

BOARD MEETING DATE: March 2, 2018

AGENDA NO. 20

REPORT: Status Report on Major Ongoing and Upcoming Projects for Information Management

SYNOPSIS: Information Management is responsible for data systems management services in support of all SCAQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.

COMMITTEE: Administrative, February 9, 2018, Reviewed

RECOMMENDED ACTION:
Receive and file.

Wayne Natri
Executive Officer

RMM:MAH:OSM:agg

Background

Information Management (IM) provides a wide range of information systems and services in support of all SCAQMD operations. IM's primary goal is to provide automated tools and systems to implement Board-approved rules and regulations, and to improve internal efficiencies. The annual Budget specifies projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies each of the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

ATTACHMENT
March 2, 2018 Board Meeting
Information Management Status Report on Major Ongoing and
Upcoming Projects During the Next Six Months

Project	Brief Description	Budget	Completed Actions	Upcoming Milestones
Website Evaluation & Improvements	Conduct a detailed review of the SCAQMD website to identify improvements/enhancements that can further site usability and implement items approved by Administrative Committee; improvements include new custom Calendar and changes to navigation and content organization	\$121,895	<ul style="list-style-type: none"> • Deployed new website 	<ul style="list-style-type: none"> • Three months of site maintenance
Implementation of Enterprise Geographic Information System (EGIS)	Support accomplishment of the agency's mission through the effective and cost-efficient implementation of EGIS and related technologies	\$173,255	<ul style="list-style-type: none"> • Board approved purchase of recommended hardware and software • Formed SCAQMD EGIS Governance/Working Group • Created EGIS Governance/Working Group Charter • Created agency-wide catalog of GIS software and staff resources • Developed prioritized project list and schedule 	<ul style="list-style-type: none"> • Continue implementation of the nine prioritized EGIS projects

Project	Brief Description	Budget	Completed Actions	Upcoming Milestones
Permitting System Automation Phase 2	Enhanced Web application to automate permit application process for Registration Equipment, IC Engines, and Vapor Recovery systems; and implement electronic permit folder and workflow for internal SCAQMD users	\$610,000	<ul style="list-style-type: none"> • Phase 2 task order issued and awarded • Board letter for contract amendment and project approved at December 2017 Board Meeting 	<ul style="list-style-type: none"> • Start of Phase 2 development work scheduled for March 2018
Information Technology Review	Secure independent firm to perform technology review to help determine opportunities for hardware, system, and software modernization	\$75,000	<ul style="list-style-type: none"> • Work initiated September 2017 • Presentation of Findings and Recommendations to Senior Management and Administrative Committee • Draft Findings report delivered 	<ul style="list-style-type: none"> • Implementation Planning
Permit Application Status and Dashboard Statistics	New Web application to allow engineers to update intermediate status of applications; create dashboard display of status summary with link to FIND for external user review	\$100,000	<ul style="list-style-type: none"> • Task order issued and awarded • Board letter for contract amendment and project approved at December Board Meeting 	<ul style="list-style-type: none"> • Start of detailed project planning
Agenda Tracking System Replacement	Replace aging custom agenda tracking system with state-of-the-art, cost-effective Enterprise Content Management (ECM) system, which is fully integrated with OnBase, SCAQMD's agency-wide ECM system	\$86,600	<ul style="list-style-type: none"> • Released RFP December 4, 2015 • Awarded contract April 1, 2016 	<ul style="list-style-type: none"> • Continue parallel testing • Final acceptance to follow successful testing and training

Project	Brief Description	Budget	Completed Actions	Upcoming Milestones
Air Quality Index Rewrite and Migration	Develop new Web Service and/or Web API to migrate Air Quality Index function from FORTRAN computer to STA's data management system	\$65,000	<ul style="list-style-type: none"> • AQI Calculation Web Service and Hourly Update development work completed, staged and ready for deployment • Proposal for expanded scope for AQ-Spec 	<ul style="list-style-type: none"> • Deployment pending final user buyoff • Task order approval and initiation of enhancement work
Replace Your Ride	New Web application to allow residents to apply for incentives to purchase newer, less polluting vehicles	\$211,820	<ul style="list-style-type: none"> • Phase 1 Applicant Filing and Case Manager processing module complete and deployed to production • User Acceptance Testing completed 	<ul style="list-style-type: none"> • Phase 2 Finance and System Administration module deployment
Fiber Cable Network Infrastructure Upgrade	Replace the existing fiber network cable infrastructure to support core computer networking (interconnect) in the agency; the Fiber Network Cable System will support higher bandwidth (min. 10 Gbps) from current (1 Gbps) to support increasing computing demands	\$311,202	<ul style="list-style-type: none"> • Released RFP November 3, 2017 • Awarded contract to Digital Networks Group, Inc. 	<ul style="list-style-type: none"> • Install fiber cable April, 2018
Prequalify Vendor List for PCs, Network Hardware, etc.	Establish list of prequalified vendors to provide customer, network, and printer hardware and software, and to purchase desktop computer hardware upgrades	\$195,000	<ul style="list-style-type: none"> • Released RFQQ November 3, 2017 • Approved vendor list on February 2, 2018 	

Project	Brief Description	Budget	Completed Actions	Upcoming Milestones
Renewal of HP Server Maintenance & Support	Purchase of maintenance and support services for servers and storage devices	\$120,000	<ul style="list-style-type: none"> • HP server maintenance and support approved February 2, 2018 	<ul style="list-style-type: none"> • Execute contract April 6, 2018
Legal Division New System Development	Develop new web-based case management system for Legal Division to replace existing JWorks System	\$500,000		<ul style="list-style-type: none"> • Board letter for Board consideration March 2, 2018 • Task order issuance, evaluation and award