2018.

#### Introduction

The South Coast Air Quality Management District (SCAQMD) began operation on February 1, 1977 as a regional governmental agency established by the California Legislature pursuant to the Lewis Air Quality Management Act. The SCAQMD encompasses all of Orange County and parts of Los Angeles, San Bernardino and Riverside Counties. It succeeded the Southern California Air Pollution Control District (APCD) and its predecessor four county APCDs, of which the Los Angeles County APCD was the oldest in the nation, having been formed in 1947. The SCAQMD Governing Board is composed of 13 members, including four members appointed by the Boards of Supervisors of the four counties in SCAQMD's jurisdiction, six members appointed by cities in the SCAQMD's jurisdiction and three members appointed by the Governor, the Speaker of the State Assembly and the Rules Committee of the State Senate, respectively. The members appointed by the Boards of Supervisors and cities consist of one member of the Board of Supervisors of Los Angeles, Orange, Riverside, and San Bernardino Counties, respectively, and a mayor or member of the city council of a city within Orange, Riverside, and San Bernardino Counties. Los Angeles County cities have three representatives, one each from the western and eastern portions and one member representing the City of Los Angeles.

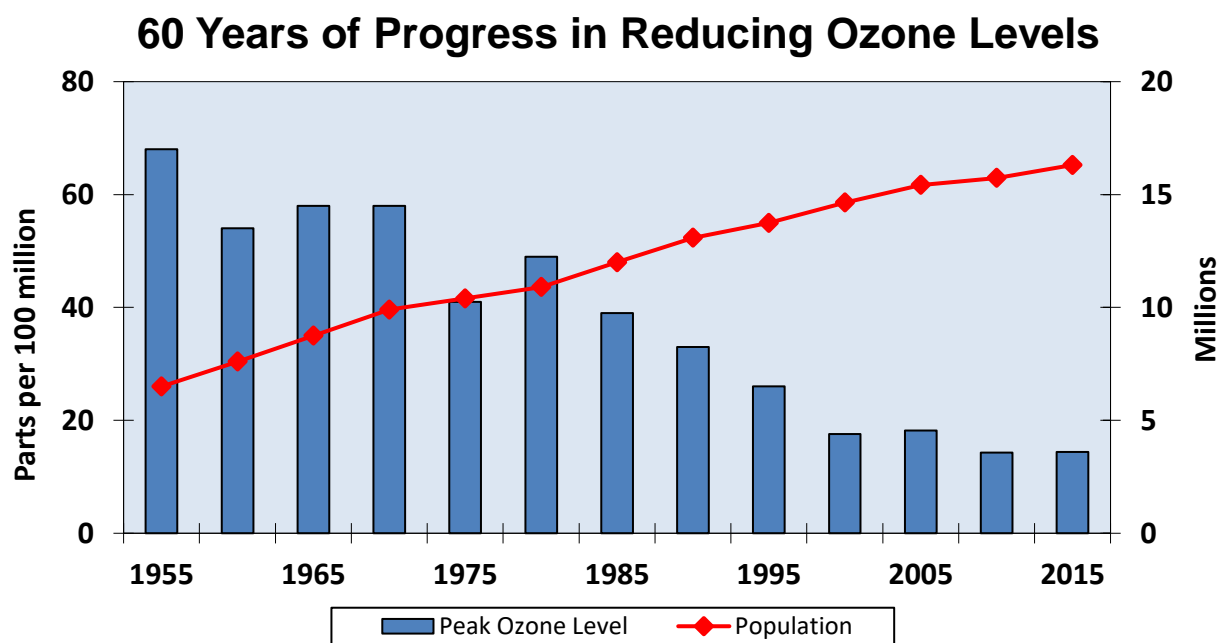


## Air Quality History

The South Coast Air Basin has suffered unhealthy air since its rapid population growth and industrialization during World War II. While air quality has improved, the residents of the Basin still breathe some of the most polluted air in the nation.

The 68-year history of the region's air pollution control efforts is, in many ways, one of the world's key environmental success stories. Peak ozone levels have been cut by almost three-fourths since air monitoring began in the 1950s. Population exposure was cut in half during the 1980s alone.

Since the late 1940s when the war on smog began to 2015, the region's population has more than tripled from 4.8 million to 17.0 million; the number of motor vehicles has increased almost six-fold from 2.3 million to 13.7 million; and the area has grown into one of the most prosperous regions of the world. This phenomenal economic growth illustrates that pollution control and strong economic growth can coincide.



## **Mission**

SCAQMD's mission is to clean the air and protect the health of all residents in the South Coast Air District through practical and innovative strategies.

This mission is pursued through a comprehensive program of planning, regulation, education, enforcement, compliance incentives, technical innovation and promoting public understanding of air quality issues. The SCAQMD has implemented a policy of working with regulated businesses to ensure their participation in making the rules which will impact them. This cooperative approach has resulted in greater business support of rulemaking efforts for air that is more healthful to breathe.

To carry out its mission, SCAQMD develops a set of Goals and Priority Objectives which are evaluated and revised annually and presented as part of the budget proposal. The following Proposed Goals have been identified as being critical to meeting SCAQMD's Mission for FY 2018-19:

- I. Achieve Clean Air Standards.
- II. Enhance Public Education and Equitable Treatment for All Communities.
- III. Operate Efficiently and Transparently.

These goals are the foundation for SCAQMD's Work Program categories. Each goal is supported by multiple activities, which target specific areas of program performance.

## **Air Quality**

### Overview

The four-county Southern California region, designated for air quality purposes as the South Coast Air Basin (Basin), has some of the highest air pollution levels in the United States. The federal government has designated seven pollutants that are pervasive enough across the nation to warrant federal health standards, called National Ambient Air Quality Standards (NAAQS). Known as "criteria pollutants," these are: ozone (O<sub>3</sub>); nitrogen dioxide (NO<sub>2</sub>); particulates (PM<sub>10</sub>); fine particulates (PM<sub>2.5</sub>); carbon monoxide (CO); lead (Pb); and sulfur dioxide (SO<sub>2</sub>).

In addition, the State of California through the California Air Resources Board (CARB) sets ambient air quality standards for these same pollutants. California's standards are in some cases tighter than the U.S. Environmental Protection Agency's (U.S. EPA) standards, reflecting the conclusion on CARB's part that some of the federal standards are not adequate to protect public health in this region. Toxic compounds also are a potential problem. More toxic pollution is emitted into the air in the Basin than in any other region in California. The Basin's large number of motor vehicles and small sources, including small businesses and households using ozone-forming consumer products and paints, compound the problem.

### Air Quality Trends

While our air quality continues to improve, the Basin remains one of the most unhealthful areas in the nation in terms of air quality. Ozone levels have fallen by more than three-quarters since peaks in the mid-1950s. U.S. EPA revised and strengthened the 8-hour ozone NAAQS, effective December 28, 2015, from concentrations exceeding 75 parts-per-billion (ppb) to concentrations exceeding 70 ppb. In 2017, the new 2015 8-hour ozone NAAQS was exceeded in the Basin on 145 days and the former 2008 ozone NAAQS was exceeded on 122 days based on preliminary data. The 2015 ozone NAAQS was exceeded in the Basin on 132 days in 2016 and 113 days in 2015. The increase in ozone exceedance days in 2016 and 2017 is largely attributed to enhanced photochemical ozone formation through the spring, summer and fall period due to persistent weather patterns that limited vertical mixing and warmed the lower atmosphere. Other potential factors are being assessed; for example, possible changes in relative emissions of VOC or NO<sub>x</sub>. While the ozone control strategy continued to reduce precursor emissions from sources in the Basin in 2017, ozone-forming emissions transported from several long-term, large wildfires in southern and central California in the summer may have also played a role in the increase of exceedance days. The maximum observed ozone levels also show some year-to-year variability, but have generally been decreasing over the years. The highest 8-hour ozone level in the preliminary 2017 data was 136 ppb, compared to 122 ppb in 2016 and 127 ppb in 2015.

