

BOARD MEETING DATE: May 4, 2018

AGENDA NO. 22

PROPOSAL: Report of RFPs/RFQs Scheduled for Release in May

SYNOPSIS: This report summarizes the RFPs/RFQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of May.

COMMITTEE: Administrative, April 13, 2018; Reviewed

RECOMMENDED ACTION:

Approve the release of RFPs/RFQs for the month of May.

Wayne Nastri
Executive Officer

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Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs/RFQs for budgeted items over \$75,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFPs/RFQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFPs/RFQs, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on May 4, 2018.

Outreach

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFPs/RFQs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing SCAQMD's own electronic listing of certified minority vendors. Notice of the RFPs/RFQs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at SCAQMD's website (<http://www.aqmd.gov>) where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically-qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector, academic or community expertise.

Attachment

Report of RFPs/RFQs Scheduled for Release in May 2018

**May 4, 2018 Board Meeting
Report on RFPs/RFQs Scheduled for Release on May 4, 2018**

(For detailed information visit SCAQMD's website
at <http://www.aqmd.gov/nav/grants-bids> following Board approval on May 4, 2018)

STANDARDIZED SERVICES

RFP #P2018-11 Issue RFP for Security Guard Services at OLVERA/2309
Diamond Bar Headquarters

The current security guard services contract expires November 30, 2018. This action is to issue an RFP to solicit bids from interested parties in order to secure a new three-year contract for this service. Funds for this service are included in the FY 2018-19 Budget and will be included in subsequent budgets for the life of the contract.

REQUEST FOR QUALIFICATIONS – Prequalified Vendor List

RFQ #Q2018-17 Issue RFQ for Janitorial Products OLVERA/2309

SCAQMD intends to purchase Green Seal certified janitorial products from a list of prequalified vendors for a period of three years. Funds for the first year purchase are available in the FY 2017-18 Budget, and will be requested for the subsequent years.