PM<sub>2.5</sub> levels have decreased dramatically in the Basin since 1999; however, design value concentrations are still above the current annual 24-hour NAAQS. Effective March 18, 2013, U.S. EPA strengthened the annual average PM<sub>2.5</sub> standard from 15 µg/m<sup>3</sup> to 12 µg/m<sup>3</sup>, while retaining the 24-hour PM<sub>2.5</sub> NAAQS of 35 µg/m<sup>3</sup>. In 2017, the 24-hour PM<sub>2.5</sub> NAAQS was exceeded on 10 days at the highest station (Metropolitan Riverside County), based on preliminary filter data. In 2016, the same station exceeded the 24-hour NAAQS on only 6 days, the lowest on record, due to improving emissions and the influence of the increase in wintertime storm systems and improved ventilation in the Basin on many days in the winter months when the highest PM<sub>2.5</sub> concentrations typically occur. The PM<sub>2.5</sub> NAAQS was exceeded on seventeen days in 2015. Both the 2015 and 2017 PM<sub>2.5</sub> measurements were strongly influenced by the long-term effects of the drought in California and 2017 was also influenced by large fires in southern and central California. The Basin's peak annual average PM<sub>2.5</sub> level in 2017, 14.6 µg/m<sup>3</sup> (preliminary data) was a little lower than the 2016 value, 14.8 µg/m<sup>3</sup>, which occurred at the same site. In 2017, quarterly PM<sub>2.5</sub> averages for the fourth quarter were above normal for recent years, likely due to the impact of smoke transported from the series of wildfires that burned for several days in December. Out of the 29 wildfires across Southern California in December, six were very large fires, including the Thomas Fire which became the largest wildfire in modern California history.

In 2006, U.S. EPA rescinded the annual federal standard for PM<sub>10</sub> but retained the 24-hour standard. U.S. EPA re-designated the Basin as attainment of the health based standard for PM<sub>10</sub>, effective July 26, 2013. Ambient levels of PM<sub>10</sub> in the Basin have continued to meet the federal 24-hour PM<sub>10</sub> NAAQS through 2017.

In November 2008, U.S. EPA revised the lead NAAQS from a 1.5 µg/m<sup>3</sup> quarterly average to a rolling 3-month average of 0.15 µg/m<sup>3</sup> and added new near-source monitoring requirements. The Los Angeles County portion of the Basin has been designated non-attainment for lead due to monitored concentrations near one facility. However, starting with the 3-year 2012-2014 design value, the Basin has met the lead standard. A re-designation request to U.S. EPA is pending.

Nitrogen dioxide, sulfur dioxide, and carbon monoxide levels have improved in the Basin and are in full attainment of the NAAQS. In 2007, U.S. EPA formally re-designated the Basin to attainment of the carbon monoxide NAAQS. Maximum levels of carbon monoxide in the Basin have been consistently less than one-third of the federal standards since 2004. In 2010, U.S. EPA revised the NO<sub>2</sub> 1-hour standard to a level of 100 ppb and the SO<sub>2</sub> 1-hour standard to a level of 75 ppb. In 2017, all sites in the Basin remained in attainment of these NAAQS.

### Mandates

The SCAQMD is governed and directed by several state laws and a comprehensive federal law that provide the regulatory framework for air quality management in the Basin. These laws require SCAQMD to take prescribed steps to improve air quality.

Generally speaking, SCAQMD is responsible for stationary sources such as factories and businesses. CARB and U.S. EPA are primarily responsible for motor vehicles. SCAQMD and CARB share responsibilities with respect to area sources. SCAQMD and the Southern California Association of Governments (SCAG) share some responsibilities with CARB regarding certain aspects of mobile source emissions related to transportation and land use. Control of emissions from sources such as airports, harbors, and trains is shared by U.S. EPA, CARB and SCAQMD. Without adequate efforts by CARB and U.S. EPA to control emission sources under their sole authority, it is impossible for the region to reach federal clean air standards.

Under State law, SCAQMD must periodically develop and submit an Air Quality Management Plan (AQMP or Plan) to the State demonstrating how the region will achieve State and Federal ambient air quality standards, or at a minimum demonstrate that all feasible measures are being carried out to meet state air quality standards. Each iteration of the Plan is an update of the previous version. To date, the SCAQMD's Governing Board has adopted Plans demonstrating attainment in 1989, 1991, 1994, 1997, 1999 (amendments to the plan adopted in 1997), 2003, 2007 and 2012. The 2016 AQMP was approved in March 2017. Earlier plans in 1979 and 1982 did not show attainment and predicted continued unhealthy air well into this century. Revisions to the annual PM<sub>2.5</sub> NAAQS, adopted by U.S. EPA in 2012 to further protect public health, lead to the projected attainment of the new annual PM<sub>2.5</sub> NAAQS by 2025. The attainment deadline for the 2006 24-hour PM<sub>2.5</sub> NAAQS is 2019. The 2008 federal 8-hour ozone NAAQS has an attainment deadline of 2032. Attainment designations for the 2015 ozone NAAQS are expected to be finalized in 2018, with State Implementation Plan (SIP) attainment demonstrations likely due in 2021 or 2022. Attainment deadlines for the new ozone NAAQS are still pending, but for an extreme non-attainment area such as the Basin, the attainment deadline is 20 years from the effective date of the designation, or approximately 2038.



State Laws include:

- California Clean Air Act (AB 2595) requires air districts in California to adopt plans to expeditiously meet state ambient air quality standards. It mandates that SCAQMD's attainment plans meet several specific requirements including:
  - ◆ a 5% per year reduction in emissions (the plan can achieve less than 5% annual reduction if it includes every feasible measure and an expeditious adoption schedule);
  - ◆ Best Available Control Technology (BACT) for new and modified sources;
  - ◆ Best Available Retrofit Control Technology (BARCT) for existing sources.
- Lewis-Presley Air Quality Management Act (SB 151) which specifies additional, more stringent requirements for air quality plans in the Basin. It specifies that SCAQMD has responsibility to prepare the plan in conjunction with SCAG, who must prepare the portions of the plan relating to demographic projections, land use, and transportation programs.
- Air Toxics "Hot Spots" Information & Assessment Act (AB 2588) which requires facilities that emit significant quantities of pollutants to prepare health risk assessments describing the impact of toxic contaminants on neighboring areas. If SCAQMD determines that the toxic emissions create a significant risk, the public must be notified and facilities must reduce emissions to below significant levels.
- Tanner Air Toxics Process (AB 1807) which requires CARB to adopt air toxic control measures to limit emissions of toxic air contaminants from classes of industrial facilities. Local air districts are required to enforce these regulations or adopt equally or more stringent regulations of their own.
- Health & Safety Code §42705.5 which requires air districts to deploy a community air monitoring system in selected locations and Section 42706.5 which requires air districts to design, develop, install, operate and maintain refinery-related community air monitoring systems.

State law also includes the following measures:

- authorizes SCAQMD to adopt market incentives as long as the emitters achieve reductions equivalent to command-and-control regulations;
- requires SCAQMD to establish a program to encourage voluntary participation in projects to increase the use of clean-burning fuels;
- requires SCAQMD to adopt and enforce rules to ensure no net emission increases from stationary sources.

Under the Federal Clean Air Act, SCAQMD must develop and submit to CARB for review, followed by submittal to U.S. EPA, an element of the SIP demonstrating how the Basin will achieve the NAAQS. In the case of ozone, the Plan was required to be submitted by November 15, 1994 and for PM10 particulate matter, the Plan was required to be submitted by February 8, 1997. Plans for other pollutants were submitted in earlier years. In 1997, U.S. EPA adopted new NAAQS for PM2.5 and replaced the 1997 1-hour ozone NAAQS with a new standard based on an 8 hour average. The SIPs to attain these federal standards were submitted to U.S. EPA in November, 2007. The SIP to attain the current 2006 24-hour PM2.5 NAAQS was submitted in early 2013.

The SIP to attain the 2008 8-hour ozone standard was submitted in 2017 following the March 3, 2017 adoption of the 2016 AQMP by the SCAQMD Governing Board, and is currently under U.S. EPA review.

The Federal Clean Air Act mandates that sanctions be imposed on an area if a suitable Plan is not adopted and approved by U.S. EPA. These sanctions can include loss of key federal funds and more stringent requirements on new or expanding industries. Specific requirements for SCAQMD's AQMP include stringent requirements plus Lowest Achievable Emission Rate (LAER) and offsets for major new sources. Federal law also requires an operating permit program for major stationary sources, known as Title V, which must be supported by permit fees. In addition, air toxics regulations adopted by U.S. EPA pursuant to Title III must be implemented by SCAQMD.

### Air Quality Control

Developing solutions to the air quality problem involve highly technical processes and a variety of resources and efforts to meet the legal requirements of California and federal laws.

**Monitoring:** The first step in air quality control is to determine the smog problem by measuring air pollution levels. SCAQMD currently operates 43 monitoring stations in the South Coast Air Basin and a portion of the Salton Sea Air Basin in Coachella Valley. These range from fully equipped stations that measure levels of all criteria pollutants, as well as some air toxic pollutant levels, to those which measure a specific pollutant in critical areas. These measurements provide the basis of our knowledge about the nature of the air pollution problem and the data for planning and compliance efforts to address the problem.

**Pollution Sources:** The SCAQMD, in cooperation with CARB and SCAG, estimates the sources of emissions causing the air pollution problem. Nature itself causes a portion of the emissions and must be considered. In general, SCAQMD estimates stationary and natural sources of emissions, SCAG develops the information necessary to estimate population and traffic, and CARB develops the information necessary to estimate mobile and area source emissions using the SCAG traffic data. This data is then consolidated in the AQMP for use in developing the necessary control strategies.

**Air Quality Modeling:** Using air quality, meteorological and emissions models, SCAQMD planners simulate air pollution to demonstrate attainment of the air quality standards and the impacts of sources to local and regional air quality. Due to the nature of air pollution, air quality models can be very complex. Some pollutants are not emitted directly into the air but are products of photochemical reactions in the atmosphere. For example, VOCs mix with nitrogen dioxide (NO<sub>2</sub>) and react in sunlight to form ozone; similarly, nitrogen oxide gases from tailpipes and smokestacks can be transformed into nitrates or particulates (PM<sub>2.5</sub> and PM<sub>10</sub>). The planners thus must take into account transport, land use characteristics and chemical reactions of emissions in the atmosphere to evaluate air quality impacts. Using model output, planners can look at different control scenarios to determine the best strategies to reduce air pollution for the lowest cost.

The considerable data required for these analyses is collected on an ongoing basis by SCAQMD staff. Modeling data is prepared and delivered using a geographic information system (GIS). GIS capability is used to prepare and produce data and spatial analysis maps for various needs by SCAQMD including rulemaking and California Environmental Quality Act (CEQA) document development.

**Planning:** With emissions data and an air quality model in place, planners can develop possible control strategies and scenarios. SCAQMD focuses most of its effort on stationary source controls. As mentioned earlier, strategies to reduce vehicle miles traveled (VMT) are developed primarily by SCAG, while mobile source control standards are developed primarily by CARB.

Once a plan of emission controls to achieve the NAAQS is outlined, SCAQMD is required to hold multiple public meetings to present the proposed control strategies and receive public input. SCAQMD also conducts a socioeconomic analysis of the strategies. SCAQMD maintains an ongoing and independent advisory group of outside experts for both its air quality modeling and socioeconomic assessment methodologies.

To meet federal air quality standards, the AQMPs and SIP submittals, including the 2016 AQMP, called for significant emissions reductions from projected baseline emissions in order to meet the NAAQS by the federal attainment deadlines (2019 for the 2006 24-hour PM<sub>2.5</sub> NAAQS, 2025 for the 2012 annual PM<sub>2.5</sub> NAAQS, 2023 for the 1979 1-hour ozone NAAQS, 2024 for the 1997 8-hour ozone NAAQS, and 2032 for the 2008 8-hour ozone NAAQS). These combined reductions, while meeting most NAAQS, will still not result in attainment of all California State ambient air quality standards or the revised 2015 8-hour ozone NAAQS. The 2012 AQMP addressed the 24-hour PM<sub>2.5</sub> NAAQS. The 2016 AQMP addresses the 2008 8-hour ozone NAAQS and the 2012 annual PM<sub>2.5</sub> NAAQS, and demonstrates compliance with the requirements for being a “serious” non-attainment area for the 24-hour PM<sub>2.5</sub> NAAQS requirements. SCAQMD will continue to improve the emissions inventories and modeling techniques in order to address the 2015 8-hour NAAQS for the next AQMP revision which has an anticipated adoption in the 2021 or 2022 timeframe.

**Rulemaking:** The regulatory process, known as rulemaking, takes the concepts of control measures outlined in the AQMP and turns them into proposed rule language. This process involves the following: extensive research on technology; site inspections of affected industries to determine feasibility; typically a year or more of public task force and workshop meetings; in-depth analyses of environmental, social and economic impacts; and thorough review with appropriate Governing Board Committees.

This extensive process of public and policymaker participation encourages consensus in development of rule requirements so that affected sources have an opportunity for input into the rules that will regulate their operations. Once the requirements are developed, the proposed rule, along with an Environmental Assessment and a socioeconomic report, is presented to SCAQMD’s Governing Board at a public hearing. Public testimony is presented and considered by the Board before any rule is adopted. The adopted or amended rules are then submitted to

CARB and U.S. EPA for their approval. It is not uncommon for rulemaking to include follow-up implementation studies. These studies may extend one or more years past rule adoption/amendment and prior to rule implementation. Such studies are typically submitted to the Governing Board or appropriate Governing Board Committee.

**Enforcement and Education:** SCAQMD issues permits to construct and operate equipment to companies to ensure equipment is operated in compliance with adopted rules. Follow-up inspections are made to ensure that equipment is being operated under permit conditions.

**Technical Innovation:** In the late 1980s, SCAQMD recognized that technological innovation, as well as rule enforcement, would be necessary to achieve clean air standards. Thus the Technology Advancement Office was created to look for and encourage technical innovation to reduce emissions. The California State Legislature supported this effort by providing a \$1 surcharge on every DMV registration fee paid within the Basin. These funds have been matched at a ratio of approximately three-to-one with funds from the private sector to develop new technologies such as low-emission vehicles, low-NO<sub>x</sub> burners for boilers and water heaters, zero-pollution paints and solvents, fuel cells and other innovations.

An additional \$4 vehicle registration fee was authorized by the state legislature in 1990. These fees are administered through SCAQMD with \$1.20 going to SCAQMD for mobile source emissions reductions, \$1.60 subvented directly to cities and counties to support their air quality programs, and \$1.20 to the Mobile Source Air Pollution Reduction Review Committee (MSRC). The MSRC is an outside panel established by state law whose function is to make the decisions on the actual projects to be funded from that portion of the revenue.

**Public Education:** SCAQMD's efforts to clean up the air will be successful only to the extent that the public understands air quality issues and supports and participates in cleanup effort. Thus, SCAQMD strives to involve and inform the public through the Legislative and Public Affairs/Media Office, public meetings, publications, the press, public service announcements, and social media.

## **Budget Synopsis**

The SCAQMD's annual budget is adopted for the General Fund for a fiscal year that runs from July 1 through June 30. The period covered by the FY 2018-19 budget is from July 1, 2018 to June 30, 2019. The General Fund budget is the agency's operating budget and is structured by Office and account. The accounts are categorized into three Major Objects: Salaries and Employee Benefits, Services and Supplies, and Capital Outlays. The budget is supplemented with a Work Program containing nine program categories which estimate staff resources and expenditures along program and activity lines. Each category consists of a number of Work Programs, or activities. A Work Program Output Justification form is completed for each Work Program which identifies performance goals, measureable outputs, legal mandates, activity changes and revenue categories.

The annual expenditure and revenue budget for the General Fund is adopted on a modified accrual basis. All annual expenditure appropriations lapse at fiscal year-end if they have not been expended or encumbered. Throughout the year, budget amendments may be necessary to accommodate additional revenues and expenditure needs. Any amendments due to budget increases or transfers between expenditure accounts in different Major Objects must be approved by SCAQMD's Governing Board. They are submitted to the Governing Board for approval at a monthly Board meeting in the format of a board letter which documents the need for the request and the source of funding for the expenditure. Budget amendments resulting from transfers between expenditure accounts within the same Major Object are approved at the Office level.

SCAQMD does not adopt annual budgets for its Special Revenue Funds. Special Revenue Funds are used to record transactions applicable to specific revenue sources that are legally restricted for specific purposes. All transactions in Special Revenue Funds are approved by the Governing Board on an as-needed basis.

#### Budget Process

The SCAQMD budget process begins with the Assistant Deputy Executive Officer (ADEO) of Finance issuing instructions and guidelines to the Offices. Under the guidance of the Executive Officer, the Chief Operating Officer and the ADEO of Finance, the Offices also begin establishing Goals and Priority Objectives for the fiscal year. The proposed annual budget and multi-year forecast is then developed by the Offices, Finance, Executive Council, Chief Operating Officer and the Executive Officer based on the Goals and Priority Objectives as well as guidelines issued by the Executive Officer. Each Office submits requests for staffing, select Salary accounts, Services and Supplies accounts, and the Capital Outlays account. The remaining salary and benefit costs are developed by Finance. Capital expenditure requests are reviewed by an in-house committee who prioritizes the requests. Revenue projections are developed by Finance based on input received from the appropriate Offices and incorporate any proposed changes to Regulation III - Fees. This information is integrated into an initial budget request, including a multi-year forecast, and then fine-tuned under the direction of the Chief Operating Officer and the Executive Officer to arrive at a proposed budget. The public, business community, and other stakeholders have several opportunities to participate in the budget process, up to and at the budget adoption hearing by the Governing Board, including:

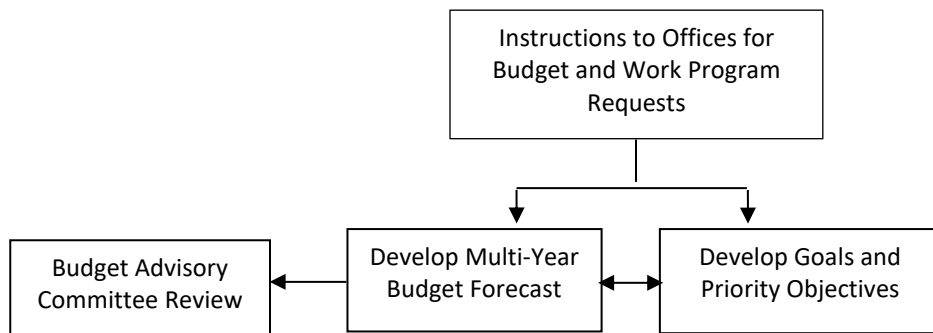
- two meetings of the Budget Advisory Committee whose members include various stakeholder representatives
- a public consultation meeting to discuss the proposed budget and proposed amendments to Regulation III - Fees
- a public hearing on the Proposed Budget and Work Program and Proposed Amended Regulation (PAR) III – Fees

The proposed budget is presented to SCAQMD's Governing Board at a budget workshop and to SCAQMD's Administrative Committee. Any public comments and Budget Advisory Committee recommendations are submitted to the Governing Board by April 15 of each year. The proposed

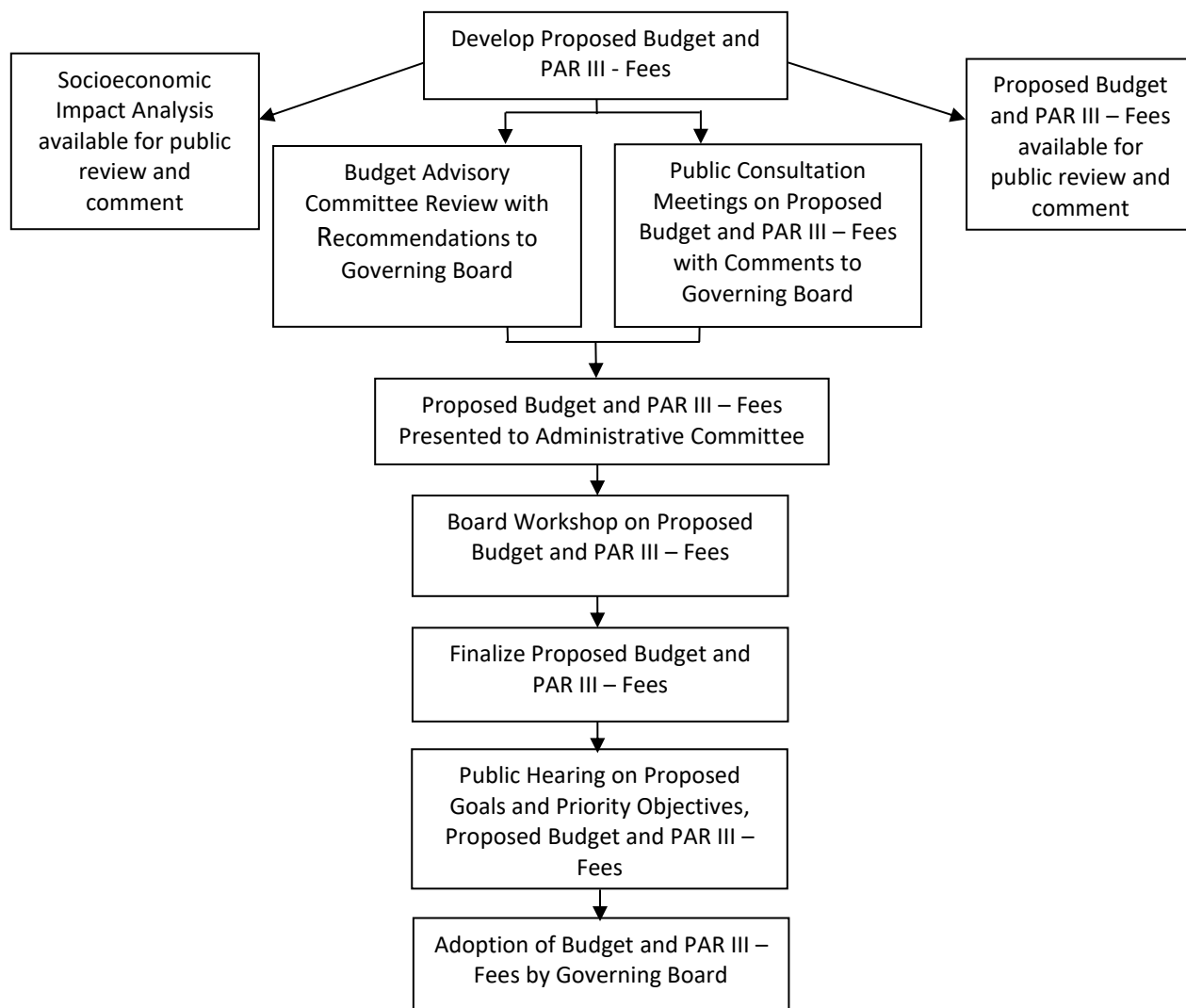
budget, including Regulation III - Fees, is adopted by the Governing Board and is in place on July 1 for the start of the new fiscal year.

The following flow charts represent the major milestones and processes that take place in developing SCAQMD's budget:

#### Preliminary Budget Process



#### Annual Budget Process



<b>Budget Timeline</b>	
Budget packages distributed to Offices	Nov 29, 2017
Budget submissions received from Offices	Jan 19, 2018
Budget Advisory Committee meeting	Jan 19, 2018
Proposed budget available for public review	April 3, 2018
Budget Advisory Committee meeting on proposed budget and PAR III – Fees	April 6, 2018
Public Consultation Meetings on proposed budget and PAR III - Fees	April 10, 2018
Public comments and Budget Advisory Committee recommendations submitted to Governing Board	April 13, 2018
Proposed budget and PAR III – Fees presented to Administrative Committee	April 13, 2018
Governing Board Budget Workshop	April 13, 2018
Public Hearing & Governing Board adoption of budget and PAR III – Fees	May 4, 2018
Governing Board Retreat	May 10-11, 2018
Public Hearing & Governing Board adoption of budget	June 1, 2018

## **Proposed Budget & Work Program**

### **Budget Overview**

The budget for FY 2018-19 proposes a balanced budget with expenditures and revenues of \$162.6 million. To compare against prior years, the following table shows SCAQMD's amended budget and actual expenditures for FY 2016-17, adopted and amended budgets for FY 2017-18 and proposed budget for FY 2018-19.

<b>Description</b>	<b>FY 2016-17 Amended</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Adopted</b>	<b>FY 2017-18 Amended<sup>1</sup></b>	<b>FY 2018-19 Proposed</b>
Staffing	815	-	825.25	872	876.4
Revenue/Transfers In	\$144.2	\$148.9	\$147.0	\$157.7	\$162.6
Program Costs/Transfers Out	\$151.5	\$142.1	\$149.9	\$162.4	\$162.6

<sup>1</sup> Includes Board approved changes through March 2018

The FY 2018-19 proposed budget reflects an increase of \$0.2 million in expenditures from the FY 2017-18 amended budget and an increase of \$12.7 million in expenditures from the budget adopted for FY 2017-18. The increase in expenditures from the FY 2017-18 adopted budget can be attributed to increases in retirement costs, salaries associated with 52 new positions funded by the AB 617 Community Air Protection Program, the AB 134 Program, and Rule 1180 and recently approved labor agreements. The FY 2018-19 proposed budget includes 876.4 positions, a net increase of 4.4 over the FY 2017-18 amended budget. Changes in the FY 2018-19 proposed budget include the addition of five position for Rule 1180, the deletion of one vacant Investigations Manager position, and the addition of 0.4 FTE to provide five months of critical

overlap and service continuity before an Assistant Deputy Executive Officer in Science & Technology Advancement retires.

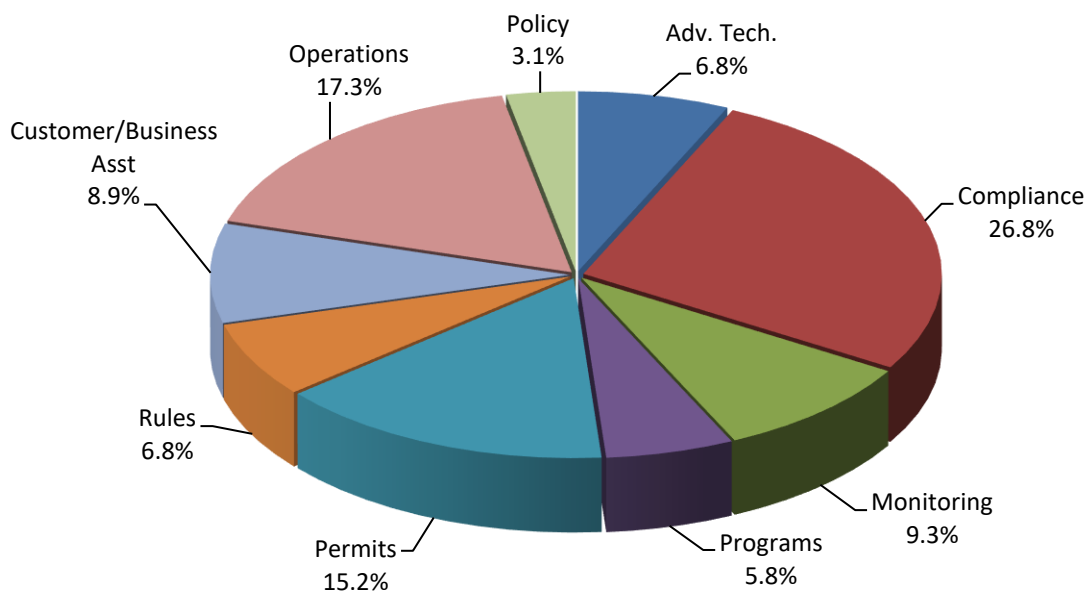
## Expenditures

### Work Program

SCAQMD expenditures are organized into nine Work Program Categories: Advance Clean Air Technology; Ensure Compliance with Clean Air Rules; Customer Service and Business Assistance; Develop Programs to Achieve Clean Air; Develop Rules to Achieve Clean Air; Monitoring Air Quality; Operational Support; Timely Review of Permits; and Policy Support. Each category consists of a number of Work Programs, or activities, which are classified according to the nature of the activity being performed.

Each Work Program ties to the goals and objectives of the agency and identifies resources, performance measures/outputs and legal mandates. A complete description of each program category along with a detailed work program sort by program is included in the Goals and Priority Objectives and Work Program section. The pie chart that follows represents the budgeted expenditures by Program Category for FY 2018-19.

### Work Program Category Expenditures





The following table compares SCAQMD Work Program expenditures by category for the FY 2017-18 adopted budget and FY 2018-19 proposed budget.

<b>Work Program Categories</b>	<b>FY 2017-18 Adopted Budget</b>	<b>FY 2018-19 Proposed Budget</b>
Advance Clean Air Technology	\$ 8,661,899	\$ 11,108,263
Ensure Compliance with Clean Air Rules	42,802,490	43,655,133
Customer Service and Business Assistance	13,437,515	14,496,926
Develop Programs to Achieve Clean Air	10,184,322	9,387,075
Develop Rules to Achieve Clean Air	7,354,657	10,982,868
Monitoring Air Quality	11,398,567	15,150,150
Operational Support	26,747,503	28,105,108
Timely Review of Permits	24,151,356	24,679,524
Policy Support	5,140,597	5,066,054
<b>Total</b>	<b>\$ 149,878,906</b>	<b>\$ 162,631,101</b>

#### Account Categories

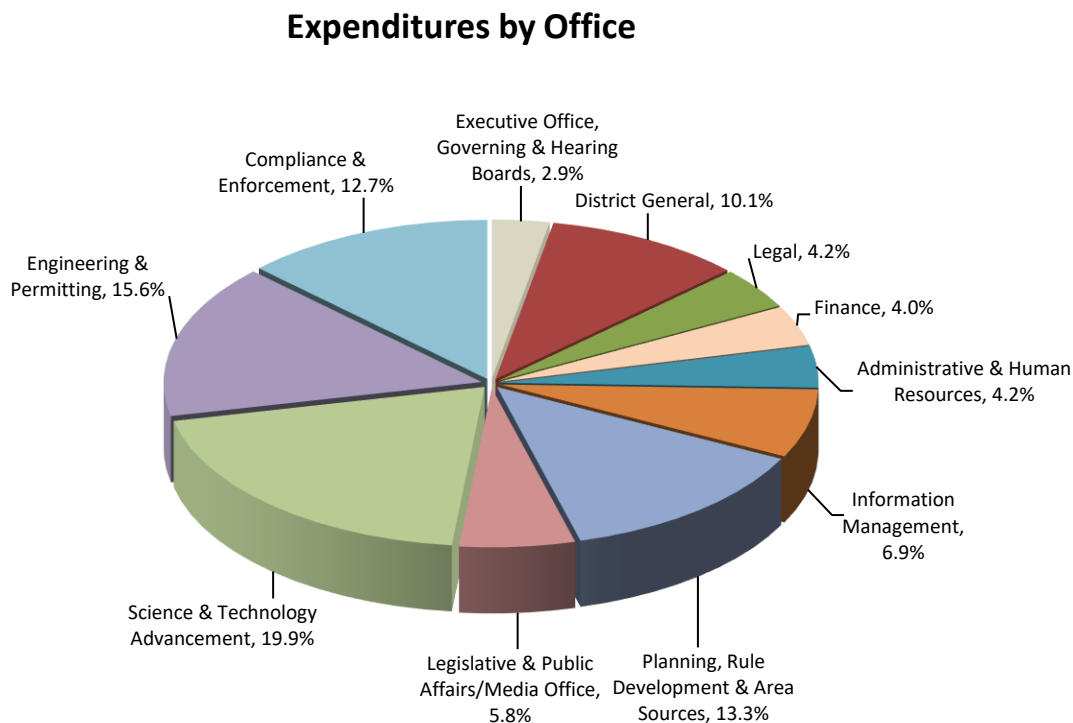
The following table compares the FY 2017-18 adopted budget and the FY 2017-18 amended budget to the proposed budget for FY 2018-19 by account category. The FY 2017-18 amended budget includes the Board-approved mid-year adjustments through March 2018.

<b>Account Description</b>	<b>FY 2017-18 Adopted Budget</b>	<b>FY 2017-18 Amended Budget</b>	<b>FY 2018-19 Proposed Budget</b>
Salaries/Benefits	\$ 119,860,494	\$ 123,246,774	\$ 132,868,320
Insurance	1,317,400	1,357,400	1,317,400
Rents	498,154	576,560	761,071
Supplies	2,777,621	3,535,097	2,510,982
Contracts and Services	10,515,792	12,705,579	10,523,187
Maintenance	1,687,193	2,048,982	2,367,143
Travel/Auto Expense	864,520	998,005	940,445
Utilities	2,213,288	2,098,540	1,959,620
Communications	702,000	740,480	717,800
Capital Outlays	1,950,717	7,506,651	1,088,300
Other	1,302,213	1,441,444	1,386,433
Debt Service	6,189,514	6,189,514	6,190,400
<b>Total</b>	<b>\$ 149,878,906</b>	<b>\$ 162,445,026</b>	<b>\$ 162,631,101</b>

As mentioned previously, the proposed budget for FY 2018-19 represents an approximately \$0.2 million increase in expenditures from the FY 2017-18 amended budget. The FY 2017-18 amended budget includes mid-year increases associated with the following: the purchase of air monitoring and laboratory analysis instruments, field platforms, optical gas imaging cameras, and toxic vapor analyzers for toxics activities; updates to the web-based Flare Event Notification system; the development of the online permitting modules; consultant services for SCAQMD environmental justice outreach and initiatives; upgrades to the laboratory PM weighing room; consultant services for specialized legal counsel; the purchase of services and supplies for the fifth Multiple Air Toxics Exposure Study (MATES V); staff, capital outlay expenditures and contractual services for the Community Air Protection Program under AB 617; staff for the AB 134 Program; and grant-related expenditures offset by revenue.

### Office Categories

The following pie chart represents budgeted expenditures by Office for FY 2018-19.

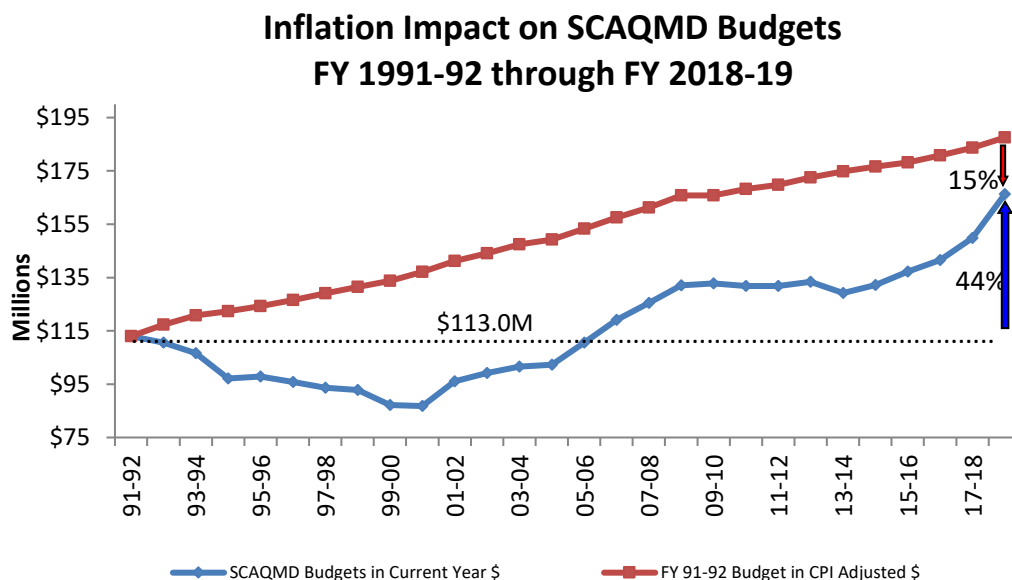
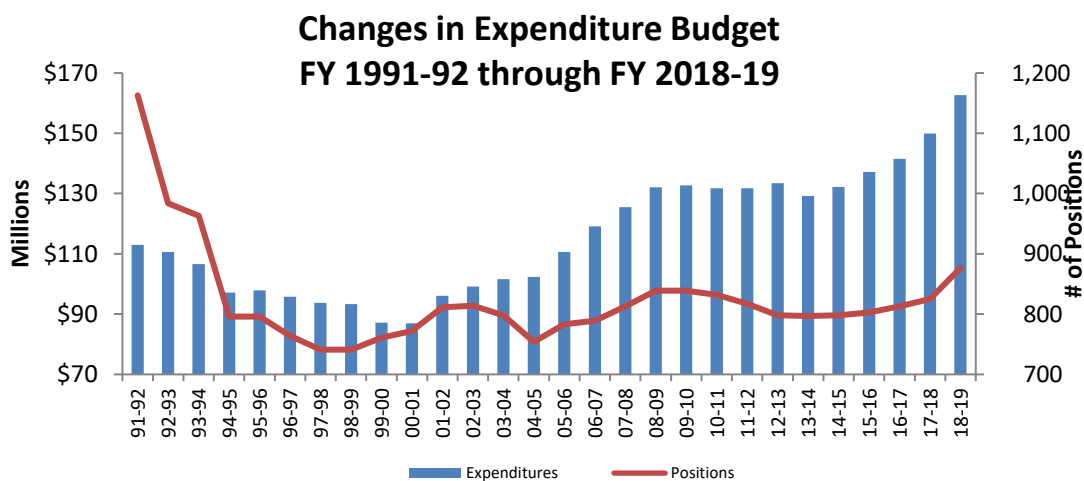


### Budget Strategy

Over the years, SCAQMD has focused on streamlining many of its operations while still meeting its program commitments despite new federal and state mandates and increased workload complexity. The focus has been on reducing expenditures in the Major Object of Services and Supplies and maximizing the efficient use of staff resources to enable select vacant positions to remain vacant, be deleted or be unfunded. The budgeted vacancy rate is reviewed and adjusted

if necessary as part of the annual budget process. These efforts have resulted in reduced program costs and is reflected in the following charts showing SCAQMD's staffing and budget levels starting in FY 1991-92 when staffing was at 1,163 FTEs. The proposed budget for FY 2018-19 reflects a staffing level of 876.4 FTEs. This staffing level is 25% (286.6 FTEs) below the FY 1991-92 level.

The FY 2018-19 proposed budget is 44% higher when compared to the FY 1991-92 adopted budget of \$113 million. However, after adjusting the FY 1991-92 adopted budget for CPI over the last 26 years, the FY 18-19 proposal is 15% lower.



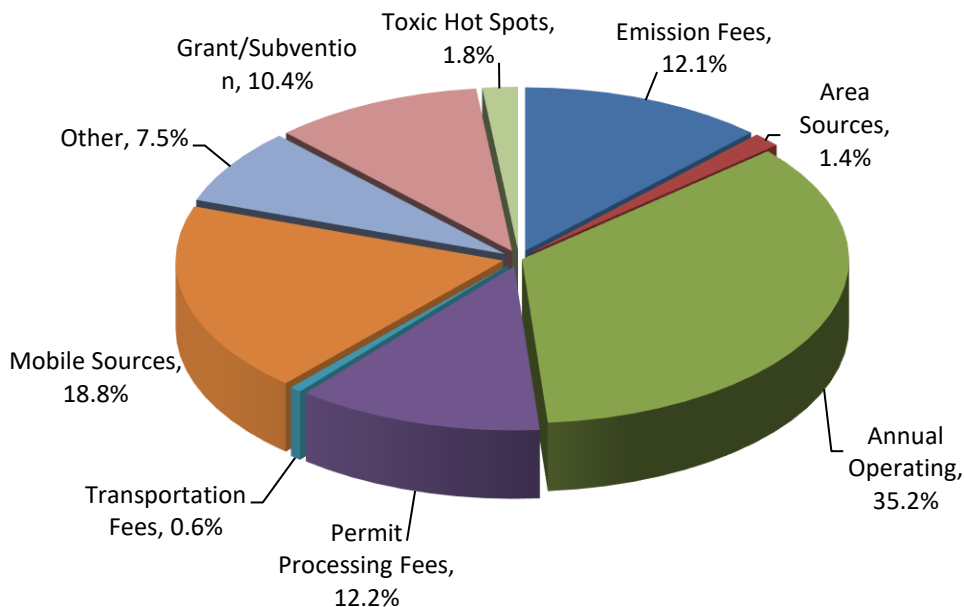
CPI adjustment based on California Consumer Price Index for the preceding Calendar Year

## Revenues

### Revenue Categories

Each year, in order to meet its financial needs, the SCAQMD Governing Board adopts a budget supported by a system of annual operating and emission fees, permit processing fees, toxic “hot spots” fees, area sources fees, source test/analysis fees, and transportation plan fees. In FY 2018-19, these fees are projected to generate approximately \$103.7 million or about 64% of SCAQMD revenues; of this \$103.7 million, \$96.9 million or 60% of SCAQMD’s revenues are from stationary sources. Other sources, which include penalties/settlements, Hearing Board fees, interest, and miscellaneous income, are projected to generate approximately 7% of total revenues in FY 2018-19. The remaining 29% of revenue is projected to be received in the form of federal and state grants, California Air Resource Board (CARB) subvention, and California Clean Air Act motor vehicle fees. Beginning in Fiscal Year 1978-79 Budget, the SCAQMD became a fee supported agency no longer receiving financial support from property taxes. The FY 2018-19 proposed revenue budget includes a proposed CPI fee adjustment of 3.4% and the second year of the June 2017 Board approved additional fee adjustment to permit processing fees and annual operating permit renewal fees of 10.67% for Title V facilities and 4% for non-Title V facilities in order to better align program costs with revenue.

### Revenues by Major Category



The following table compares the FY 2017-18 adopted revenue budget and the FY 2017-18 amended revenue budget to the proposed revenue budget for FY 2018-19. The FY 2017-18 amended revenue budget includes Board-approved mid-year changes through March 2018.

<b>Revenue Description</b>	<b>FY 2017-18 Adopted Budget</b>	<b>FY 2017-18 Amended Budget</b>	<b>FY 2018-19 Proposed Budget</b>
Annual Operating Emission Fees	\$ 19,480,550	\$ 19,480,550	\$ 19,729,280
Annual Operating Permit Renewal Fees	53,078,320	53,078,320	57,270,930
Permit Processing Fees	19,595,150	19,595,150	19,856,640
Portable Equipment Registration Program	1,200,000	1,200,000	1,200,000
Area Sources	2,152,500	2,152,500	2,274,800
Grants/Subvention	10,397,650	18,337,872	16,888,530
Mobile Sources	28,199,250	28,199,250	30,625,320
Transportation Programs	861,360	861,360	951,280
Toxic Hot Spots	2,488,380	2,488,380	2,849,590
Other <sup>1</sup>	7,471,470	7,493,484	9,700,141
Transfers In	2,072,190	4,851,074	1,284,590
<b>Total</b>	<b>\$ 146,996,820</b>	<b>\$ 157,737,940</b>	<b>\$ 162,631,101</b>
<sup>1</sup> Includes revenues from Interest, Lease Income, Source Testing, Hearing Board, Penalties/Settlements, Subscriptions, and Other.			

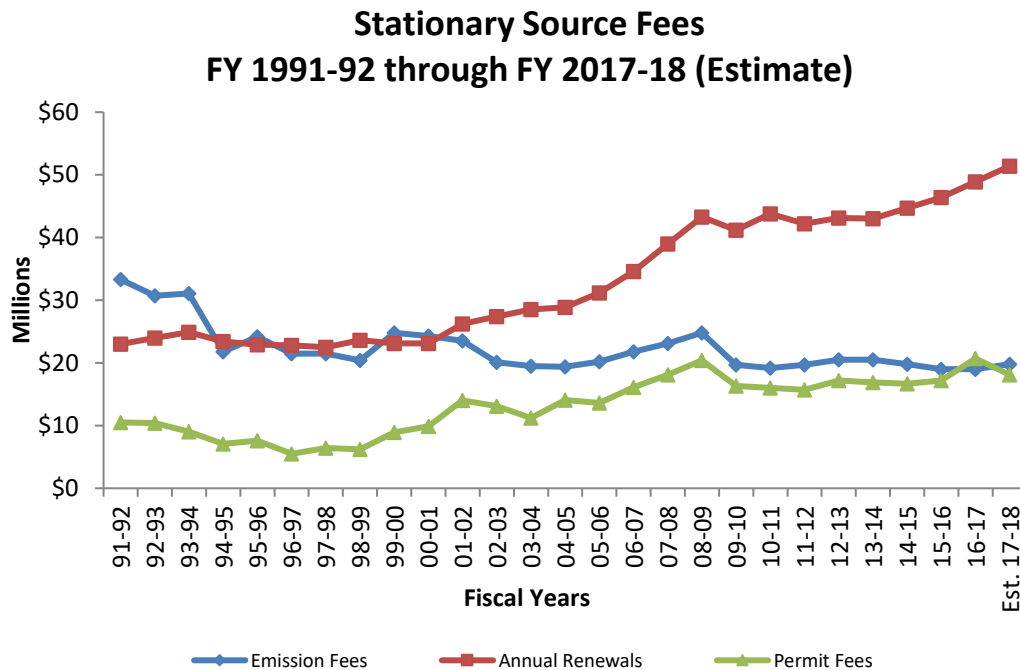
Over the past two decades, total permit fees (including permit processing, annual operating permit, and annual emissions-based fees) collected from stationary sources has increased by about 34% from \$66.8 million in FY 1991-92 to \$89.3 million (estimated) in FY 2017-18. When adjusted for inflation however, stationary source revenues have decreased by 22% over this same period.

Mobile source revenues that are subvended to the SCAQMD by the Department of Motor Vehicles (DMV) are projected to increase slightly from the FY 2017-18 budgeted amounts based on vehicle registration information from the DMV and recent revenue received. In addition, this category reflects reimbursements of incentive programs (Clean Fuels, Carl Moyer, and Prop 1B) whose contract activities and revenues are recorded in special revenue funds (outside the General Fund). These incentive program costs incurred by the General Fund are reimbursed to the General Fund from the various special revenue funds (subject to any administrative caps) and are reflected under the Mobile Source revenue category.

Revenues from the federal government, (Environmental Protection Agency, Department of Homeland Security, and Department of Energy) are projected to decrease in FY 2018-19 from FY 2017-18 budgeted levels reflecting the anticipated level of federal funding from one-time and on-going grants in support of air quality efforts. State Subvention funding is expected to remain

at the current level (reduced approximately 35% from FY 2001-02) for FY 2018-19. In addition, funding from CARB for the AB 617 Community Air Protection Program is included.

The following graph tracks actual stationary source revenues by type of fee from FY 1991-92 (when CPI limits were placed on SCAQMD fee authority) to estimated revenues for FY 2017-18.



## Debt Structure

### Pension Obligation Bonds

These bonds were issued jointly by the County of San Bernardino and the SCAQMD in December 1995. In June 2004 the SCAQMD went out separately and issued pension obligation bonds to refinance its respective obligation to the San Bernardino County Employee's Retirement Association (SBCERA) for certain amounts arising as a result of retirement benefits accruing to members of the Association.

The annual payment requirements under these bonds are as follows:

Year Ending June 30	Principal	Interest	Total
2019	\$3,553,110	\$3,637,290	\$7,190,400
2020	3,686,640	3,503,982	7,190,622
2021	3,840,443	3,353,106	7,193,549
2022	4,006,881	3,186,361	7,193,242
2023-2024	7,790,000	467,633	8,257,633
Total	\$ 22,877,074	\$ 14,148,372	\$ 37,025,446

## Fund Balance

The SCAQMD is projecting an Unreserved (Unassigned) Fund Balance for June 30, 2019 of \$36,939,316 in addition to the following Reserved and Unreserved Designated Fund Balances for FY 2018-19.

Classification	Reserves/Unreserved Designations	Amount
Committed	Reserve for Encumbrances	\$ 8,440,000
Nonspendable	Reserve for Inventory of Supplies	80,000
	Unreserved Designations:	
Assigned	For Enhanced Compliance Activities	883,018
Assigned	For Other Post Employment Benefit (OPEB) Obligations	2,952,496
Assigned	For Permit Streamlining	1,313,385
Assigned	For Self-Insurance	2,000,000
Assigned	For Unemployment Claims	80,000
Total Reserved & Unreserved Designations		\$ 15,748,899

Reserves are portions of the fund balance set aside for future use and are therefore not available for appropriation. These funds are made-up of encumbrances which represent the estimated amount of current and prior years' purchase orders and contract commitments at year-end and inventory which represents the value at cost of office, computer, cleaning and laboratory supplies on hand at year-end.

Unreserved Designations in the fund balance indicate plans for use of financial resources in future years. The Designation for Enhanced Compliance Activities provides funding for inspection/compliance efforts. The Designation for Other Post Employment Benefit Obligations (OPEB) provides funding to cover the current actuarial valuation of the inherited OPEB obligation for long-term healthcare costs from the County of Los Angeles resulting from the consolidation of the four county Air Pollution Control Districts (APCDs). The Designation for Permit Streamlining was established to fund program enhancements to increase permitting efficiency and customer service. The SCAQMD is self-insured for general liability, workers' compensation, automobile liability, premises liability, and unemployment.

## Long-Term Projection

The SCAQMD continues to face a number of challenges in the upcoming years, including continued higher operating costs, growing program commitments and the need for major information technology and building infrastructure improvement projects while meeting air quality goals and permit processing targets. A primary uncertainty continues to be the degree of fluctuations the financial markets will take over the next few years which will determine the

performance of SCAQMD's retirement investments and could impact pension liability. In addition, any future actions SBCERA may take such as lowering their investment return assumptions could significantly impact retirement costs and pension liability for the District. Another uncertainty is any legislative action that may impact the level of federal and state funding from grant awards and subvention funds. Cost recovery within the constraints of Proposition 26 is an additional uncertainty as SCAQMD strives to balance program operating expenses with revenues collected from fees.

In order to face these challenges, SCAQMD has a five year plan in place that provides for critical infrastructure improvement projects, maintains a stable vacancy rate in order to maximize cost efficiency, better aligns program revenues with costs, and strives to keep the percentage of unreserved fund balance to revenue within the Governing Board policy of 20%.

The following chart, outlining SCAQMD's financial projection over this time period, shows the agency's commitment to meet these challenges and uncertainties while protecting the health of the residents within the SCAQMD boundaries and remaining sensitive to business. Starting in FY 2022-23, SCAQMD will realize a \$3.1M savings in Pension Obligation Bond payments.

<b>Fiscal 2017-18 Estimate and Five Year Projection (\$ in Millions)</b>						
	<b>FY 17-18 Estimate</b>	<b>FY 18-19 Proposed</b>	<b>FY 19-20 Projected</b>	<b>FY 20-21 Projected</b>	<b>FY 21-22 Projected</b>	<b>FY 22-23 Projected</b>
STAFFING		876.4	886	886	886	886
REVENUES/TRANSFERS IN*	\$150.4	\$162.6	\$167.6	\$167.2	\$166.1	\$168.0
EXPENDITURES/TRANSFERS OUT	\$151.3	\$162.6	\$174.6	\$173.8	\$172.1	\$168.4
Change in Fund Balance	-\$0.9	-	-\$7.0	-\$6.6	-\$6.0	-\$0.4
UNRESERVED FUND BALANCE (at year-end)	\$44.2	\$44.2	\$37.2	\$30.6	\$24.6	\$24.2
% of REVENUE	29%	27%	22%	18%	15%	14%
*Includes projected CPI fee increase of 3.4% for FY 2018-19 and the 2017 Board approved second year of an additional 10.67% for Title V annual operating permit renewal and permit processing fees and an additional 4% for non-Title V annual operating permit renewal and permit processing fees; a CPI of 3.0% for FY 2019-20 and the 2017 Board approved 3 <sup>rd</sup> year of an additional 10.66% for Title V annual operating permit renewal and permit processing fees; a CPI of 2.9% for FY 2020-21 and FY 2021-22 and a CPI of 2.8% for FY 2022-23.						

As part of the Five Year Projection, SCAQMD has identified projected building maintenance and capital outlay improvement projects for its headquarters building. These projects are outlined in the following chart. In addition, the Infrastructure Improvement Special Revenue Fund was created with unanticipated one-time revenues from the General Fund for some of the capital outlay building-related improvement projects. The projects proposed from the Infrastructure



Improvement Fund include upgrading the Energy Management System and funding a portion of the air handler fan wall retrofit project.

<b>GENERAL FUND POTENTIAL BUILDING MAINTENANCE and CAPITAL OUTLAY PROJECTS FY 2018-19 through 2022-23</b>
Atrium and Building Expansion Joint Waterproofing
Repair and Reseal Parking Lot
Replace Liebert AC Units - Computer Room (6)
Replace Gaylord Air Scrubbers (2) - Cafeteria
Replace Air Handler Fan Walls
Replace Aging Kitchen Equipment
Covert Pneumatic Controls to Direct Digital Controls
Repair Concrete on Sidewalks and Curbs
Replace Vinyl Wall Covering
Refurbish Restroom and Copy/Coffee Room Sinks and Counter Tops
Repaint Building Interior
Refurbish/Replace Restroom Side Panels
Renovate Child Care Playground
Modernize Elevator Equipment
Upgrade Lighting Controls
Replace & Renovate Landscape/Irrigation
Convert Fluorescent Office Lighting to LED
Rebuild/Recompact Patio Area
Replace Roof - Child Care Center
Upgrade Electric Vehicle Charger and Support System
Convert Parking Lot and Building Lighting to LED
Repaint and Wallpaper Conference Center
Recoat Roofing Surface - District Headquarters
Paint and Wallpaper Conference Center
Replace VCT Tiles (Various Areas)
Renovate Third Floor North
Clean and Recoat Facility Roof Membrane

## ATTACHMENT B

### Actions to Balance the FY 2018-19 Budget

**Original Draft FY 2018-19 Budget as of the May 4, 2018 Governing Board Meeting** **\$ 166,242,877**

**1) Reduce Salaries & Employee Benefits (Increase Vacancy Rate from 8% to 9%).** **\$ 1,389,276**

**2) Reduce Services & Supplies**

Office	Account Description	Reduction Amount
Administrative & Human Resources	Gas & Oil	\$ 79,979
Administrative & Human Resources	Office Furniture	90,000
Compliance & Enforcement	Office Expense	24,395
Compliance & Enforcement	Office Furniture	1,250
District General	Utilities	253,668
Engineering & Permitting	Office Expense	23,364
Engineering & Permitting	Office Furniture	3,050
Executive Office	Professional & Special Services	75,000
Finance	Office Furniture	2,125
Finance	Postage	27,344
Information Management	Temporary Services	147,761
Legal	Office Furniture	4,500
Legal	Professional & Special Services	28,299
Legislative & Public Affairs	Professional & Special Services	132,995
Planning, Rule Development & Area Sources	Office Expense	98,516
Science & Technology Advancement	Small Tools	107,754
<b>Total</b>		<b>\$ 1,100,000</b>

**3) Reduce Capital Outlays**

Office	Description	Reduction Amount
Compliance & Enforcement	Title V Automation	\$ 200,000
District General - Information Management	Redundant Core Net Switch	225,000
Engineering & Permitting	Title V On-line Permit Processing	20,000
Information Management	Fiber Channel Switch Replacement	60,000
Information Management	High-Capacity Internet Router	35,000
Information Management	Network Server Upgrade	75,000
Information Management	Next Generation Firewall	75,000
Information Management	SAN Replacement	200,000
Science & Technology Advancement	Instruments for Gaseous Measurements	222,500
Science & Technology Advancement	Zero Air Generator	10,000
<b>Total</b>		<b>\$ 1,122,500</b>

**Total Reductions to the Original Draft FY 2018-19 Budget as of the May 4, 2018 Governing Board Meeting** **\$ 3,611,776**

**Proposed FY 2018-19 Balanced Budget** **\$ 162,631,101**